

MINUTES
ERIE COUNTY SEWER DISTRICT NO. 1
BOARD OF MANAGERS
FEBRUARY 14, 2019
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. William Hanley and Mr. Matt Salah

MEMBERS ABSENT: Ms. Sheila Meegan

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac, Mr. Rick Rehac, and Mr. William Strzeszynski

ITEM NO.1-CALL MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 11:00 am.

ITEM NO.2-APPROVAL OF OCTOBER 12, 2018 MINUTES

Mr. Bowen moved, seconded by Mr. Hanley to approve the October 12, 2018 meeting minutes. The motion carried 4-0.

ITEM NO.3-ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO.4-OLD BUSINESS

None

ITEM NO.5-NEW BUSINESS

a. Update on Overflow Retention Facility

Mr. Fiegl updated the Board on a discussion the Division of Sewerage Management had with the NYSDEC concerning the District's Overflow Retention Facility (ORF) SPDES Permit. The NYSDEC stated that it plans to eliminate the SPDES permit for the ORF and replace the permit with an order on consent. The Division of Sewerage Management expressed its disappointment and noted that it was of the opinion this was an unnecessary step. As this item progresses, the Board will be kept informed.

b. I/I Approval for Enforcement Hearing (Handout)

The Board received a copy of the property owners, who upon the Boards approval, will be scheduled for the next Enforcement Hearing. Ms. Benczkowski moved, seconded by Mr.

Item 2

Bowen to approve an Enforcement Hearing for the property owners submitted. The motion carried 4-0.

ITEM NO.6- MISCELLANEOUS &INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operation report. Check valves on both pump #1 and #3 were rebuilt at the Cayuga pumping station. The Scadaflex (telemetry) was installed and activated at the West Seneca metering location. Staff completed the scheduled preventative maintenance tasks at all pumping stations in the district. Flushing is nearly complete in mini-system #1; the areas north of Stiglmeier Park. Approximately sixty (60) manhole repairs in the Madeira and Towers neighborhoods were completed. Manhole inspections continue in both of these areas as weather permits. Also, the remaining manhole repairs from 2017 were completed in mini-system 10. Root cutting of the televised sewer lines has been completed.

c. Construction Report

Mr. Salah updated the Board with the construction report. Cured-in-Place Pipe (CIPP) lining is ongoing with two (2) more work orders to be issued. United Survey (USI) will be lining sections on Pheasant, Yvette, and French Rd., in Cheektowaga and Indian Church in West Seneca.

d. District Payments (Handout)

Mr. Salah reviewed the payments made to Quackenbush, United Survey, William Schutt and Associates, and Arcadis.

e. Basement Bathroom Facility/Floor Drain Resident Letters (Handout)

The Board received a copy of the informational letter sent to homeowners explaining that basement bathroom does not meet the current County Standards. However if it does exist it is not a violation, but rather a pathway for sanitary sewer basement backups. Mr. Hanley suggested that the second paragraph of this informational letter be re-phrased as the sentence the "ECDSM cannot guarantee service to these types of connections" may be confusing to property owners. Mr. Fiegl stated a re-phrase in the wording will be considered.

f. Update on Items Memo (Handout)

The Board received a copy of the memo regarding the cancellation of the Board of Manager's meeting of December 2018, to officially record the outstanding issues.

Ms. Benczkowski moved, seconded by Mr. Bowen to receive and file the miscellaneous and informational items "a" through "f" of the agenda. The motion carried 4-0.

ITEM NO.7-ADJOURNMENT & NEXT MEETING

Ms. Benczkowski moved, seconded by Mr. Hanley to adjourn the meeting at 11:15 am.
The motion carried 4-0.

*****NEXT MEETING***
FRIDAY, APRIL 12, 2019
CHEEKTOWAGA TOWN HALL**

Respectfully submitted,



Matt Salah, P.E.
Secretary-ECSD No.1
Board of Managers

Motion to approve minutes of FEBRUARY 14, 2019

Moved By: MR. BOWEN

Seconded By: MR. HANLEY

Approved/Disapproved: (4,0)

Date: JUNE 14, 2019

Signed: M. Salah

MS:br

**ERIE COUNTY SEWER DISTRICT (ECSD) NO. 1
BOARD OF MANAGERS
JUNE 14, 2019
CHEEKTOWAGA TOWN HALL
MINUTES**

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. William Hanley and Mr. Matt Salah

MEMBERS ABSENT: Ms. Sheila Meegan

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO.1-CALL MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:32 am.

ITEM NO.2-APPROVAL OF FEBRUARY 14, 2019 MEETING MINUTES

Mr. Bowen moved, seconded by Mr. Hanley to approve the February 14, 2019 meeting minutes. The motion carried 4-0.

ITEM NO.3-ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO.4-OLD BUSINESS

None

ITEM NO.5-NEW BUSINESS

- a. Presentation and Approval of 2020 Budget
 - i. Proposed 2020 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 1 Budget to the Board.

ECSD No. 1 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The Northern Region budget is developed based upon a Memorandum of Understanding updated in April 2018. The Memorandum of Understanding essentially outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, "Division-wide" expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.
- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

Utah 2

For this year, Northern Region shares in the following percentages of Division-wide expenses:

- 3% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 26% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for the Northern Region to the total number serviced Division-wide.
- 47% of Centralized Division of Sewerage Management expenses based on the ratio of units served by the Northern Region to the total units served by all Districts.

Within Northern Region, ECSD No. 1 is responsible for approximately 35% of the costs.

Reviewing the Detail Summary for ECSD No. 1, total appropriations are projected to increase over \$372,000 when compared to 2019. The change can be most attributed to a proposed \$50,000 increase in treatment costs, a \$200,000 increase in Northern Region's "I&I Repair / Sewer Relining", and a \$200,000 increase in ECSD No. 1's capital reserve allocation. The increase in appropriations is offset by additional user charge revenues and an increase of over \$145,000 in ECSD No. 1's fund balance allocation when compared to the 2019 budget.

The proposed budget is such that it is estimated there will be roughly a 1.9% increase to the typical ratepayer (single family home) in ECSD No. 1 in 2020. A proposed increase in the footage rate is offset by a decrease in the assessed valuation rate, which for the typical ratepayer means the total amount paid will increase approximately \$8 for the year when compared to 2019.

The total number of positions proposed in the Northern Region for 2020 is one less than 2019 to reflect the transfer of a Senior Electronics Technician position to centralized services.

Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department. Actual numbers are not available at this time, but this is a conservative estimate.

The 2020 equipment line items represent almost \$378,000 of the Northern Region budget. The major items include shared purchases amongst all of the Erie County Sewer Districts, replacement of old equipment, monies for technology upgrades, two (2) vehicle purchases, and Northern Region's unanticipated replacement item. Mr. Hanley questioned how the old water pumps were disposed of. Mr. Strzeszynski explained the water pumps for the flusher truck are scrapped and the portable trash pumps go to surplus.

Ms. Benczkowski asked how the Division handles their fleet with purchases vs. leasing. Mr. Fiegl stated the Division has been in discussions recently with a leasing agency.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Again, Northern Region contributes approximately 47% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included budgeting for fuel and tires, various adjustments in Account 506200, budgeting for operator precertification and other training, the \$200,000 increase in I&I repair / Sewer Lining, the Buffalo Sewer Authority bills, monies added to maintenance contracts, debt service, capital reserves, utility costs, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 52%. The available district fund balance at 12/31/18 represents approximately 3.2 months of 2020 budgeted appropriations. Observing recent trends on amount available and amount used, it is believed that this allocation of fund balance is prudent.

Mr. Fiegl opened the floor for questions. Mr. Hanley inquired about the ECSD No. 1 rate formula. Mr. Fiegl explained the usage, assessed valuation, and footage/frontage charges. There was also a discussion about equalization for assessed valuation rates.

Ms. Benczkowski asked if there was a list of streets compiled for those areas targeted for maintenance and or repairs. Mr. Strzeszynski stated the Division is currently building a list for 2020 with plans that include work on Dubonnet and Madeira Drive. Central Maintenance Televising crew will also be focusing in the Towers Boulevard area. There is a backlog of repair candidates and that list is updated as additional information is gathered. Some sewers tentatively scheduled for 2019 improvements may be moved to 2020 if a recently televised sewer needs to be immediately addressed.

It is recommended for the 2020 Budget that the flat usage charge increase to \$202.00 per unit and the footage charges in ECSD No. 1 be increased at \$1.00 / foot. At this time, the Board would be voting on the budget for ECSD No. 1. If any changes are proposed for the Northern Region budget by the ECSD No. 4 or ECSD No. 5 Board of Managers that impact the ECSD No. 1 budget, said changes would be presented and discussed at a combined budget meeting.

Mr. Fiegl's final comments related to the 2% Tax Cap. As the sewer district levies are part of the County's overall tax cap calculation, there is additional coordination required prior to finalization. If any major changes are necessary, the Board of Managers will be informed.

After a question and answer period Ms. Benczkowski moved, seconded by Mr. Hanley to approve the 2020 Budget as proposed. The motion carried 4-0.

ii. Resolution (Handout)

Mr. Fiegl presented the budget resolution to the Board for review and approval. Mr. Fiegl explained that the resolution spells out the rates used to calculate the tax levy, and is a necessary step in the budget approval process. Approximately 73% and 27% of the total sanitary sewer tax levy of \$3,532,831 shall be raised from the assessed value and footage charges respectively. Mr. Salah moved, seconded by Mr. Bowen to approve the budget resolution with a flat charge of \$202.00 and footage charge of \$1.00. The motion carried 4-0.

b. I/I Approval for Enforcement Hearing (Hearing)

The Board received a copy of the property owners, whom upon the Boards approval, will be scheduled for the next Enforcement Hearing. Mr. Hanley moved, seconded by Mr. Bowen to approve referring these property owners to an Enforcement Hearing. The motion carried 4-0.

ITEM NO. 6-MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. On the facility side, at the Woodlands Pumping Station the check valve on pump #2 was replaced. For the Cayuga Pumping Station Pumps #1, #3 and the spare pump were rebuilt. At the Clinton/Transit Pumping Station, the Automatic Transfer Switch (ATS) was repaired and replaced a bad voltage card. At Borden Road Pumping Station the roof was replaced with new shingles and the interior was painted. At Union Road Pumping Station the air release valve was replaced.

On the collection side, staff made four (4) open cut sewer repairs on Francine Lane, Frank Court, Broadway and Bory Drive. Six (6) trenchless pipe patches were installed at French Lea Road, Marrano Parkway, Lynnette Court., Country Lane, Brian Lane and French Road. 16,798 lineal feet of sewers were televised; most of which will be considered for future lining. All manhole inspections were completed in District 1, mini-system 5. Crew began televising the sewers in mini-system 4 along the Madeira Drive and Dubonnet Drive.

In addition, Mr. Fiegl noted that Rosina Foods along Empire Drive and Clinton Street would like to expand their facility. Initial review indicated there may be some capacity issues. Flow meters have been installed and the Division will coordinate with Rosina Foods with the findings.

b. Pretreatment Report

None

c. Construction Report

i. Cured-in-Place Pipe Lining Term Construction Contract #75 to USI (Handout)

The Board received a copy of Work Order No. 5 to United Survey, Inc., which included a list of the sewer sections to be investigated and lined in ECSD Nos. 1, 2 & 3.

d. District Payments (Handout)

Mr. Salah reviewed the payments made to United Survey, Inc, William Schutt and Associates, and Arcadis of New York.

e. NYSDEC Submittal-ECSD Nos. 1 & 4 Collection System Information (Handout)

The Board received a copy of Mr. Fiegl's response letter to the NYSDEC's request for the collection system activities completed in ECSD Nos. 1 and 4 during 2011 through 2018.

Mr. Salah moved, seconded by Ms. Benczkowski to receive and file the miscellaneous and informational items "a" through "e" of the agenda. The motion carried 4-0.

ITEM NO.7-ADJOURNMENT & NEXT MEETING

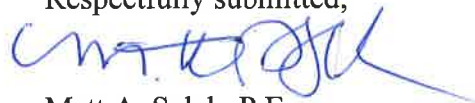
Mr. Fiegl explained that pursuant to the April 2018 memorandum of understanding, the July meeting will be cancelled if the ECSD Nos. 4 and 5 boards pass the budget as proposed. Mr. Salah will notify the Board in the event a July 10, 2019 meeting is scheduled.

Mr. Hanley moved, seconded by Mr. Bowen to adjourn the meeting at 10:24 am. The motion carried 4-0.

****If required, ECSD Nos. 1, 4, and 5 Budget Meeting:
Wednesday, July 10, 2019 @ 3:00 p.m.
Erie County Sewer Districts Northern Region Office**

**Next ECSD No. 1 Board Meeting
Friday, October 11, 2019 @ 9:30 a.m.
West Seneca Community Center**

Respectfully submitted,



Matt A. Salah, P.E.
Secretary-ECSD No.1
Board of Managers

Motion to approve minutes of June 14, 2019

Moved By: MS. BENCZKOWSKI

Seconded By: MR. HANLEY

Approved/Disapproved: (4/0)

Date: OCTOBER 11, 2019

Signed: [Handwritten Signature]

MS:br

ERIE COUNTY SEWER DISTRICT (ECSD) NO. 1
BOARD OF MANAGERS MEETING
FRIDAY, OCTOBER 11, 2019
WEST SENECA COMMUNITY CENTER
MINUTES

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. William Hanley and Mr. Matt Salah

MEMBERS ABSENT: Ms. Sheila Meegan

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:28 am.

ITEM NO. 2 – APPROVAL OF JUNE 14, 2019 MEETING MINUTES

On a motion by Ms. Benczkowski, seconded by Mr. Hanley, the Board voted to approve the minutes from the June 14, 2019 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

Mr. Fiegl updated the Board on the latest discussions with the New York State Department of Environmental Conservation (NYSDEC) regarding the District's Overflow Retention Facility (ORF). As discussed at Board meetings earlier this year, the NYSDEC has proposed plans to eliminate the SPDES permit for the District's ORF and replace it with an order on consent. The Division of Sewerage Management (DSM) met with NYSDEC in August for a discussion regarding the utilization of the ECSD Nos. 1 and 4 ORFs, the DSM's collection system programs, and implications of eliminating the permits. As this item progresses, the Board will be kept informed.

ITEM NO. 5 – NEW BUSINESS

- a. 2020 User Charge (Handout)
 - i. Public Hearing Notice & Meeting Minutes (Handout)

For the Board's review, a copy of the public hearing notice and meeting minutes held on September 18, 2019 was provided. Now that the public hearing was held, the next step is for the individual Boards of Managers to adopt the rates. If there are no objections, the rates will take effect on January 1, 2020.

item 2

ii. Approval of Resolution (Handout)

The Board reviewed a copy of the User and Utilization Charge Resolution. On a motion by Ms. Benczkowski, seconded by Mr. Bowen, the Board voted to approve the 2020 User and Utilization Charge Rates for ECSD No. 1. The motion carried 4-0.

b. 2020 Meeting Schedule (Handout)

Mr. Salah reviewed the proposed 2020 meeting schedule with the Board. On a motion by Mr. Bowen, seconded by Mr. Hanley, the Board voted to approve the 2020 meeting schedule as submitted. The motion carried 4-0.

Mr. Fiegl stated the Board's term will be ending on December 31, 2019 and inquired for those Board Members present, if they would like to continue with another term. The Board Members responded in the affirmative, contingent on the upcoming elections.

c. I/I Approval for Enforcement Hearing (Handout)

Mr. Salah reviewed the handout provided to the Board Members for the DSM's recommendation for an Enforcement Hearing for the property owners who have either not completed a house inspection or corrected a violation found during their house inspection. On a motion by Mr. Bowen, seconded by Mr. Salah, the Board voted to move forward with an Enforcement Hearing. The motion carried 4-0

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. Staff completed televising and cleaning of District #1 mini-system 5 in the Towers Blvd. neighborhood. Manhole inspections and repairs in this area are on-going. Televising, cleaning and smoke testing of the southern portion of District #1 mini-system 4 has been completed which included Madeira and Dubonnet Drives. Manhole inspections and repairs are also on-going in these areas. Between the Towers Blvd. neighborhoods and the area south of Losson Rd., thirteen (13) pipe patches were completed. These sewer lines have been prioritized and now on the list for lining in the future. Staff also completed televising and cleaning of 6,000 feet of the 27-inch diameter pipe and 6,000 feet of the 36-inch diameter pipe on the ECSD #1 trunk sewer. Staff still have some roots to clean up on four (4) sections of which three (3) sections will require mechanical cleaning to remove some debris that the District's flushing equipment could not address.

Since the last Board meeting, 7,674 feet of sewers have been lined; most of which was completed in the neighborhoods tributary to the French Road sewers. For the Cayuga Pumping Station, the suction cover on pump #4 was replaced, and two (2) spare pumps were rebuilt. At Industrial Park Pumping Station, pump #1 was replaced and a spare pump was rebuilt.

b. Pretreatment Report

None

c. Construction Report

i. CIPP Lining Term Contract-Work Order 6 USI (Handout)

The Board received a copy of the letter to United Survey for Work Order No. 6 effective June 27, 2019 for the Erie County Sewer Districts No. 1-6 & 8 Cured-in-Place Pipe Lining Term Construction Contract No. 75. Included in the handout was a list of the sewer sections to be investigated and lined.

d. District Payments (Handout)

Mr. Salah reviewed the payments made to United Survey, GPI and Arcadis.

e. Sewer Bore Safety (Handout)

The Board received a copy of the response letter to National Fuel Gas (NFG). It is the Division of Sewerage Managements opinion that the NFG requests were impractical and therefore, not feasible.

f. Rosina Foods Expansion-3100 Clinton St (Handout)

The Board received the correspondence letter from the DSM regarding their comments related to the proposed expansion project for Rosina Food Products near Empire Drive. Mr. Fiegl also stated the Division conducted a capacity study with hydraulic modeling and flow meters during both dry and wet weather conditions. With commitments from Rosina Foods regarding installation of additional offline storage if required, the DSM was able to offer a statement of available capacity. Mr. Fiegl or Mr. Salah will keep the Board abreast of any further findings.

Mr. Salah moved, seconded by Hanley to receive and file the miscellaneous and informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Salah, seconded by Mr. Hanley, the meeting was adjourned at 9:49. The motion carried 4-0.

**NEXT ECSD NO. 1 Board Meeting
Friday, December 6, 2019 @ 9:30 a.m.
Cheektowaga Town Hall**

Respectfully submitted,



Matt Salah, P.E., Secretary
ECSD No.1 Board of Managers

MS:br

Motion to Approve the October 11, 2019 Meeting Minutes

Moved by: Ms. BENCZKOWSKI

Seconded by: MR. BOWEN

App./Disapp.: 3-0

Date: DEC. 6, 2019

Signed: M. Salah

ERIE COUNTY SEWER DISTRICT NO. 1
BOARD OF MANAGERS MEETING
FRIDAY, DECEMBER 6, 2019
CHEEKTOWAGA TOWN HALL
MINUTES

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. William Hanley
(9:35 AM) and Mr. Matt Salah

MEMBERS ABSENT: Ms. Sheila Meegan

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:31 AM.

ITEM NO. 2 – APPROVAL OF OCTOBER 11, 2019 MEETING MINUTES

On a motion by Ms. Benczkowski, seconded by Mr. Bowen, the Board voted to approve the minutes from the October 11, 2019 meeting. The motion carried 3-0. Mr. Hanley was absent during the meeting minutes vote.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

None

ITEM NO. 5 – NEW BUSINESS

a. Potential Land Sale-NutraBlend Foods Inc. (Handout)

The Board considered a memorandum developed by the Division of Sewerage Management (DSM) on the potential sale of a portion of SBL 104.08-7-7.1 – the property behind the DSM's Northern Region Offices. The memorandum detailed the history behind the discussions initiated by NutraBlend Foods, Inc., the DSM's analysis of the future needs for the Northern Region operations, and the recommendations regarding the sale. Additionally, during the meeting the Board was presented an architectural rendering with information on the layout of the site should the land sale be advanced.

Mr. Fiegl commented that what is proposed considers future needs for the Northern Region, the costs already incurred, and various vehicle safety measures. By retaining an approximately 57' X 264' portion of the existing property, it is believed that would be sufficient space to allow for construction of new garage in the future should that be necessary. Additionally, the retention of easement rights on the strip of land to the west of the Northern Region Facility

would allow for ingress/egress improvements for the Northern Region. Mr. Fiegl noted that additional details regarding this potential sale would need to be negotiated with NutraBlend; however, the DSM did not want to proceed with said negotiations without the Board's concurrence with the general proposal. Mr. Fiegl also stated that there are a number of steps that would need to be completed in the County's process for this public sale to proceed.

Mr. Hanley suggested the County consider incorporating into the agreement the option for the County to take back ownership of the property, should the land not be developed as planned in an agreed upon timeframe. Mr. Hanley also suggested they consider, should the buyer sell the property in the future, the County have the first option to purchase the land at the asking price. Mr. Bowen commented that costs associated with modifying the Northern Region parking lot due to the proposed active western drive to support NutraBlend's operations should be the responsibility of the buyer. Mr. Fiegl noted this is the exact type of feedback he hoped to receive and will bring this information back into the negotiations.

A resolution was submitted to the Board to proceed with the potential sale. Mr. Salah moved, seconded by Mr. Hanley to approve the resolution as submitted. The motion carried 4-0.

b. Confirmation of Email Poll-Engineering Term Agreements (Handout)

Mr. Salah reviewed the Resolution for a previously approved email poll to enter into a three (3) year term agreement for construction inspections and professional Engineering Services. The term agreement begins January 1, 2020 for 3 years. A list of the selected firms for engineering and construction services was included in the handout. On a motion by Mr. Bowen, seconded by Mr. Hanley, the Board voted to confirm the results of the e-mail poll. The motion carried 4-0.

ITEM NO. 6 - MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. On the collection system; nearly 1300 feet of Cured-In-Place Pipe (CIPP) lining was completed on Autumnwood Dr. and Indian Church Rd. near Mineral Springs Rd. Three (3) sections of the 36" diameter trunk line near Harlem Rd. and Mineral Springs Rd. was mechanically cleaned from grit and roots. The trunk line maintenance is now complete, excluding a traffic cone removal that is wedged on the side of the chamber at the edge of the flow stream. Staff continued with manhole repairs on Indian Church Rd, Mineral Spring Rd and S. Transit Hill Rd. Six (6) pipe patches were completed in mini-systems 4 and 5. For the facilities; staff pulled and replaced pump #2 at the Woodlands Pumping Station. High wet well float tests at all the districts pumping station were completed.

Mr. Fiegl discussed the recent rain event which took place between October 31, 2019 through November 1, 2019 and specifically problems in the Toulon neighborhood. The DSM had issues throughout its entire collection system during this event. Crews worked around the clock responding to customer complaints. Ms. Benczkowski discussed her concerns and submitted photos and emails from homeowners who experienced issues in these areas. The Board had a detailed conversation about resident observations, communications during the event, the major improvements the Town of Cheektowaga advanced to address drainage and stormwater in the area,

and ECSD No. 1's work to date. Mr. Fiegl stated the DSM has been working on eliminating the inflows and it will continue to be a focus area for mitigation and rehabilitation in 2020.

b. Pretreatment Report

None

c. Construction Report

i. Sewer Repair Term Contract No. 79-Work Order 14 (Handout)

Mr. Salah reviewed the handout provided to the Board for Work Order No. 14 for the Sewer Repair on Losson Road by Visone Construction, Inc.

d. Payments (Handout)

The Board received a copy of the payments made to United Survey and GPI.

e. Cayuga Creek Road-Lease Agreement (Handout)

Ms. Benczkowski stated a letter will be forthcoming from the Town of Cheektowaga to renew the lease.

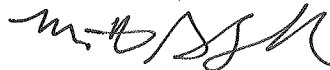
Mr. Hanley moved, seconded by Mr. Bowen to receive and file the miscellaneous and informational items a through e. The motion carried 4-0.

7. Adjournment & Next Meeting

Mr. Bowen moved, seconded by Mr. Hanley to adjourn the meeting at 10:15.

**Next ECSD No. 1 Board Meeting
Cheektowaga Town Hall
Friday, February 7, 2020 @ 9:30 a.m.**

Respectfully submitted,



Matt Salah, P.E., Secretary
ECSD No.1 Board of Managers

MS:br

Motion to Approve the December 6, 2019 Meeting Minutes

Moved by: MR. HANLEY

Seconded by: MR. BOWEN

App./Disapp.: (0,3)

Date: FEB. 7, 2020

Signed: Matt Salah