

ERIE COUNTY SEWER DISTRICT NO 4 (ECSO NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, FEBRUARY 2, 2022
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mr. William Cansdale, Mr. Kevin Peterson, Mr. Edward Schiller and Ms. Nadine Wetzel

MEMBERS ABSENT: Mr. David Mazur

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Fiegl called the meeting to order at 3:32 p.m.

a. Welcome New Board member

The Board welcomed new member, Mr. David Mazur, a Councilman for the Town of Lancaster.

b. Nomination of Board Officers

Mr. Cansdale moved, seconded by Mr. Peterson to nominate Mr. Cansdale as Chair, Mr. Schiller as Vice Chair, and Ms. Wetzel as Secretary. The motion carried 4-0.

The meeting was turned over to Mr. Cansdale as Chair.

ITEM NO. 2 – APPROVAL OF OCTOBER 6, 2021 MEETING MINUTES

On a motion by Mr. Schiller, seconded by Mr. Cansdale, the Board voted to approve the minutes from the October 6, 2021 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

a. Constituent Letter-46 Oxford-Sewer backups in the Village (Handout)

The Board received a constituent letter from the property owner at 46 Oxford Avenue in the Village of Lancaster. This residence is serviced by Village sewers but this correspondence was sent to the Board's attention. Mr. Cansdale moved, seconded by Mr. Schiller to receive and file the letter provided for the Board's review. The motion carried 4-0.

ITEM NO. 4 – OLD BUSINESS

a. Draft Order on Consent

Erie County's outside counsel was recently contacted by attorneys from the NYSDEC regarding the status of the draft Order. A meeting has been scheduled between all parties for later this week. Mr. Fiegl will update the Board at the April meeting.

ITEM NO. 5 – NEW BUSINESS

a. Erie County Sewer Districts-Fund Balance Policy January 2022

i. Policy (Handout)

Mr. Fiegl reviewed the handout with the Board Members regarding the formal documentation prepared which outlines various policies to be used by the Division of Sewerage Management (DSM) to oversee the fund balance practices for the Erie County Sewer Districts. The practices noted in this policy have been in effect for several decades. However, Mr. Fiegl stated he could not find a formally adopted fund balance policy.

ii. Resolution (Handout)

Mr. Cansdale moved, seconded by Mr. Peterson to approve the Erie County Sewer Districts Fund Policy-January 2022. The motion carried 4-0.

b. Confirmation of Email Poll-CATCO Closeout Contract No.56 (Handout)

Mr. Fiegl reviewed the previously approved email poll on November 29, 2021 regarding the closeout of Contract 56, Borden Road Forcemain Test Pit and Spot Repair Project, in the final amount of \$132,291.63 together with Change Order No. 1 (final), a decrease of \$26,208.37. Mr. Cansdale moved, seconded by Mr. Schiller to confirm the results of the email poll, approving the closeout for Contract No. 56. The motion carried 4-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (September- December)

Mr. Strzeszynski updated the Board with the operation report. District staff completed quarterly high-level alarm tests and semi-annual variable frequency drive (VFD) inspections at the District's pump stations. Staff also replaced the hydraulic power packs and control panel for the Zoeller Road pumping station comminutor.

With regard to collection system maintenance, staff completed cleaning and televising of all the sewers along Borden Road within the project limits of the upcoming forcemain replacement project. The majority of these sewers only had minor defects that will be addressed through future cured in place pipe (CIPP) lining. In addition, staff cleaned 36,000 linear feet of sewer lines. Crews continued cleaning the sewers in the subdivisions south of William Street. In the coming months, cleaning work will continue in the Countryside and Woodgate Subdivisions. Several manhole repairs along Genesee Street were completed. The three (3) remaining unlined sewer segments on Central Avenue have now been lined via CIPP lining.

b. Construction Status Report

i. On-call Sewer Repair Contract-WO1-Depew Forcemain Repair (Handout)

Ms. Wetzel reviewed the handout issuing Work Order No. 1 to CATCO to perform an emergency forcemain sewer repair in the vicinity of 162 and 168 Borden Road in the Village of Depew. The work was authorized on December 28, 2021 and was completed by CATCO in early January 2022. Restoration activities will occur in the spring.

Ms. Wetzel updated the Board with additional construction updates.

Cured-in-Place (CIPP) Term Lining Contract 75- Under Work Order 10, United Survey completed repairs/restoration related to damages caused by lining operations on Central Avenue, near Reimers Avenue. In January 2022, United Survey was issued Work Order 15 (ARP) which includes approximately 3,600 LF in the Town of Lancaster (Pleasant View Dr., Deerpath Dr.). This work is utilization American Rescue Plan (ARP) funding. Prep work and cleaning are anticipated to start in the coming months.

Contract 56-Borden Road Forcemain Test Pit and Spot Repair Project CATCO
A final walkthrough was held, and the project was closed out.

Contract 79 (Sewer Repair Contract-Visone)- the DSM is awaiting a schedule from Visone Construction for a work order consisting of two sanitary sewer spot repairs in the westbound lane of Walden Avenue (east of Central Avenue) in the Town of Lancaster. These repairs are to prepare these sewers for future CIPP lining work. Work is pending a NYSDOT permit.

Contract No. 59-Fuel Tanks Replacement- (Depew, Vanderbilt & Broadway East Pumping Stations). A kick off meeting with the contractor, Nature's Way, took place on 1/13/2022. Construction will begin mid to late March 2022, pending the arrival of the tanks.

Ms. Wetzel followed up with the design status of upcoming construction projects.

Contract 51 (Vanderbilt Force Main Valve Replacement and Cleaning- A design is in progress under the DSM's Term Engineering Contract and GHD is reviewing conditions for replacement of a drain valve and cleaning out any blockage from the low point of Vanderbilt Force Main.

Contract 58 (Warner Road and Bowmansville Pumping Stations Valve Improvements)- A design is in progress to install a bypass isolation valve and air release valve at Warner Road Pumping Station and an air release valve at Bowmansville Pumping Station. This project is expected to be bid this spring. The DSM is currently coordinating with the Village of Depew for planning a temporary bypass of flow during construction.

Depew Pumping Station Evaluation- GHD is finalizing their review of the Depew Pumping Station to provide recommendations for improvements to electrical equipment

and flow control. This evaluation is expected to result in a design of some improvements this year.

Northern Region Pumping Stations- through the Term Engineering Contract, CHA will be evaluating pumping stations throughout ECSD No. 4 to determine if staff accessibility improvements should be made.

Borden Road Forcemain Replacement "Phase 1"- the Erie County Department of Public Works (DPW) will be rehabilitating and paving Borden Road over the next few years. The first phase will be bid by DPW in spring 2022. This project will include replacement of a portion of the Depew Pumping Station forcemain between the flow meter chamber north of Rowley Road and the discharge manhole north of Strasmer.

Borden Road Forcemain Replacement "Phase 2"- under the Term Engineering Contract, Wendel is preparing a design to replace the forcemain between the Depew Pumping Station and the flow meter chamber north of Rowley Road. A kickoff meeting is scheduled for February 7, 2022.

c. Payments (Handout)

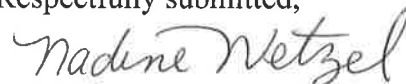
Ms. Wetzel reviewed the payments made to GHD, Arcadis, Catco, Lupini Construction, William Schutt Associates and United Survey.

Mr. Cansdale moved, seconded by Mr. Schiller to receive and file the informational items. The motion carried 4 -0.

7. ADJOURNMENT & NEXT MEETING

Mr. Cansdale moved, seconded by Ms. Wetzel to adjourn the meeting at 3:52 pm. The motion carried 4-0. The Next meeting is scheduled for **Wednesday, April 6, 2022 @ 3:30 p.m.**

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:br

Motion to Approve the February 7, 2022 Meeting Minutes

Moved by: E. Schiller
Seconded by: N. Wetzel
App./Disapp.: 4-0
Date: 4/6/2022
Signed: Nadine Wetzel

ERIE COUNTY SEWER DISTRICT NO 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING
WEDNESDAY, APRIL 6, 2022
NORTHERN REGION CONFERENCE ROOM
MINUTES

MEMBERS PRESENT: Mr. William Cansdale, Mr. David Mazur, Mr. Kevin Peterson (3:40),
Mr. Edward Schiller and Ms. Nadine Wetzel

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl and Ms. Brenda Rehac

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Cansdale called the meeting to order at 3:30 p.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 2, 2022 MEETING MINUTES

On a motion by Mr. Schiller moved, seconded by Ms. Wetzel, the Board voted to approve the minutes from the February 2, 2022 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Draft Order on Consent

On a motion by Mr. Cansdale, seconded by Mr. Schiller, the Board voted to enter into an executive session to discuss potential litigation associated with this item. The motion carried 4-0. The Board entered executive session at 3:31 p.m. Mr. Cansdale moved, seconded by Mr. Mazur to resume the regular meeting of the ECSD No. 4 Board of Managers at 3:39 p.m. The motion carried 4-0. There were no actionable items for the Board during the executive session.

b. Potential Land Sale-NutraBlend Foods, Inc.

Mr. Fiegl stated in 2019 the business located at 3805 Walden Avenue, Nutra Blend Foods, requested the County consider selling its property adjacent to the Division of Sewerage Management's Northern Region Office. At that time, the proposed terms and conditions approved by the ECSD Nos. 1, 4, and 5 Boards were as follows:

- The County shall have the right of first refusal to purchase the land sold should NutraBlend's project not proceed.
- NutraBlend shall be responsible for furnishing and installing new fencing along the new property boundary between the County's and NutraBlend's sites.
- NutraBlend shall be responsible for removal of the existing building formerly part of the Lancaster Dog Control offices (behind the sewer district main building), including portions that may remain on the County's property. It appears the new property line could bisect this building.

Utah 2

- All alterations to the County's existing parking lot and western ingress/egress drive shall be the responsibility of NutraBlend. A permanent easement shall be retained by the County on the western portion of the land to be sold to allow for a shared driveway for the County and NutraBlend.
- Temporary easements on certain portions of the County's property will be provided for NutraBlend to allow for work to occur.
- All closing costs will be the responsibility of NutraBlend.

Due to Covid, the potential sale was put on hold. Mr. Fiegl was contacted by NutraBlend recently and was asked if the County would be willing to restart potential sale discussions. The Board will be kept informed. It has been reiterated to NutraBlend that this would be a public sale subject to all County requirements.

ITEM NO. 5 – NEW BUSINESS

a. Approval for Enforcement Hearing

Mr. Schiller moved, seconded by Mr. Cansdale to recommend an Enforcement Hearing for the property owner of 13 Martha Drive, Bowmansville, NY. The motion carried 5-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (January-February)

Mr. Absolom updated the Board with the operation report. Staff continued routine flushing in the neighborhoods south of William Street, between Aurora Street and Bowen Road. Approximately 2,400 linear feet of flushing was completed. Due to a weather/flooding event on February 17th, staff identified a few high priority repairs to manholes tributary to the Pleasantview Pump Station and Bowmansville Pump Station. Both pump stations had extended high wet wells as a result of the weather event. On February 21st, the Depew Pumping Station experienced a power failure along with a blown transformer. A portable generator was rented to temporarily power the station until the transformer could be replaced.

On Stony Road, District staff identified several manholes in the ditch line that will require extensive rebuilding. At the Bowmansville Pump Station, two (2) "candy cane" vent pipes were found to be rotted away below grade. District staff are in the process of obtaining material quotes to complete the replacement work.

b. Construction Status Report

i. Depew Forcemain Work Orders (Handout)

Ms. Wetzel reviewed the handouts issuing Work Order No.'s 2, 3 and 4 to CATCO to perform emergency forcemain sewer repairs to the Depew Pump Station forcemain in the vicinity of 168, 156, 205 and 1334 Borden Road in the Village of Depew. Restoration work will occur in the spring.

Erie County Department of Public Works (EC DPW) is reconstructing Borden Road in the next few years. The first phase was bid by EC DPW on March 31, 2022. This project will include replacement of a portion of the District 4 forcemain sewer between the flow meter chamber north of Rowley Road and the discharge north of Strasmer. The bids are currently being reviewed by EC DPW.

An engineering work order was assigned to Wendel to design replacement of the District 4 forcemain between the Depew Pumping Station and the flow meter chamber north of Rowley Road. This includes the work to cross underneath the creek. A kickoff meeting and site visit were held with Wendel in February and March, and design is currently in progress.

Ms. Wetzel updated the Board with additional construction updates.

Cured-in-Place (CIPP) Term Lining Contract 75- (United Survey; Kenyon Pipeline)
United Survey is anticipated to begin prep and cleaning work under Work Order 15 (ARP) in the coming months. This work order which includes approximately 3,600 LF in the Town of Lancaster (Pleasant View Drive, Deerpath Dr) and utilizes ARP funding.

Contract 51 (Vanderbilt Force Main Valve Replacement and Cleaning)- Under the Term Engineering Contract, GHD is reviewing conditions for replacement of a drain valve and cleaning out any blockage from the low point of Vanderbilt Force Main. This design is in progress.

Contract 58 (Warner Road and Bowmansville Pumping Stations Valve Improvements)- Design is being completed to install a bypass isolation valve and air release valve at Warner Road Pumping Station and an air release valve at Bowmansville Pumping Station. This project is expected to bid this month (April). We are currently coordinating with the Village of Depew for temporary bypass of flow during construction and a short duration of road closure.

Depew Pumping Station Evaluation- GHD submitted a draft review report of the Depew Pumping Station equipment to provide recommendations for improvements to electrical equipment and flow control. This evaluation is expected to result in a design of some improvements this year.

Multiple Districts Contract 91 (Northern Region Pumping Station Accessibility Improvements)- Through the Term Engineering Contract CHA is evaluating pumping stations throughout ECSD No. 4, then designing accessibility and other safety improvements.

d. Payments (Handout)

Ms. Wetzel reviewed the payments made to Arcadis, Catco, GHD and Wendel.

On a motion by Ms. Wetzel, seconded by Mr. Cansdale to receive and file the informational items. The motion carried 5 -0.

Mr. Schiller informed the Board of a future NYSDOT project involving paving work on Walden Avenue between Central Avenue and Pavement Road.

Mr. Schiller inquired if the Division of Sewerage Management (DSM) has any background information on an existing berm located near the Cross Creek subdivision near Pavement Road and Pleasantview Drive. Mr. Fiegl will check into the matter.

Mr. Schiller informed the Board that the Town of Lancaster has received calls from property owners near Slate Bottom Creek related to a "sewer odor." Mr. Absolom stated the odor likely is due to subsurface hydrogen sulfide in the groundwater, based on investigations from previous complaints. Mr. Fiegl noted the DSM may have hydrogen sulfide information from the borings completed for the Aurora North Pumping Station Elimination project.

7. ADJOURNMENT & NEXT MEETING

On a motion by Mr. Schiller, seconded by Mr. Mazur to adjourn the meeting at 4:02 p.m. The motion carried 5-0.

Next meeting is scheduled for **Wednesday, June 15, 2022 at 3:30 p.m.**

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:br

Motion to Approve the April 6, 2022 Meeting Minutes

Moved by: E. Schiller
Seconded by: D. Mazur
 App./Disapp.: 4-0
Date: 6/15/22
Signed: Nadine Wetzel

ERIE COUNTY SEWER DISTRICT NO 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING
WEDNESDAY, JUNE 15, 2022
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Mr. William Cansdale, Mr. David Mazur, Mr. Edward Schiller and Ms. Nadine Wetzel

MEMBERS ABSENT: Mr. Kevin Peterson

OTHERS PRESENT: Ms. Mari Aures, Mr. Joseph Fiegl, Mr. Kevin Kaminski
Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Cansdale called the meeting to order at 3:30 pm.

ITEM NO. 2 – APPROVAL OF APRIL 6, 2022 MEETING MINUTES

On a motion by Mr. Schiller, seconded by Mr. Mazur, the Board voted to approve the minutes from the April 6, 2022 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Draft Order on Consent

Mr. Fiegl stated that the NYSDEC cancelled a previously scheduled meeting on this topic, and the Division of Sewerage Management (DSM) is awaiting the rescheduling of this meeting. Mr. Fiegl will keep the Board informed.

b. Potential Land Sale-NutraBlend Foods, Inc

Mr. Fiegl updated the Board regarding NutraBlend Food's interest in purchasing the property adjacent to the DSM's Northern Region Office. The proposed terms and conditions of the sale were approved by the ECSD Nos. 1, 4, and 5 Boards in 2019, and then the potential sale was put on hold due to Covid. NutraBlend Foods recently contacted Mr. Fiegl with a concern regarding the right of first refusal stipulation in the original agreement. None of the board members present had any issues with removing the right of first refusal requirement.

ITEM NO. 5 – NEW BUSINESS

- a. Presentation and Approval of the 2022 Budget
 - i. Proposed 2023 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 4 Budget to the Board.

ECSD No. 4 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The Northern Region budget is developed based upon a Memorandum of Understanding (MOU) updated in April 2018. The MOU essentially outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, "Division-wide" expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.
- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

For this year, Northern Region shares in the following percentages of Division-wide expenses:

- 2.3% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 24.8% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for the Northern Region to the total number serviced Division-wide.
- 47.2% of Centralized Division of Sewerage Management expenses based on the ratio of units served by the Northern Region to the total units served by all Districts.

Within Northern Region, ECSD No. 4 is responsible for approximately 48.9% of the costs.

Reviewing the Detail Summary for ECSD No. 4, total appropriations are projected to increase almost \$442,000 when compared to 2022. The largest factor in this increase is \$300,000 more for treatment costs. When considering the projected appropriations and anticipated revenues, the proposed budget is such that charges for the typical ECSD No. 4 ratepayer (single family home) are projected to increase by \$14-18 in 2023.

Personnel costs are increasing this year, primarily due to a new collective bargaining agreement with the County's AFSCME union representing the Division's blue-collar employees and projections for a tentative agreement with the County's CSEA union representing the Division's white-collar employees. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department – same overall percentage as 2022. Actual numbers are not available at this time.

The 2023 equipment line items represent almost \$558,000 of the Northern Region budget. The major items include: shared purchases amongst all of the Erie County Sewer Districts, replacement of equipment (including the Division's total station surveying unit), a new trailer, two (2) vehicle replacements, and Northern Region's unanticipated replacement item.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as “DSM” are expenses for the Downtown office. Again, Northern Region contributes approximately 47.2% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included budgeting for fuel, various adjustments in Account 506200, training/education, treatment services bills and other items in professional service contracts, discussions on debt service, capital reserves, utility costs, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 64%. The available district fund balance at 12/31/21 represents approximately 3.1 months of 2022 budgeted appropriations. This amount is in line with the Division’s fund balance policy. As always, this will be monitored in future years and adjustments will be made as warranted.

It is recommended for the 2023 Budget that the flat usage charge be increased to \$215.00 per unit and the footage charges in ECSD No. 4 remain at \$1.00 / foot. At this time, the Board would be voting on the budget for ECSD No. 4. The ECSD No. 5 Board of Managers approved their portion of the budget earlier in the week. If any changes impacting ECSD No. 4 are proposed by the ECSD No. 1 Board of Managers during their Friday meeting, said changes would be presented and discussed at a future combined budget meeting.

Mr. Fiegl’s final comments related to the 2% Tax Cap, as the sewer district levies are part of the County’s overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

After the question and answer period, Mr. Cansdale moved, seconded by Mr. Mazur to approve the 2023 proposed Budget. The motion carried 4-0.

ii. Resolution (Handout)

Mr. Fiegl presented the Budget Resolution to the Board for review and approval. Mr. Fiegl explained that the resolution spells out the rates used to calculate the tax levy, and is a necessary step in the budget approval process. Approximately 68% and 32% of the total sanitary sewer tax levy of \$2,560,478 shall be raised from the assessed value and footage charges, respectively. Mr. Cansdale moved, seconded by Mr. Mazur, to approve the Resolution with a flat usage charge of \$215.00 and footage charge of \$1.00. The motion carried 4-0.

b. Changes-Field Management/Supervision

Mr. Fiegl introduced Mr. Kevin Kaminski, who has taken over the role of Chief Treatment Plant Supervisor and head of the DSM’s field operations as Mr. Glenn Absolom retired on June 3, 2022.

c. Confirmation of Email Poll-ODC Request 8170 Wehrle (Handout)

Ms. Wetzel reviewed the previously approved email poll from May 16, 2022 for the Out of District Customer Request located at 8190 Wehrle Dr., Clarence. On a motion by Mr. Mazur, seconded by Mr. Cansdale, the Board voted to confirm the email poll. The motion carried 4-0.

d. Confirmation of Email Poll-Award Warner Rd Valve Installation Project (Handout)

Ms. Wetzel reviewed the previously approved email poll from May 18, 2022 regarding recommendation to award STC Construction, Contract No.58, Warner and Bowmansville Pump Stations Valve Installations Project. Mr. Schiller moved, seconded by Mr. Mazur, to confirm the email poll. The motion carried 4-0.

e. I/I Approval for Enforcement Hearing (Handout)

Mr. Cansdale moved, seconded by Ms. Wetzel to recommend an Enforcement Hearing for the property owner of 325 Seneca Place, Lancaster, NY. The motion carried 4-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (March-April)

Mr. Strzeszynski updated the Board with the operational report.

Since the last meeting, control fuses were replaced in all of the VFD's at the Depew Pump Station. The DC power supply was replaced at the Warner Road Pump Station due to intermittent level control fails. Staff replaced the majority of the lighting fixtures at the Northern Region offices with new LED units. The transformer which services the Depew Pump Station failed and was replaced. A new comminutor was purchased and installed at the Depew Pump Station.

With regard to the ECSD No .4 collection system, staff continued with the routine flushing program focused on the southeast end of the district, particularly south of William Street. Approximately 72,000 linear feet of sewers have been cleaned. Going forward, staff will focus on the southwest corner of the district, closer to Transit Road. In addition, staff completed the manhole assessments on the D4 trunkline, downstream of South Ogden Street to Bailey Avenue. Mr. Strzeszynski suspects this is a topic he will be updating the Board on for the next year or so as staff tackle the deficiencies noted during our assessments.

b. Construction Status Report

i. Depew Pump Station Forcemain Repair (Handout)

The Board reviewed the handout for Contract No.87, Work Order No.5 to CATCO for emergency repair work in the vicinity of 1486 Borden Road in the Village of Depew.

ii. Borden Road Sanitary Forcemain Replacement Project (Handout)

The Board received a copy of the memorandum regarding the Borden Road Rehabilitation Project, an Erie County Department of Public Works/ Division of Highways project which was awarded to CATCO. The project will include replacement of the majority of the ECSD No. 4 Depew Pump Station forcemain sewer.

Ms. Wetzel updated the Board with additional construction updates.

- Contract 58 (Warner Road and Bowmansville Pumping Stations Valve Improvements) – This project will install a bypass isolation valve and air release valve at the Warner Road Pumping Station and an air release valve at the Bowmansville Pumping Station, requiring coordination with the Village of Depew for temporary bypass of flow during construction and a short duration road closure. Bids were opened in May with STC Construction as the low bidder. Award was recommended by the Board of Managers via email poll (and confirmed at this meeting) and approved by the Erie County Legislature. The Notice to Proceed is expected to be issued in July.
- Cured-in-Place Pipe (CIPP) Term Lining Contract 75 (United Survey; Kenyon Pipeline)
 - United Survey performed prep and cleaning work under Work Order 15 (ARP) in May. This work order which includes approximately 3,600 LF in the Town of Lancaster (Pleasant View Drive, Dearpath Drive) and utilizes ARP funding.
- Contract 79 (Sewer Repair Contract) –
 - Schedule and work pending for Visone Construction for a work order consisting of two sanitary sewer spot repairs in the westbound lane of Walden Avenue (east of Central Avenue) in the Town of Lancaster. These repairs are to prepare these sewers for future CIPP lining work. Work is pending approval of the NYSDOT permit application.
- Contract 93 (Multi-District), Sanitary Manhole Rehabilitation Term Contract – Bids were received May 31st for a term contract for manhole rehabilitation (chimney seals and epoxy lining). This project was bid through Purchasing. The apparent low bidder is Camden Group, and bids are being reviewed.

Design-

- An engineering work order was assigned to Wendel to replace the D4 forcemain between the Depew PS and the flow meter chamber north of Rowley Road. This includes work to cross underneath the creek. The design is currently in progress. Soil bores and topographic survey data have been collected.

c. Payments (Handout)

For the Board's review, payments were made to CHA, CATCO, GHD, Wendel, William Schutt Associates and Nature's Way Contracting.

On a motion by Ms. Wetzel, seconded by Mr. Cansdale, the Board voted to receive and file the informational items. The motion carried 4-0.

7. ADJOURNMENT & NEXT MEETING

Mr. Cansdale moved, seconded by Mr. Mazur to adjourn the meeting at 4:11 p.m. The motion carried 4-0.

****Next Meeting****
Wednesday, October 5, 2022 @ 3:30 pm
Northern Region Admin Offices

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:br
Motion to Approve the June 15, 2022 Meeting Minutes

Moved by: N. Wetzel
Seconded by: K. Peterson
App./Disapp.: 3-0
Date: 10/5/2022
Signed: Nadine Wetzel