

**ERIE COUNTY SEWER DISTRICT NO. 6 (ECSD NO. 6)  
BOARD OF MANAGERS MEETING  
FEBRUARY 2, 2021 @ 3:15 P.M.  
VIA VIDEO/TELEPHONE CONFERENCE  
MEETING MINUTES**

MEMBERS PRESENT: James Balcarczyk, Mark Kuwik, Garry Pecak

OTHERS PRESENT: Glenn Absolom, Christopher Baldwin, Steven Canestrari Sr., Joseph Fiegl, Beth Pfalzer

ITEM NO. 1 – CALL THE MEETING TO ORDER

The meeting was called to order at 3:19 pm by Mr. Balcarczyk.

ITEM NO. 2 – APPROVAL OF DECEMBER 1, 2020 MEETING MINUTES

On a motion from Mr. Balcarczyk, seconded by Mr. Kuwik the Board voted to approve the December 1, 2020 Meeting Minutes. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

Mr. Pecak informed the board of a homeowner at 45 Myrtle Avenue in Lackawanna that closed on the home January 5th of this year and was informed of a sewer tax bill in the amount of \$9,216. It was found that this large bill was due to a water leak that happened under the prior homeowner. Mr. Pecak advised the board that prior precedence with a similar situation last year was that the usage charge would be limited to two times the anticipated average with the remainder units charge at cost for treatment.

This is just an informational item of the board as the homeowner has not formally asked the board for consideration. The Division of Sewerage Management (DSM) will keep the board apprised once a petition has been received.

ITEM NO. 4 – OLD BUSINESS

There was no old business to address.

ITEM NO. 5 – NEW BUSINESS

There was no new business to address.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Baldwin gave the following updates regarding the operations in District 6:

*Item 2*

D6 Collections:

- Investigated 6" diameter line on Florentine Alley that services 2 homes. Televised and root cut. Added to GIS but further investigation is warranted.
- Completed investigation of the inactive storm main for Center St reconstruction project.
- Completed the video inspection of the sanitary mains of all the cross streets
- Completed dye testing with video inspections of all properties on Center St confirming locations of all active lateral connections to main.

D6 Facilities:

- Repair Grit collection conveyor at the Wilmuth pumping station.
- Upgraded motor control center for thickener overflow pump at the water resource recovery facility (WRRF).
- Installed new Hydrorangers at the Wilmuth pumping station.
- Upgraded WRRF lighting to LED (ongoing)

Mr. Balcarczyk inquired about the ownership of the sewers on Florentine Alley as they were previously thought to be privately owned. Mr. Canestrari advised that they were still investigating ownership.

b. Pretreatment Report

There was nothing to address for the Pretreatment Report.

c. Construction Report

Mr. Pecak conveyed the following information regarding on-going construction projects in Erie County Sewer District 6:

Cured-in-Place (CIPP) Term Lining Contract 75 – United Survey was issued a new work order in January 2021 including 10,500 LF in District 6, including work on South Park, Sharon Pkwy, East Milnor, Highview, Mitchell, Electric, Electric Ave backlot; as well as lining work at Willett Road by the NYS Thruway (previously TV and clean only in 2020). Televising and prep work to begin soon.

Contract 82 – As stated at the last meeting, Kandey Company substantially completed a sewer replacement on Balen Drive in the fall of 2020. Kandey has installed temporary asphalt driveway aprons for the winter. Final concrete restoration of driveway aprons and sidewalk will be completed in the spring. A no-cost time extension was requested by Kandey Company to complete final restoration in spring 2021 (receive & file item, waiting approval by the Legislature).

Center Street – the DSM is preparing bid documents to be included in the City's road reconstruction project for Center Street for bid alternate work to replace sanitary laterals with new

PVC pipe to the right of way. The DSM is drafting an intermunicipal agreement to perform this work in conjunction with the City. After evaluation and dye testing was completed on Center Street it was determined that out of 150 connections only about half of them are "live". ECSD No. 6's portion of the contract is estimated to cost about a half million dollars.

i. Sanitary Sewer Replacement Project – Change Order No. 2 (Handout)

This item was discussed under the construction report.

d. Payments (Handout)

Mr. Pecak reviewed payments issued to contractors and consultants since the last meeting.

e. Sanitary Sewer System Compliance Evaluation Inspection (Handout)

Mr. Fiegl reviewed the letter received from the United States Environmental Protection Agency summarizing the evaluation inspection noting that no major issues were flagged.

On a motion by Mr. Pecak, seconded by Mr. Kuwik, the Board voted to receive and file the miscellaneous and informational handouts. The motion carried 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak the Board voted to adjourn the meeting. The motion carried 3-0. The meeting was adjourned at 3:38pm.

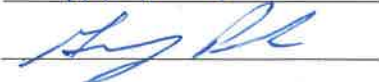
**The next meeting is scheduled to take place on  
Tuesday, April 13, 2021 @ 3:15 p.m. at Lackawanna City Hall**

Respectfully submitted,



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:bp  
Motion to Approve the February 2, 2021 Meeting Minutes

Moved by: James Balcarczyk  
Seconded by: Garry Pecak  
App./Disapp.: 3/0  
Date: 4/13/2021  
Signed: 

ERIE COUNTY SEWER DISTRICT NO. 6 (ECSD NO. 6)  
BOARD OF MANAGERS MEETING  
APRIL 13, 2021 @ 3:15 P.M.  
VIA VIDEO/TELEPHONE CONFERENCE  
MEETING MINUTES

MEMBERS PRESENT: James Balcarczyk, Mark Kuwik, Garry Pecak

OTHERS PRESENT: Glenn Absolom, Christopher Baldwin, Steven Canestrari Sr.,  
Joseph Fiegl, Eric McFeely

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:15 PM.

ITEM NO. 2 – APPROVAL OF FEBRUARY 2, 2021 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the minutes from the February 2, 2021 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

Mr. Pecak updated the board of an informational item regarding the property of 45 Myrtle Avenue in Lackawanna. As was previously discussed in last meeting, a sewer tax bill in the amount of \$9,216 was assessed based on water meter usage attributed to a water leak. Mr. Pecak informed the board that the previous homeowner did in fact pay the outstanding water bill for the property. The current property owner of 45 Myrtle Ave has not formally asked the board for considerations of the assessed tax.

ITEM NO. 4 – OLD BUSINESS

There was no old business to address.

ITEM NO. 5 – NEW BUSINESS

a. I&I Approval for Enforcement Hearings (Handout)

The board reviewed a list of seven (7) properties recommended to proceed to Enforcement Hearings due to uncorrected violations. On a motion from Mr. Kuwik, seconded by Mr. Balcarczyk, the board voted to proceed with Enforcement Hearings. The motion carried 3-0.

b. Potential Federal Funding

Mr. Fiegl mentioned sewer / wastewater projects may be eligible for funding under programs associated with the Federal “American Rescue Plan of 2021” and potential infrastructure stimulus programs. The Division of Sewerage Management (DSM) has been

coordinating with the County's administration to best position the Erie County Sewer Districts should this funding materialize. Additional information and guidance are required to determine the types of projects eligible and the timeframes for implementation. The Board will be kept informed.

Mr. Balcarczyk inquired whether these projects would be presented to the Board for approval or review before moving forward. Mr. Fiegl explained that the projects submitted for funding consideration will likely be handled through the DSM, but the award of the construction projects will still come before the Board.

#### ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Baldwin gave the following updates regarding the operations in District 6:

D6 Collections:

- Dug and installed a riser for flowable fill to complete abandoning of line on Abbott.
- Overnight Flushing/Vactoring of sanitary and storm in high traffic areas. (South Park Avenue)
- Concrete obstruction removed from line on Ridge Road with the assistance of American Pipe.
- Investigated Sinkhole at Lackawanna Municipal Housing. Formulating plan for repairs. The repairs were completed on the day of this meeting.

Mr. Kuwik thanked the DSM for their response to this sinkhole issue.

D6 Facilities:

- Repaired the West bar screen weir Wilmuth Pump Station
- Repaired the Atlas compressor at the Water Resource Recovery Facility (WRRF).
- Lighting upgrade continues at the WRRF.
- Repaired the gear box center screw at the WRRF.
- Replaced rotating assembly on pump #1 at the Wilmuth Pump Station.

b. Pretreatment Report

- i. Industrial Wastewater Pretreatment Program – Legal Authority (Handout)
- ii. Erie County Industrial Pretreatment Program – Modification (Handout)

Mr. Pecak informed the board of letters from the County Attorney to the Environmental Protection Agency expressing the legal authority of the DSM to implement,

manage, and maintain operation of the Lackawanna WRRF pretreatment program using the same plans and procedures approved for the Southtowns Wastewater Treatment Plant. The board had no additional questions.

c. Construction Report

Mr. Pecak conveyed the following information regarding on-going construction projects in Erie County Sewer District 6:

Contract 75 (Cured-in-Place (CIPP) Term Lining) – United Survey has commenced televising and prep work under Work Order 10 including lines on South Park, Sharon Parkway, East Milnor, Highview, Mitchell, Electric, and Electric Avenue backlot. Lining will commence this spring, including lining work at Willett Road by the NYS Thruway.

Contract 82 (Sanitary Sewer Repair) (Kandey Company) – A no-cost time extension was requested by Kandey Company to complete final restoration in spring 2021 and was approved by the Legislature. The new contract end date is June 15, 2021. Restoration started the week of 3/29 on Balen Drive (sidewalks and driveway aprons). Landscaping/lawn restoration to follow, weather-dependending. Following restoration, a final walkthrough will be scheduled in preparation for project closeout.

Center Street – the DSM is finalizing bid documents for bid alternate work to be included in the City's road reconstruction project for Center Street. The scope of work for the bid alternate work is to replace sanitary laterals with new PVC pipe and a new cleanout within the right of way. The DSM has drafted an intermunicipal agreement to perform this work in conjunction with the City.

Contract 79 – Sewer Repair Contract (Visone Construction) – Restoration of 2020 work orders will be completed this spring. A new work order was issued on March 31<sup>st</sup> including sidewalk repair on Abbott Road near Fisher. A new work order was issued on March 31<sup>st</sup> to replace a deteriorated manhole on St. Jude Drive.

The Lackawanna WRRF and ORF Disinfection Project design is progressing. It will be bid later this year.

d. Payments (Handout)

Mr. Pecak informed the board of the on-going payments for an ammonia study and CIPP Lining.

e. Lackawanna Collection System & Sanitary Sewer Overflow Annual Report (Handout)

Mr. Pecak advised the board of a letter being sent to the NYS Department of Environmental Conservation regarding the State Pollutant Discharge Elimination System

(SPDES) permit which includes the Annual Capacity, Management, Operation, and Maintenance Report (CMOM) for Erie County Sewer District 6 (ECSD #6).

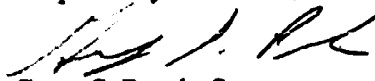
Mr. Kuwik moved, seconded by Mr. Pecak, to receive and file the miscellaneous and informational items on the agenda. The motion carried 3-0.

**ITEM NO. 7 – ADJOURNMENT & NEXT MEETING**

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the meeting was adjourned at 3:27 P.M. The motion carried 3-0.

**The next meeting is scheduled for Tuesday June 15, 2021 at 3:15 P.M.**

Respectfully submitted,



Garry S. Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:em


Motion to Approve April 13, 2021 Meeting Minutes

Moved by: J. Balcarczyk

Seconded by: M. Kuwik

App./Disapp.: 3-0

Date: 6/15/21

Signed: 

ERIE COUNTY SEWER DISTRICT NO. 6 (ECSD NO. 6)  
BOARD OF MANAGERS MEETING MINUTES  
TUESDAY, JUNE 15, 2021 @ 3:15 PM  
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: James Balcarczyk, Mark Kuwik, Garry Pecak

OTHERS PRESENT: Glenn Absolom, Steven Canestrari, Joseph Fiegl, Eric McFeely

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:17 PM.

ITEM NO. 2 – APPROVAL OF APRIL 13, 2021 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the Board voted to approve the minutes from the April 13, 2021 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business to address.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2022 Budget

i. Proposed 2022 Budget (Handout)

Mr. Fiegl presented the ECSD No. 6 Budget to the Board.

As ECSD No. 6 is part of the Division of Sewerage Management, there are a number of “shared” items including equipment, vehicles, and personnel. For most shared items, ECSD No. 6 contributes approximately 4% based on the ratio of units served by ECSD No. 6 to the total units served by all Districts. For centralized laboratory expenses, ECSD No. 6 contributes 18.5% based on the volume of laboratory work, while for centralized vehicle maintenance the share is 17.1% based on the ratio of the number of vehicles serviced for ECSD No. 6 to the total number serviced Division-wide.

Reviewing the Detail Summary for ECSD No. 6, total appropriations or expenses are budgeted to increase almost \$294,000 in 2022 when compared to the 2021 budget. The increased appropriations are primarily influenced by increases in budgeted equipment purchases, a \$50,000 increase in I&I Repair/Sewer Relining, and a \$50,000 increase in capital reserves. These changes in expenses are offset by increased revenues; specifically, an increase of almost

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\$155,000 in the ECSD No. 6 fund balance allocation and approximately \$127,000 in user changes. Considering all impacts, the typical ratepayer in ECSD No. 6 would experience an increase of approximately \$1 per month when compared to 2021.

The total number of positions proposed for the ECSD No. 6 budget in 2022 is the same as 2021, with a few position titles changing. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department – same overall percentage as 2021. Actual numbers are not available at this time.

The 2022 equipment line items represent almost \$586,000 of the ECSD No. 6. Budget. The major items include shared items with the other Erie County Sewer Districts, the purchase of new/replacement pumping station equipment, the installation of two (2) aboveground storage tanks, a replacement flusher truck, a new dump truck, two (2) new vehicles, and the ECSD No. 6 unanticipated replacement item. The merits of the new portable vehicle lift and traffic signal set were specifically highlighted when discussing the shared purchases.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Again, ECSD No. 6 contributes approximately 4% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting on fuel, the code for central vehicle maintenance, certain adjustments in Maintenance and Repair supply codes, increases for "I&I repair" and capital reserves, debt service costs, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 64% of available balance. The available district fund balance at 12/31/20 represents approximately 4.0 months of 2021 budgeted appropriations. This amount is in line with the Division's target of 3-4 months. As always, this will be monitored in future years and adjustments will be made as warranted.

Various questions were asked throughout. Mr. Balcarczyk specifically inquired about the budget's allocation for the vehicles purchased by the County and the sharing of those costs amongst the districts. Mr. Fiegl stated he recalled vacuators/flushers and similar large equipment were to be a shared cost with ECSD Nos. 3 & 8 while other vehicles would remain in their respective areas as had been historically done. Mr. Fiegl acknowledged this has evolved over time and noted better documentation would be included going forward. Mr. Balcarczyk agreed that was needed for clarity.

After the question and answer period, Mr. Balcarczyk moved, seconded by Mr. Kuwik, to approve the ECSD No. 6 2022 Budget as proposed. The motion carried 3-0.

ii. Resolution (Handout)

Mr. Fiegl presented the proposed Budget Resolution to the Board for review and approval. On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the Board voted to approve the resolution as proposed. The motion carried 3-0.

Mr. Fiegl's final comments related to the 2% Tax Cap, as the sewer district levies are part of the County's overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

b. Confirmation of Email Poll (Handout)

An email poll was conducted in May 2021 regarding the proposed connection of an out-of-district parcel at 283 Ship Canal Parkway. This parcel is being developed as part of the Buffalo Lakeside Commerce Park, of which three parcels are already connected. Once approval is obtained, the county will collect inspection fees, equity fees, and annual sanitary sewer taxes.

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to confirm the email poll. The motion carried 3-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Baldwin provided the following Operational Report:

**D6 Collections:**

- Flowable fill was put in the line on Abbott Road, completing its abandonment.
- Overnight Flushing and Vactoring of sanitary and storm sewer lines in high traffic areas is continuing. (South Park Ave)
- Collection system staff have been working with GIS staff to update ECSD No. 6's mapping as discrepancies are found.
- Staff are assessing manholes, catch basins and sewer mains for repairs on Ridge Road from South Park to Route 5 before the City's paving project begins.

**D6 Facilities:**

- Staff have finished replacing primary Clarifier skimmers
- The heat pumps in the Admin building Locker room and Admin Building Office were replaced
- Installation of the main entrance gate hardware was completed

b. Pretreatment Report

There was nothing to report for Pretreatment

c. Construction Report

Mr. Pecak gave the following report on Construction:

For ECSD No. 6 – the Lackawanna WRRF and ORF Disinfection Project 90% design documents are expected this month. The project should be bid later this year.

Contract 75 (Cured-in-Place (CIPP) Term Lining) – United Survey will be performing lining work under Work Order 10 this summer including lines on South Park, Sharon Pkwy, East Milnor, Highview, Mitchell, Electric, Electric Ave backlot, and at Willett Road by the NYS Thruway. The lines have already been prepped and cleaned.

Contract 82 (Sanitary Sewer Repair) (Kandey Company) – Final restoration was completed on Balen Drive including sidewalks, driveway aprons, and landscaping/lawn restoration. A final walkthrough was performed on May 28<sup>th</sup> and it was recommended to proceed with project closeout.

Center Street – the DSM prepared bid documents for bid alternate work to be included in the City's road reconstruction project for Center Street. A draft of these documents was sent to the City's design engineer for review and comment in April. The scope of work for the bid alternate work is to replace sanitary laterals with new PVC pipe and a new cleanout approximately to the right of way. DSM prepared an intermunicipal agreement to perform this work in conjunction with the City, which was sent to the City's attorney for review. The DSM is currently awaiting comments from the City's design engineer.

Contract 79 – Sewer Repair Contract (Visone Construction) – Sidewalk restoration was completed on Abbott Road near Fisher in early June. A deteriorated manhole on St. Jude Drive was replaced in early June. Lawn restoration was also completed at both locations. Additional open cut spot repairs within the Right-Of-Way of Ridge Road are being investigated and planned to be completed this summer in advance of the City's paving project on Ridge Road.

c. Payments (Handout)

The Board received a copy of the payment made to various Engineering and Construction Contractors since the last Board Meeting

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to receive and file the miscellaneous and informational items on the agenda. The motion carried 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

Mr. Fiegl asked the Board of their opinion regarding resuming meetings in person now that the State has relaxed precautionary procedures. The Board Members expressed that they would prefer to meet in person.

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the meeting was adjourned at 3:54 PM. The motion carried 3-0.

Next meeting is scheduled for Tuesday, October 5th, 2021 at 3:15 PM.

Respectfully submitted,



Garry Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:em

Motion to Approve the June 15, 2021 Meeting Minutes

Moved by: James Balcarczyk  
Seconded by: Garry Pecak  
App./Disapp.: 3/0  
Date: 10/5/21  
Signed: [Signature]

ERIE COUNTY SEWER DISTRICT NO. 6 (ECSD NO. 6)  
BOARD OF MANAGERS MEETING MINUTES  
TUESDAY, OCTOBER 5, 2021 @ 3:15 PM  
LACKAWANNA CITY HALL

MEMBERS PRESENT: James Balcarczyk, Mark Kuwik, Garry Pecak

OTHERS PRESENT: Christopher Baldwin, Steven Canestrari Sr., Joseph Fiegl, Eric McFeely

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:15 PM.

ITEM NO. 2 – APPROVAL OF JUNE 15, 2021 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the minutes from the June 15, 2021 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business to discuss.

ITEM NO. 5 – NEW BUSINESS

a. 2022 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

Mr. Fiegl explained to the Board that the proposed User Charges for 2022 used the same standard process as in years past and with other Districts. After the proposed User Charges were published in the newspaper, a public meeting was held on September 22, 2021 to allow for comment on the proposed rates. There were no comments from the public. The next step is for the Board to adopt the rates. These rates will go into effect in January 1, 2022.

ii. Approval of Resolution (Handout)

The Board reviewed the User Charge Resolution for Erie County Sewer District No. 6. On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the Board voted to approve the 2022 User Charge. The motion carried 3-0.

b. 2022 Meeting Schedule (Handout)

The Board reviewed the meeting schedule for 2022. On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the Board voted to approve the 2022 Meeting Schedule. The motion carried 3-0.

Mr. Fiegl ask the Board Members if they would be willing to renew their roles for the forthcoming new two-year term. All Board Members responded in the affirmative. Mr. Balcarczyk raised a question on consideration of expanding the Board size. Mr. Fiegl responded that the County would be open to that; however, in the past there have been difficulties in identifying candidates for these volunteer positions. Further, unlike other ECSD Boards with multiple municipalities represented, the City of Lackawanna is the sole municipality in ECSD6 so a smaller Board may be a byproduct.

c. Closeout Sewer Replacement Contract No. 82 – Kandey Company (Handout)

Mr. Pecak reviewed the resolution for the closeout of Contract No. 82, Sewer Replacement Contract with Kandey Company. The final amount of District No. 6's share of this project is \$323,200.00. On a motion by Mr. Balcarczyk, seconded by Mr. Pecak, the Board voted to approve the Closeout and final payment for Contract No. 82. The motion carried 3-0.

d. I/I Enforcement Hearing – Approval for Final Stages (Handout)

Mr. Pecak reminded the Board that the Final Stages following an Enforcement hearing is the Board considering a Premium Assessment to the property, and this is done only after all other attempts at resolution have failed. The Board reviewed a package of summaries from the Compliance Hearing held on July 14, 2021. At that hearing, a Compliance Officer evaluated and recommended premium assessments to three (3) property owners in the amount of \$100.00 per month.

On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the Board voted to proceed with the Compliance Officer's findings and assess the recommended levy against the property owners. The motion carried 3-0.

e. I/I Approval for Enforcement Hearing (Handout)

The Board reviewed a list of property owners that received final inspection letters and are being referred to the Board to be considered for a referral for an Enforcement Hearing. On a motion by Mr. Kuwik, seconded by Mr. Pecak, the Board voted to approve a list of properties to be sent to Enforcements Hearings. The motion carried 3-0.

f. American Rescue Plan Update

Mr. Fiegl recapped the latest regarding American Rescue Plan (ARP) funding. All told a total of approximately \$32.7 million dollars was allocated for infrastructure improvements in the Erie County Sewer Districts (ECSDs) from the first tranche of funding based on the RENEW Plan submitted by the County Executive and approved by the Erie County Legislature. The Legislature also approved additional authorization and engineering capacity through the engineering term contracts to assist with the workload.

The Division of Sewerage Management (DSM) has been advancing a number of “shovel ready” projects while also moving ahead engineering work on at risk and/or critical assets. Thus far, approximately \$7 million has been awarded across all ECSDs. Within ECSD No. 6, the major work awarded includes approximately 31,000 lineal feet of cured-in-place pipe lining. Additional work across the ECSDs is in the planning stages, specifically at the Lackawanna Water Resource Recovery Facility.

As part of the 2022 budget process, the County Executive has proposed \$31.2 million of the second tranche of ARP funding be allocated to the ECSDs. The 2022 budget was submitted this week to the Legislature for consideration. The Board will be kept informed as more information is available.

Mr. Balcarczyk inquired as to how this funding was to be divided among the districts. Mr. Fiegl explained that the DSM is focusing on areas with the biggest and most immediate needs – based on regulatory requirements, current asset condition, the risk of failure of the infrastructure, and other factors.

Mr. Fiegl added that contractor capacity is an area of major concern for the projects moving forward. Mr. Balcarczyk inquired if any measures were being taken to keep the public up to date on how these projects were proceeding and how funding was being implemented. Mr. Fiegl answered in the affirmative.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Baldwin provided the following Operational Report for District 6:

**Collection System:**

- Staff are continuing with assessing manholes, catch basins, and sewer mains for repairs on Ridge Road from South Park to Route 5 before the City's paving project begins.
- Planning continues for overnight Flushing/Vactoring of sanitary and storm sewer in high traffic areas, particularly down South Park.
- Crews are updating our GIS mapping as discrepancies are found.
- 18 feet of 8-inch diameter and 40 feet of 10-inch diameter sanitary sewer was replaced.

**Facilities:**

- Repaired the west bar screen at the Wilmuth Pumping Station
- Continued LED upgrades at the Water Resource Recovery Facility (WRRF)
- Finalized installation of a new Hypo Pump at the Overflow Retention Facility (ORF)

b. Pretreatment Report

There was nothing to report for Pretreatment.

c. Construction Report

**Lackawanna WRRF and ORF Disinfection Project** – design is being completed. The project should be bid this fall or winter. Mr. Pecak added that there is a grant for this.

**Contract 75 (Cured-in-Place (CIPP) Term Lining) –**

- United Survey completed lining work under Work Order 10 this summer including lines on South Park, Sharon Pkwy, East Milnor, Highview, Mitchell, Electric, Electric Ave backlot, and at Willett Road by the NYS Thruway.
- Kenyon Pipeline was issued Work Order 10K (ARP) in July, which includes approximately 35,000 LF in the City of Lackawanna (various locations). This work order is utilizing ARP funding. Prep and cleaning started in September, lining work is anticipated in late 2021 or early 2022.



**Center Street** – The City is bidding a project in October for the road reconstruction project of Center Street. The DSM has prepared and finalized bid documents for bid alternate work is to replace sanitary laterals within the right of way. This will be included in the City’s bid documents, anticipated to be bid in October. An Intermunicipal Agreement has been prepared and executed between the County and the City. There have been recent conversations between the City and the DSM regarding the costs associated with the storm sewer system.

**Contract 79 – Sewer Repair Contract (Visone Construction)** – Two work orders were issued in June and completed in June/July to address multiple sanitary sewer spot repairs on Ridge Road prior to the City’s road paving project this summer. A work order was issued consisting of 7 sanitary sewer spot repairs in the City, including on Odell Street, James Street, Homestead Avenue, Eaton Street, Gates Avenue, and Franklin Street. Pending scheduling from Visone. A work order was issued consisting of 2 sanitary manhole installations in the City – on Ingham Avenue and Keever Avenue. Pending scheduling from Visone.

**Contract 86 - Sanitary Sewer Open Cut Repair Term Contract (Multi-District)** – Bids were opened on Monday September 27<sup>th</sup> for a multi-district open cut sanitary sewer repair term contract. This contract is intended for completion of sanitary sewer repairs that will be performed via individual work orders on an as-needed basis. The bids are currently being reviewed.

**Contract 87 On-Call Sewer Repair Term Contract (Multi-District)** - Bids were opened on Monday September 27<sup>th</sup> for a multi-district term contract for emergency open cut excavation sewer spot repairs. This contract is intended only for unscheduled, unanticipated, and/or high priority repairs (i.e., forcemain leaks, sinkholes, substantial sewer collapses, etc.). The bids are currently being reviewed.

d. Payments (Handout)

Mr. Pecak reviewed that capital construction payments that were made since the last meeting.

Mr. Balcarczyk inquired to the progress made by the Ammonia study referenced in the payments handout. Mr. Fiegl explained that the pilot study was completed and the data were sent to the manufacturer for analysis. A consultant is now working on evaluating implementation logistics.

On a motion by Mr. Pecak, seconded by Mr. Kuwik, the Board voted to receive and file the miscellaneous and informational items. The motion carried 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the meeting was adjourned at 3:42 PM. The motion carried 3-0.

**The next meeting is scheduled for Tuesday, December 7, 2021 at 3:15 PM**

Respectfully submitted,



Garry Pecak, Secretary  
ECSD No. 6 Board of Managers

GP:em

Motion to Approve the October 5, 2021 Meeting Minutes

Moved by: J. Balcarczyk  
Seconded by: G. Pecak  
App./Disapp.: 3 / 0  
Date: 2/1/2022  
Signed: [Signature]