

ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING
THURSDAY, FEBRUARY 4, 2021
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mayor Howard Frawley, Mayor Vincent George, Angela Horton,
and Anna Knack

MEMBERS ABSENT: Supervisor Mary Hosler

OTHERS PRESENT: Glenn Absolom, Steven Canestrari Sr., Joseph Fiegl, Nancy Forys,
and Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Ms. Knack called the meeting to order at 9:05 am.

ITEM NO. 2 – APPROVAL OF DECEMBER 3, 2020 MEETING MINUTES

On a motion by Ms. Knack, seconded by Ms. Horton, the Board voted to approve the minutes from the December 3, 2020 meeting. The motion carried 4 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

Mr. Fiegl followed up on discussions from the December 2020 Board meeting regarding the recent property sale at 2875 Hillbrook Drive and the lack of a sanitary sewer connection for the property. The seller had reached out to the Division of Sewerage Management (DSM) in December asking several questions. The DSM advised that because the home has public sewer service available, it is required to connect pursuant to the “Rules and Regulations for Erie County Sewer Districts.” The owner would be responsible to perform this work in conformance with County standards. It is the DSM’s understanding this matter has not yet been resolved; however, it appears that one of the parties is gathering quotes to understand the cost associated with the work.

Ms. Knack asked if the previous owner’s have been paying user fees. Mr. Fiegl responded yes, but only a portion of the fees. Mr. Fiegl also noted that this is the last house on the sewerline not connected and there is nothing definitive as to why they did not connect and no waiver has been brought forth.

As a second item in old business, Mayor Frawley asked about a recent home sold in foreclosure on Theodore and Route 5 (Erie Road) in Evans. The home is being renovated by the new owners who now realize they have a very old septic tank. He asked if they can install a new septic tank. Mr. Fiegl advised that septic systems fall under the responsibility of the Erie County Department of Health and the new owners would need to contact them for the current guidelines.

ITEM NO. 5 – NEW BUSINESS

a. Award of Big Sister Water Resource Recovery Facility Concrete Repairs – Contract No. 97 (Handout)

Ms. Horton explained that bids were opened for the ECSD 2, Big Sister Creek Water Resource Recovery Facility (WRRF) concrete repairs project, Contract 97, on January 26, 2021. A total of six (6) bids were received with the lowest responsible bidder being North Spur Construction LLC. As the County has not previously worked with this firm, they verified work experience and references. The DSM recommends the award of the aforementioned firm and is requesting the Board move forward with approval of this firm.

On a motion by Mayor Frawley, seconded by Ms. Knack, the Board voted to approve award of Contract 97 to North Spur Construction LLC with funding through ECSD 2 Capital Bond Account C.17201. The motion carried 4 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne provided the Board with an update on ECSD 2 activities. Since the last meeting the collection system activities consisted of flushing 10,842 LF of sewerline and repairing 22 manholes. There was a total of 21 complaints responded to including 4 for pumping stations (PSSs), 5 for grinders and 12 for sanitary sewers. There were no odor complaints. There was one open-cut repair made on Grove Street, Angola. The open-cut repair on South Main Street in Eden back in December 2020 was completed but a crew will return in the spring for final restoration.

At the WRRF staff repaired a water main break in front of the Administration building; replaced pipe supports in the Solids building basement; painted all piping, pumps and supports in the influent dry wells; replaced electrical contactors for RAS pumps; and replaced the cutter unit on influent channel grinder 1 in the wet well. An outside vendor, Penn Power, repaired a radiator leak in the UV disinfection system emergency backup generator. The annual certification of tripods/winches used for confined space entry was completed by outside vendor Dival Safety.

At the PSSs: Crews repaired the drywell ventilator at Pinehurst; replaced the cutter unit on the channel monster at the Eighteenmile PS; and repaired the display on the programmable logic controller (PLC) at the Shorecliff PS. Outside vendor, Corr-Pro, completed the 3-year inspection of the cathodic protection system at the Sweetland, Eighteenmile, Kellerman, Pinehurst and Schreiner PSSs.

b. Pretreatment Report

Ms. Horton provided a follow up to last month's meeting regarding the Industrial Waste Survey which was sent to 21 commercial businesses tributary to the WRRF. The three companies who did not respond to the first survey were sent a second letter requesting they complete the survey. To date, only one of those three companies has responded. DSM staff will follow up with the remaining companies when they are out sampling this year.

c. Construction Report

Contract 97, Big Sister Creek WRRF concrete repairs was covered in item 5a and the project is to repair digester, ORF turret platforms/stairs, and aeration distribution concrete structures, along with replacement of safety railings. Construction is expected to begin in late spring or early summer.

Contract 75, Cured-In-Place (CIPP) lining under the term contract - Kenyon Pipeline was issued a new work order in January 2021, including 18,321 feet of CIPP lining work on Violet Parkway in Eden and Minuteman, Nettlecreek, Lake Shore Road, NYS Route 5, Putnam, Revere, Edgewood and Wellington Roads in Derby and Evans. These are all tributary to the Sweetland PS.

d. Payments (Handout)

Ms. Horton conveyed to the Board that district payments were made for CIPP lining to United Survey in the amount of \$39,102.40; and a credit was processed from Kenyon in the amount of \$432.00, from an overcharge on a previous invoice.

Ms. Knack moved, seconded by Mayor Frawley to receive and file the miscellaneous and informational items on the agenda. The motion carried 4 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mayor Frawley, seconded by Ms. Horton, the meeting was adjourned at 9:23 am. The motion carried 4 – 0.

Next meeting is scheduled for Thursday, April 15, 2021 @ 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E., Secretary
ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: Mary Hostler

Seconded By: Anna Knack

Approved/Disapproved: 4/0

Date: 4/15/2021

Signed: Angela M. Horton

ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING
THURSDAY, APRIL 15, 2021
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mayor Vincent George, Angela Horton, Supervisor Mary Hosler, and Anna Knack

OTHERS PRESENT: Glenn Absolom, Steven Canestrari Sr., Joseph Fiegl, Nancy Forys, and Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Ms. Knack called the meeting to order at 9:01 a.m.

a. Resignation of Mayor Frawley

Mr. Fiegl advised the Board that Mayor Frawley reached out to him after not being re-elected Mayor and submitted his resignation from the ECSD 2 Board. Members followed with appreciative comments about the Mayor for his years served on the Board.

ITEM NO. 2 – APPROVAL OF FEBRUARY 4, 2021 MEETING MINUTES

On a motion by Supervisor Hosler, seconded by Ms. Knack, the Board voted to approve the minutes from the February 4, 2021 meeting. The motion carried 4 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. I/I Enforcement Hearing (Handout)

The Board was provided with a final violation letter for 2743 Lourdes Dr, Eden. The Division of Sewerage Management (DSM) is recommending the Board move forward to the next step of an enforcement hearing. Ms. Horton noted that the hearing is tentatively rescheduled from April 2020 to July 2021.

On a motion by Ms. Knack, seconded by Supervisor Hosler, the Board voted to refer this property to an enforcement hearing. The motion carried 4 – 0.

b. Potential Federal Funding

Mr. Fiegl mentioned sewer/wastewater projects may be eligible for funding under

programs associated with the Federal “American Rescue Plan of 2021” and potential infrastructure stimulus programs. The DSM has been coordinating with the County’s administration to best position the Erie County Sewer Districts should this funding materialize. Additional information and guidance is required to determine the types of projects eligible and the timeframes for implementation. The Board will be kept informed.

Supervisor Hosler posed a question regarding extension of sewer service in the Town of Evans and if they would qualify under this funding. Mr. Fiegl noted the County’s role would be dependent upon if the sewer extensions were located within the ECSD 2 boundary. Supervisor Hosler indicated interest in extending the sewers on Sturgeon Point Road. Mr. Fiegl advised that was an area which has already been looked at and deemed not cost feasible at the time. He went on to say that with possible federal funding it may be revisited and they can discuss this further after the meeting.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne provided the Board with an update on the ECSD 2 activities. Since the last meeting the collection system activities consisted of flushing 28,062 feet of sewerline and repairing 11 manholes. There was a total of 20 complaints including: 5 pumping station related; 6 grinder related; 8 sanitary sewerline related; and 1 odor complaint in the Village of Angola. Visone Construction will be out in Eden shortly to complete lawn restoration from work performed back in December 2020.

At the Water Resource Recovery Facility (WRRF): staff cleaned the hood on the north sand filter backwash trolley; painted the walls in the Grit room; changed the ultraviolet (UV) bulbs in Banks 2A & 2B; replaced the seal waterline to return activated sludge (RAS) pumps in the basement of the Solids building; replaced the intake hood for the main aeration blower #5; replaced the universal joint on the drive shaft for the raw influent pump #1. Also a new Fi-Stream distillation unit was installed in the lab and placed it into service (this replaced a 2001 Biopure unit), Koester Associates performed the semi-annual UV tech-check of UV disinfection system, and the annual calibration of thermometers in the lab/sample refrigerators was completed.

At the Pumping Stations (PS): Crews installed a repaired motor on pump 1 and a new mechanical seal on a spare motor at Sweetland; repaired the flowmeter at Shorecliff; and replaced a communication wire to the telemetry antenna at Brant Farnham.

b. Pretreatment Report

Ms. Horton provided another follow up to the Industrial Waste Survey. Lexington Company is the only one left that has not completed the survey. One of the DSM’s lab technicians stopped at their facility this week, spoke with them and gave them another copy. They apologized for not getting the survey form back to us and stated they would put it on the top of their to-do pile.

c. Construction Report

Ms. Horton reviewed the construction updates which included Contract 75, Cured-In-Place Pipe (CIPP) Term Lining – Kenyon Pipeline completed the lining work issued under Work Order 8K, including work on Violet Parkway in Eden and the following streets in Derby and Evans: Minute Man,

Nettlecreek, Lake Shore, NYS Route 5, Putnam, Revere, Edgewood and Wellington. Some minor repair work will also be completed this spring.

Contract 79, Sewer Repair Contract (Visone Construction) – Restoration of 2020 work orders will be completed this spring (including South Main Street in Eden).

Contract 81, Manhole Rehab (NWMCC) – A new work order was issued to NWMCC this week and includes work on 5 manholes in Evans (Schuyler, Wayne and Wellington). The contract expires July 22, 2021, and more manholes may be added before this time.

Contract 97, Big Sister WRRF Concrete Repairs – This project is to repair concrete at certain structures and replace some safety railings at the overflow retention facility (ORF) platforms and stairs. The project was awarded to North Spur Construction and Notice to Proceed was issued on April 5th. On-site construction is expected to begin the last week of April and be completed in May.

d. Payments (Handout)

Ms. Horton conveyed to the Board that district payments were made to GHD for evaluation at Big Sister Creek WRRF & Sweetland PS; to Visone for sewer repair contracts; to Kenyon for CIPP lining; and to National Water Main Cleaning Company for manhole rehab.

Ms. Knack moved, seconded by Ms. Horton to receive and file the miscellaneous and informational items on the agenda. The motion carried 4 – 0.

At this time Mr. Fiegl reminded the Board that the Ethics Forms were due for submission by May 15, 2021.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Ms. Horton, the meeting was adjourned at 9:15 a.m. The motion carried 4 – 0.

The next meeting is scheduled for Thursday, June 17, 2021 @ 9:00 a.m.

Respectfully submitted,

Angela M. Horton, P.E., Secretary
ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: A. Knack

Seconded By: Supervisor Hoster

Approved/Disapproved: 4/0

Date: 6/17/2021

Signed: Angela M. Horton

ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
THURSDAY, JUNE 17, 2021
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mayor Vincent George, Angela Horton, Supervisor Mary Hosler,
and Anna Knack

OTHERS PRESENT: Glenn Absolom, Steven Canestrari Sr., Joseph Fiegl, Nancy Forys, and
Carl Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Ms. Knack called the meeting to order at 9:01 a.m.

ITEM NO. 2 – APPROVAL OF APRIL 15, 2021 MEETING MINUTES

On a motion by Ms. Knack, seconded by Supervisor Hosler, the Board voted to approve the minutes from the April 15, 2021 meeting. The motion carried 4 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2022 Budget

i. Proposed 2022 Budget (Handout)

Mr. Fiegl presented the proposed 2022 ECSD 2 Budget to the Board.

As ECSD 2 is part of the Division of Sewerage Management (DSM), there are a number of “shared” items including equipment, vehicles, and personnel. For most shared items, ECSD 2 contributes approximately 9% based on the ratio of units served by ECSD 2 to the total units served by all Districts. For centralized laboratory expenses, ECSD 2 contributes 16.7% based on the volume of laboratory work, while for centralized vehicle maintenance the share is 20.3% based on the ratio of the number of vehicles serviced for ECSD 2 to the total number serviced Division-wide.

Reviewing the detailed summary for ECSD 2, appropriations or expenses are budgeted in 2022 to increase approximately \$205,000. I&I repair, motor vehicles, and capital reserves are the primary areas of increase. Under revenues, an increase in fund balance utilization of approximately \$138,000 offsets that increase in projected expenditures, thereby mitigating the impact to the ratepayers. As a result of the above, the estimated impact to the typical ratepayer (single family home) in ECSD 2 is an increase of approximately 1% when compared to 2021. It is recommended for the

2022 Budget that the flat usage charge remain at \$300.00/unit and the footage charge in ECSD 2 remain at \$1.00/foot.

Mr. Fiegl explained that there is one (1) additional position budgeted in ECSD 2 in 2022. That said, due to changes with various titles and some retirements the actual ECSD 2 payroll is expected to be lower in 2022 than 2021. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department – same overall percentage as 2021. Actual numbers are not available at this time.

The 2022 equipment line items represent almost \$790,000 of the ECSD 2 budget. The major items include several replacements for treatment plant and pumping station equipment, Division-wide “shared” items, a new flusher/vactor truck, and ECSD 2's standard unanticipated replacement item. The merits of the new portable traffic signal set were specifically highlighted when discussing the shared purchases.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as “DSM” are expenses for the Downtown office. As noted earlier, ECSD 2 contributes approximately 9% of the overall Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting for fuel, centralized vehicle maintenance and laboratory costs, various adjustments in Account 506200, an increase of \$50,000 in I&I services, an increase of \$100,000 in the ECSD 2 capital reserve allocation, updated debt service amounts, decreases in utility costs, and the aforementioned personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 59% of available balance. The available district fund balance as of 12/31/20 represents approximately 4.48 months of 2021 appropriations, which is a bit higher than the Division's target of 3-4 months. Mr. Fiegl discussed fund balance trends and that there may be opportunities to allocate additional fund balance amounts in future years.

Throughout the budget presentation, Mr. Fiegl allowed for questions.

Ms. Hosler asked if the laborer and seasonal positions accounted for the increase in minimum wage, as it will go up \$0.70/year until it reaches \$15/hour. Mr. Fiegl said he would look into that and also mentioned that the AFSCME union contract expires in 2021.

Ms. Knack asked for clarification on the overall figures for the motor vehicles code and the calculation of the difference from year-to-year. Mr. Fiegl explained how the figures were calculated. Ms. Knack also commented that it is positive to see the Capital Reserves in a healthy position.

Ms. Hosler inquired if grants and federal funding are part of the budget process, specifically with the anticipated infrastructure and improvements under the American Rescue Plan (ARP) dollars. Mr. Fiegl explained the budgeting process, with DSM staff looking into what equipment would be long serving assets, what needs to be replaced, and what would be better suited to purchase under capital funds. Certain items are then incorporated into the operational budgets as is appropriate, while others may need to be placed in the capital improvements plan. Mr. Fiegl also explained the asset management philosophy, the consequence of failure, and regulatory aspects. With this upfront analysis

work, ECSD 2 does have projects ready should grant monies become a reality. Mr. Fiegl noted there may be an announcement on ARP funding shortly.

Ms. Hosler questioned whether or not the County will be moving forward with an electronic vehicle fleet. Mr. Fiegl said Mr. Canestrari has been assigned to the County's Green Team. Mr. Canestrari indicated that he has only attended two meetings, but there have been a lot of discussions on the topic. He felt that the DSM would have some issues with specialty equipment, but in the next five years we anticipate some changes to the vehicle fleet, and that the County is aware of grants available.

After the question and answer period, on a motion by Ms. Horton, seconded by Ms. Knack, the Board voted to approve the 2022 Budget as presented. The motion carried 4 – 0.

ii. Resolution (Handout)

It was resolved that approximately 72% and 28% of the total sanitary sewer tax levy of \$3,940,539 shall be raised from the assessed value and footage charges, respectively for ECSD 2.

On a motion by Ms. Horton, seconded by Supervisor Hosler, the Board voted to approve the budget resolution with a flat usage charge remaining at \$300/unit and a footage charge at \$1.00/foot. The motion carried 4 – 0.

b. Sewer Extension Request – 1756 Schoellkopf Rd, Hamburg (Handout)

Ms. Horton presented to the Board a request by Ms. Erin Russell to extend the public sanitary sewer service across from 1748 Schoellkopf Road to 1756 Schoellkopf in ECSD 2. The owner is requesting the DSM provide materials for the extension which consists of 275 feet of 8-inch diameter PVC pipe and two 4-foot diameter concrete manholes. The design has been reviewed by DSM and sent to the Department of Health for final approval. The DSM recommends approval for providing the materials as requested, due to the fact that the extension will benefit ECSD 2.

On a motion by Supervisor Hosler, seconded by Ms. Horton, the Board voted to approve providing materials for the sewer extension request. The motion carried 4 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne provided the Board with an update on ECSD 2 activities. Since the last meeting in April the collection system activities consisted of flushing 8,970 feet of sewerline and 38 manholes were repaired. There was a total of 19 complaints including: 5 pumping station related; 2 grinder related; 11 sanitary sewerline related; and 1 odor complaint. Visone Construction completed an open-cut repair on Lake Shore Road (near the Mickey Rat's property). Crews completed smoke testing in Minisystem 8 and Minisystem 5 (Village of Angola) as part of the DSM's ongoing I&I identification and removal program.

At the Water Resource Recovery Facility (WRRF): staff drained and inspected all tanks and performed minor repairs; the return activated sludge (RAS) pump 2 was replaced; replaced bearings on RAS pump 3; pumped sludge out of the North & South chemical contact clarifiers into the drying beds; performed the annual Priority Pollutant sampling as part of the SPDES program; performed the

semi-annual mercury sampling for Mercury Minimization Program; and super chlorinated North and South sandfilters. Another round of radioactive sludge was discovered and will be stored in the drying beds until reduced to a level acceptable at the landfill. North Spur Construction completed the concrete repairs in plant and the ORF expansion joints.

At the Pumping Stations (PS): Crews replaced the cutter unit for a grinder at the Pontiac PS, installed a new pump control system at the Brant Farnham PS, and replaced the carbon in odor ventilation system at the Shorecliff PS.

Supervisor Hosler asked if residents who call her office with odor complaints should be referred to the ECSD 2 office. Mr. Horne said yes and noted ECSD 2 immediately sends staff out to investigate and follow up any odor complaint.

b. Pretreatment Report

Nothing to report at this time.

c. Construction Report

Ms. Horton reviewed the construction updates which included:

Contract 75, Cured-In-Place Pipe (CIPP) Term Lining under Work Order 8K. Kenyon Pipeline will return later this summer to re-televiser a few completed liners and perform some minor repair work on a few lines.

Contract 81, Manhole Rehab, National Water Main Cleaning Company (NWMCC) – A new work order (WO#2021-1) was assigned to NWMCC, effective April 12th and includes work on 5 manholes in Evans (Schuyler, Wayne, Wellington). They will be epoxy-lined and chimney seals will be applied and it is anticipated they will be completed this summer. The contract was extended for another term and expires on July 22, 2022.

Contract 79, Sewer Repair Contract (Visone Construction) – Lawn restoration of 2020 work orders (including South Main Street in Eden) was completed in early June.

Contract 97, Big Sister Creek WRRF Concrete Repairs at facility structures is complete. Replacement of safety railings is ongoing and should be done prior to the August 1st completion date.

Contract 98, Big Sister Creek WRRF UV Replacement – Through the term engineering contract, CHA is designing the replacement of the UV disinfection system at the facility. This project is expected to bid later this year.

d. Payments (Handout)

Ms. Horton conveyed to the Board that district payments were made to GHD for the Big Sister Creek WRRF & Sweetland PS and to Kenyon for CIPP Lining.

e. 2020 Annual Collection System Report (Handout)

Ms. Horton noted that the annual report was submitted to the DEC in May 2021 as per the SPDES requirements.

Ms. Knack moved, seconded by Ms. Horton to receive and file the miscellaneous and informational items on the agenda. The motion carried 4 – 0.

Ms. Knack opened the floor up for additional questions/comments.

Mr. Fiegl noted he neglected to mention in the budget presentation about the 2% Tax Cap. As the sewer district levies are part of the County's overall tax cap calculation, there are final steps with the County's Office of Budget and Management that could impact the sewer district budgets. If any major changes are necessary, the Board of Managers will be informed.

Mr. Fiegl wanted to ask the Board if any of them would be opposed to going back to in person meetings as the restrictions have been lifted provided the trends remain down. Supervisor Hosler posed the question if we can offer both – virtual and in person. Mr. Fiegl indicated our conference room not set up for that ability to provide virtual, but that may be something to consider for the future. The overall consensus was positive to resume in person meetings beginning with the next Board meeting in October.

Ms. Horton advised the Board that an Enforcement Hearing is scheduled for July 14, 2021, following the cancellation in spring 2020 due to COVID. There are 14 properties requiring initial house inspections & 3 properties who failed to correct their violations in ECSD 2. Letters went out this week and hoping most will comply before the hearing date.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Supervisor Hosler, the meeting was adjourned at 10 am. The motion carried 4 – 0.

Next meeting is scheduled for Thursday, October 7, 2021 @ 9:00 am.

Respectfully submitted,



Angela M. Horton, P.E., Secretary
ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: W. Knack

Seconded By: Supervisor Hosler

Approved/Disapproved: 3/0

Date: 10/17/2021

Signed: Angela M. Horton

ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)
BOARD OF MANAGERS MEETING MINUTES
THURSDAY, OCTOBER 7, 2021
DISTRICT ADMINISTRATION BUILDING

MEMBERS PRESENT: Angela Horton, Supervisor Mary Hosler, and Anna Knack

MEMBERS NOT PRESENT: Mayor Vincent George

OTHERS PRESENT: Joseph Fiegl, Nancy Forys, and Carl Home

ITEM NO. 1 – CALL MEETING TO ORDER

Ms. Knack called the meeting to order at 9:00 am.

ITEM NO. 2 – APPROVAL OF JUNE 17, 2021 MEETING MINUTES

On a motion by Ms. Knack, seconded by Supervisor Hosler, the Board voted to approve the minutes from the June 17, 2021 meeting. The motion carried 3 - 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. 2022 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

Ms. Horton reviewed the public hearing notice and meeting minutes from the hearing held on September 22, 2021 and noted that no one from the public attended the hearing. The next step is for the Board to adopt the published rates for the 2022 budget year.

ii. Approval of Resolution (Handout)

On a motion by Ms. Horton, seconded by Supervisor Hosler, the Board voted to approve the User and Utilization Charge Resolution for ECSD 2. The motion carried 3 - 0.

b. 2022 Meeting Schedule (Handout)

On a motion by Ms. Horton, seconded by Ms. Knack, the Board voted to approve the 2022 meeting schedule. The motion carried 3 - 0.

Mr. Fiegl noted that the current Board term ends December 31, 2021 and asked who on the Board would be willing to continue serving on the Board for another 2 year term. Both Ms. Horton and Supervisor Hosler agreed to remain on the board for another term. Ms. Knack would let Mr. Fiegl know at a later time.

c. Trucker Discharge Permits Approval – 2022 (Handout)

On a motion by Supervisor Hosler, seconded by Ms. Knack, the Board voted to approve the 2022 Trucker's Discharge Permits for Delo Drain & Septic Service, Holland, NY; Modern Portable Toilets, Model City, NY; and United Rentals (NA), Inc., Farmington, NY. The motion carried 3 - 0.

d. I/I Enforcement Hearing – Approval for Fine Stages (Handout)

Ms. Horton reviewed with the Board the enforcement hearing officer's findings and recommendations for properties who have failed to have their house inspection pursuant to "Erie County Rules and Regulations for Erie County Sewer Districts". The Division of Sewerage Management (DSM) is recommending moving forward to the premium assessment phase if noncompliance continues. Ms. Horton explained that the property owners will be notified of this in writing with a letter anticipated to be sent on November 1st giving them 30 more days to complete the inspection. If the property owner does not comply, the premium assessment (fine) of \$100 would start on December 1st, with an additional \$100/month following if noncompliance continues. Fines go directly on their annual tax bill the following year.

On a motion by Ms. Horton, seconded by Supervisor Hosler, the Board voted to move forward with the fine stage. The motion carried 3 - 0.

e. I/I Approval for Enforcement Hearing (Handout)

The Board was provided with a copy of letter for 7130 Versailles Rd, Evans, who has not corrected the violation of disconnecting the sump pump from the sanitary sewer, found during a 2019 house inspection. Ms. Horton noted that an Enforcement Hearing is typically scheduled every year and a half for all the ECSDs and that the DSM is recommending an Enforcement Hearing for this property.

On a motion by Ms. Knack, seconded by Supervisor Hosler, the Board voted to move forward with an Enforcement Hearing. The motion carried 3 - 0.

f. Contract No. 97 Closeout – North Spur (Handout)

Ms. Horton reported that the concrete repairs project is now complete at the Water Resource Recovery Facility (WRRF) and that the final cost of \$89,064.52, exceeded the bid price of \$86,000, due to an additional expansion joint replacement in the Overflow Retention Facility. All the work has been satisfactorily completed.

On a motion by Ms. Horton, seconded by Ms. Knack, the board voted to finalize and close out Contract 97. The motion carried 3 - 0.

g. ARP Update

Mr. Fiegl recapped the latest regarding American Rescue Plan (ARP) funding. All told a total of approximately \$32.7 million dollars was allocated for infrastructure improvements in the ECSDs from the first tranche of funding based on the RENEW Plan submitted by the County Executive and approved

by the Erie County Legislature. The Legislature also approved additional authorization and engineering capacity through the engineering term contracts to assist with the workload.

The DSM has been advancing a number of “shovel ready” projects while also moving ahead engineering work on at risk and/or critical assets. Thus far, approximately \$7 million has been awarded across all ECSDs. Within ECSD 2, the major work awarded includes approximately 62,000 lineal feet of cured-in-place pipe (CIPP) lining in the area tributary to the Sweetland Pumping Station (PS). Additional work across the ECSDs is in the planning stages.

As part of the 2022 budget process, the County Executive has proposed \$31.2 million of the second tranche of ARP funding be allocated to the ECSDs. The 2022 budget was submitted this week to the Legislature for consideration. The Board will be kept informed as more information is available. At this time, Mr. Fiegl opened the floor up to questions.

Supervisor Hosler questioned how the ARP funds work for the Towns (Evans), and in specific the possibility to extend sewers to the Sturgeon Point area. Mr. Fiegl responded by stating there would need to be studies completed first such as a downstream capacity analysis that would evaluate the existing system, identify peak flows, and assess the impacts of the additional flows from the proposed sewer extension. He said he would send the Supervisor information on the typical scope of services for that type of evaluation. Mr. Fiegl also noted that the County’s ARP funding presently is focusing on existing assets in ECSD 2 due to the regulatory needs.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne provided the Board with an update on ECSD 2 activities. Since the last meeting in June the collection system activities consisted of flushing 40,970 feet of sewerline and repairing 70 manholes. There was a total of 49 complaints including: 17 pumping station (PS) related; 8 grinder related; 18 sanitary sewerline related; and 6 odor complaints. Crews completed 2 open-cut repairs on Hemlock in Eden and the on Dover in Lake View, and also repaired a forcemain break for the Brant Farnham PS.

At the WRRF: the annual preventative maintenance of the plant and UV generators was completed by Penn Power; the annual inspection of cranes/hoists was completed by Munck Cranes; the annual fire extinguisher inspections at the plant, in the vehicles, and at the PSs were completed by Johnson Controls; the annual flowmeter calibrations for the WRRF & PSs were completed by Tec Smith; also staff repaired the valve to the south aerobic digester, replaced the decking on the catwalk on the north and south chemical contact clarifiers; and replaced the main breaker to the plant generator.

At the PSs: crews replaced both check valves at the Pinehurst PS; replaced the seal on the lower bearing on pump 2 at the Brant Farnham PS; rebuilt all 4 pumps with new wear rings and impellers at the Wide Beach and Lotus Bay PSs; and repaired the discharge piping pump 2 at the Lotus Bay PS. Penn Power conducted the annual generator preventative maintenance and repairs for all of the PSs.

Ms. Knack asked if the crews were out on Schreiner Road flushing. Mr. Horne indicated yes and that they were out flushing to then televise the lines in that area.

b. Pretreatment Report

Nothing to report at this time.

c. Construction Report

Ms. Horton reviewed the construction updates which included:

Contract 75, CIPP lining - Work Order 8K, Kenyon Pipeline performed some minor repair work on a few lines that were lined earlier this year. United Survey was issued Work Order 11 (ARP) in July, which included approximately 63,000 feet in the Towns of Hamburg, Evans, and Eden. Prep and cleaning work began over the summer, and lining work is anticipated to start this month. Ms. Horton reported the ability to maintain low rates around \$32/foot on 8 inch pipe lined through our term contract.

Contract 79, Sewer Repair Contract - Visone Construction was issued and completed work in June to address a sinkhole/spot repair of an 8 inch diameter sewerline on an easement off Lakeshore Road, near Mickey Rats.

Contract 81, Manhole Rehab - National Water Main Cleaning Company (NWMCC) continued rehabilitation under Work Order 2021-1 which includes work on 5 manholes in Evans (Schuyler, Wayne, Wellington). Epoxy lining is under way and chimney seals still need to be applied which is dependent on warmer weather, and may have to wait until spring of next year.

Contract 86, Sanitary Sewer Open Cut Repair Term Contract for all ECSDs - Bids were opened on September 27, 2021 for a multi-district open-cut sanitary sewer repair term contract. This contract is intended for completion of sanitary sewer repairs that will be performed via individual work orders on an as-needed basis. The bids are currently being reviewed.

Contract 87, On-Call Sewer Repair Term Contract for all ECSDs - Bids were opened on September 27, 2021 for a multi-district term contract for emergency open-cut excavation sewer spot repairs. This contract is intended only for unscheduled, unanticipated, and/or high priority repairs (i.e. forcemain leaks, sinkholes, substantial sewer collapses, etc.). The bids are currently being reviewed.

Contract 97, Big Sister Creek WRRF Concrete Repairs - All work has been completed and approval for close out of this project was approved earlier during this meeting.

Contract 98, Big Sister Creek WRRF UV Replacement - Through the term engineering contract, CHA is performing a complete evaluation of UV replacement options and technology and the timing of the design will be determined after the evaluation is complete.

d. Payments (Handout)

Ms. Horton conveyed to the Board that district payments were made to GHD for the Big Sister Creek WRRF and Sweetland PS evaluation; to North Spur Construction for the Big Sister Creek WRRF concrete repairs (contract closed out today); to Kenyon and United Survey for CIPP lining; to Visone for a sewer repair; and to CHA Consulting for the Big Sister Creek WRRF UV System.

Ms. Knack moved, seconded by Supervisor Hosler to receive and file the miscellaneous and informational items on the agenda. The motion carried 3 - 0.

Before adjourning the meeting, Supervisor Hosler asked if the district was finding any problems with paving contractors paving over the manholes, specifically Suit-Kote. She has noticed that some manholes are being paved over and has contacted the Highway Department to make them aware. Mr.

Horne said that usually the contractors will contact the district to advise them of the paving in which we would send crews out to chip out the manhole and raise it, but recently some were paved over without any notice and we need to repair them and raise them to grade. If paved over, it could potentially lead to problems if there's a blockage in the line and ECSD 2 has no access.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

a. In honor of former Board Member Howard “Hub” Frawley who passed away in August, on a motion by Ms. Knack, seconded by Ms. Horton, the meeting was adjourned at 10:40 am. The motion carried 3 - 0.

Next meeting is scheduled for Thursday, December 9, 2021 @ 9:00 a.m.

Respectfully submitted,



Angela M. Horton, P.E., Secretary
ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: Anna Knack

Seconded By: Mayor George

Approved/Disapproved: 4/0

Date: 2/3/2022

Signed: Angela M. Horton