

ERIE COUNTY SEWER DISTRICT NO 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, FEBRUARY 3, 2021
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mr. William Cansdale, Mr. Kevin Peterson, Ms. Kristin McCracken, Mr. Edward Schiller and Ms. Nadine Wetzel

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Steve Canestrari, Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. McCracken called the meeting to order at 3:33 p.m.

ITEM NO. 2 – APPROVAL OF DECEMBER 2, 2020 MEETING MINUTES

On a motion by Mr. Cansdale, seconded by Mr. Schiller, the Board voted to approve the minutes from the December 2, 2020 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

- a. Draft Order on Consent- District No. 4

On a motion by Chair McCracken, seconded by Mr. Cansdale, the Board voted to enter into executive session to discuss potential litigation associated with this item. The motion carried 5-0. The Board entered executive session at 3:35 p.m. On a motion by Chair McCracken, seconded by Ms. Wetzel, the Board voted to resume the regular meeting of the ECSD No. 4 Board of Managers at 3:52 p.m. The motion carried 5-0. There were no actionable items for the Board during the executive session.

ITEM NO. 5 – NEW BUSINESS

- a. Confirmation of Email Poll-Award of Engineering Agreement: Flow Monitoring and Inflow/Infiltration Quantification Study-Arcadis (Handout)

Ms. Wetzel discussed the handout recommending award of “ECSD No. 1&4 Flow Monitoring and I/I Quantification Report” to Arcadis of New York, Inc. This Resolution was approved via an email poll in January 2021. Ms. McCracken moved, seconded by Mr. Cansdale to confirm the results of the email poll. The motion carried 5-0.

- b. Closeout Bowmansville Pumping Station Flow Meter Replacement Project (Handout)

Item 2

Ms. Wetzel reviewed the Resolution for the closeout of Contract 55, Bowmansville Pump Station Flow Meter Replacement Project, in the final amount of \$42,169.74, together with Change Order No. 1 (final), a decrease of \$5,830.26. The project work has been satisfactorily completed. Mr. Peterson moved, seconded by Mr. Schiller to approve final payment to Pinto Construction Services, Inc. The motion carried 5-0.

c. 25 Michael's Walk, Lancaster

Mr. Fiegl discussed an issue brought to the Division of Sewerage Management (DSM)'s attention regarding an area of settling sidewalk at 25 Michael's Walk in the Town of Lancaster. The sanitary sewer alignment is located in the vicinity of the settlement area. The DSM has performed investigative work including televising the sanitary sewers in the vicinity and inspecting manholes. The sanitary sewers and manholes were observed to be in good condition. The homeowner has reported trying to correct the issue, and the Town of Lancaster performed work in 2020 to explore the cause of the problem and further restore the area. The cause of the settling is uncertain, but a few possible causes theorized include groundwater traversing the bedding stone of the sewer trench or the decomposition of organic backfill material. The homeowner has filed a claim with the Town. The Town Attorney and County Attorney offices have been in contact regarding this matter. Mr. Fiegl will follow up with the Board on any further developments.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (November & December)

Mr. Strzeszynski updated the Board with the operation report. Since the last meeting, staff completed eleven (11) manhole repairs primarily in the Bowmansville area. These manholes had deficiencies that were observed during last summer's smoke testing. Crews cleaned approximately 19,000 linear feet of sewers in neighborhoods tributary to Warner Road, near Pleasantview.

Staff installed a new sump pump and repaired a discharge line within the wet well of the Vanderbilt Pump Station. The cathodic protection line at the Pleasantview Pump Station was repaired, and an outside vendor performed an annual inspection of the cathodic protection systems at Pleasantview, Iroquois and Haskell Pump Stations.

At the Bowmansville Pump Station, crew replaced the volutes on both pumps and replaced the check valve on Pump #1. At the District 4 Overflow Retention Facility (ORF), a mixer for the sodium hypochlorite system was replaced, and staff continued installing conduit for the remote gate valve operator.

All other activities were generally routine in nature.

b. Pretreatment Report

None

c. Construction Status Report

Ms. Wetzel updated the Board with the construction report.

Cured-in-Place (CIPP) Term Lining Contract 75 – United Survey was issued a new work order in January 2021 including 4,300 LF in District 4, including on Forton Drive, Biscayne Drive, Central Ave., Kennedy Ct., Ronald Drive and Transit Road. Televising and prep work has started on these lines, and CIPP lining is anticipated to be completed this spring.

Depew FM Evaluation – the DSM is preparing a contract to perform spot repairs on the Depew Pump Station forcemain on Borden Road based on recommendations from the evaluation report from Pure Technologies.

Contract 54 Depew ORF Concrete Repairs – Construction under this contract will commence in the spring. Work includes expected periodic maintenance to the concrete that can only be done during warm, dry weather. The contract has a completion date of June 1, 2021.

Contract 55 Bowmansville Flowmeter installation – Construction was completed in December. The station now has a buried isolation valve and new flow meter installed. The resolution to close out the Contract was approved under item 5b.

d. Payments (Handout)

Ms. Wetzel reviewed the payments made to Kenyon Pipeline Inspection, United Survey, Pure Technologies, and Pinto Construction.


Ms. McCracken moved, seconded by Mr. Cansdale to receive and file the informational items. The motion carried 5-0.

7. ADJOURNMENT & NEXT MEETING

Mr. Cansdale moved, seconded by Ms. McCracken to adjourn the meeting at 4:03 p.m. The motion carried 5-0.

Next meeting is scheduled for **April 14, 2021 @ 3:30 p.m.**

Respectfully submitted,


Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:br

Motion to Approve the February 3, 2021 Meeting Minutes

Moved by: W. Cansdale
Seconded by: K. McCracken
App./Disapp.: 4-0
Date: 4/14/2021
Signed: Nadine Wetzel

ERIE COUNTY SEWER DISTRICT NO 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, APRIL 14, 2021
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mr. William Cansdale, Ms. Kristin McCracken, Mr. Edward Schiller and Ms. Nadine Wetzel

MEMBERS ABSENT: Mr. Kevin Peterson

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Steve Canestrari, Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. McCracken called the meeting to order at 3:30 p.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 3, 2021 MEETING MINUTES

On a motion by Mr. Cansdale, seconded by Ms. McCracken, the Board voted to approve the minutes from the February 3, 2021 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Draft Order on Consent- District No. 4

On a motion by Ms. McCracken, seconded by Mr. Cansdale, the Board voted to enter into executive session to discuss potential litigation associated with this item. The motion carried 4-0. The Board entered executive session at 3:33 p.m. On a motion by Ms. McCracken, seconded by Mr. Cansdale, the Board voted to resume the regular meeting of the ECSD No. 4 Board of Managers at 3:41 p.m. The motion carried 4-0. There were no actionable items for the Board during the executive session.

ITEM NO. 5 – NEW BUSINESS

Mr. Fiegl mentioned sewer / wastewater projects may be eligible for funding under programs associated with the Federal “American Rescue Plan of 2021” and potential infrastructure stimulus programs. The Division of Sewerage Management has been coordinating with the County’s administration to best position the Erie County Sewer Districts should this funding materialize. Additional information and guidance is required to determine the types of projects eligible and the timeframes for implementation. The Board will be kept informed.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (January & February)

Mr. Strzeszynski updated the Board with the Operation Report. Staff continued with routine flushing in neighborhoods tributary to the northern end of ECSD No. 4 near Warner Road. Staff completed an open cut pipe repair and pipe patch installation on Central Avenue to facilitate scheduled cured in place pipe lining (CIPPL). Staff completed a test pit and located an elbow fitting on the 30-inch diameter Depew Pump Station Forcemain on Borden Road in preparation for the upcoming Contract 56 - Borden Rd Forcemain Test Pit & Spot Repair.

On the Facility side, a new power reel system was purchased and installed for the crane at the Depew Pump Station for maintaining the pumps. At the Hall Road Pump Station, replacement of all the internal plumbing, guide rails and a bypass connection were completed. Staff completed conduit and wire installation for additional remote gate valve operators at the ECSD No. 4 Overflow Retention Facility (ORF), and the vendor is scheduled to complete the retrofit on April 27th. Staff installed new 3-inch diameter conduit from the ECSD No. 4 trunkline manhole to the Nash Road meter building for a new flowmeter. It is anticipated that the new flowmeter will be installed within the next month.

All other tasks were relatively routine in nature.

b. Pretreatment Report

None

c. Construction Status Report

i. Borden Rd Forcemain Test Pit & Spot Repair-Contract No. 56 (Handout)

Ms. Wetzel reviewed the handout containing the information for Contract No. 56, Borden Road Forcemain Test Pit and Spot Repair Project bid schedule. The project was advertised on April 14, 2021. Bids are due on May 5, 2021, and it is anticipated an email poll will be held in early May for award of the project.

Ms. Wetzel updated the Board with the other construction items in ECSD No. 4.

Contract 54 Depew ORF Concrete Repairs – Work began on April 5, 2021 to complete the concrete repairs in the ORF. The contract completion date is June 1, 2021. Work should be complete on time if we have enough warm, dry weather.

Cured-in-Place (CIPP) Term Lining Contract 75 – United Survey has completed televising and prep work on Work Order 10 including lines on Forton, Biscayne, Central Ave., Kennedy Ct., Candice, Ronald and Transit Road. CIPPL work commenced in ECSD No. 4 earlier this month and is anticipated to be completed this spring/summer.

GHD Depew Pumping Station Evaluation- GHD has been retained under the Engineering Term Contract, to review operations and provide recommendations for electrical equipment and flow control at the Depew Pumping Station. Recent changes to pumping operations at the station may warrant changes or updates to electrical equipment, control equipment, valves or pumps.

d. Payments (Handout)

Ms. Wetzel reviewed the payments made to United Survey and Pinto Construction.

Ms. Wetzel moved, seconded by Mr. Cansdale to receive and file the informational items. The motion carried 4-0.

7. ADJOURNMENT & NEXT MEETING

Ms. McCracken moved, seconded by Ms. Wetzel to adjourn the meeting at 3:48 p.m. The motion carried 4-0.

Next meeting is scheduled for **June 16, 2021 @ 3:30 p.m.**

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:br

Motion to Approve the April 14, 2021 Meeting Minutes

Moved by: N. Wetzel
Seconded by: K. Peterson
App./Disapp.: 3-0
Date: 6/16/21
Signed: Nadine Wetzel

ERIE COUNTY SEWER DISTRICT NO 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, JUNE 16, 2021
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mr. Kevin Peterson, Mr. Edward Schiller and Ms. Nadine Wetzel

MEMBERS ABSENT: Mr. William Cansdale and Ms. Kristin McCracken

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Steve Canestrari, Mr. Joseph Fiegl,
Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Fiegl called the meeting to order at 3:32 pm.

ITEM NO. 2 – APPROVAL OF APRIL 14, 2021 MEETING MINUTES

On a motion by Ms. Wetzel, seconded by Mr. Peterson, the Board voted to approve the minutes from the April 14, 2021 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Draft Order on Consent

Mr. Fiegl stated the DSM met with the NYSDEC in April. The NYSDEC noted they will be developing revisions to the draft Order on Consent based on the information provided and the DSM is now waiting for their response. Mr. Fiegl will keep the Board informed.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2022 Budget

i. Proposed 2022 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 4 Budget to the Board.

ECSD No. 4 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The Northern Region budget is developed based upon a Memorandum of Understanding (MOU) updated in April 2018. The MOU essentially outlines

which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, “Division-wide” expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.
- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

For this year, Northern Region shares in the following percentages of Division-wide expenses:

- 2% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 25% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for the Northern Region to the total number serviced Division-wide.
- 47% of Centralized Division of Sewerage Management expenses based on the ratio of units served by the Northern Region to the total units served by all Districts.

Within Northern Region, ECSD No. 4 is responsible for approximately 49.6% of the costs.

Reviewing the Detail Summary for ECSD No. 4, total appropriations are projected to decrease approximately 0.8% when compared to 2021. The decrease is most closely associated with changes in debt service costs. As noted in the cover memorandum, a challenge for 2022 budget is that several major outside revenue sources are budgeted to decrease. Revenues from “Cheektowaga T.D. #3”, “West Seneca T.D. #6”, and “ECSD #1 & #4: Fairelm Adjustment” are as an aggregate over \$300,000 lower than what was budgeted in 2021. Considering the proposed appropriations and anticipated revenues, the proposed budget is such that rates for the typical ECSD No. 4 ratepayer (single family home) are projected to increase \$6-\$12 in 2022 depending on the location and level of service provided.

The total number of positions proposed for the Northern Region budget in 2022 is the same as 2021, with a few position titles changing. Fringe benefits for employees are being calculated at 60% based on discussions with the County’s Budget Department – same overall percentage as 2021. Actual numbers are not available at this time.

The 2022 equipment line items represent over \$616,000 of the Northern Region budget. The major items include: shared purchases amongst all of the Erie County Sewer Districts, replacement of equipment (including the region’s skid steer loader), new aboveground fuel tanks to replace existing underground facilities, technology upgrades, two (2) vehicle replacements, and Northern Region’s unanticipated replacement item. Mr. Peterson questioned if the vehicles are sent to auction. Mr. Fiegl stated they are surplus with the revenue returning to the Northern Region. The merits of the new portable vehicle lift and traffic signal set were specifically highlighted when discussing the shared purchases. Mr. Peterson asked how the portable traffic signal set is operated. Mr. Canestrari explained how the traffic signal set is programmed.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in

the budget as “DSM” are expenses for the Downtown office. Again, Northern Region contributes approximately 47% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included budgeting for fuel, various adjustments in Account 506200, treatment services bills, discussions on debt service, capital reserves, utility costs, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 62%. The available district fund balance at 12/31/20 represents approximately 3.04 months of 2021 budgeted appropriations. This amount is in line with the Division’s target of 3-4 months. As always, this will be monitored in future years and adjustments will be made as warranted.

It is recommended for the 2022 Budget that the flat usage charge be increased to \$205.00 per unit and the footage charges in ECSD No. 4 be increased to \$1.00 / foot. At this time, the Board would be voting on the budget for ECSD No. 4. ECSD No. 5 approved their portion of the Northern Region budget during their June 14th meeting. If any changes are proposed by the ECSD No. 1 Board of Managers that impact ECSD No. 4, said changes would be presented and discussed at a combined budget meeting.

After the question and answering period, Mr. Peterson moved, seconded by Mr. Schiller approve the 2022 proposed Budget. The motion carried 3-0.

ii. Resolution (Handout)

Mr. Fiegl presented the Budget Resolution to the Board for review and approval. Mr. Fiegl explained that the resolution spells out the rates used to calculate the tax levy, and is a necessary step in the budget approval process. Approximately 67% and 33% of the total sanitary sewer tax levy of \$2,428,368 shall be raised from the assessed value and footage charges, respectively. Mr. Schiller moved, seconded by Mr. Peterson, to approve the Resolution with a flat charge of \$205.00 and footage charge of \$1.00. The motion carried 3-0.

Mr. Fiegl’s final comments related to the 2% Tax Cap, as the sewer district levies are part of the County’s overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

b. Confirmation of Email Poll-Award of Borden Rd Forcemain Test Pit and Spot Repair Project-Contract No. 56 (Handout)

Ms. Wetzel reviewed the handout with the Board regarding Contract No. 56. Bids were opened on May 5, 2021 and was awarded to Concrete Applied Technologies Corp. dba CATCO. Mr. Peterson moved, seconded by Mr. Schiller to confirm the email poll and approve the resolution. The motion carried 3-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (March-May)

Mr. Strzeszynski updated the Board with the operational report. Staff cleaned and televised in the neighborhoods between Warner Road and Central Avenue. Thirty-eight (38) sections of asbestos sewer pipe were televised and approximately 18,000 linear feet of sewers were cleaned. The 38 sections of asbestos sewer pipe were put on the list for future consideration for cured-in-place pipe lining.

Work started last year to mechanically clean the 36-inch diameter trunk line sewer running through the Casey's Truck Salvage World yard (at Transit Road in Lancaster, south of Walden Avenue) was resumed this year and subsequently completed. Three sections of the trunk line sewer were cleaned by an outside vendor. The sections contained large amounts of debris that the District's equipment was unable to handle. District staff cleaned and televised the remainder of the trunk line from Sheldon Avenue to the Visone Construction yard and Casey's Truck Salvage World yard.

Ten (10) more segments of sewer were lined which was formerly known as Town District #2.

On the facility side, staff replaced all internal plumbing and guide rails within the Hall Road Pumping Station wet well. Three (3) additional gate operators were installed and programmed within the District No. 4 Overflow Retention Facility. Preventative maintenance was completed at the District's Pumping Stations.

b. Pretreatment Report

None

c. Construction Status Report

Ms. Wetzel updated the Board with construction items in ECSD No. 4.

Cured-in-Place (CIPP) Term Lining Contract 75 – Under Work Order 10, United Survey has performed lining work on lines on Kennedy Court, Candice, Ronald, Forton, and Biscayne. Additional televising, prep and lining work will occur later this summer dependent on permits, including on Central Avenue and Transit Road.

Contract 54 (Depew ORF Concrete Repairs) – Work began on April 5, 2021 to complete the repairs in the Overflow Retention Facility (ORF). The contract completion date was June 1, 2021 but was extended to July 1, 2021 due to unexpected delays and additions to the work. Work is expected to be completed by the new completion date.

Contract 51 (Vanderbilt Force Main Valve Replacement and Cleaning) – Under the Term Engineering Contract, GHD will be designing the replacement of a drain valve and cleaning out any blockage from the low point of Vanderbilt Force Main. This section of the system is difficult to access and may require special provisions due to the extreme elevation changes and condition of the pipe. This is currently under design.

Contract 56 – As discussed under item 5b., bids were received for Contract 56 on May 5th and an email poll was conducted. Notice of Award was issued to CATCO on June 11, 2021.

Contract 58 (Warner Road and Bowmansville Pumping Stations Valve Improvements) – Design is being completed to install a bypass isolation valve at Warner Road Pump Station. Design will also include replacement of the air release valve at Warner Road Pump Station and new access platforms to the air release valves at both Bowmansville and Warner Road Pumping Stations.

Depew Pumping Station Evaluation – GHD is completing their review of the Depew Pumping Station equipment to provide recommendations for improvements to electrical equipment and flow control. This evaluation is expected to move into a design to implement these improvements.

d. Payments (Handout)

Ms. Wetzel reviewed the payments made to Wm Schutt, Arcadis, United Survey and Lupini Construction.

Ms. Wetzel moved, seconded by Mr. Peterson to receive and file the informational items. The motion carried 3 -0.


7. ADJOURNMENT & NEXT MEETING

Mr. Fiegl asked the Board if they were in favor of holding the next meeting scheduled in October in-person, provided that the community's response to COVID continues to be in the right direction. The members present were in favor of holding the October meeting in-person.

Mr. Schiller moved, seconded by Ms. Wetzel to adjourn the meeting at 4:16 p.m. The motion carried 3-0.

The next meeting is scheduled for Wednesday, October 6, 2021 @ 3:30 pm at the Northern Region Admin Offices.

Respectfully submitted,


Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:br

Motion to Approve the June 16, 2021 Meeting Minutes

Moved by: E. Schiller
Seconded by: W. Cansdale
App./Disapp.: 4-0
Date: 10/6/2021
Signed: Nadine Wetzel

ERIE COUNTY SEWER DISTRICT NO 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING
WEDNESDAY, OCTOBER 6, 2021
NORTHERN REGION CONFERENCE ROOM
MINUTES

MEMBERS PRESENT: Mr. William Cansdale, Mr. Kevin Peterson, Mr. Edward Schiller
and Ms. Nadine Wetzel

OTHERS PRESENT Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Cansdale called the meeting to order at 3:32 pm.

a. Resignation of Kristen McCracken

Mr. Fiegl informed the Board that Ms. McCracken submitted her resignation as a member of the District 4 Board of Managers in July 2021. Mr. Cansdale moved, seconded by Mr. Schiller to accept Ms. McCracken's resignation and to thank her for her years of service to the Board. The motion carried 4-0.

ITEM NO. 2 – APPROVAL OF JUNE 16, 2021 MEETING MINUTES

On a motion by Mr. Schiller, seconded by Mr. Cansdale, the Board voted to approve the minutes from the June 16, 2021 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

a. Constituent letter-46 Oxford Avenue, Lancaster-Sewer Invoice (Handout)

The Board reviewed the letter submitted by the property owner at 46 Oxford Avenue in the Village of Lancaster regarding a sewer backup on July 17, 2021. This residence is serviced by Village sewers, and is therefore to be addressed by the Village. Mr. Cansdale moved, seconded by Ms. Wetzel to receive and file the letter. The motion carried 4-0.

ITEM NO. 4 – OLD BUSINESS

a. Draft Order on Consent

Mr. Fiegl stated there have been no additional updates regarding the Draft Order on Consent since the last Board of Managers meeting. The Division of Sewerage Management (DSM) is waiting for the NYSDEC's revisions. Mr. Fiegl will keep the Board informed.

Item 2

ITEM NO. 5 – NEW BUSINESS

a. 2022 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

The Board reviewed a copy of the public hearing notice and related meeting minutes for the 2022 User Charges. The meeting was held on September 22, 2021, and no comments were received from the public. Ms. Wetzel reviewed the rates with the ECSD No 4 Board Members. The next step is for the Board of Managers to adopt the rates. If there are no objections, the rates will take effect January 1, 2022.

ii. Approval of Resolution (Handout)

The Board reviewed a copy of the User Charge Resolution. On a motion by Mr. Cansdale, seconded by Ms. Wetzel, the Board voted to approve the 2022 User Charge Rates for ECSD No. 4. The motion carried 4-0.

b. 2022 Meeting Schedule (Handout)

Mr. Cansdale reviewed the proposed 2022 meeting schedule with the Board. On a motion by Mr. Schiller, seconded by Mr. Cansdale, the 2022 meeting schedule was approved. The motion carried 4-0.

c. Alden Out of District Customer Request (Handout)

Ms. Wetzel reviewed with the Board an out of district customer request for a proposed manufacturing facility in the Town of Alden on a parcel known as SBL 96.00-3-44.111. Based on the information reviewed, Mr. Schiller moved, seconded by Mr. Cansdale to approve the out of district request. The motion carried 4-0.

d. Contract Closeout-Depew Overflow Retention Facility Rehabilitation Project (Handout)

Ms. Wetzel reviewed the Resolution for the closeout of Contract 54, Depew ORF Rehabilitation Project, in the final amount of \$108,972.32. On a motion by Mr. Peterson, seconded by Mr. Cansdale to approve the closeout for Contract 54. The motion carried 4-0.

e. ARP Update

Mr. Fiegl recapped the latest regarding American Rescue Plan (ARP) funding. All told a total of approximately \$32.7 million dollars was allocated for infrastructure improvements in the Erie County Sewer Districts (ECSDs) from the first tranche of funding based on the RENEW Plan submitted by the County Executive and approved by the Erie County Legislature. The Legislature also approved additional authorization and engineering capacity through the engineering term contracts to assist with the workload.

The Division of Sewerage Management has been advancing a number of “shovel ready” projects while also moving ahead engineering work on at risk and/or critical assets. Thus far, approximately \$7 million has been awarded across all ECSDs. Within ECSD No. 4 no projects have been awarded to date; however, work is in the planning stages for the backup power fuel systems at the Depew, Vanderbilt, and Broadway Pumping Stations, along with the potential replacement of the Depew Pumping Station force main.

As part of the 2022 budget process, the County Executive has proposed \$31.2 million of the second tranche of ARP funding be allocated to the ECSDs. The 2022 budget was submitted this week to the Legislature for consideration. The Board will be kept informed as more information is available.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (June-September)

Mr. Strzeszynski updated the Board with the operational report. Staff continued cleaning and televising the sewers in the Pleasant Run and Country View subdivisions. Twenty-six (26) sections of clay tile and asbestos cement sewers were televised and were evaluated for future cured in place pipe lining. In addition, (284) line segments were cleaned in the subdivisions south of William Street, between Schwartz Road and Lake Avenue, and this work is still on-going. Five (5) more sewer segments tributary to Iroquois Pump Station have been cured in place pipe lined. A contractor completed an emergency repair on the Depew Pump Station’s 30-inch diameter forcemain at 174 Borden Road due to a leak that developed.

A new flow meter was purchased and installed on the District’s trunkline at Nash Road. VFD #3 was replaced at the Depew Pump Station. Annual grinder tank preventative maintenance was also completed.

b. Pretreatment Report

None

c. Construction Status Report

Ms. Wetzal updated the Board with the Construction Status Report.

Contract No. 59 Fuel Tanks Replacement (Broadway East, Vanderbilt and Depew pumping stations) is currently advertising through the County’s Division of Purchase. The bid opening will be held on 10/12/2021.

Contract 54 (Depew ORF Concrete Repairs) – All work has been completed and closeout of this project was approved earlier in this meeting.

Contract 51 (Vanderbilt Force Main Valve Replacement and Cleaning) – Under the Term Engineering Contract, GHD has begun their review of conditions for replacement of a

drain valve and cleaning out any blockage from the low point of Vanderbilt Force Main. GHD will present a design basis for approval and then proceed into the design phase.

Contract 58 (Warner Road and Bowmansville Pumping Stations Valve Improvements) – Design is in progress to install a bypass isolation valve and air release valve at Warner Road Pump Station. This project is expected to be bid this fall.

Depew Pumping Station Evaluation –GHD is finalizing their review of the Depew Pumping Station equipment to provide recommendations for improvements to electrical equipment and flow control. This evaluation is expected to result in a design in 2022.

Cured-in-Place (CIPP) Term Lining Contract 75 – Under Work Order 10, United Survey has performed lining work on Central Ave and Transit Road. There was damage caused to a sewer on Central Ave near Reimers during the liner installation process in early August. This was repaired via open cut excavation by a subcontractor to USI in late August/early September. Lawn restoration and pavement striping still needs to be completed by the contractor.

Contract 56 – Borden Road Forcemain Test Pit and Spot Repair Project (CATCO). Notice to Proceed was issued on July 30, 2021 and contract work started in mid-August. The intent of this project was to complete 3 to 4 test pits to verify the findings of the Xylem evaluation report performed in 2020. Before any repairs could be completed, an emergency leak was reported in front of 174 Borden Road on August 16, 2021. CATCO was field-directed to perform emergency repairs to stop this leak and repair the forcemain (work out of scope of the contract). Next, the work at Test Pit Location #2 was completed, and significant deterioration of the existing forcemain pipe was observed. District staff televised between Test Pit Locations #2 and #3 and found consistent deterioration at the pipe invert. CATCO was then issued a stop work order on August 30, 2021, to cease other test pits on the project, as the intent of the contract was fulfilled. It is anticipated that Change Order No. 1 will be processed, pending review of the additional costs and processing of the deductions listed above.

Contract 79 (Sewer Repair Contract) (Visone) – Visone Construction was issued a work order consisting of two sanitary sewer spot repairs in the westbound lane of Walden Avenue (east of Central Avenue) in the Town of Lancaster. These repairs are to prepare these sewers for future CIPP lining work. Work is pending a NYSDOT Permit and scheduling by Visone Construction.

Contract 86 - Sanitary Sewer Open Cut Repair Term Contract (Multi-District) – Bids were opened on Monday September 27th for a multi-district open cut sanitary sewer repair term contract. This contract is intended for completion of sanitary sewer repairs that will be performed via individual work orders on an as-needed basis. The bids are currently being reviewed.

Contract 87 On-Call Sewer Repair Term Contract (Multi-District) - Bids were opened on Monday September 27th for a multi-district term contract for emergency open cut excavation sewer spot repairs. This contract is intended only for unscheduled, unanticipated, and/or high priority repairs (i.e., forcemain leaks, sinkholes, substantial sewer collapses, etc.). The bids are currently being reviewed.

Design- The Erie County Department of Public Works (DPW) is replacing Borden Road in the next few years. The DSM has requested that DPW include replacement of the forcemain under this contract – currently under design by DPW’s consultant.

d. Payments (Handout)

Ms. Wetzel reviewed the payments made to Wendel and United Survey.

e. Erie County Home Resolution (Handout)

Mr. Fiegl discussed the handout regarding the adopted Resolution in July 2021 by which in the event Erie County sells the Erie County Home parcel, the County shall retain ownership of the portion of the parcel where Erie County Sewer District No. 4 has a pumping station. A Permanent Easement for operation and maintenance of the existing sanitary sewer along the north side of Walden Avenue was also included in the Resolution.

f. Water Quality Improvement Project Support Letter-Village of Lancaster (Handout)

The Board received a copy of Mr. Fiegl’s letter of support for the Village of Lancaster’s 2021 WQIP application for sanitary sewer improvements.

Mr. Cansdale moved, seconded by Ms. Wetzel to receive and file the informational items. The motion carried 4-0.

7. ADJOURNMENT & NEXT MEETING

Mr. Schiller moved, seconded by Mr. Cansdale to adjourn the meeting at 4:00. The motion carried 4-0.

The next meeting is scheduled for Wednesday, December 8, 2021 @ 3:30 p.m.

Respectfully submitted,

Nadine Wetzel

Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:br

Motion to Approve the October 6, 2021 Meeting Minutes

Moved by: E. Schiller
Seconded by: W. Cansdale
App./Disapp.: 4-0
Date: 2/2/22
Signed: Nadine Wetzel