

MINUTES  
ERIE COUNTY SEWER DISTRICT (ECSD) NO. 6  
BOARD OF MANAGERS MEETING  
TUESDAY, FEBRUARY 12, 2019  
LACKAWANNA CITY HALL COUNCIL CHAMBERS

MEMBERS PRESENT: James Balcarczyk, Garry Pecak

MEMBERS ABSENT: Anthony DeSantis

OTHERS PRESENT: Chris Baldwin, Steve Canestrari, Joseph Fiegl, Eric McFeely, and Richard Rehac

ITEM NO. 1 – CALL MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:15 p.m.

ITEM NO. 2 – APPROVAL OF OCTOBER 9, 2018 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the minutes from the October 9, 2018 meeting. The motion carried 2-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

a. Fine Letters Sent (Handout)

The Board noted that only one property, 55 Elmview Ave, has failed to comply with inspections. Premium assessment fines for this property began January 1, 2019.

ITEM NO. 5 – NEW BUSINESS

a. Confirmation of Email Poll - Lackawanna ORF&WRRF Disinfection Improvements (Handout)

Mr. Balcarczyk motioned to confirm the results of the email poll initiated on November 15, 2018 for the award of an agreement with GHD Consulting Services, Inc. for engineering services associated with the Lackawanna Water Resource Recovery Facility and Overflow Retention Facility (WRRF & ORF) - Disinfection Systems Improvements. Seconded by Mr. Pecak, the motion carried 2-0.

*Item 2*

b. Confirmation of Email Poll - Contract 50 Close-out Kandey Company, Inc. (Handout)

Mr. Balcarczyk motioned to confirm the results of the email poll initiated on November 19, 2018 for the closeout of Contract 50- Abbott Rd Inverted Siphon Replacement Project. Seconded by Mr. Pecak, the motion carried 2-0.

c. 39 Boardman – Request to waive premium assessment (Handout)

The Board reviewed information regarding a request to waive the premium assessment of \$100.00 levied for the month of January 2019 for 39 Boardman. Based on the information provided, the DSM recommended that the premium assessment be waived. Mr. Balcarczyk motioned to approve waiving of the premium assessment fee for 39 Boardman Rd for the month of January 2019. Seconded by Mr. Pecak, the motion carried 2-0.

d. 27 Grape – Request for refund of premium assessments paid (Handout)

The Board reviewed information regarding the property at 27 Grape Ave. that has been under premium assessment since March 2012 for failure to correct a sump pump discharging to the sanitary sewer. The property was sold in November 2017 and the new owner, LMR Capital Group, had corrected the sump pump issue but was unaware the property was under premium assessment. Upon their discovery of the premium assessment, LMR contacted the Division of Sewerage Management (DSM) for an inspection and was found to be in compliance. LMR requests, and the DSM recommends, that the \$1,200 premium assessment fee paid in 2018 be refunded. Mr. Balcarczyk motioned to approve a refund of the premium assessment fees paid for 2018 for 27 Grape Ave. Seconded by Mr. Pecak, the motion carried 2-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Canestrari reported the following:

Facility Operations have completed the following items since the last Board meeting:

- West & East boilers were re-tubbed, performed boil out, combustion calibrations and placed back in service.
- Changed auto fill valves on boilers
- Rebuilt filter press feed pump
- Replaced the cooling fan on the Atlas compressor
- Atlas Corp. was on site to replace bad loading solenoid valve
- Hosed all filter press plates
- Installed new Step II recirculation pump (budget line item)
- Replaced #2 pump at the Commerce Pumping Station with new spare
- Verizon updated copper phone lines to fiber (FiOS)

Collection System Staff completed the following since the last Board meeting:

- Replaced 20' of 8" diameter main at 110 Franklin St
- Two separate spot repairs at 169 & 179 Edison St, 14' total
- Ridge/Abbott cured-in-place pipe lining was postponed due to weather
- Visone Construction completed a 31' repair of 15" diameter pipe on Abbott Rd to facilitate lining. Will be back to finish work in Spring 2019
- Theresa Drive - installed a catch basin riser that was damaged during the late milling/paving project.

b. Pretreatment Report

i. Industrial Waste Survey 2<sup>nd</sup> Notice (Handout)

The Board reviewed a copy of a 2<sup>nd</sup> Notice letter addressed to any user that did not submit an industrial waste survey (IWS) upon first request. The response is due February 15, 2019.

c. Construction Report

Mr. Pecak reported the following construction update to the Board: Cured-in-Place (CIPP) Term Lining Contract 75 – Work Order 2K for Kenyon (Abbot and Ridge) is expected to be completed later this month. A new Work Order (3K) will be issued to Kenyon Pipeline at the end of February and includes, lining on Center Street and Steelawanna Ave.

Contract 79 (Sewer Repair Term) – An emergency sewer repair (31 LF of broken/collapsed pipe) was completed on Abbott Rd in December. Restoration (pavement/curb) is to be completed in spring. Fuel Tank Replacement Contract No. 80 is being awarded to LaValley Brothers Construction Inc. Regarding the Beth Park HVAC Upgrade Contract #58, Praise Mechanical, Inc. is in the process of submitting shop drawings.

i. Sewer Repair Term Contract – Work Order No. 8 – Abbott Rd. (Handout)

A copy of the formal issuance letter for Work Order No. 8 (mentioned above) was reviewed by the Board.

d. Payments (Handout)

A handout was reviewed by the Board detailing payments for vendors LaValley, United Survey, and Kandey.

e. Basement Bathroom Facilities/Floor Drain Resident Letters (Handout)

A handout was reviewed by the Board of a letter sent to 49 properties advising risks associated with below grade connections to the sanitary sewer.

Mr. Pecak motioned to receive and file all informational handouts provided to the Board. Seconded by Mr. Balcarczyk, the motion carried 2-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Pecak, seconded by Mr. Balcarczyk, the Board voted to adjourn the meeting at 3:29 p.m. The motion carried 2-0.

The next meeting is scheduled for April 9, 2019 at 3:15 p.m.

Respectfully submitted,



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:emm

Motion to Approve the February 12, 2019 Meeting Minutes

Moved by: J. Balcarczyk

Seconded by: A. DeSantis

App./Disapp.: 3 / 0

Date: 4/9/19



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

ERIE COUNTY SEWER DISTRICT (ECSD) NO. 6  
BOARD OF MANAGERS MEETING  
TUESDAY, APRIL 9, 2019  
LACKAWANNA CITY HALL COUNCIL CHAMBERS  
MINUTES

MEMBERS PRESENT: James Balcarczyk, Anthony DeSantis, Garry Pecak  
MEMBERS ABSENT: None  
OTHERS PRESENT: Chris Baldwin, Steve Canestrari, Joseph Fiegl, Eric McFeely, and Richard Rehac

ITEM NO. 1 – CALL MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:16 p.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 12, 2019 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. DeSantis, the Board voted to approve the minutes from the February 12, 2019 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

Mr. Pecak notified the Board that the property owner at 27 Grape Avenue was granted the refund requested at the previous meeting.

ITEM NO. 5 – NEW BUSINESS

- a. Confirmation of Email Poll: Award of Well St & Wilmuth Ave Pumping Station Electrical Upgrades Contract Nos. 57R-A,B&D (Handout)

Mr. Balcarczyk motioned to confirm the results of the email poll. Seconded by Mr. DeSantis, the motion carried 3-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

- a. Operational Report

Mr. Canestrari reported the following in regards to Facility Operations and the Collections System:

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Facility Operations and Maintenance Staff have completed the following items since the last Board meeting:

- Repaired methane gas valve actuator
- Repaired Overflow Retention Facility (ORF) main gate valve actuator, now working in auto
- Replaced ORF genset block heater
- Repaired the PLC CPU unit, east bar screen at the Wilmuth Pumping Station (PS)
- Water Resource Recovery Facility (WRRF) entrance gate repair has been completed (from vehicle accident)
- Unleaded pump sump repair was completed and tested
- The air handling unit (AHU) upgrade project at the Bethlehem Park PS has started
- NYSDEC completed an inspection of the WRRF, ORF & Wilmuth PS
- 2019 Kennedy PS spare pump arrived
- Routine maintenance

Collection System Staff completed the following since the last Board meeting:

- Circle Lane- 2 spot repairs, one 20'
- Investigating a manhole replace on Victory at Maple
- Routine maintenance

b. Pretreatment Report

Nothing to report.

c. Construction Report

Mr. Pecak relayed the following information to the Board:

- The Bethlehem Park PS AHU replacement began on 04/01/2019
- Lackawanna WRRF Underground Fuel Tank replacement was awarded to LaValley Brothers
  - Shop Drawings were approved in mid-March
- The Dona Street Extension is being managed by the Erie County Department of Public Works
  - Constructed by Zoladz Construction.
  - Shop Drawings were approved on 03/28/2019 by the Division of Sewerage Management (DSM).
- Bids were received for the Well Street and Wilmuth Avenue PS Electrical Upgrades on February 12, 2019. Notice to Proceed is anticipated and construction is expected to begin in May.

i. CIPP Lining Term Contract – Work Order 3K (Handout)

Cured-in-Place (CIPP) Term Lining Contract 75 – Work Order 3K effective February 27, 2019 includes work for EC Sewer Districts 3, 4, 5, and 6 with work for D6 being performed on Center St and Steelawanna Ave.

d. Payments (Handout)

The Board reviewed the payment handout for vendors Visone, LaValley, United Survey, and Kandey.

e. Lackawanna WRRF – Collection System and SSO Annual Report (Handout)

The Board received Mr. Fiegl's March 1, 2019 letter to the NYSDEC. The Division reported to the NYSDEC, as required by the State Permit Discharge Elimination System (SPDES), the Collection System program (CSP) and Sanitary Sewer Overflow (SSO) Annual Reports.

Mr. Fiegl provided the Board with an update on the recent Flow Monitoring Study and potential WRRF upgrades. Once the Flow Monitoring Study has received NYSDEC approval, a pilot study RFP will be issued to compare and assess the effects of certain types of repair, restoration, or rehabilitation work in portions of the ECSD No. 6 sewer system. This is a short term plan that will give the DSM information regarding other initiatives in the District.

Mr. DeSantis motioned to receive and file the informational items on the agenda. Seconded by Mr. Balcarczyk, the motion carried 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Balcarczyk, seconded by Mr. DeSantis, the Board voted to adjourn the meeting at 3:31 p.m. The motion carried 3-0.

The next meeting is scheduled for Tuesday, June 18, 2019 at 3:15 p.m.

Respectfully submitted,



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:emm

Motion to Approve the April 9, 2019 Meeting Minutes

Moved by: J. Balcarczyk

Seconded by: G. Pecak

App./Disapp.: 2 / 0

Date: 6/18/19

Signed: 

ERIE COUNTY SEWER DISTRICT (ECSD) NO. 6  
BOARD OF MANAGERS MEETING  
TUESDAY, JUNE 18, 2019  
LACKAWANNA CITY HALL COUNCIL CHAMBERS  
MINUTES

MEMBERS PRESENT: James Balcarczyk, Garry Pecak

MEMBERS ABSENT: None

OTHERS PRESENT: Steve Canestrari, Joseph Fiegl, and Eric McFeely

ITEM NO. 1 – CALL MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:11 PM.

a. Resignation of Mr. DeSantis

The Board received a formal letter of resignation from Mr. DeSantis. Mr. Fiegl will reach out to the mayor about a potential replacement appointee to the Board for the remainder of the year.

ITEM NO. 2 – APPROVAL OF APRIL 9, 2019 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the minutes from the April 9, 2019 meeting. The motion carried 2-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business to discuss.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2020 Budget

i. Proposed 2020 Budget (Handout)

Mr. Fiegl presented the ECSD No. 6 Budget to the Board.

As ECSD No. 6 is part of the Division of Sewerage Management (DSM), there are a number of “shared” items including equipment, vehicles, and personnel. For most shared items, ECSD No.

*Item 2*



6 contributes approximately 4%. For centralized laboratory expenses, ECSD No. 6 contributes 20% while for centralized vehicle maintenance, the share is 16%.

Overall, the ECSD No. 6 appropriations or expenses are budgeted in 2020 to increase approximately \$243,000. With additional revenues to be received coupled with an increase in the fund balance allocation, the impact to the typical ratepayer in ECSD No. 6 will be an increase of 2.3%, which equates to approximately \$11.50 annually when compared to 2019. It is recommended for the 2020 Budget that the parcel charge be increased to \$96.00 per parcel and the water use charge in ECSD No. 6 be increased to approximately \$4.40 / 1,000 gallons. Assessed valuation charges for both storm and sanitary would decrease.

Mr. Fiegl explained that the same number of positions have been budgeted in ECSD No. 6 in 2020. The only adjustment is the swapping of electrician type position titles. With regard to fringe benefits, based on discussions with the County's Budget Department fringes are being calculated at 60%. Actual numbers are not available at this time, but this is a conservative estimate.

The 2020 equipment line items represent \$450,600 of the ECSD No. 6 budget – an increase of approximately \$39,000 from 2019. The major items include the purchase of new/replacement pumping station and treatment plant equipment, shared items with the other Erie County Sewer Districts, health and safety upgrades, lighting upgrades, and the ECSD No. 6 unanticipated replacement item. Mr. Fiegl described the shared purchase of the combination flusher/vactor truck with ECSD Nos. 3 and 8. This shared purchase reflects the further centralization of services within the various ECSDs. In the future dump trucks, flushers, backhoes, and other similar large equipment will be allocated using a 2/3 ECSD Nos. 3 & 8 and 1/3 ECSD No. 6 cost share. Mr. Fiegl explained the rationale behind this proportion.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Again, ECSD No. 6 contributes approximately 4% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting on fuel, the code for central vehicle maintenance, various changes in Maintenance and Repair supply codes, adjustments in travel budgets, a \$100,000 increase in "I&I repair", the final payment for the Bethlehem Steel lawsuit, the \$50,000 increase in District's capital reserve allocation, utility costs, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 64% of available balance. The available district fund balance at 12/31/18 represents approximately 3.6 months of 2020 budgeted appropriations. It is believed that this level of fund balance is sufficient to protect the ratepayers of the district, particularly considering uncertainty related to regulatory requirements. As always, this will be an item to monitor.

Mr. Fiegl's final comments related to the 2% Tax Cap. As the sewer district levies are part of the County's overall tax cap calculation, there is additional coordination required prior to finalization. If any major changes are necessary, the Board of Managers will be informed.

After a question and answer period, Mr. Balcarczyk moved, seconded by Mr. Pecak, to approve the proposed 2020 budget as presented. The motion carried 2-0.

ii. Resolution (Handout)

On a motion by Mr. Pecak, seconded by Mr. Balcarczyk, the Board voted to approve a resolution to levy the total sanitary sewer tax of \$1,998,695.00 with approximately 10% of levy raised from the assessed value charge and approximately 90% raised from parcel charges set at \$96. The motion carried 2-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Canestrari reported the following in regards to Facility Operations and the Collections System:

Facility Operations and Maintenance Staff have completed the following items since the last Board meeting:

- 5/7/19 Pump Doctor performed cathodic protection on the overflow retention facility (ORF) underground hypo tank.
- 5/10/19 Replaced ORF Main gate motor, gate is back in auto
- 5/23/19 South primary tank back in-service after replacing cross collector drive shaft.
- 5/28 -5/31 Penn power performed annual load bank test on the Plant and Pump Station generators
- 6/12 replaced Wilmuth Pumping Station wet well HVAC motor

Collection System Staff completed the following since the last Board meeting:

- Replaced 19' of 12" diameter main on Wasson (back lot)
- Replaced 7' of 12" diameter main, Wasson/Gates
- Martin road, replaced a catch basin and a storm frame/cover and the pipe between catch basins across Martin
- Replaced catch basin on Point Street
- Replaced catch basin on Arnold

b. Pretreatment Report

Nothing to report.

c. Construction Report

Mr. Pecak relayed the following information to the Board:

- ECSD 6, Contract 57R – Work has begun on-site for the Well Street and Wilmuth Avenue Pumping Station Electrical Upgrades project. The General Contractor has been on-site performing site work. The new generator building should be completed this summer. The Electrical and HVAC Contractor will begin their work on-site once the building has been erected. The completion date for the project is scheduled for February 9, 2020.
- Cured-in-Place (CIPP) Term Lining Contract 75 – Kenyon Pipeline completed lining work on Center Street and Steelawanna Avenue under work order 3K in May. DSM plans to issue 6,500 LF of lining to Kenyon Pipeline in a new work order this summer (including work on Willow, Spring, Green, Johnson, Pierce, Roland, Milnor, Keever).
- Sewer Repair Contract 79 – Waiting for schedule for restoration work at Abbott Road (pavement, curb) from repair work performed in December.
- West Elmview – the DSM designed an extension to an 8-inch sewer on West Elmview, to allow for the abandonment of a line on Abbott Road that only services one establishment (church bingo hall) and has a collapsed/broken pipe (repair of which would involve a lot of restoration work). DSM District personnel plan to install in-house this month.
- Contract 59 Lackawanna Water Resource Recovery Facility (WRRF) Fuel Tank replacement started the week of 6/10/19
- Contract 80 Lackawanna ORF Fuel Tank Replacement is planned to start immediately after the completion of contract 59 above.
- Contract 58 Beth Park Pumping Station Air Handling Units replacement is approximately 50% complete.

i. Notice to Proceed (Handout)

Letters to the three prime contractors for the Well St & Wilmuth Ave Pumping Station Upgrades project were reviewed.

d. Payments (Handout)

The Board reviewed a handout detailing payments to vendors Kenyon, United Survey, and GHD.

e. NYSDEC Letter Revised Flow Monitoring & Inflow/Infiltration Quantification Rpt. (Handout)

The Board reviewed a letter sent to the NYSDEC regarding revisions to the Flow Monitoring and Inflow/Infiltration Quantification Report for Erie County Sewer District No. 6. Mr. Fiegl informed the Board that the NYSDEC approved the revised report.

On a motion by Mr. Pecak, seconded by Mr. Balcarczyk, the Board voted to receive and file the informational items on the agenda. The motion carried 2-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to adjourn the meeting at 3:50 p.m. The motion carried 2-0.

The next meeting is scheduled for Tuesday, October 8, 2019 at 3:15 p.m.

Respectfully submitted,



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:emm

Motion to Approve the June 18, 2019 Meeting Minutes

Moved by: J. Balcarczyk

Seconded by: G. Pecak

App./Disapp.: 2-0

Date: 10/8/19



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

ERIE COUNTY SEWER DISTRICT NO. 6 (ECSD NO. 6)  
BOARD OF MANAGERS MEETING  
TUESDAY, OCTOBER 8, 2019  
LACKAWANNA CITY HALL  
MINUTES

MEMBERS PRESENT: James Balcarczyk, Garry Pecak

OTHERS PRESENT: Christopher Baldwin, Mary (Walker) Carr, Joseph Fiegl, and Eric McFeely

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:17 PM.

ITEM NO. 2 – APPROVAL OF JUNE 18, 2019 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the minutes from the June 18, 2019 meeting. The motion carried 2-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

a. 64 Shamokin – Premium Assessment (Handout)

Ms. Walker Carr addressed the Board requesting premium assessments fines to be waived/refunded for the 2017, 2018, 2019 tax years due to extenuating circumstances detailed in a letter submitted to the Board. The violations were corrected and inspected by the Sewer District in August. Mr. Fiegl explained the process all ECSDs follow prior to the premium assessment stage, with multiple points of contact and outreach to the property owners. When considering these matters the ECSDs have consistently followed the spirit of real property tax law. Therefore, the Division of Sewerage Management's recommendation to the Board was the premium assessment fines paid in previous years should not be refunded as there was no error on the ECSD's part. However, the current year fines that had not yet been assessed to a tax bill could be waived at the Boards discretion based on the particular circumstances. On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to waive premium assessment fines for 64 Shamokin accrued during the 2019 calendar year. The motion carried 2-0.

ITEM NO. 4 – OLD BUSINESS

There was no old business to address.

ITEM NO. 5 – NEW BUSINESS

a. 2020 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

The Board received the meeting minutes for a public hearing regarding User and Utilization Charges for Erie County Sewer Districts 1-6 & 8 from September 18, 2019.

*Item 2*

ii. Approval of Resolution (Handout)

The Board reviewed the resolution regarding User and Utilization Charges for Erie County Sewer District 6. On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the resolution. The motion carried 2-0.

b. 2020 Meeting Schedule (Handout)

The Board reviewed the meeting schedule for 2020. The meeting schedule follows the format of previous years. On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the Board of Managers Meetings schedule for 2020. The motion carried 2-0.

c. I/I Approval for Enforcement Hearing (Handout)

The Board reviewed a memorandum of properties recommended for an Enforcement Hearing. On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to move forward with an Enforcement Hearing for 18 properties. The motion carried 2-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Baldwin gave the following report regarding updates in District 6:

**D6 Collections:**

- In August, 55' of main was replaced on 4 separate repairs.
- In July, 185' of main was replaced, including 180' on West Elmview Ave which included a new extension to eliminate a defective main which has a large diameter concrete storm pipe over the top of it.
- In June, staff bulk headed a mystery line on Wasson at Mill in Mini System 1.
- Miscellaneous routine maintenance was performed as well.

**D6 Facilities:**

- Repaired Center primary clarifier weirs.
- Repaired North primary clarifier collector chains and replaced damaged collectors.
- Replaced Overflow Retention Facility (ORF) lighting with new LED lighting and LED Plant high lighting.
- Replaced ORF flow meter.
- Installed two of three new Sodium Hypochlorite dosing pumps at the Plant.
- Replaced Plant entrance light pole and reinstalled security cameras.
- Installed new LMI polymer dosing pump on filter press.
- Rebuilt both filter press feed pumps.
- Rebuilt Alum doing pump and repaired feed line.

b. Pretreatment Report

Nothing to report.

c. Construction Report

Mr. Pecak reported the following:

Cured-in-Place (CIPP) Term Lining Contract 75 – Kenyon Pipeline televised approximately 6,500 LF under WO #4K (Willow, Spring, Green, Johnson, Pierce, Roland, Milnor, Keever) and plan to line before the end of the year.

Sewer Repair Contract 79 – Waiting for schedule for restoration work at Abbott Road (pavement, curb) from sewer repair performed last December. Contractor is coordinating with County Highways.

Contracts 57R-A & 57R-D - Construction on Contract Nos. 57R-A, General Construction, and 57R-D, Electrical Construction, for the Well Street and Wilmuth Avenue Pumping Stations Electrical Upgrades project has progressed significantly since the last meeting. The new generator building has been constructed and the generator and electrical panels have been installed inside. The outdoor load bank and new fuel oil storage tanks are in place. Contract 57R-B is expected to complete all of their work installing heating and ventilation this month (October). The generator is expected to be tested later this month and electrical service will be switched over following successful testing. Most other work inside the Wilmuth Ave and Well Street Pumping Stations has been completed. Site work, including replacement of the asphalt paving, will be completed this month.

Contract 58 Beth Park P.S. - HVAC replacement is 95% complete. Parise Mechanical will be finishing the remaining electrical work on Tuesday 10/1/19.

Contract 59 - Fuel tank replacement at the Overflow Retention Facility is 50% complete. LaValley Brothers waiting for the Con-vault tank to arrive.

Contract 80 Fuel Tank Replacement – Fuel tank replacement at the Lackawanna WRRF is 100% complete. Contract close out documents are being prepared and will be sent to LaValley Brothers next week.

i. CIPP Lining Term Contract – Work Order No. 4K (Handout)

The Board reviewed a copy of Work Order No. 4K issued to Kenyon Pipe Inspection for the CIPP Lining Term Contract No. 75.

ii. Well & Wilmuth Upgrades – Engineering Services-Change Order No. 2 (Handout)

The Board reviewed a change order for engineering services for GHD Consulting, Inc.

d. Payments (Handout)

The Board reviewed a handout of Capital Construction Payments.

e. Sewer Cross Bore Safety (Handout)

The Board reviewed a response letter sent to National Fuel regarding Sewer Cross Bore Safety reviewing guidelines and potential issues that may be encountered in specified situations.

Mr. Pecak moved, seconded by Mr. Balcarczyk, moved to receive and file the miscellaneous and informational items on the agenda. The motion carried 2-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the meeting was adjourned at 3:38 PM. The motion carried 2-0.

**Next meeting is scheduled for  
Tuesday, December 3, 2019 @ 3:15 PM at the  
Lackawanna City Hall – Council Chamber**

Respectfully submitted,



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:emm

Motion to Approve the October 8, 2019 Meeting Minutes

Moved by: J. Balcarczyk

Seconded by: M. Kunik

App./Disapp.: 2-0

Date: 2/11/20

Signed: [Signature]