

ERIE COUNTY SEWER DISTRICT (ECSD) NO. 1
BOARD OF MANAGERS MEETING MINUTES
FRIDAY, FEBRUARY 2, 2024
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Mr. Patrick Bowen, Mr. Gary Dickson, Ms. Susan Kims,
Mr. Brian Nowak and Mr. Matt Salah

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Fiegl called the meeting to order at 9:30 am.

a. Welcome New Board Member

Mr. Fiegl welcomed Mr. Brian Nowak as the new Board Member.

b. Nomination of Board Officers

On a motion by Mr. Bowen, seconded by Ms. Kims, the Board voted to appoint Mr. Dickson as Chair, Mr. Nowak as Vice-Chair and Mr. Salah as Secretary. The motion carried 5-0.

ITEM NO. 2 – APPROVAL OF DECEMBER 8, 2023 MEETING MINUTES

On a motion by Mr. Bowen, seconded by Ms. Kims, the Board voted to approve the minutes from the December 8, 2023 meeting. The motion carried 5-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Final Draft Order on Consent (Handout)

Mr. Fiegl briefed the Board on the status of the Order of Consent for the ECSD #1 overflow retention facility. Final documentation was signed this week by the County. The Order of Consent will be in effect once the remaining signatures are received back from the New York State Department of Environmental Conservation (DEC).

Item 2

ITEM NO. 5 – NEW BUSINESS

a. Amendment to June 2000 Memo of Understanding (Handout)

Mr. Salah reviewed the memo regarding the proposed Amendment to the June 2000 Memorandum of understanding detailing a bulkhead removal at 416 Cayuga Creek Road, effecting six (6) properties located in ECSD #1 which will now be tributary to Cheektowaga Sewer District No. 3 and ultimately to ECSD #4. It was recommended the previous Memorandum of Understanding dated June 2000 be updated to include these (6) six properties. On a motion by Mr. Bowen, seconded by Mr. Dickson, the Board voted to approve the amendment which will take effect in the 2025 Budget year. The motion carried 5-0.

b. Approval for Enforcement Hearing (Handout)

The Board was provided a handout for two (2) property owners who have not complied with a house inspection and the Division of Sewerage Management (DSM) recommends an Enforcement Hearing. Mr. Bowen moved, seconded by Mr. Dickson, to refer these properties to an Enforcement Hearing. The motion carried 5-0.

c. Approval for Enforcement Hearing: Premium Assessments (Handout)

The Board was provided a handout for three (3) property owners who have not complied with a house inspection or correcting a violation. If the property owners do not comply within 30 days of another written notice, it is recommended that a \$100 premium assessment be charged for each month of non-compliance. On a motion by Mr. Dickson, seconded by Mr. Bowen, the Board voted to move forward with a premium assessment. The motion carried 5-0.

d. Contract No. 89 Closeout-Sanitary Sewer Replacements (Handout)

Mr. Salah reviewed the handout of Contract 89, Kandey Company, Inc. This was a multi-district project for Districts Nos. 1 and 3. The final amount for District No. 1 was \$573,185.46 which included a decrease of \$58,941.14. On a motion by Mr. Bowen, seconded by Ms. Kims, the Board voted to approve the Resolution. The motion carried 5-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (November-December)

Mr. Strzeszynski updated the Board with the operational report. Since the last meeting, sewer district staff cleaned and televised the Union Road trunkline up to the intersection of Union Rd and William Street; then from Union and William into the Old Cayuga Pumping Station property and up to the point where the line goes into the backlots. Continuation of this project will resume in late spring when the terrain is dry and allows for equipment use in the backlots.

For the ECSD #1 facilities, staff rebuilt one of the spare pumps for the Cayuga Pumping Station. Also installed a new “Creek Pump” which draws water from the creek to be used for washing the Overflow Retention Facility after each event. Staff replaced one of the comminutors at the Industrial Park (IP) Pumping Station.

All other tasks were routine in nature.

b. Construction Report

Mr. Salah reviewed the following construction report with the Board Members.

Contract No. 47- Cayuga and IP Pumping Stations Improvements – A design package is being prepared for bid that includes structural improvements for the interior of Cayuga and IP Pumping Stations. CHA is the design engineer under the previous engineering term contract.

Borden Road reconstruction project (Erie County Department of Public Works (DPW) project, Contractor – CATCO) - Sanitary sewer work under this project has been completed. It is anticipated that this DPW project will be closed out soon.

Contract 86 – Sanitary Sewer Open Cut Repair Term Contract (Kandey Company) - Lawn restoration on Empire Drive in the Town of West Seneca will be completed in spring 2024. This is one of the final punch list items remaining on this contract, and then it will be closed out.

Contract 89 Various Sanitary Sewer Replacements - This project is a multi-district sanitary sewer replacement project which includes work in ECSD #1 and #3. The scope of work in ECSD #1 included sewer replacement on Maplewood Ave in the Town of West Seneca and a manhole replacement in a backlot between South Prince Drive and French Road in Cheektowaga. All work was completed on this project. Closeout was recommended and approved under item 5d above.

c. Payments (Handout)

Mr. Salah reviewed the payments made Bergman Construction, United Survey, Greenman-Pederson, Inc., CMH Company and Kandey Company.

d. Resident Letter-Preventing Sewer Blockages Garden Village Apartments (Handout)

For the Boards review, a letter was provided regarding a recent sewer line blockage caused by fats, oils and greases (FOG) from the Garden Village Apartments. An informational letter was sent to the residents on the proper disposal of FOG.

Mr. Dickson moved, seconded by Mr. Bowen, the Board voted to receive and file the miscellaneous items on the agenda. The motion carried 5-0.

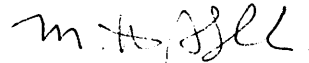
Prior to the close of the meeting, Mr. Nowak asked about the procedure for the ECSD #1 budget process as it relates to the Northern Region operations. Mr. Fiegl briefly explained some items such as personnel, supplies, equipment are division wide and shared items, while debt services, capital reserve, etc., are exclusive to each sewer district. Mr. Fiegl will follow up with the Mr. Nowak with the proposed 2024 budget packet.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Dickson, seconded by Mr. Bowen, the Board voted to adjourn the meeting at 10:07. The motion carried 5-0.

****NEXT MEETING***
Friday, April 19, 2024 @ 9:30 am
West Seneca Community Center

Respectfully submitted,



Matt Salah, P.E., Secretary
ECSD No.1 Board of Managers

MS:br

Motion to Approve the February 2, 2024 Meeting Minutes

Moved by: MR SALAH
Seconded by: MR DICKSON
App./Disapp.: 3/0
Date: 4-19-24
Signed: M. Salah

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)
BOARD OF MANAGERS MEETING MINUTES
FRIDAY, APRIL 19, 2024
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Mr. Patrick Bowen (9:32), Mr. Gary Dickson, Mr. Brian Nowak
and Mr. Matt Salah

MEMBERS ABSENT: Ms. Susan Kims

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Dickson called the meeting to order at 9:30 am.

ITEM NO. 2 – APPROVAL OF FEBRUARY 2, 2024 MEETING MINUTES

On a motion by Mr. Salah, seconded by Mr. Nowak, the Board voted to approve the minutes from the February 2, 2024, meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order on Consent

i. NYSDEC Letter: Relinquishment of SPDES Permit (Handout)

Mr. Fiegl reviewed the letter sent to the New York State Department of Environmental Conservation (NYSDEC) regarding relinquishment of SPDES permit for the ECSD No.1 Overflow Retention Facility (ORF). On February 20, 2024, the County of Erie received a fully executed copy of Order on Consent for the ECSD No. 1 ORF from the NYSDEC's Office of General Counsel. The Division of Sewerage Management (DSM) is presently working on addressing the Order requirements, including this relinquishment.

ITEM NO. 5 – NEW BUSINESS

a. Award Electric Ave & Casimer St Sanitary Sewer Replacement Contract (Handout)

Bids were opened on April 2, 2024, for Electric Ave. and Casimer St. Sanitary Sewer Replacement project, Contract No 46. Visone was the lowest responsible bidder in the

amount of \$200,112.45, which was below the engineer's estimate. On a motion by Mr. Bowen, seconded by Mr. Dickson, the Board voted to approve the resolution. The motion carried 4-0.

b. ORF Site Lease Agreement (Handout)

Mr. Salah briefed the Board on the current lease agreement with the Town of Cheektowaga allowing portions of the property that surround the ECSD No. 1 ORF to be used by the Town for recreational use. The resolution presented to the Board of Managers recommends that the County Legislature approve a five-year term renewal after the current agreement expires on January 1, 2025, with the option to extend another five years. There were discussions regarding keeping the lease payment at \$500.00 per year, with Mr. Fiegl recognizing it is a nominal amount and commenting that the DSM agreed to this arrangement a number of years ago in the spirit of intermunicipal cooperation. On a motion by Mr. Dickson, seconded by Mr. Bowen, the Board voted to approve the resolution recommending proceeding with a new lease agreement. The motion carried 4-0.

c. Approval for Enforcement Hearing (Handout)

The Board was provided a handout noting the property owner of 540 French Rd., Cheektowaga has not corrected a violation identified during a house inspection. Mr. Dickson moved, seconded by Mr. Bowen, to refer the property to an enforcement hearing. The motion carried 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. Sewer district staff continue to clean and televise the 24" diameter trunk sewer which feeds the Cayuga Pumping Station. An open joint with roots was identified; the roots were removed, and an open-cut repair will need to be scheduled to seal the open joint. Another issue was discovered where a portion of a paving ring was found lodged in the sewer. Staff were not able to remove by use of the flusher and are attempting to fabricate a tool to remove it. If not successful, the last resort will be an open cut repair. Staff are currently assessing and cleaning the Broadway Avenue backlot sewer pipe.

For the ECSD No. 1 facilities, most tasks completed were routine in nature. The Cayuga Pumping Station had a failed pump shaft and generator fuel supply line which have both been repaired and replaced.

b. Construction Report

Mr. Salah reviewed the following construction report with the Board Members.

- Contract 46 - Electric Ave & Casimer St Sanitary Sewer Replacement – This project consists of replacement of approximately 325 lineal feet (LF) of deteriorated and

undersized 6-inch diameter sewer and replacement with 8-inch diameter pipe, along with all associated restoration and appurtenances. Work is anticipated to begin later this summer. Award per item 5.a above.

- Contract 47- Cayuga and Industrial Park Pumping Stations Improvements – A design package is being prepared for bid that includes structural improvements for the interior of Cayuga and Industrial Park Pumping Stations. CHA is the design engineer under the previous engineering term contract. Bidding is being delayed until late summer due to current bidding conditions.
- Borden Road reconstruction project (Erie County DPW project, Contractor – CATCO) – Sanitary sewer work under this project has been completed. It is anticipated that this DPW project will be closed out soon.
- Contract 86 - Sanitary Sewer Open Cut Repair Term Contract (Kandey Company) – Lawn restoration on Empire Drive in the Town of West Seneca will be completed in spring 2024. This is one of the final punch list items remaining on this contract, and then it will be closed out.
- Contract 95 - CIPPL Term Contract (USI/Kenyon Pipeline) – In February, United Survey Inc. was issued WO-3U, which consists of 17,500 LF of cured in place pipe lining (CIPPL) for 8-inch and 10-inch diameter sewers in ECSD No. 1. Work areas include the following: Seneca Creek Road and Blossom Road in the Town of West Seneca; French Road, Suzette Drive, Caprice Drive, Delphi Drive, Grand Prix Drive, Bory Drive, Davidson Drive, Rondelay Drive, and Florette Drive in Cheektowaga. Work is ongoing. A portion of the CIPPL on Seneca Creek Road will require coordination with Mayer Bros.

Upcoming Design/Evaluations

- Borden Road reconstruction (Erie County DPW project – Phase 2) – The DSM provided comments to DPW on the design plans for the next phase of Borden Road replacement. Several manholes located within the curb line with accessibility issues are to be addressed in this next phase.

c. Payments (Handout)

Mr. Salah reviewed the payments made to Bergman Construction, Greenman-Pederson, Inc., Kandey Company and Brown and Caldwell.

Mr. Salah moved, seconded by Mr. Bowen, to receive and file the miscellaneous and informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Dickson, seconded by Mr. Bowen, the Board voted to adjourn the meeting at 9:50. The motion carried 4-0.

**NEXT MEETING - Friday, June 14, 2024 @ 9:30 am
West Seneca Community Center**

Respectfully submitted,



Matt Salah, P.E., Secretary
ECSD No.1 Board of Managers

MS:br

Motion to Approve the April 19, 2024 Meeting Minutes

Moved by: MR BOWEN
Seconded by: MR HOWAK
App./Disapp.: 4/0
Date: 6/14/2024
Signed: M. Salah

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)
BOARD OF MANAGERS MEETING MINUTES
FRIDAY, JUNE 14, 2024
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Mr. Patrick Bowen, Mr. Gary Dickson, Mr. Brian Nowak and Mr. Matt Salah

MEMBERS ABSENT: Ms. Susan Kims

OTHERS PRESENT: Mr. Joseph Fiegl, Mr. Kevin Kaminski, Ms. Beth Pfalzer and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Dickson called the meeting to order at 9:32 am.

ITEM NO. 2 – APPROVAL OF APRIL 19, 2024 MEETING MINUTES

On a motion by Mr. Bowen, seconded by Mr. Nowak, the Board voted to approve the minutes from the April 19, 2024, meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order on Consent

Mr. Fiegl advised the board that an annual report was submitted to the New York State Department of Environmental Conservation (NYSDEC), although it was unclear if one was required considering the timing of when the Order on Consent became effective. Mr. Fiegl also noted that the flow monitoring study for District No. 1 had been completed but not submitted to the NYSDEC. The Division of Sewerage Management is awaiting comments on the District No. 4 report to follow suit for District No. 1 report.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2025 Budget (Handout)

i. Proposed 2025 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 1 Budget to the Board.

ECSD No. 1 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The Northern Region budget is developed based upon a Memorandum of Understanding (MOU) updated in April 2018. The MOU essentially outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, "Division-wide" expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.
- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

For this year, Northern Region shares in the following percentages of Division-wide expenses:

- 3.0% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 26.8% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for the Northern Region to the total number serviced Division-wide.
- 47.6% of Centralized Division of Sewerage Management expenses based on the ratio of units served by the Northern Region to the total units served by all Districts.

Within Northern Region, ECSD No. 1 is responsible for approximately 36.5% of the costs.

Reviewing the Detail Summary for ECSD No. 1, total appropriations have increased approximately \$440,000 or 4.4%. By far the largest component is the additional \$725,000 budgeted for Buffalo Sewer Authority bills. Fund balance utilization is expected to be approximately \$131,000 more in 2025. Considering the proposed appropriations and anticipated revenues, the proposed budget is such that charges for the typical ECSD No. 1 ratepayer (single family home) is projected to increase \$21 in 2025.

Personnel costs are increasing this year, primarily due to contractual raises. Fringe benefits for employees are being conservatively calculated at 60% based on discussions with the County's Budget Department.

The 2025 equipment line items represent over \$850,000 of the Northern Region budget. The major items include: shared purchases amongst all of the Erie County Sewer Districts, buildout of the Region's CCTV vehicle, replacement of equipment at various facilities, two (2) vehicle replacements, and Northern Region's unanticipated replacement item.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items listed in the budget as "DSM" are expenses for the Downtown office. Again, Northern Region contributes approximately 47.6% of these Downtown office expenses.

A review of the individual budget codes was provided. Specific items highlighted included budgeting for fuel, reimbursements for centralized services, various adjustments in Account 506200, training/education, increases in treatment service bills, discussions on debt service and capital reserves, utility costs, and personnel costs. Mr. Fiegl noted during the budget discussion that the DSM continues to analyze the potential cost increases for Buffalo Sewer

Authority treatment services. He asked for flexibility to adjust the treatment costs budget with a corresponding capital reserve account allocation decrease. The Board supported this request. Mr. Fiegl advised that he would apprise the Board of any changes.

Fund balance usage as an offsetting revenue is budgeted at 56%. The available district fund balance at 12/31/23 represents approximately 4.0 months of 2024 budgeted appropriations. As always, this will be monitored in future years and adjustments will be made as warranted.

It is recommended for the 2025 Budget that the flat usage charge increase to \$230.00 per unit and the footage charges in ECSD No. 1 remain at \$1.00 / foot.

The Board asked several questions regarding the personnel vacancies, treatment costs, fund balance, the charge structure (rates/fees), and more. Regarding the 2% Tax Cap, Mr. Fiegl noted the DSM has already discussed with the County's Budget Department because the sewer district levies are part of the County's overall tax cap calculation. However, if any unexpected changes are necessary, the Board of Managers will be informed.

After the question and answer period, on a motion by Mr. Bowen, seconded by Mr. Nowak, the Board voted to approve the Budget. The motion carried 4-0.

ii. Resolution (Handout)

It was resolved that approximately 75% and 25% of the total sanitary sewer tax levy of \$3,549,728 shall be raised from the assessed value and footage charges, respectively. Mr. Bowen moved, seconded by Mr. Nowak, to approve the Resolution with a flat charge of \$230.00 and footage charge of \$1.00. The motion carried 4-0.

b. Approval for Enforcement Hearing (Handout)

The Board was provided a list of properties that have not allowed inspection. Mr. Bowen moved, seconded by Mr. Nowak, to refer the properties to an enforcement hearing. The motion carried 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Strzeszynski updated the Board with the operational report. Sewer district staff completed cleaning and televising of the Broadway Avenue backlots sewer pipes. Staff removed heavy root intrusion in both the sewer lines and manholes & is planning to return later this summer to apply chemical treatment to prevent further root build up. ECSD staff also completed a couple dozen manhole repairs, including several sidewalk manhole repairs. ECSD staff is currently working on a traffic plan with the DOT to clean and televise the sewer lines at William St. and Union Rd.

For the ECSD No. 1 facilities, focus was at the Cayuga Pumping Station and ORF. A new creek intake pump was installed which supplies the wash water for the ORF. The

No.2 check valve in the pumping station was rebuilt and replaced. The drive shaft for Pump #1 broke; the broken pump has been replaced with a spare and the broken shaft has been repaired on the removed unit. The ORF Return flow meter has been replaced. The cell modem and antenna for the pumping station's telemetry have both been upgraded. And a new sump pit has been installed and plumbed in for the ORF's Hypochlorite room.

All other activities were generally routine in nature.

b. Construction Report

Mr. Salah reviewed the following construction and design status with the Board Members.

Contract 46 – Electric Avenue & Casimer Street Sanitary Sewer Replacement (Contractor – Visone) - Contracts are currently being executed for this project in the Town of West Seneca to replace approximately 325 lineal feet (LF) of deteriorated and undersized 6-inch diameter sewer with 8-inch diameter PVC sewer and all associated restoration. Work is anticipated to begin later this summer.

Contract 86 – Sanitary Sewer Open Cut Repair Term Contract (Kandey Company) - Lawn restoration at a spot repair location on Empire Drive in the Town of West Seneca was completed in May. This project is in the process of closeout.

Contract 95 (CIPPL Term Contract) (USI/Kenyon Pipeline)- USI continued cured-in-place pipe (CIPP) lining work under work order 3U, which consists of 17,500 LF of 8-inch and 10-inch diameter sewers in ECSD No. 1. Work areas include the following: Seneca Creek Road and Blossom Road in the Town of West Seneca; French Road, Suzette Drive, Caprice Drive, Delphi Drive, Grand Prix Drive, Bory Drive, Davidson Drive, Rondelay Drive, and Florette Drive in Cheektowaga. All pre-televising work has been completed. The lining work is approximately 60% complete. Lining work on Seneca Creek Road is in progress.

Borden Road reconstruction project (EC DPW project, Contractor – CATCO) - Sanitary sewer work under this project has been completed. It is anticipated that this DPW project will be closed out soon. Mr. Nowak inquired if there were any updates as to the start of the next phase of this project. Mr. Fiegl advised that he would look into it and advise.

Design is in process for the replacement of a deteriorated sewer crossing on Seneca Creek Road west of Transit Road, in front of Mayer Bros. Further coordination with the facility is anticipated.

Contract No. 47- Cayuga and Industrial Park Pumping Stations Improvements – A design package is being prepared for bid that includes structural improvements for the interior of Cayuga and Industrial Park Pumping Stations. CHA is the design engineer under the previous engineering term contract. Bidding is being delayed until late summer due to current bidding conditions.

c. Payments (Handout)

Mr. Salah reviewed the payments made to Brown & Caldwell, Greenman-Pederson, Kandey Company and Unites Survey in the month of June.

Mr. Bowen moved, seconded by Mr. Salah, to receive and file the miscellaneous and informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Nowak, seconded by Mr. Bowen, the Board voted to adjourn the meeting at 10:26am. The motion carried 4-0.

NEXT MEETING - Friday, October 11, 2024 @ 9:30 am
West Seneca Community Center

Respectfully submitted,



Matt Salah, P.E., Secretary
ECSD No.1 Board of Managers

MS:bp

Motion to Approve the June 14, 2024 Meeting Minutes

Moved by: MR DICKSON
Seconded by: MS KIMS
App./Disapp.: 4/0
Date: 10/11/2024
Signed: m. k. p. g. h.

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)
BOARD OF MANAGERS MEETING MINUTES
FRIDAY, OCTOBER 11, 2024
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Mr. Gary Dickson, Ms. Susan Kims, Mr. Brian Nowak,
and Mr. Matt Salah

MEMBERS ABSENT: Mr. Patrick Bowen

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Brenda Rehac and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Dickson called the meeting to order at 9:31 am.

ITEM NO. 2 – APPROVAL OF JUNE 14, 2024 MEETING MINUTES

On a motion by Mr. Dickson, seconded by Ms. Kims, the Board voted to approve the minutes from the June 14, 2024 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order on Consent

Mr. Fiegl briefed the Board Members on the Order of Consent for the ECSD No. 1 Overflow Retention Facility (ORF). The Division of Sewerage Management (DSM) has a draft flow monitoring report completed and a draft wet weather operation plan in progress. Both are awaiting submission to the NYSDEC pursuant to the Order compliance schedule.

b. Buffalo Sewer Authority Treatment Bills (Handout)

In the June meeting, Mr. Fiegl discussed the uncertainty with respect to the Buffalo Sewer Authority treatment bills and requested flexibility to increase the budgeted treatment costs, if necessary. An increase of \$350,000 was added for treatment costs, with a reduction of \$350,000 to capital reserves. The total 2025 budget remains the same as approved and does not impact the ratepayers.

ITEM NO. 5 – NEW BUSINESS

a. 2025 User Charge

i. Public Hearing Notice & Meeting Minutes (Handout)

Mr. Salah reviewed the public hearing notice and meeting minutes from the hearing held on September 25, 2024. No comments were received from the public. Now that the public hearing was held, the next step is for the Board of Managers to adopt the 2025 rates. The rates would take effect January 1, 2025.

ii. Approval of Resolution (Handout)

Mr. Dickson moved, seconded by Mr. Nowak, to approve the 2025 User Charge Rates for ECSD No. 1. The motion carried 4-0.

b. Proposed Updates to “Rules and Regulations for the Erie County Sewer Districts” (Handout)

The Board received a copy of the proposed changes to the existing “Rules and Regulations for Erie County Sewer Districts”. The edits were posted to the Division of Sewerage Management’s website. Mr. Fiegl provided clarification on various proposed changes based on Board member inquiries. It was noted that County Attorney and SEQRA review are the next steps.

On a motion by Mr. Dickson, seconded by Mr. Salah, the Board voted to approve the resolution for the recommended updates to the existing “Rules and Regulations”. The motion carried 4-0.

c. 2025 Meeting Schedule (Handout)

Mr. Dickson moved, seconded by Mr. Nowak, to approve the 2025 meeting schedule as submitted. The motion carried 4-0.

d. Increase and Improvement of Facilities (Handout)

Mr. Fiegl discussed the handout provided to the Board in the form of a sewer agency report to provide funding throughout ECSD No.1 for improvements to the collection system and pumping stations. The report recommends \$15.9 million in bond authorization be approved. The approximate annual cost impact to the average home in the district due to this additional bond debt would be \$48.08 if the full authorization is borrowed. It was noted over \$800,000 of annual bond debt costs will be expiring in the next 10-years to offset these impacts.

After questions by the Board members were answered, Mr. Nowak moved, seconded by Mr. Dickson, to approve the resolution accepting the sewer agency report and recommending the Increase and Improvement of Facilities be pursued. The motion carried 4-0.

- e. Contract Closeout Electric Ave & Casimer St Sanitary Sewer Replacement
(Handout)

The Board reviewed the suggested resolution for the closeout of Contract No. 46, Electric Ave., and Casimer St., Sanitary Sewer Replacement Project, which was satisfactorily completed by Visone Construction, Inc. On a motion by Mr. Salah, seconded by Mr. Dickson, the Board voted to approve the resolution. The motion carried 4-0.

- f. I/I Approval for enforcement Hearing (Handout)

The Board was provided with a handout of property owners who have not complied with house inspection and/or correct a violation. The DSM recommends these properties be referred to an Enforcement Hearing. Mr. Dickson moved, seconded by Ms. Kims, to move forward with an Enforcement Hearing. The motion carried 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

- a. Operational Report (May-August)

Mr. Strzeszynski updated the Board with the operational report. In July, smoke testing was completed in mini-system 1: sewerlines along Honorine, Old Farm, Como, and Bennett tributaries to Rowley Road sewers; Vern, Wells, and Bink tributaries to Union Road sewers, as well as the streets tributaries to Cayuga Creek sewers. In August staff televised these same sewers and will continue throughout this month. Since August, 23,000 lineal feet of pipe has been televised. Thirty-six (36) manhole repairs have been completed; all in the neighborhood tributary to Como Park, near Transit Road. Also, staff completed overnight cleaning and televising the trunkline that runs through the Union and William intersection.

- b. Construction Status Report

Mr. Salah update the Board with construction since the last meeting.

Contract 46 – Electric Ave & Casimer St Sanitary Sewer Replacement; Contractor – Visone: a final walkthrough was held on 9/6/2024. Recommendation of closeout was on the agenda earlier in this meeting.

Borden Road reconstruction project (EC DPW project – CATCO) - This project was recommended for close out earlier in this meeting.

Contract 95 (CIPPL Term Contract) (USI/Kenyon Pipeline) - USI performed cured-in-place pipe (CIPP) lining work under WO3U, which consisted of approximately 17,500 LF of 8-inch and 10-inch diameter sewers in District 1. Work areas include the following: Seneca Creek Road and Blossom Road in the Town of West Seneca; French Road, Suzette Drive, Caprice Drive, Delphi Drive, Grand Prix Drive, Bory Drive, Davidson Drive, Rondelay Drive, and Florette Drive in the Town of Cheektowaga.

Borden Road reconstruction (EC DPW project – Phase 2, CATCO). ECDPW's project commenced this summer. Several manholes located within the curblin are to be addressed in this next phase. The DSM is coordinating with ECDPW where a proposed storm sewer is in conflict with the DSM's existing sewer mainline on Borden Road near Brookedge and Joel Drive.

i. Closeout of Borden Road Forcemain Replacement (Handout)

The Board reviewed a memorandum relating to the closeout of the Borden Road Forcemain project. All work for was satisfactorily completed by the Contractor, CATCO. This project was funded by the County of Erie's American Rescue Plan (ARP) allocation.

c. Payments (Handout)

Mr. Salah reviewed the payments made to Greenman-Pederson, Inc., Kandey Company, Brown and Caldwell, United Survey, Catco and Visone Construction.

Mr. Dickson moved, seconded by Mr. Nowak, to receive and file the miscellaneous and informational items on the agenda. The motion carried 4-0.

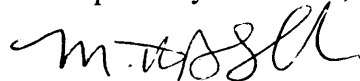
ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Dickson, seconded by Mr. Nowak, the Board voted to adjourn the meeting at 10:10 am. The motion carried 4-0.

****NEXT MEETING***

Friday, December 6, 2024 @ 9:30 a.m.
West Seneca Community Center

Respectfully submitted,



Matt Salah, P.E., Secretary
ECSD No.1 Board of Managers

MS:br

Motion to Approve the October 11, 2024 Meeting Minutes

Moved by: MR. DICKSON

Seconded by: MR. BOWEN

App./Disapp.: 4 / 0

Date: APRIL 11, 2025

Signed: M. Salah