

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
FEBRUARY 14, 2019 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Angela Horton, Anna Knack, Gifford Swyers
MEMBERS EXCUSED: Mayor Howard Frawley, Mayor Vincent George
OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 9:02 a.m.

ITEM NO. 2 – APPROVAL OF OCTOBER 11, 2018 MEETING MINUTES

On a motion by Ms. Horton, seconded by Mr. Swyers, the Board voted to approve the minutes from the October 11, 2018 meeting. The motion carried 3 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. I/I Approval for Enforcement Hearing (Handout)

The Board was provided with a list of ECSD 2 property owners who have not complied with their house inspection, pursuant to “Erie County Rules and Regulations for Erie County Sewer Districts”. The DSM is recommending an Enforcement Hearing for five properties. Ms. Horton noted that the hearings are typically scheduled every year and a half. The next hearing is anticipated late 2019 or early 2020.

On a motion by Mr. Swyers, seconded by Ms. Knack, the Board voted to move forward with an Enforcement Hearing. The motion carried 3 – 0.

Mr. Swyers saw that Mr. Cone was on the list and inquired about his previous letter asking for a guarantee he has no violations before allowing the inspection. Ms. Horton provided an outline on the procedure and the steps taken to avoid penalizing any residents. Mr. Horne also noted that with the steps of several letters sent to residents, most comply before the hearing stage.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. District Payments (Handout)

Ms. Horton conveyed to the Board that payments were made to United Survey for Cured in Place Pipe (CIPP) Lining in the amounts of \$750.00; \$55,872.00; \$39,442.00 and \$25,177.80; to Arcadis for Flow

Item 2

Monitoring in the amount of \$63,446.87; and to Quackenbush for the WRRF Aeration System Replacement in the amount of \$132,595.30.

b. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 activities. Since the last meeting the collection system activities consisted of flushing roughly 61,740 feet of sewerline, repaired 96 manholes, and completed 65 house inspections. There were a total of 51 complaints in the district including: 16 pumping station related; 5 grinder related; 27 sanitary related, 1 odor complaint and 2 treatment plant related.

Activities at the Water Resource Recovery Facility (WRRF) consisted of: the new SPDES Permit went into effect 12/1/18; the completion of the aeration system upgrade from Biolac to Octopus with Quackenbush/Entex; the annual fire extinguisher inspection by Johnson Controls; the installation of a new raw influent pump into #3 position; the grit chamber was drained, cleaned and inspected; Koester Associates performed the semi-annual UV Tech Check of our disinfection system; the polymer feed pump back-pressure valve was rebuilt and the feed pump injector replaced.

The following activities occurred at the Pumping Stations: ordered new impellers and wear rings for pumps at Sweetland; repaired load bank controls for generator at 18 Mile; repaired generator fuel pump and replaced battery at North Creek; and repaired a forcemain break at Route 5 and Nordblum (Brant-Farnham).

Mr. Horne also advised the Board that the property at 6046 Old Lakeshore Road, Lake View, which had been in violation, has now complied noting that Mr. Burke replaced all the laterals. The extraneous I/I has been eliminated and there has not been alarms or problems since.

Mr. Horne brought to the attention of the Board that the district flag pole has a broken cable and a new one was ordered, which will be repaired.

c. Pretreatment Report

i. Crescent Manufacturing (Handout)

Mr. Horne advised that Crescent is still violating the oil & grease limits every few months and were sent a letter dated February 6, 2019 advising them of this. The letter specifically stated their violations and the need to meet permit limits. They are being given until March 8, 2019 to respond to the letter indicating their course of action and timeline for implementation.

d. Construction Report

Ms. Horton noted that CIPP lining work order 4 under Contract 75 is ongoing in Derby through February 2019 and work order 5 will be issued in March 2019 continuing work in Derby & Evans.

i. Aeration System Replacement – Project Completion & Time Extension (Handout)

Ms. Horton reported that after several delays with this project, it was substantially completed in December 2018 with a one year service contract for the aeration system. The manufacturer's rep will make quarterly service periods in 2019 with the warranty commencing at the end of December 2019.

e. Update on Items Memo (Handout)

As a result of the December 2018 board meeting being cancelled, this memorandum was sent to Board members to bring them up to date on ongoing matters within the district.

f. USEPA – Sanitary Sewer System Compliance Evaluation Inspection (Handout)

Mr. Fiegl explained this is in reference to a recent EPA audit report for this facility dated December 4, 2018. The letter is a detailed response to that inspection. It shows that the District has been working for many years at addressing overflows. While the District is uncertain what the next steps will be they are committed to continuing improvements to alleviate overflows.

g. Basement Bathroom Facility/Floor Drain Resident Letters (Handout)

This is an annual informational letter sent to District residents who after their I/I inspections have been shown to have basement bathrooms hooked to under the floor plumbing and/or basement floor drains connected to sanitary. This letter serves as informational to residents and was sent to 195 properties.

On a motion by Ms. Knack, seconded by Mr. Swyers, the informational items listed above were all received and filed. The motion carried 3 - 0.

Mr. Swyers inquired about where the closest sewers are to the Sturgeon Point Marina area, based on a conversation he had recently with the Town Supervisor. Mr. Fiegl provided information on the location and noted that a memorandum on this topic was developed in the last few years. Mr. Fiegl stated that he would look into the information previously provided on this topic and send it to the Town Supervisor.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Mr. Swyers, the meeting was adjourned at 9:30 a.m. The motion carried 3 – 0.

Next meeting is scheduled for Thursday, April 11, 2019 at 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E.

Secretary - ECSD No. 2 - Board of Managers

Approval of Minutes:

Motioned By: G. Swyers

Seconded By: Mayor George

Approved/Disapproved: 4/0

Date: 4/11/19

Signed: Angela M. Horton

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
APRIL 11, 2019 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Mayor Vincent George, Angela Horton, Anna Knack, Gifford Swyers

MEMBERS EXCUSED: Mayor Howard Frawley

OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 9:08 a.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 14, 2019 MEETING MINUTES

Mr. Swyers inquired about the follow up from Crescent Manufacturing (item 6.c.i. from the 2/14/19 meeting). Mr. Absolom advised that Crescent hired a consultant and submitted a proposal, but an agreement still needs to be met regarding a specific test procedure.

On a motion by Mr. Swyers, seconded by Mayor George, the Board voted to approve the minutes from the February 14, 2019 meeting. The motion carried 4 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

a. Sturgeon Point (Handout)

Mr. Fiegl updated the Board that information was sent by email to Supervisor Hosler after the last meeting regarding the availability of sanitary sewers in the Sturgeon Point area in Evans.

ITEM NO. 5 – NEW BUSINESS

There was no new business at this time.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. District Payments (Handout)

Ms. Horton conveyed to the Board that payments were made to United Survey for Cured in Place Pipe (CIPP) Lining in the amounts of \$3,656.20, \$4,044.80, \$2,261.00 and \$71,894.40; to Arcadis for Flow Monitoring in the amounts of \$32,050.00 and \$12,820.00; and to Quackenbush for the WRRF Aeration System Replacement in the amount of \$66,500.00.

b. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 activities. Since the last meeting the collection system activities consisted of flushing on almost 8,000 feet of sewerlines, repaired 26 manholes, and completed 5 house inspections where 1 violation was noted. There were a total of 13 complaints including: 3 pumping station related; 2 grinder related; 8 sanitary sewerline related; and no odor complaints. Three collections staff members attended a Dig Safely seminar.

Activities at the Water Resource Recovery Facility (WRRF) consisted of the installation of a new grit chain and drive sprockets in grit chamber; Koester Associates replaced a communication board and UV intensity probe in the Trojan UV disinfection system; staff cleaned and painted the floor, walls and piping in the grit room; a new Hach CL17 chlorine analyzer for the ORF was installed; Entex performed a quarterly inspection of the Octopus aeration system; annual calibration of our H2S meter was completed; RAW Influent Pump 4 check valve was repaired; and the flag pole in front of the Administration building was repaired. Five operations staff members attended the Greater Buffalo Environmental Conference (GBEC) in March where Mr. Absolom received an award.

At the Pumping Stations the following activities occurred: a fallen tree was removed from the February 24th windstorm and the fence was repaired at 18 mile; replaced the soft start for Pump 1 at Shorecliff; replaced jacket heater hose on the generator at Point Breeze; repaired the heater at North Evans; pumps were pulled, wet wells and pressure transducers were cleaned at Schreiner and Kellerman.

c. Pretreatment Report – See Item No. 2.

d. Construction Report

Ms. Horton informed the Board that the Big Sister WRRF Underground (UG) Fuel Tank replacement project was awarded to LaValley Brothers and shop drawings were approved in mid-March. They will remove the current 5,000 gallon UG tank for the emergency generator and replace it with an aboveground tank. Ms. Horton also noted that a quarterly service inspection was made by the aeration system's manufacturer's rep in March. The contractor is fabricating a second maintenance barge to be used for the inspection and maintenance of the south basin's aeration system.

i. CIPP Lining Term Contract – Work Order 5 (Correction from agenda 3K)

Ms. Horton explained that Work Order 4 for United Survey Inc. (USI) is still ongoing. Work Order 5 was issued to USI in March covering Minisystem 3 (Lake Shore Rd, Eisenhower Ave, Grant Ave, Kennedy Ave and Waterfront Rd) and Minisystem 11 (Hamilton Dr, Schuyler Dr, Wellington Dr, Revere Dr and Putnam Rd). Televising and prep work has started and lining work will begin this spring.

e. SPDES Discharge Permit – Notice of Violation (Handout)

The Board reviewed Mr. Absolom's response to the DEC Notice of Violation for an Incomplete DMR in a letter dated March 6, 2019. He advised that ECSD 2 was unable to enter the appropriate data on their reporting website due to the forms not being available with the correct reporting parameters.

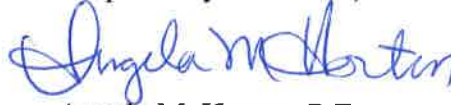
On a motion by Ms. Knack, seconded by Ms. Horton, the informational items listed above were all received and filed. The motion carried 4 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Mayor George, the meeting was adjourned at 9:17 a.m. The motion carried 4 – 0.

Next meeting is scheduled for Thursday, June 20, 2019 at 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E.

Secretary - ECSD 2 - Board of Managers

Approval of Minutes:

Motioned By: A. Horton

Seconded By: Mayor George

Approved/Disapproved: 3/0

Date: 6/20/19

Signed: Angela M. Horton

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
JUNE 20, 2019 @ 9:00 AM
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Mayor Vincent George, Angela Horton, Anna Knack

MEMBERS EXCUSED: Mayor Howard Frawley, Gifford Swyers

OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Chairperson Knack opened the meeting at 8:55 a.m.

ITEM NO. 2 – APPROVAL OF APRIL 11, 2019 MEETING MINUTES

On a motion by Ms. Horton, seconded by Mayor George, the Board voted to approve the minutes from the April 11, 2019 meeting. The motion carried 3 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

- a. Presentation and Approval of 2020 Budget
 - i. Proposed 2020 Budget (Handout)

Mr. Fiegl presented the proposed 2020 ECSD 2 Budget to the Board.

ECSD 2 is one of seven sewer districts administered by the Division of Sewerage Management (DSM). There are shared costs that each District contributes to. For most shared items, ECSD 2 contributes 9%. For centralized laboratory expenses, ECSD 2 contributes 15% while for centralized vehicle maintenance, the share is 22%.

Reviewing the detailed summary for ECSD 2, appropriations or expenses are budgeted in 2020 to increase approximately \$283,000. I&I repair, equipment replacements, and labor costs associated with new collective bargaining agreements are the primary areas of increase. Under revenues, an increase in fund balance utilization of approximately \$146,000 offsets that increase in projected expenditures, thereby mitigating the impact to the ratepayers.

As a result of the above, the estimated impact to the typical ratepayer (single family home) in ECSD 2 in 2020 is an increase of approximately 1.3%. It is recommended for the 2020 Budget that the flat usage charge remain at \$300.00 per unit and the footage charge in ECSD 2 remain at \$1.00 / foot.

Mr. Fiegl explained that the same number of positions have been budgeted in ECSD 2 in 2020. There were some adjustments made in swapping titles in certain job classifications. With regard to fringe benefits, based on discussions with the County's Budget Department fringes are being calculated at 60%. Actual numbers are not available at this time, but this is a conservative estimate.

The 2020 equipment line items represent almost \$459,000 of the ECSD 2 budget. The major items include several replacements for treatment plant and pumping station equipment, the replacement of two (2) vehicles, several Division-wide "shared" items, and ECSD 2's standard unanticipated replacement item.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. As noted earlier, ECSD 2 contributes approximately 9% of the overall Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting for fuel, centralized laboratory costs, various adjustments in Account 506200, adjustments in travel and training/education, an increase of \$150,000 in "I&I Repair/Sewer Relining", increases in capital reserves, decreases in utility costs, and updated personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 54% of available balance. The available district fund balance at 12/31/18 represents approximately 4.2 months of 2020 budgeted appropriations. Mr. Fiegl discussed concerns about the fund balance trends considering large debt service payments made in 2018 from a different account.

Mr. Fiegl's final comments related to the 2% Tax Cap. As the sewer district levies are part of the County's overall tax cap calculation, there is additional coordination required prior to finalization. If any major changes are necessary, the Board of Managers will be informed. Mr. Fiegl then opened the floor for questions.

Ms. Knack advised that she generally is not happy with the budget specifically looking at some of the appropriations versus what was actually spent in 2018. She felt it doesn't reflect a "true spending budget".

Mr. Fiegl responded by explaining the DSM does not have the flexibility, as other entities do, to transfer significant funds from one account to another without Legislative approval which can be a lengthy process. He explained the need to have funds on hand in case of unexpected expenses that may occur. Further, if budget allotments are not used it will go into fund balance to offset future budgets. That is precisely what occurred in the 2020 budget. Mr. Fiegl also commented that the fact that the amount spent in certain accounts being below the amount budgeted speaks to the controls ECSD 2 has in place to responsibly manage the District's finances.

Mayor George noted that he felt the budget was a good one. He commented that the Village's budget is prepared in the same manner with regard to conservative budgeting / fund balance due to the factors.

After the question and answer period, on a motion by Mayor George, seconded by Ms. Horton, the Board voted to approve the 2020 Budget as presented. The motion carried 3 – 0.

ii. Resolution (Handout)

It was resolved that approximately 71% and 29% of the total sanitary sewer tax levy of \$3,855,694.00 shall be raised from the assessed value and footage charges, respectively for ECSD 2. On a motion by Ms. Horton, seconded by Mayor George, the Board voted to approve the budget resolution with a flat usage charge of \$300/unit and a footage charge of \$1.00/foot. The motion carried 3 – 0.

b. I/I Approval for Enforcement Hearing (Handout)

The Board was provided with a list of ECSD 2 property owners who have not complied with their house inspection, pursuant to “Erie County Rules and Regulations for Erie County Sewer Districts”. The DSM is recommending referral to an Enforcement Hearing for those properties. Ms. Horton noted that the hearings are typically scheduled every year and a half, and the next hearing is anticipated in fall 2019.

On a motion by Ms. Horton, seconded by Mayor George, the Board voted to move forward with a referral to an Enforcement Hearing. The motion carried 3 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 activities. Since the last meeting the collection system activities consisted of flushing 42,879 feet of sewerline, repairing 16 manholes, and completing 167 house inspections with 10 violations noted. There were a total of 28 complaints ECSD 2 responded to including 7 for pumping stations (PS), 3 for grinders, 17 for sanitary sewers, and 1 odor complaint. The central maintenance crew televised 44,299 feet of sewerline in mini systems (MS) 12 & 2 (Hamburg and Evans) and in MS 9 in Eden at East Church and South Main streets.

At the Water Resource Recovery Facility (WRRF) ECSD 2 staff drained and inspected the north and south aerobic digesters and replaced diffusers, installed a new raw influent pump into pump 2 position, started the underground fuel tank replacement by LaValley Brothers Construction, Precision Scale & Balance performed the annual calibration of scales and balances in the labs as well as the annual preventative maintenance of the Biopure Distillation unit, the wash water pump on the south sandfilter backwash unit was replaced, and the annual priority pollutant sampling was performed. In addition, the generator louvers were repaired at the Shorecliff PS, the Bioxide tank was cleaned at the Brant-Farnham PS, and the check valve for sump pump 1 at the Sweetland PS was repaired.

Mayor George asked the status of Tractor Supply store in North Collins. Mr. Horne responded there have been no issues.

b. Pretreatment Report

i. Maria’s Pizzeria – Oil & Grease Separator Cleaning Final Notice (Handout)

Several attempts have been made to Maria’s Pizzeria to submit separator cleaning & maintenance records. To date there has been no response. A final notice dated June 4, 2019 was sent to Maria’s to submit those records by June 24th before enforcement action will be taken.

ii. Crescent Manufacturing – Monthly Monitoring Report (Handouts)

Ms. Horton explained that the DSM has corresponded numerous times with Crescent Manufacturing (Crescent) regarding violations related to their oil and grease limitation. The DSM's latest letter details additional coordination with Crescent regarding laboratory testing. Mr. Absolom indicated that the DSM is still researching various testing methods for oil and grease.

c. Construction Report

Ms. Horton advised that the Big Sister Creek WRRF aeration system quarterly service inspection that is required as part of the recent construction upgrades will be completed by the manufacturer's representative this month. The contractor for that project is fabricating a second maintenance barge which is tentatively set to be delivered the week of June 24th. Contract 80, the fuel tank replacement project at the WRRF started this week and the concrete pad for the new aboveground tank was poured. The new tank is anticipated to be delivered by the second week of July. Contract 75, cured in place pipe (CIPP) lining is still ongoing with around 95% of the lining issued for ECSD 2 under recent work orders being complete. The DSM plans to issue about 7,000 lineal feet of CIPP lining later this month under a new work order to address sewers in the Derby area on Peppertree, Nettlecreek, Patriot, Grissom, Derby Road, South Creek Road and Burke Road.

i. Sewer Manhole Rehabilitation Contract (Handout)

Ms. Horton advised that the bid opening was held on May 10th for the sewer manhole rehabilitation project and National Water Main Cleaning Company was the low bidder. Twelve (12) brick manholes in MS 11 tributary to Sweetland PS are scheduled to be spin lined with epoxy and chimney seals installed to eliminate infiltration and inflow (I&I).

d. District Payments (Handout)

Ms. Horton conveyed to the Board that payments were made to Nussbaumer & Clarke for Construction Inspection in the amounts of \$4,922.28 and \$261.36; to Arcadis for Flow Monitoring in the amounts of \$18,547.87 and \$7,553.10; and to United Survey for CIPP lining in the amounts of \$4,896.40, \$39,007.20, \$61,741.00, \$43,102.80, \$473.00, and \$77,317.30.

e. SPDES Permit NY 0022543 – Big Sister Creek WRRF

i. 2018 Annual Collection System Report (Handout)

Ms. Horton explained that the collection system annual report was submitted as per previous State Pollutant Discharge Elimination System (SPDES) permit requirements with a summary of activities in each MS. She noted that as of December 1, 2018, there are new requirements including a Collection System Program (aka Capacity Management, Operations and Maintenance (CMOM) plan), which are similar to what is currently being provided in other sewer districts, but have not yet been finalized and approved with the New York State Department of Environmental Conservation (DEC).

ii. Wet Weather Operation Plan (Handout)

The DSM submitted the Big Sister Creek WRRF wet weather operation plan to the DEC in accordance with the schedule of submittals listed in SPDES Permit NY0022543. The plan is presently under review by the DEC.

iii. Progress Report - Schedule of Submittals (Handout)

The DSM submitted a progress report dated May 24, 2019, for the required action titled "CMOM Program" in the schedule of submittals for revised SPDES Permit NY0022543. Specific reference to items related to the Sweetland PS will be taken into account once the final report on recent flow monitoring is received from Arcadis. The deadline for submission to DEC is December 1, 2019.

On a motion by Ms. Knack, seconded by Mayor George, the informational items listed above were all received and filed. The motion carried 3 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Ms. Horton, the meeting was adjourned at 9:41 a.m. The motion carried 3 – 0.

The next meeting is scheduled for Thursday, October 10, 2019, at 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E.

Secretary - ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: Angela Horton

Seconded By: Mayor George

Approved/Disapproved: 5/0

Date: 10/10/19

Signed: Angela M. Horton

**ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
THURSDAY, OCTOBER 10, 2019
DISTRICT ADMINISTRATION BUILDING**

MEMBERS PRESENT: Mayor Howard Frawley, Mayor Vincent George, Angela Horton,
Anna Knack, Gifford Swyers

OTHERS PRESENT: Glenn Absolom, Joseph Fiegl, Nancy Forys, Carl Horne

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Knack called the meeting to order at 9:02 am.

ITEM NO. 2 – APPROVAL OF JUNE 20, 2019 MEETING MINUTES

On a motion by Ms. Horton, seconded by Mayor George, the Board voted to approve the minutes from the June 20, 2019 meeting. The motion carried 5 - 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. 2020 User Charges

i. Public Hearing Notice & Meeting Minutes (Handout)

The Board received a copy of the public hearing notice and meeting minutes which were held on September 18, 2019. Now that the public hearing was held, the next step is for the Board to adopt the rates for 2020.

Mr. Swyers inquired if the public attends these hearings. Mr. Fiegl advised that some members of the public participated in the past; however these hearings are usually lightly attended and only County staff were present for this particular hearing. Ms. Knack made an observation that ECSD 2 has the highest flat rate usage charge. Mr. Fiegl noted one contributing factor may be due to the lower population density in ECSD 2 (i.e. more infrastructure is necessary to deliver the services per parcel when compared to other ECSDs).

ii. Approval of Resolution (Handout)

On a motion by Mr. Swyers, seconded by Ms. Knack, the Board voted to approve the User Charge Resolution for ECSD 2. The motion carried 5 - 0.

b. 2020 Meeting Schedule (Handout)

On a motion by Ms. Knack, seconded by Mayor Frawley, the Board voted to approve the 2020 meeting schedule. The motion carried 5 - 0.

Mr. Fiegl noted that the Terms of the Board conclude at the end of this year. He sought the interest of current members who wish to remain on the Board. Mayor Frawley, Mayor George, and Ms. Horton replied in the affirmative; Ms. Knack was uncertain; Mr. Swyers noted he likely would not serve another term.

c. Trucker's Discharge Permits Approval – 2020 (Handout)

On a motion by Mr. Swyers, seconded by Mayor George, the Board voted to approve the 2020 Trucker's Discharge Permits for Delo Drain & Septic Services, Holland, NY; Modern Portable Toilets, Model City, NY; United Rentals (NA), Inc., Farmington, NY; and Macken Services Inc., Lancaster, NY. The motion carried 5 - 0.

d. I/I Approval of Enforcement Hearing (Handout)

The Board was provided with a list of ECSD 2 property owners who have not complied with their house inspection or corrected a violation, pursuant to the "Rules and Regulations for Erie County Sewer Districts". The Division of Sewerage Management (DSM) is recommending a referral to an Enforcement Hearing for those properties. Ms. Horton noted that the next hearing is anticipated in the spring 2020.

On a motion by Mayor Frawley, seconded by Mr. Swyers, the Board voted to move forward with a referral to an Enforcement Hearing for the 30 properties listed. The motion carried 5 - 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne provided the Board with an update on ECSD 2 activities. Since the last meeting the collection system activities consisted of flushing over 49,000 feet of sewerline, repairing 16 manholes, completing 312 house inspections and 20 re-inspections with 26 violations noted. There were a total of 46 complaints ECSD 2 responded to including 8 for pumping stations (PSs), 10 for grinders, 24 for sanitary sewers, and 4 odor complaints in the Village of Angola. The central maintenance crew televised 6,269 feet of sewerline in mini system (MS) 12 (Hamburg) and installed 5 trenchless pipe patches. Smoke testing was completed over the summer in MS 2 (Evans) and MS 14 (Derby).

At the Water Resource Recovery Facility (WRRF) there were 9 loads of radioactive sludge taken to the landfill; access hatches were installed on the north and south secondary clarifier; all the tanks in the plant were drained and inspected and minor maintenance was performed; the underground fuel tank replacement project was completed with a new aboveground tank by LaValley Brothers Construction; Penn Power performed the annual preventative maintenance on all generators; TecSmith

performed the annual flowmeter calibration; the annual certification of all backflow preventers in the district was done; minor repairs were performed and sand was replaced at the north sandfilter which is now back in service; and there was a lightning strike which caused an electrical surge that damaged two telephones, the plant gate controller, and some SCADA equipment, which everything has been repaired and is back in service.

At the PSs: pump #1 was replaced and all generator batteries were replaced at the Shorecliff PS; the hydraulic lines on the muffin monster/grinder at Brant-Farnham PS was replaced; pump #1 was replaced with a spare and the motor for pump #1 was sent out for repair at the Sweetland PS; and the variable frequency drive #1 at the Lake Street PS was replaced.

b. Pretreatment Report

i. Crescent Manufacturing Monthly Monitoring – Study Conclusions (Handout)

Ms. Horton explained that Crescent Manufacturing has had several violations of their Industrial Wastewater Permit specifically for Oil and Grease, which SAMCO assisted them in determining the cause and course of action to correct the violations. The DSM sent a letter dated September 13, 2019 in response to Crescent Manufacturing providing them with a summary of the DSM's conclusions and recommendations to correct these violations.

ii. Maria's Pizzeria – Oil & Grease Separator – Cleaning Required (Handout)

Ms. Horton advised the Board of the ongoing issues with this restaurant dating back to September 2018 and their failure to respond to previous letters by DSM requesting grease separator cleaning and maintenance records. In September, the DSM staff opened Maria's Pizzeria grease interceptor and found the grease layer and solids layer measured greater than 99% of the volume of the interceptor. They were advised by letter dated October 7, 2019 that they are in violation, must immediately clean the grease inceptor and send the cleaning invoice to our Industrial Wastewater Specialist, and that this matter was going to be brought to the attention of the Board of Managers.

The Board discussed concerns and recommended moving forward with an Enforcement Hearing if Maria's Pizzeria continues to be non-compliant. It was recommended by the Board that Maria's Pizzeria be given two weeks from the receipt of the certified letter dated October 7, 2019 to correct the violation. If compliance is not met, they should be issued an enforcement hearing letter and a hearing held prior to the next Board meeting on December 5, 2019. Mr. Absolom recommended someone should go in person to Maria's Pizzeria to advise them that the matter was brought before the Board and that the decision to move forward to an Enforcement Hearing was approved.

On a motion by Mayor Frawley, seconded by Mayor George, the Board voted to move forward with an Enforcement Hearing if Maria's Pizzeria does not correct their violation within two weeks of receipt of the letter. The motion carried 5 - 0.

c. Construction Report

i. Cured In Place Pipe (CIPP) Lining – Work Order No. 6 (Handout)

The Board was copied on the letter issuing work order 6 under Contract 75 to United Survey Inc. (USI) on June 27, 2019 including over 7,200 feet of sewerline in MS 11 and 12 (Derby and Lakeview areas). Ms. Horton reported that this work was completed in August and September and a repair on a connection still needs to be completed by USI on a 16-inch lined ACP pipe on Old Lakeshore Road which they intend to repair via lateral grouting.

Ms. Horton reported on several contract updates. Contract 96 for the Big Sister Creek WRRF Aeration system upgrades had the second maintenance barge delivered to the facility in August. A quarterly service inspection was completed and no major issues were observed by the aeration system's manufacturer representative. A final quarterly service inspection will be scheduled for November. The warranty period is set to start at the end of December. A couple of submittals need to be finalized before the project can be closed out.

Contract 81 for Manhole Rehabilitation was completed, which included 12 manholes in MS 11 (Derby) including spinlining with epoxy and a chimney seal. A final walkthrough will be scheduled in the near future and then the project can be closed out.

Contract 80 for the Fuel Tank Replacement Project has been completed. Contract close out documents are being prepared and will be sent to LaValley Brothers later this week.

Mr. Fiegl advised the Board that the NYS Parks Department will be bidding a project this fall to replace the Evangola PS. As ECSD 2 maintains this station, the DSM has been (and will continue to be) involved in the project. Inspection services still need to be worked out.

d. District Payments (Handout)

Ms. Horton conveyed to the Board that district payments were made to Nussbaumer & Clark for construction inspection in the amounts of \$6,060.61 and \$1,344.59; to Arcadis for flow monitoring in the amount of \$2,434.20; to USI in the amounts of \$20,716.80; \$39,521.50; \$3,960.00; \$12,180.00; \$9,577.00; \$61,523.00; \$120,655.80; \$2,632.00; \$11,425.00; and to Quackenbush for WRRF Aeration System Replacement in the amount of \$18,002.50.

Regarding the flow monitoring study by Arcadis, it was noted we are in receipt of a draft report for the study and the final report is expected within the next month.

e. Sewer Cross Bore Safety (Handout)

The Board reviewed a response letter sent to National Fuel regarding Sewer Cross Bore Safety. Mr. Fiegl reviewed guidelines and potential issues and concerns with what National Fuel recommends the DSM follow as a procedure. It is the opinion of the DSM that the recommendations by National Fuel are impractical and not feasible for the normal operations we perform.

Ms. Knack moved, seconded by Ms. Horton to receive and file the miscellaneous and informational items on the agenda. The motion carried 5 - 0.

Mayor Frawley asked about the possibility of hauling sludge closer, perhaps to Buffalo Sewer Authority. Mr. Fiegl responded that it was previously looked into and it was not cost effective. Further, he has heard other agencies have stated it is sometimes unreliable for scheduling a delivery.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Mr. Swyers, the meeting was adjourned at 9:45 am. The motion carried 5 - 0.

The next meeting is scheduled for Thursday, December 5, 2019 at 9:00 am.

Respectfully submitted,



Angela M. Horton, P.E.
Secretary, ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: Mayor Frawley

Seconded By: Mayor George

Approved/Disapproved: 5/0

Date: 2/13/2020

Signed: Angela M Horton