

ERIE COUNTY SEWER DISTRICT (ECSD) NO. 1
BOARD OF MANAGERS MEETING MINUTES
FRIDAY, FEBRUARY 2, 2024
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Mr. Patrick Bowen, Mr. Gary Dickson, Ms. Susan Kims,
Mr. Brian Nowak and Mr. Matt Salah

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Fiegl called the meeting to order at 9:30 am.

a. Welcome New Board Member

Mr. Fiegl welcomed Mr. Brian Nowak as the new Board Member.

b. Nomination of Board Officers

On a motion by Mr. Bowen, seconded by Ms. Kims, the Board voted to appoint Mr. Dickson as Chair, Mr. Nowak as Vice-Chair and Mr. Salah as Secretary. The motion carried 5-0.

ITEM NO. 2 – APPROVAL OF DECEMBER 8, 2023 MEETING MINUTES

On a motion by Mr. Bowen, seconded by Ms. Kims, the Board voted to approve the minutes from the December 8, 2023 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Final Draft Order on Consent (Handout)

Mr. Fiegl briefed the Board on the status of the Order of Consent for the ECSD #1 overflow retention facility. Final documentation was signed this week by the County. The Order of Consent will be in effect once the remaining signatures are received back from the New York State Department of Environmental Conservation (DEC).

ITEM NO. 5 – NEW BUSINESS

a. Amendment to June 2000 Memo of Understanding (Handout)

Mr. Salah reviewed the memo regarding the proposed Amendment to the June 2000 Memorandum of understanding detailing a bulkhead removal at 416 Cayuga Creek Road, effecting six (6) properties located in ECSD #1 which will now be tributary to Cheektowaga Sewer District No. 3 and ultimately to ECSD #4. It was recommended the previous Memorandum of Understanding dated June 2000 be updated to include these (6) six properties. On a motion by Mr. Bowen, seconded by Mr. Dickson, the Board voted to approve the amendment which will take effect in the 2025 Budget year. The motion carried 5-0.

b. Approval for Enforcement Hearing (Handout)

The Board was provided a handout for two (2) property owners who have not complied with a house inspection and the Division of Sewerage Management (DSM) recommends an Enforcement Hearing. Mr. Bowen moved, seconded by Mr. Dickson, to refer these properties to an Enforcement Hearing. The motion carried 5-0.

c. Approval for Enforcement Hearing: Premium Assessments (Handout)

The Board was provided a handout for three (3) property owners who have not complied with a house inspection or correcting a violation. If the property owners do not comply within 30 days of another written notice, it is recommended that a \$100 premium assessment be charged for each month of non-compliance. On a motion by Mr. Dickson, seconded by Mr. Bowen, the Board voted to move forward with a premium assessment. The motion carried 5-0.

d. Contract No. 89 Closeout-Sanitary Sewer Replacements (Handout)

Mr. Salah reviewed the handout of Contract 89, Kandey Company, Inc. This was a multi-district project for Districts Nos. 1 and 3. The final amount for District No. 1 was \$573,185.46 which included a decrease of \$58,941.14. On a motion by Mr. Bowen, seconded by Ms. Kims, the Board voted to approve the Resolution. The motion carried 5-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (November-December)

Mr. Strzeszynski updated the Board with the operational report. Since the last meeting, sewer district staff cleaned and televised the Union Road trunkline up to the intersection of Union Rd and William Street; then from Union and William into the Old Cayuga Pumping Station property and up to the point where the line goes into the backlots. Continuation of this project will resume in late spring when the terrain is dry and allows for equipment use in the backlots.

For the ECSD #1 facilities, staff rebuilt one of the spare pumps for the Cayuga Pumping Station. Also installed a new “Creek Pump” which draws water from the creek to be used for washing the Overflow Retention Facility after each event. Staff replaced one of the comminutors at the Industrial Park (IP) Pumping Station.

All other tasks were routine in nature.

b. Construction Report

Mr. Salah reviewed the following construction report with the Board Members.

Contract No. 47- Cayuga and IP Pumping Stations Improvements – A design package is being prepared for bid that includes structural improvements for the interior of Cayuga and IP Pumping Stations. CHA is the design engineer under the previous engineering term contract.

Borden Road reconstruction project (Erie County Department of Public Works (DPW) project, Contractor – CATCO) - Sanitary sewer work under this project has been completed. It is anticipated that this DPW project will be closed out soon.

Contract 86 – Sanitary Sewer Open Cut Repair Term Contract (Kandey Company) - Lawn restoration on Empire Drive in the Town of West Seneca will be completed in spring 2024. This is one of the final punch list items remaining on this contract, and then it will be closed out.

Contract 89 Various Sanitary Sewer Replacements - This project is a multi-district sanitary sewer replacement project which includes work in ECSD #1 and #3. The scope of work in ECSD #1 included sewer replacement on Maplewood Ave in the Town of West Seneca and a manhole replacement in a backlot between South Prince Drive and French Road in Cheektowaga. All work was completed on this project. Closeout was recommended and approved under item 5d above.

c. Payments (Handout)

Mr. Salah reviewed the payments made Bergman Construction, United Survey, Greenman-Pederson, Inc., CMH Company and Kandey Company.

d. Resident Letter-Preventing Sewer Blockages Garden Village Apartments (Handout)

For the Boards review, a letter was provided regarding a recent sewer line blockage caused by fats, oils and greases (FOG) from the Garden Village Apartments. An informational letter was sent to the residents on the proper disposal of FOG.

Mr. Dickson moved, seconded by Mr. Bowen, the Board voted to receive and file the miscellaneous items on the agenda. The motion carried 5-0.

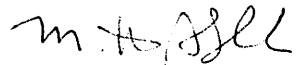
Prior to the close of the meeting, Mr. Nowak asked about the procedure for the ECSD #1 budget process as it relates to the Northern Region operations. Mr. Fiegl briefly explained some items such as personnel, supplies, equipment are division wide and shared items, while debt services, capital reserve, etc., are exclusive to each sewer district. Mr. Fiegl will follow up with the Mr. Nowak with the proposed 2024 budget packet.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Dickson, seconded by Mr. Bowen, the Board voted to adjourn the meeting at 10:07. The motion carried 5-0.

****NEXT MEETING***
Friday, April 19, 2024 @ 9:30 am
West Seneca Community Center

Respectfully submitted,



Matt Salah, P.E., Secretary
ECSD No.1 Board of Managers

MS:br
Motion to Approve the February 2, 2024 Meeting Minutes

Moved by: _____
Seconded by: _____
App./Disapp.: _____
Date: _____
Signed: _____