

# Erie County Division of Consumer Protection

## Events and Resources Calendar **Submission Form**

The Division of Consumer Protection would like to promote events in the community related to Consumer Protection and Public Advocacy awareness and education. Please include as much information as you can for events you are planning even if details are incomplete.

**\*\*\*\*\*Events must be submitted 30 days prior to the date they occur. Any event submitted outside of this timeframe may not be included in the calendar\*\*\*\*\***

**Presenting Organization:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Name of Event/Activity:** \_\_\_\_\_

**Brief Description of Event:**

**Date(s) of Event/Activity:** \_\_\_\_\_

**Time(s) of Event/Activity:** \_\_\_\_\_

**Taking place at (building name and address):** \_\_\_\_\_

**Admission fee for this activity?** Yes  No

**Where can the public get more information/tickets?**

**Phone #:** \_\_\_\_\_

**Website address:** \_\_\_\_\_

**Other:** \_\_\_\_\_

Completed forms can be sent to [consumerprotection@erie.gov](mailto:consumerprotection@erie.gov).

Thank you for your submission – Please contact our office with questions, 716-858-1987.

*Submissions may be edited for length. If you are submitting more than one event, please submit a separate form for each event. Submission of information does not guarantee inclusion in the calendar.*