

**ERIE COUNTY SEWER DISTRICT (ECSD) NO. 8
BOARD OF MANAGERS MEETING
TUESDAY FEBRUARY 11, 2020
VILLAGE OF EAST AURORA HALL
MINUTES**

MEMBERS PRESENT: Susan Friess, Matthew Hoeh, Mary Plesh, Bryan Smith, and Cathryn Thomas

OTHERS PRESENT: Margaret Anacone, Steven Canestrari, Joseph Fiegl, Kevin Kaminski, Tammy Laurito, and Lynn Sullivan

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Friess called the meeting to order at 9:34 A.M.

On a motion by Mr. Smith, seconded by Mr. Hoeh, Ms. Friess was nominated to be Board Chair, Mr. Hoeh was nominated to be Board Vice Chair, and Ms. Plesh was nominated to be Board secretary. The motion carried 5-0.

Ms. Thomas was welcomed as a new member of the ECSD No. 8 Board.

ITEM NO. 2 – APPROVAL OF OCTOBER 8, 2019 MEETING MINUTES

On a motion by Ms. Friess, seconded by Mr. Smith, the Board voted to approve the minutes from the October 8, 2019 meeting. The motion carried 4-0. Ms. Thomas abstained.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business.

ITEM NO. 5 – NEW BUSINESS

- a. Confirmation of Email Poll – Engineering Term Agreements (Handout)

Ms. Plesh moved, seconded by Mr. Hoeh, to confirm the results from the email poll for the Engineering Term Agreements. The motion carried 4-0. Mr. Smith abstained.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

- a. Operational Report

Mr. Kaminski reported that the onsite generator at the East Aurora Water Resource Recovery Facility (WRRF) has been returned to service and is running smoothly. The portable generator that was on site and has now been removed.

Mr. Canestrari presented the following collection work:

- Manhole frame and cover replacement work on Olean Road has been postponed until Spring. Concerns regarding final restoration prompted the delay.
- Visone Construction replaced a manhole on Pine Street.
- A portion of the mainline sewer was repaired/replaced on Riggs at Big Tree Road, North Grove Street, and Oakwood Avenue.
- Mechanical root cutting was performed at 535 Walnut Street.

Mr. Fiegl also noted that a draft modified State Pollutant Discharge Elimination System (SPDES) permit was sent to ECSD No. 8 for the East Aurora WRRF. The Board will be copied on the County's response letter.

b. Pretreatment Report

No report.

c. Construction Report

Ms. Plesh provided the following construction updates to the board:

- Oakwood Avenue sewer replacement (DSM Contract 19)– Work was completed by Nova Site Company under the Village's contract. It was mentioned that a change order may be forth coming for minor road base work required to be completed by Nova after a spot repair by Visone. Ms. Thomas updated the Board on the Village's new communications director for the road reconstruction project.
- Cured-in-Place Pipe (CIPP) Term Lining Contract 75 – Approx. 3,000 linear feet (LF) of sewer (Carriage Drive, Brooklea Drive, Ridge Avenue, Maple Rd) was CIPP lined by Kenyon Pipeline under Work Order (WO) No. 4K. WO No. 8 was issued to United Survey (USI) in January including 6,600 LF of sewer at Oakwood Avenue and several cross streets (with intention to line prior to completion of Village's road reconstruction project). USI intends to perform lining work in late February/early March.
- Sewer Repair Contract 79 –
 - WO No. 11 – Self-flushing manhole replacement at Pine Street (just north of Main Street) completed by Visone Construction in December 2019.
 - WO No. 12 – Frame and cover adjustment at Olean Street has been delayed due to winter weather and will be completed in the spring.
 - WO No. 17 – Oakwood Avenue sewer spot repairs was issued to Visone Construction on 1/24/20 - sewer repairs are required prior to CIPP Lining work. Anticipated to be completed in mid-February.
 - WO No. 19 - Self-flushing manhole replacement at North Grove Street was issued to Visone Construction on 1/24/20.
- Contract 18- On-site construction for the new influent screens and building has stopped until the general contractor receives delivery of the screens or building. The screens are set to arrive in mid-April and no date is known yet for the building.

- A study of the electrical systems at the East Aurora WRRF is planned for this year. The study will be conducted by one of the consulting engineers under the new term contract.

i. CIPP Lining Term Contract – Work Order No. 8 (Handout)

The Board reviewed a copy of Work Order No. 8 issued in to United Survey, Inc. for CIPP Lining Term Contract No. 75.

ii. Sewer Repair Term Contract – Work Order Nos. 17 & 19 (Handout)

The Board reviewed a copy of Work Order Nos. 17 & 19 issued to Visone Construction, Inc. for repairs on Oakwood Avenue and North Grove.

d. Payments (Handout)

The payment handout was reviewed by the Board.

Mr. Fiegl noted the Division of Sewerage Management was recognized by the New York Water Environment Association with its Collection System Operation and Maintenance award. A significant component of this award is the endorsement of the New York State Department of Environmental Conservation.

Mr. Hoeh moved, seconded by Ms. Friess, to receive and file the miscellaneous and informational items on the agenda. The motion carried 5-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Friess, seconded by Mr. Smith, the meeting was adjourned at 9:55 AM. The motion carried 5-0.

Next meeting is scheduled for Tuesday, April 7, 2020 @ 9:30 A.M.

Respectfully submitted,



Mary L. Plesh, P.E., Secretary
ECSD No. 8 Board of Managers

MLP: msa

Motion to Approve the February 11, 2020 Meeting Minutes

Moved by: M. Hoeh

Seconded by: B. Smith

App./Disapp.: 5-0

Date: 6/16/20

Signed: Mary L. Plesh

ERIE COUNTY SEWER DISTRICT NO. 8 (ECSD NO. 8)
BOARD OF MANAGERS MEETING
TUESDAY, JUNE 16, 2020
VIDEO/TELEPHONE CONFERENCE
MINUTES

MEMBERS PRESENT: Susan Friess, Matthew Hoeh, Mary Plesh, Bryan Smith, and Cathryn Thomas

OTHERS PRESENT: Glenn Absolom, Steven Canestrari, Joseph Fiegl, Kevin Kaminski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Friess called the meeting to order at 9:31 A.M.

ITEM NO. 2 – APPROVAL OF FEBRUARY 11, 2020 MEETING MINUTES

On a motion by Mr. Hoeh, seconded by Mr. Smith, the Board voted to approve the minutes from the February 11, 2020 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2021 Budget

i. Proposed 2021 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 8 Budget.

ECSD No. 8 is part of the combined ECSD Nos. 3 and 8 Budget. The ECSD Nos. 3 and 8 Budget is developed based upon a Memorandum of Understanding updated in April 2018. The Memorandum of Understanding essentially outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as supplies, equipment, “District-wide” expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in the ECSD Nos. 3 and 8 service area.
- Debt service, revenues, fund balance, and capital reserve allocations are exclusive to each sewer district.

For this year, Central Region shares in approximately 40% of the Division-wide expenses, 37% of vehicle expenses, and 61% of Laboratory expenses. Overall, within Central Region ECSD No. 8 is responsible for approximately 9% of ECSD Nos. 3 and 8 costs, except for Professional Services, debt service, capital reserves, and personnel.

Reviewing the overall summary for ECSD No. 8, total appropriations are projected to decrease approximately \$21,000 when compared to 2020. An increase in debt service costs is offset by decreases in O&M Costs (including capital reserves). Revenues are approximately \$23,000 lower, mainly due to a decrease in the budgeted user charges. The result is that the tax levy overall is approximately \$1,700 higher than 2020.

The proposed budget is such that rates will essentially remain the same for the typical ECSD No. 8 ratepayer (single family home) in 2021. Mr. Fiegl explained some of the challenges in developing these estimates considering the uncertainty associated with the COVID-19 emergency and the effects on the economy. The Division of Sewerage Management has made a concerted effort to put forth its best estimates, acknowledging that there have been unprecedented impacts throughout our society and hence adjustments may need to be made.

Mr. Fiegl explained that there were a few adjustments in the 2021 personnel budget for ECSD Nos. 3 and 8, but that total number of positions funded remained the same. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department – same overall percentage as 2020. Actual numbers are not available at this time.

The 2021 equipment line items represent over \$872,000 of the Central Region budget. The major items include various equipment replacements, shared purchases to be used across all Erie County Sewer Districts, a new portable generator, replacement of a fleet vehicle, a new flusher, and Central Region's unanticipated replacement item. The merits of the new CCTV camera system, mini excavator, and service/boom truck were specifically highlighted when discussing the shared purchases.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Again, Central Region contributes approximately 40% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting on fuel, various changes in Maintenance and Repair supply codes, adjustments in the Highway Supplies account, changes made in Professional Service Contracts/Fees, a \$50,000 decrease in capital reserves in ECSD No. 8, an increase of almost \$73,000 in the District's debt service, utility costs, and the aforementioned personnel costs.

Fund balance usage as an offsetting revenue is budgeted at approximately 51% of the amount available on 12/31/19. The available district fund balance represents

approximately 3.25 months of 2021 budgeted appropriations. Observing recent trends on amount available and amount used, it is believed that this allocation of fund balance is prudent.

It is recommended for the 2021 Budget that the flat usage charge remain at \$85.00 per unit, footage charges remain at \$1.50/foot, and the water use charge remain at \$3.50 / 1,000 gallons. At this time, the Board would be voting on the ECSD No. 8 portion of the Central Region budget. If any changes are proposed to the Central Region budget by the ECSD No. 3 Board of Managers that impact ECSD No. 8, said changes would be presented and discussed at a combined budget meeting.

Mr. Fiegl's final comments related to the 2% Tax Cap (as the sewer district levies are part of the County's overall tax cap calculation) and the uncertainty regarding the COVID-19 emergency. If any major changes are necessary, the Board of Managers will be informed.

There was a question and answer period, in which Ms. Thomas asked for clarification on several items including the interest on Bond Anticipation Notes. She noted that the interest rates on bonds are currently at an extremely low rate for long term funding. Mr. Smith questioned the travel budget line item and Mr. Fiegl explained that we must now send operators to SUNY Morrisville for training.

After all questions were addressed, Ms. Friess moved, seconded by Mr. Hoeh, to approve the 2021 Budget as proposed. The motion carried 5-0.

ii. Resolution (Handout)

The ECSD No. 8 Budget was submitted for approval. It was noted that, upon final approval, the numbers to be inserted in the blanks of the resolution presented would be 69% and 31% of the total sanitary sewer tax levy of \$1,144, 357.00.

Ms. Friess moved, seconded by Mr. Smith, to approve the budget resolution with a flat usage charge of \$85.00 and a footage charge of \$1.50 for ECSD No. 8. The motion carried 5-0.

b. Capital Reserve Fund Transfer (Handout)

Ms. Plesh explained that a spare rotating assembly is needed for the centrifuge at the East Aurora Water Resource Recovery Facility (WRRF). The centrifuge is the sole means by which sludge is dewatered at the facility and repair to the existing assembly would cause significant downtime to the centrifuge.

Ms. Plesh presented a resolution to transfer the estimated cost of \$250,000.00 from the capital reserve account to avoid incurring bond debt costs. Mr. Smith moved, seconded by Ms. Plesh, to approve the transfer of \$250,000.00 from the capital reserve account. The motion carried 5-0.

c. Memo to Board – Covid-19 Update (Handout)

Mr. Fiegl presented a memorandum from April 23, 2020 outlining the plans and protections put in place for Division of Sewerage Management (DSM) facilities to protect DSM employees and maintain operations for our essential services of treating wastewater and protecting public health and the environment. He specifically acknowledged the work of the managers and supervisors during this difficult period. Sewer District Operations were returned to full staffing on June 1, 2020 with appropriate protections in place.

d. East Aurora WRRF Influent Building and Screen Replacement Project

i. Contract 18-A – STC Construction – Change Order No. 1 (Handout)

Ms. Plesh explained COVID-19 pandemic caused a delay the delivery of new equipment and other effects that impacted the schedule for construction of Contract 18-A, installation of new screens, at the East Aurora WRRF. STC Construction has requested a Contract Time extension to September 30, 2020 (114 days), presented as Change Order No. 1 to Contract 18-A. Any time extension beyond 90 days must be approved by the Legislature.

Ms. Plesh presented a resolution to extend the Contract Time for Contract 18-A for 114 days. Mr. Smith moved, seconded by Mr. Hoeh, to approve the resolution. The motion carried 5-0.

ii. Contract 18 D – CIR Electrical – Change Order No. 1 (Handout)

Ms. Plesh explained that the impact of COVID-19 pandemic on Contract No. 18-A schedule effects the schedule for construction of Contract 18-D. CIR Electrical has also requested a Contract Time extension to September 30, 2020 (114 days), presented as Change Order No.1 to Contract 18-D.

Ms. Plesh presented a resolution to extend the Contract Time for Contract 18-D for 114 days. Ms. Friess moved, seconded by Mr. Smith, to approve the resolution. The motion carried 5-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Canestrari presented activities for the collections system. In March, due to the COVID pandemic normal operations were adjusted to reactively respond to complaints with split shift crews. Recently, Mayor Mercurio from the Village of East Aurora contacted Central Region regarding 289 Prospect Avenue. A homeowner questioned whether the work on Oakwood Avenue could cause issues their lateral experienced on May 26, 2020. District personnel could find not any issues from the work done in February and March that could impact homeowners but will flush the sewer mains to ensure that there are no deposits.

Mr. Fiegl explained that the Division receive a claim from a business at 720 Main, alleging that deficiencies in the County's system caused issues with their lateral and backups into their facility. The claimant cited construction work completed by ECSD No. 8 behind Vidlers (Persons Alley) as evidence. The construction work is believed to be unrelated to the issues that they experienced. The Erie County Attorney's office is responding to the claim.

b. Pretreatment Report

There was no pretreatment report.

c. Construction Report

Ms. Plesh presented updates on the construction activities in ECSD No. 8. Construction for screen installation and the new influent building under Contracts 18-A and 18-D has been delayed while the contractors wait for equipment deliveries. Construction is expected to resume in the next couple of weeks.

For Cured-in-Place (CIPP) Term Lining Contract 75, United Survey prepped and CIPP lined approximately 6,000 liner feet of sewer at Oakwood Avenue and several cross streets. The 20-inch diameter sewer on Oakwood Ave at Hamburg Street was removed from the contract and will be bid separately under another contract due to the complexity of bypass pumping required, and as the Village is completing their road reconstruction project this summer. Last week an amendment (Revision 2) to Work Order No. 8 for this contract was issued to facilitate lining on Whaley Avenue in advance of culvert work being performed in July.

For Sewer Repair Contract 79, Visone Construction completed work under Work Order No. 12 for a frame and cover adjustment at Olean Street in May (pavement stripe work remains), Work Order No. 17 for Oakwood Avenue sewer spot repairs that were completed in mid-February, and Work Order No. 19 for self-flushing manhole replacement at North Grove Street that were completed in March.

i. Sewer Repair Term Contract – Work Order Nos. 21 & 22 (Handout)

Visone was issued Work Order No. 21 for replacement of two (2) self-flushing manholes at South Street in April, which was completed in May. The street is proposed to be milled and paved by the Erie County Highway Department this summer.

Visone was also issued Work Order No. 22 and No. 22REV for Oakwood Avenue sewer spot repairs and a new manhole installation near Tannery Brook/Hamburg Street in April, which was completed in April.

ii. Sanitary Sewer Replacement Project -Contract 82-Bid Schedule (Handout)

The bid schedule was reviewed for a new sanitary sewer replacement project that is currently out for bids and includes some sewers in ECSD No. 8. Bids will be received on June 26, 2020. An e-mail poll is expected on Monday, June 29, 2020 for the Board

to approve award of the contract. A resolution will then be included for approval at the next meeting in October.

d. Payments (Handout)

Payments made since the last meeting were reviewed.

e. Draft SPDES Permit NY0028436 (Handout)

Mr. Fiegl presented a letter sent to the New York State Department of Environmental Conservation (NYSDEC) dated February 20, 2020 that addresses proposed changes to the ECSD No. 8 East Aurora WRRF State Pollution Discharge Elimination System (SPDES) Permit. Various corrections, clarifications, and objections were noted in the letter and some additional information was provided to the NYSDEC. The NYSDEC issued a response earlier this month and the Division of Sewerage Management is reviewing.

Ms. Friess moved, seconded by Mr. Smith to receive and file the miscellaneous and informational items on the agenda. The motion carried 5-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Friess, seconded by Mr. Hoeh, the meeting was adjourned at 10:21. The motion carried 5-0.

Next meeting is scheduled for Tuesday, October 6, 2020 at 9:30 am in the Village of East Aurora.

Respectfully submitted,



Mary L. Plesh, P.E., Secretary
ECSD No. 8 Board of Managers

MLP

Motion to Approve the June 16, 2020 Meeting Minutes

Moved by: M. Hoeh
Seconded by: S. Friess
App./Disapp.: 3-0
Date: 10/6/20
Signed: Mary L. Plesh

ERIE COUNTY SEWER DISTRICT NO. 8 (ECSD NO. 8)
BOARD OF MANAGERS MEETING
TUESDAY, OCTOBER 6, 2020
VIDEO/TELEPHONE CONFERENCE
MINUTES

MEMBERS PRESENT: Susan Friess, Matthew Hoeh, Mary Plesh, Bryan Smith (9:39), and Cathryn Thomas (9:44)

OTHERS PRESENT: Glenn Absolom, Steve Canestrari, Joseph Fiegl

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Friess called the meeting to order at 9:33 A.M.

ITEM NO. 2 – APPROVAL OF JUNE 16, 2020 MEETING MINUTES

On a motion by Mr. Hoeh, seconded by Ms. Friess, the Board voted to approve the minutes from the June 16, 2020 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business.

ITEM NO. 5 – NEW BUSINESS

a. 2021 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

Ms. Plesh presented the Notice of Public Hearing for all Erie County Sewer Districts, including Erie County Sewer District No. 8. The public hearing occurred on September 22, 2020 and gave the public an opportunity to comment on the proposed user and utilization charges listed in the table. For District No. 8, those include the flat usage and flow user charges approved at the June meeting and non-residential charges for BOD, suspended solids and phosphorus, as applicable. As noted in the minutes, no comments were received from the public.

ii. Approval of Resolution (Handout)

A resolution was presented to adopt the fees as presented at the Public Hearing and listed in the resolution.

On a motion by Ms. Plesh, seconded by Mr. Hoeh, the Board voted to approve the resolution. The motion carried 3-0.

b. 2021 Meeting Schedule (Handout)

The 2021 meeting schedule for the Erie County Sewer District No. 8 Board of Managers was presented. The Town of Aurora and Village of East Aurora should be in the same building in 2021 and the meetings will take place at that location when possible.

On a motion by Ms. Friess, seconded by Ms. Plesh, the Board voted to approve the 2021 Meeting Schedule. The motion carried 3-0.

c. Connection, Inspection, & Equity Fee Schedule – Rules & Regulations: Article XIII, Section 1301 (Handout)

The Board reviewed a memorandum regarding an update to the sanitary sewer connection permit, inspection, and equity fees charged by the Erie County Sewer Districts. Per Article 5A of New York State County Law and County Legislative authorization, the Board of Managers have been empowered to determine the amounts charged for various permit and inspection fees pursuant to Section 1301 of the “Rules and Regulations for Erie County Sewer Districts.” The Erie County Sewer District Boards last went through the process of updating the various fees approximately 15 years ago and based on the analysis included in this memorandum, it has been determined the existing fees are not reflective of the actual costs incurred by the sewer districts. As a result, it is the recommendation of the Division of Sewerage Management to update the fees as proposed.

This is a two (2) step process for the Board. Today, the Board is asked to consider for approval the updated fees for the purpose of advertising them to the public. Should all seven (7) Boards endorse the updated fees, a public hearing will be held to solicit outside input over these changes. It is the intention of the Division of Sewerage Management to host this public hearing sometime in November 2020. After the public hearing, any comments will be considered and a final fee schedule will be developed for approval by the Erie County Sewer District Boards via resolution during their December 2020 meetings. The final fee schedule would be published in the official newspapers of the County and become effective sometime in 2021.

On a motion by Mr. Smith, seconded by Ms. Friess, the Board voted to approve the updated fees as listed in the September 23, 2020 memorandum. The motion carried 4-0.

d. Confirmation of Email Poll – Award of Sanitary Sewer Replacement Project (Handout)

On a motion by Ms. Friess, seconded by Ms. Plesh, the Board voted to confirm the e-mail poll to accept and recommend Contract No. 82. The motion carried 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Canestrari summarized work performed by Collection Systems crews, including sewer line repairs on portions of a 12-inch diameter main at 27 North Willow, and frame and cover

replacements on South Street, Mill Street and 20A, 20A and Maple Road, and 97 Pine Street.; On October 19th and 20th District staff will be relocating a main to accommodate the new structure in the Whaley Drive culvert project.

Mr. Absolom informed the Board that the East Aurora Water Resource Recovery Facility (WRRF) is operating under a new State Pollution Discharge Elimination System (SPDES) permit as of October 1, 2020. New items in the permit include programs for influent mercury and pretreatment.

Mr. Fiegl informed that Board that an audit by the United States Environmental Protection Agency (USEPA) is expected the week of October 19th. Mr. Smith asked about the nature of the audit. Mr. Fiegl noted the audit is not the result of a complaint but rather part of regular USEPA program that evaluates the ability of a collection system operator to meet its regulatory responsibilities. ECSD No. 8 is one of a few local sewer districts being evaluated by this auditor that week.

b. Pretreatment Report

i. Industrial Waste Survey (Handout)

The Board reviewed a letter sent by Laura Surdej to industrial users. A listing of users that received the correspondence was included on the second page.

c. Construction Report

Ms. Plesh presented updates on various construction projects.

East Aurora WRRF Influent Building and Screen Replacement Project (Contract Nos. 18-A and 18-D) – the screening and washing/compacting equipment was installed in August. On August 28th, the equipment was started-up with the manufacturer's representative onsite. Equipment has been running well over the last few weeks. The building construction has been completed. A final walk through was performed in September and only minor punch list items remain. Resolutions to close out both Contracts associated with the project will either be approved by phone poll following this meeting or at the next meeting on December 1st.

East Aurora WRRF Electrical Study – An electrical study was completed by LaBella Associates under its Term Engineering Contract. This study evaluated that electrical capacity of components and made recommendations for necessary and recommended improvements. The study also evaluated facilities for current electrical codes. Recommendations will be implemented over time under several contracts.

Cured-in-Place (CIPP) Term Lining Contract 75 – United Survey prepped and CIPP lined approximately 100 LF of 10-inch pipe on Whaley Avenue under Work Order 8 in July.

Contract 82 (multi-district) was awarded to Kandey Company Inc. and Notice to Proceed was issued on September 11, 2020. Contract includes a sewer extension and manhole replacement on Church Street backlot. Work in ECSD No. 8 was substantially completed in September.

d. Payments (Handout)

Payments made since the last meeting were reviewed.

e. Draft SPDES Permit NY0028436 (Handout)

Mr. Fiegl presented a letter dated August 3, 2020 to the New York State Department of Environmental Conservation, Region 9. The new permit was discussed under Item 6.a. In response to this letter, a meeting was held with the NYSDEC to address remaining items of concern. The new permit reflects the final decisions made during this meeting and while it contains several new limitations and program requirements (specifically with total residual chlorine), there are sufficient timeframes to address these items.

Mr. Smith moved, seconded by Ms. Thomas to receive and file the miscellaneous and informational items on the agenda. The motion carried 5-0.

Ms. Friess inquired as to recent work by ECSD No. 8 to address a sewer on Riley Street. She was informed that a large amount of grease was removed from the pipe and inquired as to whether the source of the grease was determined. Mr. Absolom stated that the source of grease is still under investigation and that a "sag" in that section of the pipe may be contributing to the issues. Mr. Hoeh noted that when the Village of East Aurora owned the system that there were undersized grease traps that may be contributing. Mr. Absolom stated that businesses attached to that pipe have been checked to verify that all of their grease traps are working as expected and, as of yet, they have all been found to be operating properly. More work is to follow.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Friess, seconded by Mr. Hoeh, the meeting was adjourned at 9:55 a.m. The motion carried 5-0.

Next meeting is scheduled for Tuesday, December 1, 2020 at 9:30 am Village of East Aurora.

Respectfully submitted,



Mary L. Plesh, P.E., Secretary
ECSD No. 8 Board of Managers

MLP

Motion to Approve the October 6, 2020 Meeting Minutes

Moved by: M. Hoeh
Seconded by: B. Smith
App./Disapp.: 5-0
Date: 12/1/2020
Signed: Mary L. Plesh

ERIE COUNTY SEWER DISTRICT NO. 8 (ECSD NO. 8)
BOARD OF MANAGERS MEETING MINUTES
TUESDAY, DECEMBER 1, 2020
VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Susan Friess, Matthew Hoeh, Mary Plesh, Bryan Smith, and Cathryn Thomas

OTHERS PRESENT: Glenn Absolom, Steve Canestrari, Joseph Fiegl, David Hojnacki, Kevin Kaminski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Friess called the meeting to order at 9:30.

ITEM NO. 2 – APPROVAL OF OCTOBER 6, 2020 MEETING MINUTES

On a motion by Mr. Hoeh, seconded by Mr. Smith, the Board voted to approve the minutes from the October 6, 2020 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business.

ITEM NO. 5 – NEW BUSINESS

a. Connection Permit, Inspection, & Equity Fee Schedule – Rules & Regulations: Article XIII, Section 1301

i. Public Hearing Minutes (Handout)

The public hearing was held on November 5, 2020. The meeting was opened at 10:00 am and closed at 10:15 am to allow for public comments. The hearing presented the fee schedules discussed at the previous Board Meeting. No comments were received.

ii. Approval of Resolution (Handout)

A resolution was presented to adopt the fees as presented at the Public Hearing and listed in the resolution.

On a motion by Ms. Friess, seconded by Mr. Smith, the Board voted to approve the resolution. The motion carried 5-0.

Item 2

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Hojnacki presented updates on the collection system.

The sanitary main was successfully removed/reinstated during the Whaley Drive culvert project.

Video inspection of the sanitary mains entering the Water Resource Recovery Facility (WRRF) from Mill Street will begin in December.

In response to a backup in the area, staff discovered a grease blockage on Riley Street in September. The follow up investigations of the contributing restaurants' grease programs did find several businesses that need to increase their grease cleaning program. Staff also televised the sewer main with the blockage and no major defects were found that would contribute to the issue. Ms. Friess asked what follow up will be performed. Mr. Hojnacki responded that more frequent reviews of the connected restaurants will occur as well as regular checking of the main to catch build-up before it becomes a problem. Ms. Thomas noted that restaurants should have reduced operations during the pandemic restrictions, which will help this issue in the short term.

Contractors replaced/relocated a flush out manhole on Church Street, involving a 60ft sewer extension.

Mr. Kaminski reviewed work done at the WRRF. Specifically, Aeration Basin No. 1 previously had stainless steel plates protecting the concrete surface from the rotating bridge that were the source of numerous noise complaints. Those have been removed and a new epoxy material has been applied to protect the surface.

On October 24, 2020, fencing on Mill Street was damaged by a drunken driver. The fencing was repaired on November 23, 2020. Ms. Thomas inquired whether the driver will pay for the repair. Mr. Kaminski replied that the County Attorney's Office is pursuing the matter.

Mr. Fiegl updated the Board on the Environmental Protection Agency inspection that occurred during the third week in October. A report is expected by the end of the year.

Mr. Fiegl also provided an update on COVID-19 status with regard to Division of Sewerage Management (DSM) facilities and operations. The Western New York area as a whole has seen an increase in cases. The DSM facilities had a few employees test positive and some employees have had to quarantine for either having symptoms or being in close contact with a positive COVID-19 individual. Precautions continue to be in place to protect DSM employees and the public.

b. Pretreatment Report

There was no pretreatment report.

c. Construction Report

Ms. Plesh presented updates on various construction projects.

East Aurora WRRF Influent Building and Screen Replacement Project, Contract Nos. 18-A and 18-D, still have some punch list items remaining. Resolutions to close out both Contracts associated with the project will be requested for approval via phone poll or at the next Board meeting. Mr. Fiegl noted that the Engineer for this Project, Erdman Anthony, submitted this project for an award from the American Council of Engineering Companies (ACEC). This project has been awarded the 2021 ACEC New York Award in the category of Waste and Storm Water. The award will be presented in June.

Under Cured-in-Place (CIPP) Term Lining Contract 75, a new work order is anticipated to be issued in January 2021 including CIPP lining of approximately 3,600 LF in the Village of East Aurora. Ms. Thomas inquired about the streets that will be lined. Ms. Plesh noted that the final listing was not available for this meeting but should be available for the next Board meeting.

d. Payments (Handout)

Payments made since the last meeting were reviewed.

Mr. Smith moved, seconded by Ms. Plesh to receive and file the miscellaneous and informational items on the agenda. The motion carried 5-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Friess, seconded by Mr. Hoeh, the meeting was adjourned at 9:44 am. The motion carried 5-0.

Next meeting is scheduled for February 2, 2021 at 9:30 am.

Respectfully submitted,



Mary L. Plesh, P.E., Secretary
ECSD No. 8 Board of Managers

MP

Motion to Approve the December 1, 2020 Meeting Minutes

Moved by: B. Smith
Seconded by: M. Plesh
App./Disapp.: 3-0
Date: 2/2/21
Signed: Mary L. Plesh