

ERIE COUNTY SEWER DISTRICT NO. 1  
BOARD OF MANAGERS MEETING  
FRIDAY, FEBRUARY 7, 2020  
CHEEKTOWAGA TOWN HALL  
MINUTES

MEMBERS PRESENT: Mr. Patrick Bowen, Mr. William Hanley and Mr. Matt Salah

MEMBERS ABSENT: Ms. Diane Benczkowski and Mr. Gary Dickson

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl, Mr. Brendon Najm (9:35),  
Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Salah called the meeting to order at 9:31 a.m.

a. Nominations for Board Officers

Mr. Bowen moved, seconded by Mr. Hanley to nominate Ms. Benczkowski as Chair and Mr. Dickson as Vice-Chair for the District 1 Board of Managers until December 31, 2021. The motion carried 3-0.

ITEM NO. 2 – APPROVAL OF December 6, 2019 MEETING MINUTES

On a motion by Mr. Hanley, seconded by Mr. Bowen, the Board voted to approve the minutes from the December 6, 2019 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

Mr. Bowen asked on behalf of Supervisor Benczkowski for an update on the Towers and Madeira/Dubonnet areas.

Mr. Strzeszynski stated that he planned to discuss this item during the Operational Report. He provided an update for the ongoing investigative field work. Both areas have been slated for a considerable amount of Cured-In-Place Pipe (CIPP) lining. The CIPP lining work order referenced under the Construction Report includes several segments already issued to the County's contractor. Mr. Strzeszynski added the CIPP lining efforts in these neighborhoods is part of a multi-year project. Additionally, Mr. Strzeszynski stated a handful of residents at the west end of West Toulon recently raised their vent pipes above the elevation of the manholes.

ITEM NO. 5 – NEW BUSINESS

a. I/I Approval for Enforcement Hearing (Handout)

Mr. Salah reviewed the handout provided to the Board Members for the recommendation to refer property owners to an Enforcement Hearing because they have not completed a house inspection or have not corrected a violation. Mr. Salah noted, 69 Maria Lane has since completed a house inspection. Mr. Bowen moved, seconded by Mr. Hanley to recommend referring the remaining homeowners who have not complied to an Enforcement Hearing. The motion carried 3-0.

6. Miscellaneous & Informational Items.

a. Operational Report

Mr. Strzeszynski updated the Board with the Operational Report. With regard to District 1 facilities, at the Borden Road Pumping Station, two (2) spare pumps were rebuilt and the 3-way discharge valve had been replaced. At the Industrial Park Pumping Station, the suction cover on pump #1 has been replaced and put back into service. At the Clinton Street Pumping Station, pump #2 was replaced due to a worn impeller.

With regard to the collection system; staff continued the manhole repairs on Mineral Springs, Indian Church, Madeira, and Dubonnet areas. Two (2) open cut repairs and ten (10) pipe patches were completed within the district. The repaired lines will be considered for future CIPP lining. Staff continued televising all the clay tile and asbestos sewer lines within mini-system #10 (Mineral Springs and Indian Church area). This work is nearing completion. Also, refer to Item No. 4.

Mr. Strzeszynski also addressed the Castlewood and Wedgewood area complaints Supervisor Benczkowski informed the Board of at the December 6, 2019 meeting. Mr. Strzeszynski stated all the sewers except for the main trunk line, were tele-inspected. During this work, three (3) root masses were removed.

b. Pretreatment Report

None

c. Construction Report

i. Cured-In-Place Pipe Lining Term Contract-Work Order 8 (Handout)

Mr. Salah reviewed the handout provided to the Board for Work Order No. 8 for CIPP lining Contract 75. This work order was issued to United Survey on January 13, 2020, including approximately 22,300 lineal feet of CIPP lining work in the Town of Cheektowaga (LeHavre, West and East Toulon, West and East Rouen, Dubonnet, Davidson, Bory) and some miscellaneous sections on Cherbourg, Lois, Marrano, Old Union, Losson, Jeffrey, and Zurbrick. This was also referenced under Item No. 4.

d. Payments (Handout)

The Board received a copy of the payments made to United Survey and GPI.

e. Basement Bathroom Facility/Floor Drain Resident Letters (Handout)

The Board received a sample letter sent to the property owners that were found to have bathroom facilities and/or a basement floor drain connected to the sanitary during their recent house inspection. The items listed are not in violation, but informational for the homeowner.

Mr. Hanley moved, seconded by Mr. Bowen to receive and file the miscellaneous and informational items on the agenda. The motion carried 3-0.

Mr. Fiegl noted the Division of Sewerage Management was recognized by the New York Water Environment Association with its Collection System Operation and Maintenance award. A significant component of this award is the endorsement of the New York State Department of Environmental Conservation.

7. Adjournment & Next Meeting

Mr. Salah moved, seconded by Mr. Hanley to adjourn the meeting at 9:44 AM

**Next ECSD No. 1 Board Meeting  
West Seneca Community Center  
Friday, April 3, 2020 @ 9:30 a.m.**

Respectfully submitted,



Matt Salah, P.E., Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the February 7, 2020 Meeting Minutes

Moved by: MS. BENCZKOWSKI

Seconded by: MR. HANLEY

App./Disapp.: (5,5)

Date: 6-19-2020

Signed: MS. BENCZKOWSKI

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)  
BOARD OF MANAGERS MEETING  
FRIDAY, JUNE 19, 2020  
VIA VIDEO/TELEPHONE CONFERENCE  
MINUTES

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Gary Dickson, Mr. Patrick Bowen,  
Mr. William Hanley and Mr. Matt Salah

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl, Ms. Brenda Rehac and  
Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:32 a.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 7, 2020 MEETING MINUTES

On a motion by Ms. Benczkowski, seconded by Mr. Hanley, the Board voted to approve the minutes from the February 7, 2020 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

None

ITEM NO. 5 – NEW BUSINESS

- a. Presentation and Approval of the 2021 Budget
  - i. Proposed 2021 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 1 Budget to the Board.

ECSD No. 1 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The Northern Region budget is developed based upon a Memorandum of Understanding updated in April 2018. ECSD Nos. 4 and 5 approved their portions of the budget during their meetings earlier in the week. Should ECSD No. 1 approve its portion of the budget, a combined budget meeting for the Northern Region districts will not be held pursuant to the Memorandum of Understanding.

The April 2018 Memorandum of Understanding outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, "Division-wide" expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.

- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

Within the Northern Region budget, ECSD No. 1 is responsible for approximately 35% of the costs.

The Northern Region districts are part of the larger Division of Sewerage Management. Over the years, a number of shared services have been developed across all seven (7) Erie County Sewer Districts in the interest of efficiency and the elimination of duplicative services. For this year, the Northern Region budget contributes the following percentages of these shared, Division-wide expenses:

- 3% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 25% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for the Northern Region to the total number serviced Division-wide.
- 47% of Centralized Division of Sewerage Management expenses based on the ratio of units served by the Northern Region to the total units served by all Districts.

Reviewing the Detail Summary for ECSD No. 1, total appropriations are projected to increase approximately \$250,000 when compared to 2020. The change can be most attributed to a Personnel, Buildings/Grounds Equipment, and capital reserves increases. Total revenues are budgeted to increase a similar amount, meaning the tax levy is projected to remain essentially the same in 2021.

Based on the above, the proposed budget is such that no impact is estimated for the typical ECSD No. 1 ratepayer (single family home) in 2021. Mr. Fiegl explained some of the challenges in developing these estimates considering the uncertainty associated with the COVID-19 emergency and the effects on the economy. The Division of Sewerage Management has made a concerted effort to put forth its best estimates, acknowledging that there have been unprecedented impacts throughout our society and hence adjustments may need to be made.

The position listing proposed for the Northern Region in 2021 is the same as 2020. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department – same overall percentage as 2021. Actual numbers are not available at this time.

The 2021 equipment line items represent almost \$542,000 of the Northern Region budget. The major items include: shared purchases amongst all of the Erie County Sewer Districts, replacement of equipment (including the region's fork lift), two (2) vehicle replacements, and Northern Region's unanticipated replacement item. The merits of the new CCTV camera system, mini excavator, and service/boom truck were specifically highlighted when discussing the shared purchases.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Again, Northern Region contributes approximately 47% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included budgeting for fuel and tires, various adjustments in Account 506200, the \$50,000 increase in I&I repair / Sewer Lining, treatment services bills, adjustments made to 516020 961K, debt service, increases to capital reserves, utility costs, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 49%. The available district fund balance as of 12/31/19 represents approximately 3.4 months of budgeted appropriations. This amount is in line with the Division's target of 3-4 months. This will be monitored in future years to determine if additional adjustments are warranted.

It is recommended for the 2021 Budget that the flat usage charge remain at \$202.00 per unit and the footage charges in ECSD No. 1 remain at \$1.00 / foot.

Mr. Fiegl's final comments related to the 2% Tax Cap (as the sewer district levies are part of the County's overall tax cap calculation) and the uncertainty regarding the COVID-19 emergency. If any major changes are necessary, the Board of Managers will be informed.

Various Board members asked questions regarding rates/equalization in the typical homeowner calculations, positions budgeted in the Northern Region budget, subdivision inspection, differences between actual costs and budgeted (specifically for personnel), and fund balance philosophy. After the question and answering period, Mr. Hanley moved, seconded by Mr. Dickson to approve the 2021 proposed Budget. The motion carried 5-0.

ii. Resolution (Handout)

Mr. Fiegl presented the Budget Resolution to the Board for review and approval. Mr. Fiegl explained that the resolution spells out the rates used to calculate the tax levy, and is a necessary step in the budget approval process. Approximately 75% and 25% of the total sanitary sewer tax levy of \$3,531,019 shall be raised from the assessed value and footage charges, respectively. Ms. Benczkowski moved, seconded by Mr. Hanley to approve the Resolution with a flat charge of \$202.00 and footage charge of \$1.00. The motion carried 5-0.

b. Indian Church Cured In Place Pipe Lining Contract

i. Confirmation of Email Poll-Award of Contract (Handout)

Mr. Salah briefed the Board with the Indian Church Road Cured In Place Pipe Lining Project which was previously email polled and awarded to Skanex Pipe Services. Ms. Benczkowski moved, seconded by Mr. Dickson to confirm the previous e-mail poll. The motion carried 5-0.

ii. Bid Schedule (Handout)

For the Board's review, a copy of the bid schedule for the Indian Church Road Cured In Place Pipe Lining Project was provided.

c. Memo to Board-COVID-19 Update (Handout)

The Board received a copy of Mr. Fiegl's memo regarding COVID-19 dated April 23, 2020. Mr. Fiegl made a point of commending the Division's supervisors and staff during these challenging times. As of June 1<sup>st</sup>, 2020, 100% of field and office staff have returned with adjustments. The Division's Downtown staff had primarily been working from home with increased staffing in the Rath Building in June following guidelines.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. On the facility side, two (2) additional spare pumps were rebuilt for the Borden Road Pumping Station. The district now has four (4) pumps on hand. Staff upgraded the level control at both Industrial Park and the Cayuga Rd Pumping Stations by installing pressure transducers. For the Woodlands Pumping Station an exterior antenna was installed for the telemetry due to intermittent transmission issues. Also, the #2 check valve was repaired.

On the collection system side, staff continued televising the vitrified clay tile and asbestos cement pipes in the areas along Seneca Creek Road and Indian Church Road. Open cut repairs were completed on Mayberry and Canterbury Trail. Three (3) pipe patches were installed on Hawthorne, Indian Church and Randy Way. Smoke testing was recently completed in the Towers Boulevard neighborhood including "the woods", North and South Prince Dr. The tabulated results should be available in the next couple of weeks. The lining contractor has started work on LeHarve. Next, the contractor will move to Rouen and Toulon Dr. Sixty-two (62) pipe runs will be completed under this work order this year. An additional twenty-five (25) pipe runs on Bory, Dubonnet and Davison Dr should also be completely lined within the next few years.

b. Pretreatment Report

None

c. Construction Report

i. Cured-In-Place Pipe Lining, Contract No. 75-Work Order No. 9 (Handout)

Mr. Salah reviewed work order No. 9 for the Cured-In-Place Pipe Lining awarded to United Survey, Inc., to be completed in Erie County Sewer Districts No. 1,2,4, and 6.

d. Payments (Handout)

The Board received a copy of the payments made to United Survey, Arcadis, Visone Construction and Nussbaumer & Clarke.

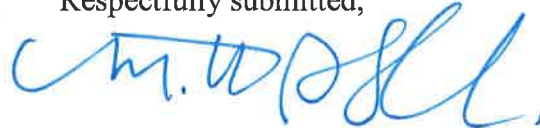
Mr. Salah moved, seconded by Mr. Hanley to receive and file the miscellaneous and informational items on the agenda. The motion carried 5-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Benczkowski, seconded by Mr. Hanley, the meeting was adjourned at 10:28 a.m.

NEXT MEETING  
Friday, October 9, 2020 @ 9:30 am  
West Seneca Community Center

Respectfully submitted,



Matt Salah, P.E., Secretary, Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the June 19, 2020 Meeting Minutes

Moved by: MR. DICKSON  
Seconded by: MR. HANLEY  
App./Disapp.: (4/0)  
Date: OCTOBER 9, 2020  
Signed: M. Salah



ERIE COUNTY SEWER DISTRICT NO 1 (ECSO NO. 1)  
BOARD OF MANAGERS MEETING MINUTES  
FRIDAY, OCTOBER 9, 2020  
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Gary Dickson, Mr. William Hanley  
and Mr. Matt Salah

MEMBERS ABSENT: Mr. Patrick Bowen

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl, Ms. Brenda Rehac and  
Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:35 a.m.

ITEM NO. 2 – APPROVAL OF JUNE 19, 2020 MEETING MINUTES

On a motion by Mr. Dickson, seconded by Mr. Hanley, the Board voted to approve the minutes from the June 19, 2020 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

None

ITEM NO. 5 – NEW BUSINESS

a. 2021 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

The Board reviewed a copy of the public hearing notice and meeting minutes which were held on September 22, 2020. There was no one from the public present at the meeting. Mr. Salah reviewed the rates with the Board. The next step is for the Board of Managers to adopt the rates. If there are no objections, the rates will take effect January 1, 2021.

ii. Approval of Resolution (Handout)

The Board considered the User Charge Resolution. On a motion by Ms. Benczkowski, seconded by Mr. Dickson, the Board voted to approve the 2021 User Charge Rates. The motion carried 4-0.

b. 2021 Meeting Schedule (Handout)

Ms. Benczkowski reviewed the 2021 meeting schedule with the Board. On a motion by Ms. Benczkowski, seconded by Mr. Hanley, the Board voted to approve the 2021 meeting schedule as submitted. The motion carried 4-0.

c. Connection Permit, Inspection, & Equity Fee Schedule-  
Rules & Regulations: Article XIII, Section 1301 (Handout)

The Board reviewed a memorandum regarding an update to the sanitary sewer connection permit, inspection, and equity fees charged by the Erie County Sewer Districts. Per Article 5A of New York State County Law and County Legislative authorization, the Board of Managers have been empowered to determine the amounts charged for various permit and inspection fees pursuant to Section 1301 of the "Rules and Regulations for Erie County Sewer Districts." The Erie County Sewer District Boards last went through the process of updating the various fees approximately 15 years ago and based on the analysis included in this memorandum, it has been determined the existing fees are not reflective of the actual costs incurred by the sewer districts. As a result, it is the recommendation of the Division of Sewerage Management to update the fees as proposed.

This is a two (2) step process for the Board. Today, the Board is asked to consider for approval the updated fees for the purpose of advertising them to the public. Should all seven (7) Boards endorse the updated fees, a public hearing will be held to solicit outside input over these changes. It is the intention of the Division of Sewerage Management to host this public hearing sometime in November 2020. After the public hearing, any comments will be considered and a final fee schedule will be developed for approval by the Erie County Sewer District Boards via resolution during their December 2020 meetings. The final fee schedule would be published in the official newspapers of the County and become effective sometime in 2021.

Mr. Fiegl clarified the fee adjustments pertaining to single residential connections, subdivision inspections, multiple dwelling, commercial, etc., per Ms. Benczkowski's request. Mr. Hanley questioned if any additional charges after January 1, 2021 will be added for any existing applications. Mr. Salah explained any permit applications which have been issued prior to the tentative effective day, January 1, 2021, will not be changed.

After consideration, on a motion by Ms. Benczkowski, seconded by Mr. Hanley, the Board voted on approval of the updated fees and directing the Division of Sewerage Management to hold a public hearing on this matter. The motion carried 4-0.

d. South Cheektowaga: July 16, 2020 Event (Handout)

The Board reviewed Mr. Fiegl's memo in response to Ms. Benczkowski's request for a follow up pertaining to sewer issues in South Cheektowaga that occurred on July 16, 2020. The memo summarized various activities performed in this area. With regard to system improvements, Mr. Fiegl stated a considerable amount of CIPP (Cured-in-Place Pipe) lining has been completed. Additional information will be provided as part of the operational report (Item 6.a). There may be an opportunity to implement some hydraulic improvements with the sewer

located at the outlet of this neighborhood. A meeting has been scheduled with the NYSDEC to discuss and the Board will be kept informed.

e. Payments (Handout)

Mr. Salah reviewed the payments which were made to United Survey, Arcadis, Visone Construction, Nussbaumer & Clarke, and Skanex.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. Since the last meeting staff cleaned and televised 272 sewer lines. The majority of the work was completed in two (2) areas. The first area is the neighborhood referred to as “The Woods”, which consists of Castlewood, Autumnwood, Wedgewood, and Bronx. This area was also smoke tested prior to the televising. Thirty- three (33) sections of the televised lines required root removal. The second was along Clinton Street; staff cleaned and televised all sewer lines within the right-of-way. In a previous discussion between Mr. Strzeszynski and Mr. Bowen it was mentioned that the New York State Department of Transportation had a paving project scheduled for next summer, which includes Clinton Street. Based on this discussion, staff has begun reviewing and inspecting the sewer system along Clinton Street and performed any necessary repair before the start of the State contract. Some of the repair consisted of open cut and pipe patch method. Additionally, fourteen (14) manholes were identified where the rims need to be raised.

Other work performed was as follows: Five (5) open cut sewer repairs were completed on Lois, Seneca, Seneca Creek, Old Union, Casimer. Five (5) pipe patches were completed on Louise, Borden (3), and French Road. Three (3) sections of the 36” diameter trunk line were mechanically cleaned to complete a project that begun last year to address this sewer from Empire Drive to the City line. As a follow up to the manhole inspections and smoke testing, staff continued with manhole repairs in the Towers neighborhood.

As discussed under Item 5.d, there was significant CIPP lining completed in ECSD No. 1. Pipe lining was complete in ninety-one (91) sewers on the following roads: Towers, Leharve, East Toulon, West Toulon, East Rouen, West Rouen, Dubonnet, Bory and Davidson.

A sewer district crew upgraded the level controls at both the Borden Road and Industrial Park Pump Stations by installing pressure transducers. A new style of pump was installed at the Clinton Pumping Station due to a ragging issue. All other activities were relatively routine in nature.

b. Pretreatment Report

None

c. Construction Report

Contract 43 Indian Church Road CIPP Lining - Mr. Salah updated the Board with the construction report. Skanex Pipe Services Inc., televised the 21" diameter sewer located in a backlot section along Indian Church Road in preparation for lining. They have ordered their liner materials and anticipate work to start in October.

CIPP Term Lining Contract 75 -United Survey, Inc. (USI) completed CIPP lining of approximately 22,300 lineal feet (LF) of sewers. USI under Work Order 9 cleaned and televised an additional 2,200 LF+/- in preparation for lining during this fall.

Contract 79 Sewer Repair-Work Order No. 14 (repair on Losson Rd) -A complaint was received regarding a pothole from a repair completed by Visone last December. Visone is scheduling a date to return to redo the pavement restoration.

a. Payments (Handout)

The Board reviewed a copy of the payments made to United Survey, Arcadis, Visone Construction and Nussbaumer & Clarke. Ms. Benczkowski had questions regarding the payment made to Arcadis for a hydraulic evaluation done on the sewer to service the Rosina plant expansion on Clinton Street. It was explained this evaluation did originate because of the expansion at this location, but the model analyzes a large portion of ECSD No. 1 and may impact overflow retention facility (ORF) activations.

Mr. Hanley moved, seconded by Ms. Benczkowski to receive and file the miscellaneous and informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Benczkowski, seconded by Mr. Hanley, the meeting was adjourned at 10:06 a.m. The motion carried 4-0.

Next meeting is scheduled for Friday, December 4, 2020 @ 9:30 am

Respectfully submitted,



Matt Salah, P.E., Secretary, Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the October 9, 2020 Meeting Minutes

Moved by: MR BOWEN  
Seconded by: MR HANLEY  
App./Disapp.: 5/0  
Date: DEC. 4 2020  
Signed: Matt Salah

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)  
BOARD OF MANAGERS MEETING MINUTES  
FRIDAY, DECEMBER 4, 2020  
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. Gary Dickson,  
Mr. William Hanley and Mr. Matt Salah

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl, Ms. Brenda Rehac and  
Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:30 a.m.

ITEM NO. 2 – APPROVAL OF OCTOBER 9, 2020 MEETING MINUTES

On a motion by Mr. Bowen, seconded by Mr. Hanley, the Board voted to approve the minutes from the October 9, 2020 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

None

ITEM NO. 5 – NEW BUSINESS

a. Connection Permit, Inspection, & Equity Fee Schedule-  
Rules & Regulations: Article XIII, Section 1301

i. Public Hearing Notice Minutes (Handout)

The Board received a copy of the public hearing meeting minutes that was held on November 5, 2020. Mr. Fiegl stated this item was discussed at the October 2020 Board meeting. There were no members present from the public. Upon approval, the final notice of adoption of the new fee schedule will be published in the Buffalo News, County official papers and the County's website.

ii. Approval of Resolution (Handout)

Ms. Benczkowski moved, seconded by Mr. Dickson to approve the resolution adopting the fee schedule. The motion carried 5-0.

b. Indian Church Cured in Place Pipe Lining-Change Order No. 1 (Handout)

Mr. Fiegl reviewed the handout regarding Change Order #1 to Contract 43 which was awarded to Skanex Pipe Services, Inc., to construct the Indian Church Road Cured In-Place Pipe Lining Project. Due to a late start of construction, Skanex Pipe Services, Inc., had to shut down due to weather and restoration limitations. It is the Division of Sewerage Management's (DSM's) recommendation to extend the contract time an additional 180 days.

Mr. Bowen moved, seconded by Mr. Hanley to approve the resolution. The motion carried 5-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. Since the last meeting, staff completed the annual root treatment consisting of eighty-three (83) sections spread throughout the district in areas not slated to be lined for at least a few more years. Four (4) open cut repairs were completed. Two (2) on Clinton St. near Weigand Rd; one (1) on Louise Ave. and one (1) on Indian Church Rd. A Crew also cleaned and televised an additional fifteen (15) lines on Clinton St. and/or tributary to Clinton St., in anticipation of an upcoming NYSDOT project. The only outstanding inspection would be the lines at the intersection with Union Road.

The Clinton St./Transit Rd. Pumping Station was isolated, cleaned the wet well and prepared all components of the pumping station for the winter weather. All other work was relatively routine in nature.

b. Pretreatment Report

None

c. Construction Report

Mr. Salah updated the Board with the construction report.

Contract 43 Indian Church Road CIPP –As discussed under item 5b., the work will re-start in late spring.

Cured in-Place (CIPP) Term Lining Contract 75 - United Survey, Inc., (USI) completed CIPP lining of approximately 2,200 lineal feet (LF) on work order #9.

Contract 79 Sewer Repair-Work Order No. 14 (repair on Losson Rd)-with the sewer work completed but restoration remaining, Visone temporarily fixed the pot hole on Losson Rd. with cold patch and will return to finish in the restoration work in the spring.

d. Payments (Handout)

Mr. Salah reviewed the payment with the Board made to United Survey, Arcadis, and DiDonato.

Ms. Benczkowski moved, seconded by Mr. Bowen to receive and file the miscellaneous and informational on the agenda. The motion carried 5-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Benczkowski, seconded by Mr. Dickson, the meeting was adjourned at 9:40 a.m. The motion carried 5-0.

Next meeting is scheduled for February 4, 2021 @ 9:30 am

Respectfully submitted,



Matt Salah, P.E., Secretary, Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the December 4, 2020 Meeting Minutes

Moved by: MR. DICKSON  
Seconded by: MR. HANLEY  
App./Disapp.: (5, 0)  
Date: 2-5-2021  
Signed: Matt Salah