

ERIE COUNTY SEWER DISTRICT NO 1 (ECSO NO. 1)  
BOARD OF MANAGERS MEETING  
FRIDAY, FEBRUARY 4, 2022  
VIA VIDEO/TELEPHONE CONFERENCE  
MINUTES

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. Gary Dickson,  
and Mr. Matt Salah

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Steve Canestrari, Mr. Joseph Fiegl,  
Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Fiegl called the meeting to order at 9:31 am.

a. Nomination of Board Officers

Mr. Dickson moved, seconded by Mr. Bowen to nominate Ms. Benczkowski as Chair, Mr. Dickson as Vice-Chair, and Mr. Salah as secretary for the ECSO No. 1 Board of Managers. The motion carried 4-0.

The meeting was turned over to Ms. Benczkowski as Chair.

ITEM NO. 2 – APPROVAL OF OCTOBER 8, 2021 MEETING MINUTES

On a motion by Mr. Dickson moved, seconded by Mr. Salah, the Board voted to approve the minutes from the October 8, 2021 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

None

ITEM NO. 5 – NEW BUSINESS

a. Erie County Sewer Districts-Fund Balance Policy January 2022

i. Policy (Handout)

Mr. Fiegl reviewed the handout with the Board Members regarding the formal documentation prepared which outlines various policies to be used by the Division of Sewerage Management (DSM) to oversee the fund balance practices for the Erie County Sewer

Districts. The practices noted in this policy have been in effect for several decades. However, Mr. Fiegl stated he could not find a formally adopted fund balance policy. Mr. Dickson asked how the fund balance percentage / months available will be documented in the budget. Mr. Fiegl responded the fund balance available calculations includes a summary for the total months available when compared to budgeted appropriations.

ii. Resolution (Handout)

Mr. Bowen moved, seconded by Mr. Dickson to approve the Erie County Sewer Districts Fund Balance Policy-January 2022. The motion carried 4-0.

b. I/I Approval for Enforcement Hearing (Handout)

Ms. Benczkowski moved, seconded by Mr. Dickson to recommend an Enforcement Hearing for ten (10) property owners on North Seine Drive, French Road., Marrano Parkway, and French Lea Road., listed in the handout. The motion carried 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (September-December)

Mr. Strzeszynski updated the Board with the operational report. Since the last meeting, at the Cayuga Pumping Station and Overflow Retention Facility (ORF) staff replaced the station's flowmeter with a new magmeter. The motor in RTU #1 was also replaced. New LED lighting fixtures were installed throughout the interior of the station as well as the exterior fixtures for the ORF. Additional fixtures will be ordered for the drywell. Once installed, this will complete the station's lighting upgrade. At the Borden Road Pumping Station, the comminutor was also replaced.

For the collection system, along Borden Road all the sewer lines within the footprint of the upcoming Depew Pumping Station Forcemain Replacement Project were assessed. A few open cut repairs and a pipe patch will be scheduled in the area.

The Central Maintenance Televising crew has televised approximately (70) segments in the neighborhoods at the west end of French Road. They are currently working through the Mayberry area. The goal is to have this area included in a lining contract at some point later in 2022 or 2023.

Three (3) open cut repairs were completed on Fernwood. Three (3) pipe patches were installed on French Road near Towers. Root cutting was performed on fourteen (14) lines, all tributary to French Road. Sixty-four (64) manholes within the Towers neighborhoods were spinned. These manholes are located along sewer runs already lined. Eighty-nine (89) sections of sewers were lined since the last meeting. These are all in the area referred to as "The Woods" northwest of French and Borden. An open work order has been assigned to Kenyon Pipeline that will complete this entire area.

Ms. Benczkowski inquired if the homeowners are notified prior to the lining and if house inspections are completed to determine any connections which need to be corrected. She commented a property owner on Castlewood has reached out with concerns of flooding. Mr. Strzeszynski stated root cutting was recently completed downstream near this property and found some obstructions which may have caused some of the homeowner's issues. The areas around Knollwood and Castlewood are currently on a contract to be lined.

Mr. Fiegl noted that due to COVID restrictions, ECSD No. 1 has not performed the typical volume of house inspections recently. When the program is in full operation, whole neighborhoods or minisystems are targeted as opposed to individual homes. He noted it is his understanding contractors performing the lining notify homeowners prior to the work.

b. Construction Report

Mr. Salah updated the Board with the construction report.

Cured-in-Place (CIPP) Term Lining Contract 75

- Kenyon Pipeline continued work under Work Order 9K (ARP) in July, which includes approximately 28,000 LF in ECSD No. 1 (various locations). Approximately 885 LF of lining work still need to be completed and is estimated to take place in spring 2022. This work will utilize American Rescue Plan (ARP) funding.
- In January 2022 Kenyon Pipeline was issued Work Order 11K (ARP) which includes approximately 62,000 LF in ECSD No. 1 (various locations). This work is utilizing ARP funding. Prep work and cleaning is anticipated to start in the coming months.

Contract 79 Sewer Repair- in January 2022, Visone was issued a work order to complete a spot repair on Borden Road near Strasmer Road. This is anticipated to be completed before spring.

Contract 42- Rowley Road- Kandey Company requested that notice to proceed be held until March 1, 2022 due to long lead time for insulated ductile iron pipe. Shop drawing review is currently underway. Work will commence in the spring.

Contract 44 Slate Bottom Creek Sanitary Sewer Replacement-(North Seine Drive Phase 1)- The project was awarded to 4<sup>th</sup> Generation and contracts were executed. A pre-construction meeting was held in December 2021. 4<sup>th</sup> Generation requested the notice to proceed be delayed until spring 2022. It is anticipated that the project will start prior to May 1, 2022.

Contract 81 (Manhole Rehab-National Water Main Cleaning Company (NWMCC))- NWMCC completed manhole rehabilitation work under WO #2021-3 (ARP).

i. N. Seine Sanitary Construction Project Bid Schedule (Handout)

Contract 45 North Seine Drive Sanitary Sewer Replacement (Phase2)- Design was approved by the NYSDEC and the project will be advertised for bid in February 2022.

Mr. Benczkowski questioned how much ARP funding will be distributed to the ECSD No. 1 sewers. Mr. Fiegl noted a memorandum would be developed to provide an update.

c. Payments (Handout)

Mr. Salah reviewed the payments with the Board made to NWMCC, William Schutt, Arcadis, Skanex Pipe Services, Visone Construction, Kenyon Pipeline, United Survey and C&S Companies.

On a motion by Mr. Dickson, seconded by Mr. Bowen to receive and file the miscellaneous and informational items on the agenda. The motion 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Bowen, seconded by Mr. Dickson, the meeting was adjourned at 9:57 a.m. The motion carried 4-0.

**NEXT MEETING  
FRIDAY, APRIL 8, 2022 @ 9:30 AM  
WEST SENECA COMMUNITY CENTER**

Respectfully submitted,



Matt Salah, P.E., Secretary, Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the February 4, 2022 Meeting Minutes

Moved by: MR. DICKSON  
Seconded by: MR. BOWEN  
App./Disapp.: 4/0  
Date: 4-8-2022  
Signed: m. salah

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)  
BOARD OF MANAGERS MEETING MINUTES  
FRIDAY, APRIL 8, 2022  
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. Gary Dickson,  
and Mr. Matt Salah

OTHERS PRESENT: Mr. Glenn Absolom, Mr. Joseph Fiegl and Ms. Brenda Rehak

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:32 am.

ITEM NO. 2 – APPROVAL OF FEBRUARY 4, 2022 MEETING MINUTES

Mr. Dickson moved, seconded by Mr. Bowen to approve the minutes from the February 4, 2022 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Potential Land Sale – NutraBlend Foods, Inc.

Mr. Fiegl stated in 2019 the business located at 3805 Walden Avenue, NutraBlend Foods, requested the County consider selling part of its property adjacent to the Division of Sewerage Management's Northern Region Office. At that time, the proposed terms and conditions approved by the ECSD Nos. 1, 4, and 5 Boards were as follows:

- The County shall have the right of first refusal to purchase the land sold should NutraBlend's project not proceed.
- NutraBlend shall be responsible for furnishing and installing new fencing along the new property boundary between the County's and NutraBlend's sites.
- NutraBlend shall be responsible for removal of the existing building formerly part of the Lancaster Dog Control offices (behind the sewer district main building), including portions that may remain on the County's property. It appears the new property line could bisect this building.
- All alterations to the County's existing parking lot and western ingress/egress drive shall be the responsibility of NutraBlend. A permanent ingress/egress easement shall be retained by the County on the western portion of the land to be sold to allow for a shared driveway usage.

Item 2

- Temporary easements on certain portions of the County's property will be provided for NutraBlend to allow for work to occur.
- All closing costs will be the responsibility of NutraBlend.

Due to COVID, the potential sale was put on hold. Mr. Fiegl was contacted by NutraBlend recently and was asked if the County would be willing to restart potential sale discussions. The Board will be kept informed. It has been reiterated to NutraBlend that this would be a public sale subject to all County requirements.

b. American Rescue Plan Summary (Handout)

Mr. Fiegl reviewed the handout with the Board regarding projects in ECSD No. 1 identified for funding through the American Rescue Plan.

ITEM NO. 5 – NEW BUSINESS

a. Confirmation of Email Poll-Award of Contract No. 45 N. Seine (Handout)

The Board reviewed the Resolution for a previously approved e-mail poll, dated March 7, 2022 to award CMH Company, Inc., Contract No. 45 for the North Seine Drive Sanitary Sewer Replacement Project. Mr. Bowen moved, seconded by Mr. Dickson, the Board voted to confirm the results of the e-mail poll. The motion carried 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (January-February)

Mr. Absolom updated the Board with the operational report. District staff cleaned and televised (111) sections of sewers in the neighborhood's tributary to the west end of the French Road sewers. This area falls within a "high priority" basin per the Arcadis flow study recently completed. Of these segments, twenty (20) required mechanical root cutting. As a follow-up to the televising referenced above, (4) open cut repairs were completed on Boxwood, Fernwood and two on Industrial Pkwy, along with eight (8) pipe patches. Both the open cut and pipe patch repairs were completed so CIPP lining may be scheduled going forward.

The CIPP lining contractor is currently completing preparation work in the neighborhood referred to as "The Woods".

With regard to ECSD No. 1 facilities, a focus has been on the Industrial Park Pumping Station. The spare pump for the facility was rebuilt, the flowmeter for the overflow retention facility (ORF) forcemain was purchased and replaced, and a structural I-beam within drywell for pump #2 was replaced after damage was found. At the Cayuga Pumping Station, crew began running conduits to allow for remote control of the ORF basin and return gates.

b. Construction Report

Mr. Salah updated the Board with the construction report. Through the Term Engineering contract, CHA is evaluating and designing improvements to the Cayuga and Industrial Park pumping stations. Other construction updates were discussed in item 4.b.

c. Payments (Handout)

Mr. Salah reviewed the payments with the Board made to Kandey, Arcadis, Kenyon Pipeline and C&S Companies.

On a motion by Mr. Dickson, seconded by Mr. Bowen to receive and file the miscellaneous and informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Benczkowski, seconded by Mr. Dickson, the meeting was adjourned at 9:45 a.m. The motion carried 4-0.

**NEXT MEETING  
FRIDAY, JUNE 17, 2022 @ 9:30 AM  
CHEEKTOWAGA TOWN HALL**

Respectfully submitted,



Matt Salah, P.E., Secretary, Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the April 8, 2022 Meeting Minutes

Moved by: MR. BOWEN

Seconded by: MR. SALAH

App./Disapp.: 3/0

Date: 6/17/22

Signed: Matt Salah

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)  
BOARD OF MANAGERS MEETING MINUTES  
FRIDAY, JUNE 17, 2022  
CHEEKTOWAGA TOWN HALL

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, and Mr. Matt Salah

MEMBERS ABSENT: Mr. Gary Dickson

OTHERS PRESENT: Mr. Joseph Fiegl, Mr. Kevin Kaminski, Mr. David Kims, Ms. Susan Kims, Ms. Brenda Rehac, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:30 a.m.

ITEM NO. 2 – APPROVAL OF APRIL 8, 2022 MEETING MINUTES

On a motion by Mr. Bowen, seconded by Mr. Salah, the Board voted to approve the minutes from the April 8, 2022 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Potential Land Sale-NutraBlend Foods, Inc.

Mr. Fiegl updated the Board with NutraBlend's interest in purchasing the property adjacent to the Division of Sewerage Management's Northern Region Office. NutraBlend had concerns with one of the conditions previously approved by the ECSD regarding the County's right of first refusal to purchase the land sold should NutraBlend's project not proceed, based on concerns in obtaining financing for their project. The ECSD No. 1 Board indicated it would like further information from NutraBlend Foods on this issue. Mr. Fiegl noted he would contract NutraBlend with this request.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2023 Budget

i. Proposed 2023 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 1 Budget to the Board.

ECSD No. 1 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The ECSD Nos. 4 and 5 Boards of Managers approved their portions of the Northern Region budget earlier in the week.



The Northern Region budget is developed based upon a Memorandum of Understanding (MOU) updated in April 2018. The MOU essentially outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, "Division-wide" expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.
- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

For this year, Northern Region shares in the following percentages of Division-wide expenses:

- 2.3% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 24.8% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for the Northern Region to the total number serviced Division-wide.
- 47.2% of Centralized Division of Sewerage Management expenses based on the ratio of units served by the Northern Region to the total units served by all Districts.

Within Northern Region, ECSD No. 1 is responsible for approximately 36.4% of the costs.

Reviewing the Detail Summary for ECSD No. 1, total appropriations are projected to increase over \$326,000 when compared to 2022. The largest factors in this increase are associated with contractual treatment charges, debt services, capital reserves, personnel, and various operational costs. When considering the projected appropriations and anticipated revenues, the proposed budget is such that charges for the typical ECSD No. 1 ratepayer (single family home) are projected to increase by approximately \$10 in 2023.

Personnel costs are increasing this year, primarily due to a new collective bargaining agreement with the County's AFSCME union representing the Division's blue-collar employees and with the County's CSEA union representing the Division's white-collar employees. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department – same overall percentage as 2022. Actual numbers are not available at this time.

The 2023 equipment line items represent almost \$558,000 of the Northern Region budget. The major items include: shared purchases amongst all of the Erie County Sewer Districts, replacement of equipment (including the Division's total station surveying unit), a new trailer, two (2) vehicle replacements, and Northern Region's unanticipated replacement item.

Ms. Benzckowski questioned how the surplus vehicles are handled. Mr. Kaminski stated they are sold through Cash Auctions. Mr. Fiegl noted he would provide Ms. Benzckowski with further information.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Again, Northern Region contributes approximately 47.2% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included budgeting for fuel, various adjustments in Account 506200, training/education, treatment services

bills and other items in professional service contracts, discussions on debt service, capital reserves, utility costs, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 51%. The available district fund balance at 12/31/21 represents approximately 3.3 months of 2022 budgeted appropriations. This amount is in line with the Division's fund balance policy. As always, this will be monitored in future years and adjustments will be made as warranted.

It is recommended for the 2023 Budget that the flat usage charge be increased to \$206.00 per unit and the footage charges in ECSD No. 1 remain at \$1.00 / foot.

Mr. Fiegl's final comments related to the 2% Tax Cap, as the sewer district levies are part of the County's overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

After the question and answering period, Mr. Bowen moved, seconded by Mr. Salah to approve the 2023 proposed Budget. The motion carried 3-0.

ii. Resolution (Handout)

Mr. Fiegl presented the Budget Resolution to the Board for review and approval. Mr. Fiegl explained that the resolution spells out the rates used to calculate the tax levy, and is a necessary step in the budget approval process. Approximately 77% and 23% of the total sanitary sewer tax levy of \$3,717,380 shall be raised from the assessed value and footage charges, respectively. Ms. Benczkowski moved, seconded by Mr. Salah, to approve the Resolution with a flat charge of \$206.00 and footage charge of \$1.00. The motion carried 3-0.

b. Changes-Field Management /Supervision

Mr. Fiegl informed the Board that Mr. Glenn Absolom retired on June 3, 2022 after working with the Division of Sewerage Management for close to 44 years. Mr. Kevin Kaminski was introduced to the Board who is taking over Mr. Absolom's role as Chief Treatment Plant Supervisor and head of all field operations.

c. I/I Approval for Enforcement Hearing (Handout)

Mr. Salah moved, seconded by Ms. Benczkowski to recommend an Enforcement Hearing for property owners listed in the handout. The property owner of 140 South Seine, Cheektowaga, recently complied. The motion carried 3-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (March-April)

Mr. Strzeszynski updated the Board with the operational report.

Staff flushed 34,450 feet of sewer on Theresa and Mayberry to Union and then south down Union to Woodbine. 25,830 feet of cured-in-place pipe lining was completed. Fifty-

four (54) manhole repairs were completed, tributary to French Road on the most part. Also, staff root cut 28 lines, all tributary to French Road. Three (3) open cut repairs were completed on Boxwood, Caprice and Fenwood. Eleven (11) pipe patches were completed; three (3) on Industrial Pkwy., two (2) Borden, two (2) on Boxwood and one each on North Transithill, Gaby Lane, Randy Way and North Avenue.

With regard to ECSD No. 1 facilities, new LED light fixtures were replaced at Cayuga. Washdown pump at the D1 Overflow Retention Facility was completed and pump shaft with bearings were replaced at the Industrial Park Pumping Station. All other items were routine in nature.

b. Construction Report

i. Award of Borden Rd Sanitary Sewer Forcemain Replacement (Handout)

EC DPW is replacing Borden Road in the next few years. The first phase was bid by EC DPW on March 31, 2022 and recommended award to the low bidder, Catco. This project will include replacement of a portion of the ECSD No. 4 forcemain sewer from around Rowley Road to Strasmer Road, and replacement of a few sections of existing gravity sewers crossing Borden Road in ECSD No. 1 where proposed pipe trenches/improvements will cross them. There are long lead times for materials and hence most work is anticipated to begin in 2023.

Mr. Salah updated the Board with the additional construction updates:

Cured-in-Place (CIPP) Term Lining Contract 75 –

- Kenyon Pipeline continued lining work under Work Order 9K (ARP) including CIPP of 885 LF of lining work in the Town of West Seneca on Clinton.
- Kenyon Pipeline continues to CIPP line sewers in Work Order 11K (ARP) which includes approximately 62,000 LF in the Town of Cheektowaga (various locations).
- Minor repair work has been performed on open work orders prior to closeout.

Contract 79 Sewer Repair Contract (Visone) –

- The DSM is awaiting a schedule from Visone to complete a work order to perform a spot repair on Borden Road near Strasmer Road. This is anticipated to be completed within the next couple months.
- Visone completed a spot repair on Grand Prix Drive in the Town of Cheektowaga.

Contract 42 Rowley Road - Kandey Company is completing restoration work and punch list items at Rowley Road. A final walkthrough will be scheduled this summer.

Contract 44 Slate Bottom Creek Sanitary Sewer Replacement (“North Seine Drive Phase 1”) - 4<sup>th</sup> Generation mobilized on May 23<sup>rd</sup> and work is in progress. Work is anticipated to be completed by July.

Contract 45 North Seine Drive Sanitary Sewer Replacement (“Phase 2”) (CMH Company)– The contract was awarded and a preconstruction meeting was held in May. Notice to Proceed will be issued upon completion of a milestone on Contract 44, with work anticipate to begin in July.

Contract 93 (Multi-District), Sanitary Manhole Rehabilitation Term Contract – Bids were received May 31<sup>st</sup> for a term contract for manhole rehabilitation (chimney seals and epoxy lining). This project was bid through Purchasing. The apparent low bidder is Camden Group, and bids are being reviewed.

Northern Region Pumping Stations Evaluation – Through the Term Engineering Contract CHA has evaluated accessibility and other improvements to Cayuga and Industrial Park pumping stations. Design for improvements is expected to be completed this year.

c. Payments (Handout)

Mr. Salah reviewed the payments with the Board made to Kandey, Kenyon Pipeline, C & S Companies, DiDonato, SJB Service, Inc., and William Schutt Associates.

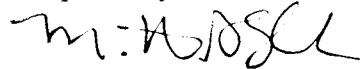
Mr. Bowen moved, seconded by Mr. Salah to receive and file the miscellaneous and informational items on the agenda. The motion 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Benczkowski moved, seconded by Mr. Salah, the meeting was adjourned at 10:21 am. The motion carried 3-0.

**NEXT MEETING  
FRIDAY, OCTOBER 7, 2022 @ 9:30 A.M.  
WEST SENECA COMMUNITY CENTER**

Respectfully submitted,



Matt Salah, P.E., Secretary, Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the June 17, 2022 Meeting Minutes

Moved by: MR. BOWEN

Seconded by: MR. DICKSON

App./Disapp.: 4/0

Date: 10.7.2022

Signed: M. Salah

ERIE COUNTY SEWER DISTRICT NO. 1 (ECSD NO. 1)  
BOARD OF MANAGERS MEETING MINUTES  
FRIDAY, OCTOBER 7, 2022  
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Ms. Diane Benczkowski, Mr. Patrick Bowen, Mr. Gary Dickson,  
and Mr. Matt Salah

MEMBERS ABSENT: Ms. Susan Kims

OTHERS PRESENT: Mr. Joseph Fiegl, Mr. Carl Horne, Mr. Kevin Kaminski, Ms.  
Brenda Rezac, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Ms. Benczkowski called the meeting to order at 9:31 a.m.

a. Welcome new Board Member

Unfortunately, Ms. Kims could not attend this meeting due to illness.

ITEM NO. 2 – APPROVAL OF JUNE 17, 2022 MEETING MINUTES

On a motion by Mr. Bowen, seconded by Mr. Dickson, the Board voted to approve the minutes from the June 17, 2022 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Potential Land Sale-NutraBlend Foods, Inc. (Handout)

Mr. Fiegl updated the Board with NutraBlend's interest in purchasing the southerly portion of the property adjacent to the Division of Sewerage Management's Northern Region Office parcel. All three (3) Northern Region Sewer District Boards of Managers approved the removing the stipulation discussed during the June 2022 meetings. The Division of Sewerage Management met with NutraBlend over the summer to discuss potential logistics. The proposed public sale of this land may advance in early 2023 based on a preliminary schedule.

b. 2023 Budget Update

Mr. Fiegl noted during the 2023 budget discussions, there were a few items with regarding Personnel costs which were not finalized at the time of submission. There were adjustments made to the salaries for positions in the budget and the amounts allocated for fringe benefits, but there was no impact to the Board approved ratepayer charges.

ITEM NO. 5 – NEW BUSINESS

a. 2023 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

Mr. Salah reviewed a copy of the public hearing notice and related meeting minutes for the 2023 User Charges. The meeting was held on September 22, 2022 and no comments were received from the public. Now that the public hearing was held, the next step is for the individual Boards of Managers to adopt the 2023 rates. Upon approval, the rates will take effect January 1, 2023.

ii. Approval of Resolution (Handout)

The Board considered a copy of the User Charge Resolution. On a motion by Mr. Dickson, seconded by Mr. Bowen to approve the 2023 User Charge rates for ECSD No. 1. The motion carried 4-0.

b. 2023 Meeting Schedule

The Board received a copy of the proposed Board of Managers 2023 meeting schedule. Ms. Benczkowski moved, seconded by Mr. Bowen to approve the meeting schedule as submitted. The motion carried 4-0.

c. Contract Closeout – Rowley Road Sanitary Sewer Replacement (Handout)

Mr. Salah reviewed the suggested Resolution for the closeout of Contract 42, Rowley Road Sanitary Sewer Replacement, in the final amount of \$464,532.19. On a motion by Mr. Bowen, seconded by Mr. Dickson to recommend final payment to Kandey Company, Inc. The motion carried 4-0.

d. Proposed Integrated Planning Analysis-Central Erie County Corridor (Handout)

The Board received a copy of the letter submitted by Engineers representing the Buffalo Sewer Authority, Erie County Division of Sewerage Management, Town of Cheektowaga and Town of West Seneca requesting to meet with the NYSDEC Regional Director to discuss an “integrated planning” approach for various water quality and sanitary sewer issues in the central Erie County corridor. A meeting with NYSDEC Region 9 is scheduled for October 20, 2022.

e. Approval for Enforcement Hearing (Handout)

Ms. Benczkowski moved, seconded by Mr. Bowen to move forward with an enforcement hearing for nine (9) non-compliant properties listed on the handout. The motion carried 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report.

Since the last meeting, all the safety cages on the Industrial Park Pumping Station pump shafts were removed, rebuilt and reinstalled. All the Districts Variable Frequency Drives were cleaned and inspected. At the Cayuga Pumping Station, the telemetry was replaced with a new cell modem along with a new antenna. The power supply was also replaced on the controller and a new wash pump was installed at the overflow retention facility (ORF). Also, at the Cayuga Pumping Station ORF, an upgrade to the return gate and basin valve were both completed which allows more remote control of each.

For the collection system, approximately 23,000 feet of sewer pipe were lined since the last meeting, along Lou Drive, North and South Prince Drives, and North and South Transit Hill Drives tributary to the French Road trunk. Staff completed televising of all the sewers on Borden within the footprint of the road reconstruction project which is getting underway. One repair was identified and completed near Strasmer Road. All of the outstanding repair restorations were completed. Open cut repairs were completed at 99 Jane Drive and the intersection of Woodgate and Thornwood Drives. Twenty-five (25) manhole repairs were completed in various locations throughout the district; primarily due to defects identified during previous smoke testing. At a prior Board meeting, it was reported that sewer re-alignment or re-configuration change was made and should provide relief to the residents on Wedgewood and Castlewood Drives. The first significant rain event after this work took place on September 26<sup>th</sup>; the sewers ran full but there was no surcharging.

Mr. Fiegl commented that ECSD No. 4 and the NYSDEC recently came to terms on an Order on Consent to replace the SPDES permit for the ECSD No. 4 ORF. Once that matter is finalized, Mr. Fiegl anticipates the NYSDEC will be in contact ECSD No. 1 regarding a potential Order on Consent for its ORF.

b. Construction Report

Mr. Salah apprised the Board of the following updates:

Cured-in-Place (CIPP) Term Lining Contract 75 – Kenyon Pipeline completed lining work under Work Order 9K (ARP), which included approximately 29,000 LF in the Town of Cheektowaga and Town of West Seneca (various locations). Kenyon Pipeline continues to CIPP line sewers in Work Order 11K (ARP) which includes approximately 62,000 LF in the Town of Cheektowaga (various locations). The remaining work is anticipated to be completed by the end of the year.

Contract 79 Sewer Repair Contract (Visone) – Visone completed a spot repair on Borden Road near Strasmer Road in September.

Contract 42 Rowley Road (Kandey Company)– Work has been completed. Closeout was recommended under item 5c.

Contract 44 Slate Bottom Creek Sanitary Sewer Replacement (“North Seine Drive Phase 1”) (4<sup>th</sup> Generation Construction)– Contract work is mostly complete, a final walkthrough will be scheduled soon.

Contract 45 North Seine Drive Sanitary Sewer Replacement (“Phase 2”) (CMH Company)–  
Work is underway, a final walkthrough will be scheduled this fall.

Contract 87 (Catco) On-Call Emergency Repair – In August, a work order was issued to Catco to provide emergency repair to a 15-inch diameter sanitary sewer on Vern Lane in the Town of Cheektowaga to address a broken/cracked sewer at a mainline tap connection. Catco completed the repair and restoration work.

c. Payments (Handout)

Mr. Salah reviewed the payments with the Board made to Kandey, Visone Construction, DiDonato, SJB Service, Inc., Kenyon Pipeline, 4<sup>th</sup> Generation, GPI, C&S Companies and William Schutt Associates.

Mr. Salah moved, seconded by Ms. Benczkowski to receive and file the miscellaneous and informational items on the agenda. The motion 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

Ms. Benczkowski noted the Town of Cheektowaga would provide a list of upcoming paving projects to the ECSD Northern Region to coordinate work as may be needed.

On a motion by Ms. Benczkowski, seconded by Mr. Dickson, the meeting was adjourned at 10:00 am. The motion carried 4-0.

**\*\*NEXT MEETING\*\***  
Friday, December 9, 2022 @ 9:30 a.m.  
Cheektowaga Town Hall

Respectfully submitted,



Matt Salah, P.E., Secretary, Secretary  
ECSD No.1 Board of Managers

MS:br

Motion to Approve the October 7, 2022 Meeting Minutes

Moved by: MR. BOWEN  
Seconded by: MR. DICKSON  
App./Disapp.: 5/0  
Date: 2/3/23  
Signed: M. Salah