

ERIE COUNTY SEWER DISTRICT NO 4 (ECSD NO. 4)  
BOARD OF MANAGERS MEETING  
WEDNESDAY, JANUARY 31, 2024  
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Mr. Adam Dickman, Mr. Kevin Peterson, Mr. Edward Schiller,  
Mr. William Schutt and Ms. Nadine Wetzel

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Fiegl called the meeting to order at 3:30 pm.

a. Nomination of Board Officers

On a motion by Mr. Schutt, seconded by Mr. Dickman, the Board voted to appoint Mr. Schiller as Chair, Mr. Peterson as Vice-Chair and Ms. Wetzel as Secretary. The motion carried 5-0.

b. Welcome New Board Members

Mr. Schiller welcomed Mr. Dickman and Mr. Schutt as the new Board Members.

ITEM NO. 2 – APPROVAL OF OCTOBER 4, 2023 MEETING MINUTES

On a motion by Mr. Peterson, seconded by Ms. Wetzel, the Board voted to approve the minutes from the October 4, 2023 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

Mr. Fiegl briefed the new Board Members on the status of the Order of Consent for the ECSD No. 4 Overflow Retention Facility (ORF). In January the Division of Sewerage Management (DSM) sent the New York State Department of Conservation (NYSDEC) an updated wet weather operating plan for the ORF, for their review. NYSDEC comments on the required flow monitoring report are presently being addressed.

ITEM NO. 5 – NEW BUSINESS

a. Amendment to June 2000 Memo of Understanding (Handout)

Ms. Wetzel reviewed the memo regarding the Amendment to the June 2000 Memorandum of Understanding detailing a bulkhead removal at 416 Cayuga Creek Road, affecting six (6) properties located in ECSD #1 which will now be tributary to ECSD #4. It was recommended the previous Memorandum of Understanding be amended to include these (6) properties. On a motion by Mr. Schutt, seconded by Mr. Schiller, the Board voted to approve the amendment, which will take effect in the 2025 Budget year. The motion carried 5-0.

Item 2

b. Award of Depew Pumping Station Forcemain Replacement-Contract No. 60A-General (Handout)

Ms. Wetzel discussed the bids which were opened on January 10, 2024 for the second phase of the Depew Pumping Station Forcemain Replacement. Two bids were received for the General Construction contract; one which was determined to be non-responsive due to a contractual requirement missing at bid. Award to the lowest responsible bidder, CATCO was recommended. Mr. Fiegl noted the bid was lower than the Engineer's Estimate, which was included in the handout. It was discussed that zero responsive bids were received for the Electrical contract. On a motion by Mr. Peterson, seconded by Ms. Wetzel, the Board voted to recommend Contract No. 60A be awarded to Concrete Applied Technologies Corp. dba CATCO. The motion carried 5-0.

c. Confirmation of Email Poll-Award of Engineering Agreement Order on Consent Compliance Assistance (Handout)

On a motion by Mr. Schutt, seconded by Mr. Schiller, the Board voted to confirm the previously approved email poll to recommend Arcadis of New York, Inc. to perform professional services regarding the "Order on Consent Compliance Assistance". The motion carried 5-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (September-December)

Mr. Strzeszynski updated the Board with the operational report.

Since the last Board meeting, crews completed cleaning the majority of sewers (approximately 4,600 linear feet (LF)) in the Summerfield Farms Subdivision; excluding the sewers that run through the backlot areas. Upon improved ground conditions later this year, the backlot work will be resumed. Staff are currently working through the area formerly known as Lancaster Town District #2. Crews also raised or repaired several manholes which were identified as having deficiencies during recent manhole inspections.

At the District facilities, routine maintenance was primarily performed. LED lighting upgrades were completed at the Warner Road and Bowmansville Pump Stations. Conduit and wiring installation for pump station alarms was performed at a few of the District facilities.

b. Construction Status Report

Ms. Wetzel updated the Board with the following construction status report.

Contract 95 (CIPPL Term Contract) - United Survey completed lining under Work Order 1U in District 4, which consisted of 3,200 LF of 15-inch diameter asbestos cement pipe (ACP) on Transit Road in the Town of Lancaster to United Survey.

Contract 58 (Warner Road and Bowmansville Pumping Stations Valve Improvements) –Access platforms were added to this project and delivery has been delayed. Installation is anticipated in February or March. Once the platforms are installed, this project will be closed out as all the original design work for valve installation is complete and operational.

Borden Road reconstruction project (Erie County Department of Public Works project, Contractor – CATCO) - Sanitary sewer work under this project has been completed. It is anticipated that the project will be closed out soon.

Contracts No. 60A & 60D - Depew Pumping Station Forcemain Replacement at Cayuga Creek - On January 10<sup>th</sup>, 2024 bids were received for Contracts No. 60A & 60D. One responsive bid was received for the general contract. One bid for the general contract and one bid for the electrical contract were deemed non-responsive due to a contractual requirement missing at bid. Summer construction is anticipated, dependent on material lead times. This item was also discussed under item 5b and approved by the Board.

Contract 51 (Vanderbilt Force Main Valve Replacement and Cleaning) – Under the Term Engineering Contract, GHD is designing the replacement of a drain valve and assessing the blockage from the low point of Vanderbilt Force Main. This design is in progress and is planned to be bid later in 2024.

Contract 61 (Depew Pumping Station Electrical Upgrades and Valves Replacement) –GHD, under the Term Engineering Contract, is completing the design of electrical upgrades and check valve replacements based on recommendations from the design report completed earlier this year. The 90% design was delayed and is now expected in February. Bid is expected in late spring or summer of 2024.

Contract 96 (multi-district) - Sanitary Sewer Open Cut Repair Term Contract (2024-2026) - Bids were received through Purchasing on January 12<sup>th</sup> for a term contract for open cut excavation spot repairs to be issued on a work order basis. The contract will be in place for two years. The contract was recommended to be awarded to the low bidder, CATCO, and contract execution is underway by Purchasing.

c. Payments (Handout)

Ms. Wetzel reviewed the payments made to CATCO, Bergman Construction, CHA, Wendel, Arcadis, GHD, STC Construction, WM Schutt, Greenman-Pederson, Inc., and United Survey.

On a motion by Ms. Wetzel, seconded by Mr. Peterson, the Board voted to receive and file the informational items. The motion carried 5-0.

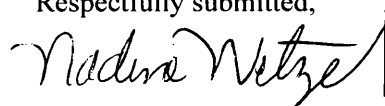
7. ADJOURNMENT & NEXT MEETING

On a motion by Mr. Dickman, seconded by Mr. Peterson, the Board voted to adjourn the meeting at 3:53 pm. The motion carried 5-0.

**\*\*Next Meeting\*\***

Wednesday, April 17, 2024 @ 3:30 pm  
Northern Region Admin Offices

Respectfully submitted,



Nadine R. Wetzel, Secretary  
ECSD No. 4 Board of Managers

NW:br  
Motion to Approve the January 31, 2024 Meeting Minutes

Moved by: E. Schiller  
Seconded by: N. Wetzel  
App./Disapp.: 5-0  
Date: 6/13/2024  
Signed: Nadine Wetzel