

ERIE COUNTY SEWER DISTRICT NO 1 (ECSD NO. 1)  
BOARD OF MANAGERS MEETING MINUTES  
OCTOBER 10, 2025, 9:30AM  
WEST SENECA COMMUNITY CENTER

MEMBERS PRESENT: Mr. Patrick Bowen, Mr. Gary Dickson, Ms. Susan Kims and Mr. Matt Salah

MEMBERS ABSENT: Mr. Brian Nowak

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Sally Mertz, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Dickson called the meeting to order at 9:31 am.

ITEM NO. 2 – APPROVAL OF JUNE 17, 2025, MEETING MINUTES

On a motion by Mr. Dickson, seconded by Mr. Bowen, the Board voted to approve the meeting minutes of June 17, 2025. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order on Consent

Mr. Fiegl updated the Board on the Order of Consent for the ECSD No. 1 Overflow Retention Facility (ORF). The Division of Sewerage Management (DSM) has submitted a Flow Monitoring and Infiltration/Inflow Quantification Report to New York State Department of Environmental Conservation (NYSDEC) on July 7, 2025 for review and approval.

ITEM NO. 5 – NEW BUSINESS

a. 2026 User Charge

i. Public Hearing Meeting Minutes (Handout)

Mr. Salah reviewed the public hearing meeting minutes from the hearing held on September 25, 2025. No comments were received from the public. Now that the public

hearing was held, the next step is for the Board of Managers to adopt the 2026 rates. The rates would take effect January 1, 2026.

ii. Approval of Resolution (Handout)

Mr. Dickson moved, seconded by Mr. Bowen, to approve the 2026 User Charge Rates for ECSD No. 1. The motion carried 4-0.

b. 2026 Meeting Schedule (Handout)

The Board reviewed the proposed 2026 meeting schedule. On a motion by Mr. Dickson seconded by Ms. Kims, the Board voted to approve the 2026 meeting schedule as submitted. The motion carried 4-0.

Mr. Fiegl noted that Board terms will be done at the end of the calendar year and inquired if the members would be willing to serve again. Ms. Kims stated her term is up for the West Seneca Town Board and hence she would not be serving again. The other Board members present responded in the affirmative.

c. Request for Proposal for Professional Engineering Services (Handout)

Mr. Salah informed the Board that the DSM accepted proposals for the Professional Engineering Term Contract for the 2026-2028 term. Nineteen (19) firms submitted proposals. The DSM is recommending retention of the following ten (10) firms: AECOM, Arcadis, DiDonato, GHD, Hazen, JMD, LaBella, Ramboll, TYLin, and Wendel for the 2026-2028 term.

On a motion by Mr. Bowen, seconded by Mr. Salah, the Board voted to approve the ten firms for the 2026-2028 term. The motion carried, 4-0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (May -August)

Mr. Strzeszynski updated the Board with the operational report. Since the last meeting, ECSD staff have continued cleaning and inspecting the sewer lines via CCTV camera system. The sewer system in District 1, along Broadway, Como Park, Cayuga Creek, and portions of Willam, are now 80-90% complete. In the last few months, an additional 25,000 ft in this area was inspected and cleaned. Sewers on or tributary to Cayuga Creek and Willam remain outstanding. Six (6) sections of the 27" diameter backlot trunkline was inspected and cleaned; a few areas required root removal. Staff diverted the flows to the ORF temporarily and shut down the pumping station to keep the flow in the pipes down for visibility. Also, manhole repairs were completed in neighborhoods tributary to French Rd.

Chemical root treatment was applied to 28,000 feet of sewer lines. A new power line was installed for one of the key District trunklines to continue monitoring manholes/flows on Empire Dr. New level sensors were installed, replacing the old high/low floats system, and an

Omni-Site has been installed which allows to remotely monitor the levels 24/7 in real-time. Staff replaced variable frequency drive (VFD) #1 and upgraded the lighting in the wet well portion of the ORF pumping station. All other tasks were generally routine in nature.

b. Construction Status Report

Mr. Salah updated the Board with construction activities since the last meeting.

Contract 95 (CIPPL Term Contract) (USI/Kenyon Pipeline)- USI completed cured-in-place pipe (CIPP) lining work for work order (WO) 6U which included 359 linear feet of 8-inch diameter vitrified clay tile pipe (VTP) lining on North Seine Drive in the Town of Cheektowaga and 370 linear feet of 8-inch diameter asbestos cement pipe (ACP) on Empire Drive in the Town of West Seneca. Kenyon Pipeline completed CIPP lining work in WO 9K, which included 16,563 linear feet of 8-inch and 10-inch diameter VTP sewer lines on various streets in the Town of Cheektowaga primarily in the French Road area (including Eileen Ct, Lois Dr, Dee Ter, Maria Ln, Nancy Pl, Marrano Parkway, E Cavalier Drive, W Cavalier Drive, N. Transit Hill Rd, S. Prince Dr (backlot), & French Road). Four sewer lines on Borden Road between Castlewood Drive and Bory Drive were also issued as priorities for CIPP lining ahead of the Erie County Department of Public Works (EC DPW) road reconstruction project work in this area.

Borden Road reconstruction (EC DPW project – Phase 2, CATCO). The DPW's road reconstruction is currently in progress. Due to conflicts with the proposed storm design and the DSM's existing sanitary sewer lines, the DPW has proposed to replace approximately 6,057 linear feet of sanitary sewer pipe inclusive of manhole replacements, approximately 51 lateral reconnections, and abandonment of the existing sewer, as a change order to their project. The new sewer was constructed this summer and will be televised and reviewed prior to acceptance by the DSM.

Borden Road reconstruction (EC DPW project – Phase 3 (Slate Bottom Creek (south side to Seneca Creek Road): Design for the third phase of this road project is underway by Colliers on behalf of EC DPW. The DSM was sent a set of design drawings for review prior to advertisement for bid (anticipated bid later this year for 2026 construction).

c. Payments (Handout)

Mr. Salah reviewed the payments made to CATCO, Greenman-Pederson, Inc., JM Davidson, Kenyon, and United Survey Inc.

On a motion by Mr. Dickson moved, seconded by Ms. Kims, the Board voted to receive and file the miscellaneous and informational items on the agenda. The motion carried 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Dickson, seconded by Ms. Kims, the Board voted to adjourn the meeting at 9:50 am. The motion carried 4-0.

**The next meeting is scheduled for December 5, 2025, at 9:30 am at the  
Cheektowaga Town Hall.**

Respectfully submitted,



Matt Salah, P.E., Secretary  
ECSD No. 1 Board of Managers

MS:bp

Motion to Approve the October 10, 2025, Meeting Minutes

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

App./Disapp.: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_