MEMORANDUM

ERIE COUNTY
CAPITAL PROJECTS COMMITTEE

DATE:	June 12, 2025
TO:	Mark C. Poloncarz, Erie County Executive & Chair of the Capital Projects Committee
FROM:	Natalie Nitsche
RE:	2026 Capital Projects Committee Meeting #1

Attendance: County Executive Mark Poloncarz, Comptroller Kevin Hardwick, Budget & Management Director Mark Cornell, Commissioner William Geary, Commissioner Troy Schinzel, Commissioner Dan Castle, Deputy Commissioner Thomas Baines, Legislature Chair Tim Meyers, Minority Leader John Mills, Majority Leader John Gilmour, Legislator Lawrence Dupre, Legislator Taisha St. Jean-Tard, Benjamin Swanekamp, Jessica Schuster, Bryan Fiume, Erich Weyant, Tim German, Dominic Musilli, Nathan Lippitt, Charles Banas, and Natalie Nitsche. Virtual Attendees: Deputy County Executive Lisa Chimera, Deputy Budget & Management Director Kim Kajdasz; Deputy Comptroller Timothy Callan.

The County Executive called to order the first meeting of the Capital Project Committee Meetings for 2026.

The first item up for discussion and approval is Local Law 1 (2025) regarding a public comment policy. Director Cornell discussed how the Capital Projects Committee will maintain compliance with the local law. Mr. Cornell motioned to approve the public comment policy which was seconded by Majority Leader Gilmour.

Next, the County Executive discussed the number of projects for 2026 and the associated costs as well as a five-year request/approval comparison. Director Cornell then reviewed the upcoming bond sale of approximately $67 million.

County Executive Mark Poloncarz next looked at the County's past borrowings and current project status. Any questions regarding the same may be directed to the Budget Office. Director Cornell advised that Exhibit G is updated quarterly and submitted to Legislature. The outstanding debt service was also discussed along with expected increases. The County is still under its constitutional debt limit. Director Cornell advised that the County will be increasing its debt service by approximately $4.5 million for 2026. Director Cornell also discussed past and future debt service – including the reduction over the past ten years.

Lastly, the Committee schedule was discussed, including dates and presentations. Commissioner Dan Castle motioned to approve the timeline, and Majority Leader Gilmour seconded the motion.

The next meeting will be on Thursday, July 10, 2025.

County Executive Mark Poloncarz called for a motion to adjourn the meeting. Chairman Meyers motioned to adjourn, and Commissioner Schinzel seconded the motion.