

ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)  
BOARD OF MANAGERS MEETING MINUTES  
THURSDAY, FEBRUARY 3, 2022  
VIA VIDEO/TELEPHONE CONFERENCE

MEMBERS PRESENT: Mayor Vincent George, Angela Horton, Supervisor Mary Hosler,  
and Anna Knack

OTHERS PRESENT: Glenn Absolom, Steven Canestrari Sr., Joseph Fiegl, Nancy Forys, and Carl  
Horne

ITEM NO. 1 – CALL MEETING TO ORDER

Mr. Fiegl called the meeting to order at 9:03 am.

a. Nominations for Board Officers – Term through December 31, 2023

Mr. Fiegl announced the nominations as follows: Ms. Anna Knack as Chairperson, Mayor Vincent George as Vice Chair, and Ms. Angela Horton as Secretary. On a motion by Supervisor Hosler, seconded by Ms. Horton, the Board voted to approve the nominations. The motion carried 4 - 0.

The meeting was turned over to Ms. Knack as Chair.

ITEM NO. 2 – APPROVAL OF OCTOBER 7, 2021 MEETING MINUTES

On a motion by Ms. Knack, seconded by Mayor George, the Board voted to approve the minutes from the October 7, 2021 meeting. The motion carried 4 - 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. Erie County Sewer Districts - Fund Balance Policy January 2022

i. Policy (Handout)

Mr. Fiegl reviewed the handout with the Board regarding a formal written policy for the Division of Sewerage Management (DSM) to oversee the fund balance practices for the ECSD's, which have informally been in effect for years. He provided specific details on how the policy process would serve the individual ECSD's to plan for contingencies from temporary revenue shortfalls, ensure cash flow availability throughout the year, and create a transparent and shared understanding of the fund balance reserves between the DSM, the Boards, and other stakeholders.

Ms. Knack asked if the policy will remain in effect unless the Board decides to make changes. Mr. Fiegl confirmed yes that would be true once the policy is formally approved by the Board. He also stated that the policy may be included as part of the budget package in the future.

Supervisor Hosler inquired as to who would be responsible for tracking the funds and if the Board would be notified when funds are used. Mr. Fiegl stated that it was to his understanding that the Comptroller's Office handles the tracking of the monies and protections are in place, but he will confirm details.

ii. Resolution (Handout)

On a motion by Ms. Horton, seconded by Supervisor Hosler, the Board voted to approve the Erie County Sewer Districts Fund Balance Policy – January 2022. The motion carried 4 - 0.

b. I/I Approval for Enforcement Hearing (Handout)

The Board was provided with a list of 10 property owners who have not complied with a house inspection and the DSM recommends an Enforcement Hearing. On a motion by Ms. Knack, seconded by Mayor George, the Board voted to move forward with an Enforcement Hearing. The motion carried 4 - 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne provided the Board with an update on ECSD 2 activities since the last meeting in October 2021. The collection system activities consisted of flushing 13,069 feet of sewerline and repairing 27 manholes. There was a total of 56 complaints including: 25 pumping station (PS) related, 9 grinder related, 22 sanitary sewerline related, and 1 odor related. Crews completed 3 open-cut repairs on Prescott in Derby; Birchwood in Lake View, and Depot in Eden; and also completed 2 trenchless pipe patches on Grove and Franklin in Angola.

At the Water Resource Recovery Facility (WRRF), the annual infrared testing of the electrical switchgear was performed by Ferguson Electric. Crews changed the UV bulbs in Bank 1A and replaced end caps on all modules for the UV disinfection system; replaced the washwater pump at the north sand filter backwash unit; super-chlorinated the north and south sand filters to improve filter performance; completed annual RPZ/backflow preventer inspections at the WRRF and the PSs; and replaced the plant fire hydrant at the north secondary clarifier.

At the Herr Road PS crews pulled both pumps out and cleaned the pumps, discharge line and check valves due to ragging issues; at the Wide Beach PS the emergency generator transfer switch was replaced and the generator engine tuned up; at the Pontiac, Schreiner, and Shorecliff PSs the wet wells were cleaned; at Eighteen Mile Creek PS the pressure transducer for the level control system, the generator fan belt, and upper and lower bearings for Pump #1 were all replaced; in addition, trees were trimmed and gutters were cleaned at all the PSs. At the Point Breeze PS, a resident damaged the fence with their car and the cost of the repair will come from resident's insurance.

b. Construction Report

Ms. Horton reviewed the construction updates which included Contract 75, cured in place pipe (CIPP) lining: United Survey Inc. (USI) continued work on work order (WO) 11-ARP 2021, which includes approximately 63,000 LF in the Towns of Hamburg, Evans and Eden, and is anticipated to be

completed this year. In January, USI was issued WO 13-ARP which includes approximately 28,000 LF in the Towns of Hamburg and Eden. Prep work and cleaning is anticipated to start in the coming months.

Contract 81, Manhole Rehab, National Water Main Cleaning Company (NWMCC) completed rehabilitation under WO #2021-1 which included work on 5 manholes in Evans. More rehab may be issued before the contract expires in July 2022.

Contract 98, Big Sister Creek WRRF UV Replacement - Through the term engineering contract, CHA is performing a complete evaluation of UV replacement options and technology. The timing of the design will be determined after the evaluation is complete.

An engineering work order has been issued to GPI to evaluate and prepare a report with recommendations for the Wide Beach and Lotus Bay forcemains and PSs for replacement and rehabilitation, respectively. A kick off meeting will be scheduled for this month.

c. Payments (Handout)

Ms. Horton conveyed to the Board that payments were made to NWMCC for sewer manhole rehab; to North Spur Construction for the Big Sister Creek WRRF concrete repairs; to GHD for the Big Sister Creek WRRF and Sweetland PS study; to USI for CIPP lining (ARP funds); to Wendel for the Big Sister Creek WRRF Blower System upgrade; to CHA Consulting for the Big Sister Creek WRRF UV System; and to Nussbaumer & Clarke for Construction Inspection.

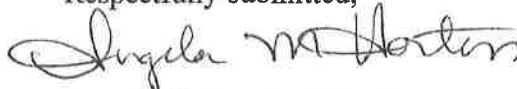
Ms. Knack moved, seconded by Ms. Horton to receive and file the miscellaneous and informational items on the agenda. The motion carried 4 - 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Supervisor Hosler, the meeting adjourned at 9:24 am. The motion carried 4 - 0.

**Next meeting is scheduled for Thursday, APRIL 7, 2022 @ 9:00 am**

Respectfully submitted,



Angela M. Horton, P.E., Secretary  
ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: Mayor George

Seconded By: Mayor Hosler Supervisor

Approved/Disapproved: 4/0

Date: 6/23/2022

Signed: Angela M. Horton

ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)  
BOARD OF MANAGERS MEETING  
THURSDAY, JUNE 23, 2022  
DISTRICT ADMINISTRATION BUILDING

MEMBERS PRESENT: Mayor Vincent George, Angela Horton, Supervisor Mary Hosler, and Anna Knack

OTHERS PRESENT: Joseph Fiegl, Nancy Forys, Carl Horne and Kevin Kaminski

ITEM NO. 1 – CALL MEETING TO ORDER

Ms. Knack called the meeting to order at 1:33 pm.

ITEM NO. 2 – APPROVAL OF FEBRUARY 3, 2022 MEETING MINUTES

On a motion by Mayor George, seconded by Supervisor Hosler, the Board voted to approve the minutes from the February 3, 2022 meeting. The motion carried 4 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no new items from the public.

ITEM NO. 4 – OLD BUSINESS

There was no old business at this time.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2023 Budget

i. Proposed 2023 Budget (Handout)

Mr. Fiegl presented the proposed 2023 Budget to the Board.

As ECSD 2 is part of the Division of Sewerage Management (DSM), there are a number of “shared” items including equipment, vehicles, and personnel. For most shared items, ECSD 2 contributes approximately 9.3% based on the ratio of units served by ECSD 2 to the total units served by all Districts. For centralized laboratory expenses, ECSD 2 contributes 16.2% based on the volume of laboratory work, while for centralized vehicle maintenance the share is 18.6% based on the ratio of the number of vehicles serviced for ECSD 2 to the total number serviced Division-wide.

Reviewing the detailed summary for ECSD 2, appropriations or expenses are budgeted in 2023 to increase approximately \$382,000. Fuel, chemicals, utilities, landfill costs, and personnel are the main factors influencing this increase. Under revenues, an increase in fund balance utilization of approximately \$90,000 partially offsets that increase in projected expenditures. As a result of the above, the estimated impact to the typical ratepayer (single family home) in ECSD 2 is an increase of approximately \$20-26 when compared to 2022. It is recommended for the 2023 Budget that the flat usage charge be increased to \$315.00 per unit and the footage charge in ECSD 2 remain at \$1.00 per foot.

Mr. Fiegl explained that there were a few adjustments in the 2023 personnel budget. Personnel costs are increasing this year, primarily due to a new collective bargaining agreement with the County's AFSCME union representing the Division's blue-collar employees and projections for a tentative agreement with the County's CSEA union representing the Division's white-collar employees. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department – same overall percentage as 2022. Actual numbers are not available at this time.

The 2023 equipment line items represent almost \$387,000 of the ECSD 2 budget. The major items include several replacements for treatment plant and pumping station equipment, Division-wide "shared" items, two (2) vehicle replacements, and ECSD 2's standard unanticipated replacement item.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. As noted earlier, ECSD 2 contributes approximately 9.3% of the overall Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting for fuel, centralized vehicle maintenance and laboratory costs, various adjustments in Account 506200 (specifically chemical costs), I&I services, landfill costs, maintenance costs, decreases in the ECSD 2 capital reserve allocation, updated debt service amounts, utility costs, and the aforementioned personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 64% of available balance. The available district fund balance at 12/31/21 represents approximately 4.3 months of 2022 budgeted appropriations. As this amount is slightly above the Division's fund balance policy target, the percentage utilized in the 2023 budget is higher than 2022. As always, this will be monitored in future years and adjustments will be made as warranted.

Mr. Fiegl's final comments related to the 2% Tax Cap, as the sewer district levies are part of the County's overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

Mr. Fiegl responded to a question posed Prior to the meeting by Ms. Knack regarding how much difference in cost an increase in the footage from \$1.00/foot to \$1.15/foot would have rather than increasing the flat unit usage charge. Mr. Fiegl advised that the increase to the typical ratepayer would be slightly higher than what was proposed in the budget.

Questions were posed by the Board throughout. Specifically, Ms. Horton noted the increase in advertising costs. Ms. Knack questioned the advertising protocol needed. Mr. Fiegl stated the Buffalo News has the biggest circulation and with the costs increasing the DSM has limited the text advertised to keep the cost down.

Supervisor Hosler asked if the American Rescue Plan (ARP) funds would be able to be used to offset the parking lot maintenance costs. Mr. Horne stated that he had a downtown engineer previously look into it, but it did not qualify.

On a motion by Mayor George, seconded by Ms. Horton, the Board voted to approve the 2023 Budget as presented. The motion carried 4 – 0.

ii. Resolution (Handout)

It was resolved that approximately 73% and 27% of the total sanitary sewer tax levy of \$4,040,807 shall be raised from the assessed value and footage charges, respectively for ECSD 2.

On a motion by Supervisor Hosler, seconded by Mayor George, the Board voted to approve the budget resolution with a flat usage charge of \$315 per unit and a footage charge at \$1.00 per foot. The motion carried 4 – 0.

b. Changes – Field Management/Supervision

Mr. Fiegl announced to the Board personnel changes which recently occurred, specifically that Glenn Absolom Jr, the Chief Treatment Plant Supervisor for the DSM retired on June 3, 2022. Mr. Absolom had been in the municipal wastewater industry for 51 years and with the DSM for almost 44 years. He was a great asset to the Division and will be missed.

Mr. Fiegl introduced Kevin Kaminski as Glenn's replacement. Mr. Kaminski has been Glenn's assistant for the past 16 years and took over the position of Chief Treatment Plant Supervisor as of June 4, 2022. Mr. Fiegl also announced that Carl Horne will be moving into the position of Assistant Chief Treatment Plant Supervisor that Mr. Kaminski previously held and will be at the Central Region Facility. The DSM is in the process of accepting resumes to fill the Sewer District Manager position for ECSD 2.

c. Proposed Agribusiness Park

The County of Erie, the Erie County Industrial Development Agency (ECIDA), the Town of Evans, and other stakeholders are presently analyzing the development of an Agribusiness Park at the former Angola Airport. As part of this analysis, Wendel has been evaluating sewer capacity based on flow monitoring, buildout/development of vacant properties in ECSD 2, proposed flows from the Agribusiness Park, hydraulic modeling, and review of Big Sister Creek Water resource Recovery Facility (WRRF) data. A key challenge is that the former Angola Airport site is primarily outside the bounds of ECSD 2. The sewer district has limited capacity, and undeveloped parcels within the ECSD 2 need to be considered. Ultimately the Board may be asked to consider allocating capacity for the Agribusiness Park as an out-of-district customer or through a District extension. A detailed analysis would be provided for the Board should such a request be made.

Supervisor Hosler asked if this proposed agribusiness park would affect the Sturgeon Point Marina project currently being studied to add to the master plan for the Town of Evans. Mr. Fiegl indicated that it would not affect that project as the Marina parcels are located within the ESCD 2 boundaries. More questions need to be answered with regard to the Marina, as it is difficult to know what the sewer capacity will be when we are uncertain of what the utilization of the land will actually be.

d. I/I Approval for Enforcement Hearing (Handout)

The Board was provided with a copy of letter to Mr. Tredo, 401 Eisenhower Ave., Evans. This homeowner has not complied with their house inspection after receiving five letters. Ms. Horton noted that an Enforcement Hearing is typically scheduled every year and a half for all the ECSDs and that the DSM is recommending an Enforcement Hearing for this property.

On a motion by Ms. Horton, seconded by Ms. Knack, the Board voted to move forward with an Enforcement Hearing for this property. The motion carried 4 - 0.

#### ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

##### a. Operational Report

Mr. Horne provided the Board with an update on ECSD 2 activities. Since the last meeting in February 2022, the collection system activities consisted of flushing 51,846 feet of sewerline and repairing 22 manholes. There was a total of 61 complaints including: 12 pumping station (PS) related; 5 grinder related; 41 sanitary sewerline related of which 31 were homeowner responsibilities; and 3 odor complaints. Crews completed 1 open-cut repair on Mesi Drive in the Village of Angola.

At the Big Sister Creek WRRF crews replaced all of the ultraviolet (UV) bulbs in Bank 1B of the UV disinfection system and the semi-annual tech-check was conducted by Trojan Associates with no issues. Replacements consisted of the grit blower intake silencer and exhaust muffler and the raw influent pump #2 motor which was sent out for repair at Volland Electric. Crews drained and inspected the North & South aerobic digesters and also replaced inoperable diffusers. They performed the semi-annual mercury sampling for the ECSD 2 Mercury Minimization Program which is part of the WRRF's Permit; replaced the pressurization vessel, check valve and controls for the new flotation thickener; repaired the phosphate meter; and drained and inspected East & West re-aeration chambers.

At the Pumping Stations (PSs) the impeller was replaced on pump #2 at the Eighteen Mile Creek PS; the check valve was replaced at the Wide Beach PS; pump #2 was replaced at the Grove PS; the pressure transducer for the level control system and motor for pump #1 at Sweetland PS was replaced; and the impeller on pump #2 at Lotus Bay PS was replaced.

##### b. Construction Report

Ms. Horton reviewed the construction updates which included:

Contract 75, CIPP lining – United Survey Inc (USI) is nearing completion of cured in place pipe (CIPP) lining work on WO 11 (ARP), which includes approximately 63,000 feet in Towns of Hamburg, Evans and Eden. This work order is utilizing ARP funds.

Lawn restoration was completed at damaged liner section repaired via open cut in February at 5800/5803 Old Lakeshore Road. Additional repairs to the liner are still required and the DSM is awaiting a schedule from USI.

USI commenced prep and cleaning work under Work Order 13 (ARP) which includes approximately 28,000 feet in the Towns of Hamburg and Eden (various locations). CIPP lining work will follow later this year.

Contract 79, Sewer Repair Contract, Visone – a work order to replace a manhole to manhole sewer (approximately 240 feet) on Green Street was issued to Visone. Work began on June 22, 2022. This is utilizing ARP funds.

Contract 86, Sanitary Sewer Open Cut Repair Term Contract – Kandey Company - Work Order No. 1 was issued to in February and consists of a manhole to manhole sanitary sewer replacement

(approximately 40 feet) on Burke Road in the Town of Hamburg. Kandey Company will also be completing an abandonment of an unused, improperly abandoned sewer and manhole on Stainton Road in the Town of Hamburg. DSM is currently awaiting a schedule from the contractor.

Contract 93 (multi-district), Sanitary Manhole Rehabilitation Term Contract – Bids were received May 31<sup>st</sup> for a term contract for manhole rehabilitation (chimney seals and epoxy lining). This project was bid through our purchasing department. The apparent low bidder is Camden Group. Bids are currently being reviewed.

Contract 98 (Big Sister Creek WRRF UV Replacement) – Through the term engineering contract, CHA completed the evaluation report of UV replacement options and technology. The DSM will determine what improvements should be made for the UV system based on the findings.

Design/Evaluations – Evaluation phase services including preparation of an engineering report is in progress by GPI for the Wide Beach and Lotus Bay forcemains and PSs for their replacement and rehabilitation.

c. Payments (Handout)

Ms. Horton conveyed to the Board that district payments were made to GPI for the Wide Beach/Lotus Bay PS Evaluation; to Visone for sewer repairs; to GHD for the Big Sister Creek WRRF & Sweetland PS analysis; to USI for CIPP Lining ARP; to Wendel for the Big Sister Creek WRRF Blower System upgrade project; to CHA Consulting for the Big Sister Creek WRRF UV System analysis; and to Nussbaumer & Clarke for construction inspection.

d. Letter to 5976 Old Lakeshore Road – Sanitary Sewer Grinder Unit (Handout)

This is a courtesy letter to the homeowner Mr. Charles Manney dated May 27, 2022 notifying them that any future grinder complaints will be their responsibility as this is a privately-owned grinder system. Mr. Horne confirmed that there has been no response back from the homeowner to date.

Supervisor Hosler asked questions regarding the grinder systems in Evans and what is the difference between privately owned and public owned. She also asked how many grinder units are in the ECSD 2. She was told there are 112 publicly owned grinder units and roughly 25 privately owned grinder units in ECSD 2. Mr. Fiegl explained the home was constructed after the County project deadline completion and that the grinder was not constructed with public funds. Therefore, the grinder is considered privately owned and all maintenance lies with the homeowner.

Ms. Horton advised that she is currently working on a project to lay out all the public and privately-owned grinder units in all the ECSDs along with the far side cleanouts and uploading the information to our system GIS so that when crews are called out to trouble calls, they can determine if the problem is homeowner responsibility or that of the District. Once this project is completed, it will be very beneficial to the staff. Ms. Horton also mentioned that she created a brochure for homeowners with general information regarding maintaining grinder units and it is available on the website at [www.erie.gov/grinder](http://www.erie.gov/grinder)

During discussions, the topic of homes being demolished in ECSD 2 was brought up. Board members were advised that their local code enforcement staff should contact the ECSD 2 office at



716-549-3161 to see if they had a previous permit to be disconnected. That would require a \$2.00 disconnect permit as well as an inspection by our staff.

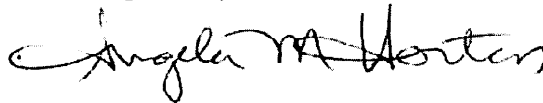
Ms. Knack moved, seconded by Ms. Horton to receive and file the miscellaneous and informational items on the agenda. The motion carried 4 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Supervisor Hosler, the meeting was adjourned at 2:54 pm. The motion carried 4 – 0.

**Next meeting is scheduled for Thursday, October 6, 2022 @ 9:00 a.m.**

Respectfully submitted,



Angela M. Horton, P.E., Secretary  
ECSD 2 Board of Managers

Approval of Minutes:

Motioned By: Supervisor Hosler

Seconded By: Mayor George

Approved/Disapproved: 4/0

Date: 10/6/2022

Signed: Angela M. Horton

ERIE COUNTY SEWER DISTRICT NO. 2 (ECSD 2)  
BOARD OF MANAGERS MEETING  
THURSDAY, OCTOBER 6, 2022  
DISTRICT ADMINISTRATION BUILDING

MEMBERS PRESENT: Mayor Vincent George, Angela Horton, Supervisor Mary Hosler and Anna Knack

OTHERS PRESENT: Chris Baldwin, Joseph Fiegl, Nancy Forys, Carl Horne and Kevin Kaminski

ITEM NO. 1 – CALL MEETING TO ORDER

Ms. Knack called the meeting to order at 9:01 a.m.

a. Welcome New District Manager

Mr. Fiegl introduced and welcomed Christopher Baldwin as the new Sewer District Manager for Southern Region. Mr. Baldwin was the former Assistant Sewer District Manager at the Central Region facility and brings with him much experience and knowledge to the position.

ITEM NO. 2 – APPROVAL OF JUNE 23, 2022 MEETING MINUTES

On a motion by Supervisor Hosler, seconded by Mayor George, the Board voted to approve the minutes from the June 23, 2022 meeting. The motion carried 4 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

Supervisor Hosler had inquired about a sewer backup that occurred with a lateral on Grove Street. Mr. Baldwin advised that there was a shear break in the private lateral sewerline and that his inspectors went out on the call on that evening and the following morning to televisize the ECSD 2 sewerline to determine where the lateral connects. Supervisor Hosler also noted that the homeowner was very pleased with the service he received from the district staff.

Supervisor Hosler also wanted the Division of Sewerage Management (DSM) to know the Town's position on the Mickey Rats redevelopment project, known as Grandview Bay. The developers wanted individual parcels rather than town-homes and the Town does not want to take over the sewer or water infrastructure in this area for any reason. The Town is working closely with their attorney's office to ensure the deeds indicate their position. Mr. Fiegl said he would look into this, including the need for a sewerage works corporation.

Supervisor Hosler advised that the request for proposals (RFP) for the study of Sturgeon Point Marina is almost complete and she would like someone from the DSM to review it to ensure it encompasses all the necessary information. Ms. Horton said she would accept the package and submit it to the appropriate DSM staff for review.

#### ITEM NO. 4 – OLD BUSINESS

Mr. Fiegl wanted to advise the Board on the 2023 Budget concerning the portion related to personnel and fringe benefits. He noted that there is no net increase in costs, however the percentages of salaries and fringe benefits have changed. With no net increase, there was not an impact to rates. The Budget has been submitted to the County Executive's office and should be proposed to the Legislature soon.

#### ITEM NO. 5 – NEW BUSINESS

##### a. 2023 User Charge

##### i. Public Hearing Notice & Meeting Minutes (Handout)

Ms. Horton reviewed the public hearing notice and meeting minutes from the hearing held on September 22, 2022 which Matt Salah from the DSM had presented. User charges are collected annually with the regular County Sewer District charges. It was noted that no one from the public attended the hearing. The next step is for the Board to adopt the published rates for the 2023 budget year.

##### ii. Approval of Resolution (Handout)

On a motion by Supervisor Hosler, seconded by Mayor George, the Board voted to approve the User and Utilization Charge Resolution for ECSD 2. The motion carried 4 – 0.

##### b. 2023 Meeting Schedule (Handout)

On a motion by Ms. Horton, seconded by Ms. Knack, the Board voted to approve the 2023 meeting schedule. The motion carried 4 – 0.

##### c. Trucker Discharge Permits Approval – 2023 (Handout)

Ms. Horton reviewed the list of previous trucker's discharge permit holders for ECSD 2 which included Delo Drain & Septic Service, Holland, NY; Modern Portable Toilets, Model City, NY; and United Rentals (NA), Inc., Farmington, NY. Annually the Board needs to approved the applications. On a motion by Ms. Horton, seconded by Ms. Knack, the Board voted to approve the 2023 Trucker's Discharge Permits. The motion carried 4 – 0.

#### ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

##### a. Operational Report

Mr. Baldwin provided the Board with an update on ECSD 2 activities since the last meeting. The collection system activities consisted of flushing 9,514 feet of sewerline and televising 3,799 feet of sewerline. There was 15,702 feet of sewerline Cured in Place Pipe (CIPP) lined by an outside contractor. ECSD 2 staff completed 116 manhole inspections and repaired 35 manholes. Crews also performed preventative maintenance on 100 grinder tanks. There was a total of 59

complaints including: 6 pumping station (PS) related; 8 grinder related; 40 sanitary sewerline related; and 5 odor complaints.

At the Water Resource Recovery Facility (WRRF): the annual draining, cleaning and necessary repairs of all process tanks has been completed; the annual flowmeter calibrations were completed at the WRRF and all PS's; the annual fire extinguisher inspection/service has begun; the sand filters have been drained, repaired and new sand has been installed; the aeration blower coupling was replaced; the drive shaft on the influent pump was replaced; and inspections were completed on all chain hoists and necessary repairs made.

At the PS's: Armor Fence repaired the fence at the Point Breeze PS; Penn Power completed the annual preventative maintenance on the generators at WRRF as well as all the PS's; ECSD 2 crews hosed down, cleaned and vactored wet wells at all PS's; the transfer switch was repaired at the Wide Beach PS; ECSD 2 crews installed a spare pump at the Sweetland PS, removed Pump 2 and sent it out for repair to Volland.

b. Construction Report

Ms. Horton reviewed the construction updates which included:

Contract 75 CIPP Term Lining – United Survey is nearing completion of CIPP lining work on WO 11, which includes approx. 63,000 LF in Towns of Hamburg, Evans, and Eden. This work order is utilizing ARP funds. Only a few work items remain, anticipated to be complete by the end of the year.

In August, an open cut spot repair was completed by a subcontractor to United Survey to fix damages from install on Old Lakeshore Road.

United Survey continued lining work under WO 13 (ARP funds) which includes approximately 28,000 LF in the Towns of Hamburg and Eden (various locations). Work order is anticipated to be complete by the end of the year.

Ms. Horton will email the Board members a link to our lining map so they can see for themselves all the lining completed to date within the district. Mr. Fiegl noted that with the inception of this program, the number of sanitary sewer overflows at the Sweetland PS has been greatly reduced.

Contract 79 Sewer Repair Contract with Visone completed a sanitary sewer replacement work order on Green Street in the Town of Eden. Milling and paving work of the work area is anticipated for October. This is utilizing ARP funds.

Contract 86 Sanitary Sewer Open Cut Repair Term Contract with Kandey Company completed Work Order No. 1 in August. A manhole to manhole sanitary sewer replacement (approx. 40 LF) on Burke Road in the Town of Hamburg was completed. An asbestos pipe blocking the flow channel in a manhole on Stainton Road was also removed to facilitate CIPP lining under the term contract.

Contract 93 (Multi-District) Sanitary Manhole Rehabilitation Term Contract - Work Order 1 was issued to Camden Group, including 27 manholes in ECSD 2 for rehabilitation and

epoxy coating. Manholes are located in Evans, Angola, and North Collins. The work is anticipated to be completed before the end of the year.

Design/Evaluations - Evaluation phase services including preparation of an engineering report is in progress by GPI for the Wide Beach and Lotus Bay forcemains and PS's for replacement and rehabilitation.

Design of the Big Sister Creek WRRF IT upgrades project is in progress and is anticipated to be bid later this year.

Big Sister Creek Aeration Blower Replacement project is in progress by Wendel and is anticipated to be bid later this year.

The DEC 5-year inspection required for the chemical Ferric tank at the WRRF is due in 2022. The budgeted amount for this was only \$1,500. With price increases the low bid amount was for \$2,780 with Encorus.

c. Payments (Handout)

Ms. Horton conveyed to the Board that district payments were made to GHD for the Big Sister Creek WRRF & Sweetland PS Study; to United Survey for CIPP lining (utilizing ARP funds); to Wendel for the Big Sister Creek WRRF Blower System upgrade; and to CHA Consulting for the Big Sister Creek WRRF UV System.

Ms. Knack moved, seconded by Supervisor Hosler to receive and file the miscellaneous and informational items on the agenda. The motion carried 4 – 0.

Supervisor Hosler inquired about the process necessary for 16 homes in the area that are scheduled for demolition by the Town. She was advised to send the list to Ms. Forsys who will verify which properties are connected to sewer. Those that are connected to the sanitary sewer will require a \$2.00 disconnect permit as well as a disconnect inspection.

Ms. Knack reported a neighbor close to her house has been discharging raw sewage on the lawn among other violations. Recently an individual was at the property who claimed to be a representative of Erie County surveying the property. She would like to know how to obtain information as to what is happening with this property. Ms. Horton said she would look into this once she is given the property address, as it was not DSM personnel surveying the property. Mr. Fiegl recommended addressing this issue with the Town of Eden Code Enforcement Office.

Mr. Fiegl wished to inform the Board that Ms. Horton was asked to guest speak at WEFTEC, an international conference next week in New Orleans on the DSM's private property developers lateral program and the house inspection program.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Ms. Knack, seconded by Ms. Horton, the meeting was adjourned at 9:39 a.m. The motion carried 4 – 0.

**Next meeting is scheduled for Thursday, December 8, 2022 @ 9:00 a.m.**

Respectfully submitted,



Angela M. Horton, P.E., Secretary  
ECSD 2 Board of Managers

Approval of Minutes:

Motioned By:     A. Horton    

Seconded By:     Mayor George    

Approved/Disapproved:     3/0    

Date:     6/21/2023    

Signed:     Angela M Horton    

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