

ERIE COUNTY SEWER DISTRICT (ECSD) NO. 5  
BOARD OF MANAGERS MEETING MINUTES  
MONDAY, OCTOBER 6, 2025  
AMHERST ENGINEERING

MEMBERS PRESENT: Mr. Jonathan Bleuer, Mr. Jeffrey Burroughs, Mr. Timothy Lavocat  
and Ms. Vaishali Reberholt

MEMBERS ABSENT: Mr. William Lardo

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Sally Mertz, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Lavocat called the meeting to order at 1:30pm.

ITEM NO. 2 – APPROVAL OF JUNE 9, 2025 MEETING MINUTES

On a motion by Mr. Bleuer, seconded by Mr. Lavocat the Board voted to approve the minutes from the June 9, 2025 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Eastern Hill Mall Redevelopment

i. Support Letter Handout

Mr. Fiegl noted that the engineering services kickoff meeting for the “Transit Road Sanitary Sewer Upgrades Project” with JMDavidson will be held on October 14<sup>th</sup>. The Town of Amherst and Town of Clarence will be looped into the project as is needed. Item 4.a.i includes a letter sent by the Division of Sewerage Management regarding the need for funding to address construction of these proposed improvements.

The Town of Amherst continues to advance the design of the proposed “Peanut Line Parallel Interceptor Sewer”. A 90% design review meeting was held with the NYSDEC on September 15<sup>th</sup>, with no initial concerns expressed by the NYSDEC. The Town of Amherst anticipates bidding the construction project in 2026 and the NYSDEC stated they could provide comments on the design documents in a timeframe to meet the proposed schedule. To fund the

“Peanut Line Parallel Interceptor Sewer” project, the Towns of Amherst and Clarence, along with the County, have received approval from their respective municipal boards to execute a memorandum of agreement (see Items 5.d and 5.d.i for more information). The gathering of signatures for the memorandum of agreement is in progress. The Town of Clarence solicited SEQR lead agency for the “Peanut Line Parallel Interceptor Sewer” project over the summer, with the 30-day comment period closing September 5<sup>th</sup>.

A letter was sent to the governor for funding related to construction costs.

#### ITEM NO. 5 – NEW BUSINESS

a. 2026 User Charge

i. Public Hearing Meeting Minutes (Handout)

The Board received a copy of the public hearing minutes for the 2026 User Charges. The meeting was held on September 25, 2025, and no comments were received from the public. Now that the public hearing was held, the next step is for the individual Boards of Managers to adopt the 2026 rates. The rates will take effect January 1, 2026.

ii. Approval of Resolution (Handout)

Mr. Lavocat moved, seconded by Ms. Reberholt to approve the 2026 User Charge Rates for ECSD No. 5. The motion carried 4-0.

b. 2026 Meeting Schedule (Handout)

The Board reviewed the proposed meeting schedule for 2026. On a motion by Mr. Burroughs, seconded by Mr. Bleuer, the Board voted to approve the 2026 meeting schedule as submitted. The motion carried 4-0.

Mr. Fiegl noted that Board terms will be done at the end of the calendar year and inquired if the members would be willing to serve again. All present responded in the affirmative.

c. Request for Proposal for Professional Engineering Services (Handout)

The Board considered approval of a resolution to award Professional Engineering Term Agreements for the 2026-2028 term. As the current engineering term agreements expire at the end of 2025, a request for proposals (RFP) was issued for these services, with a total of nineteen (19) firms responding. A review committee consisting of staff from the Division of Sewerage Management (DSM) reviewed and ranked all responses using a scoring matrix included in the RFP. The DSM recommends retaining the top ten (10) scoring firms for engineering term agreements in an amount not-to-exceed \$250,000 each. This would be the same number of firms as currently retained for the 2023-2025 term. Costs associated with these agreements are paid through sewer district operating or capital accounts.

On a motion by Ms. Reberholt, seconded by Mr. Lavocat, the Board voted to approve the resolution to award Professional Engineering Term Agreements for the 2026-2028 term. The motion carried 4– 0.

d. Confirmation of Email Poll – Memorandum of Agreement “Peanut Line Parallel Interceptor Sewer Project (Handout)

The Board reviewed a resolution previously approved via e-mail poll recommending the County of Erie enter into an agreement with the Towns of Amherst and Clarence related to the Peanut Line Parallel Interceptor Sewer Project. The agreement outlines the responsibilities of the various parties and the cost/capacity allocations.

On a motion by Ms. Reberholt, seconded by Mr. Bleuer, the Board voted to confirm the email poll. The motion carried 4-0.

i. Memorandum of Understanding – Town of Amherst Letter (Handout)

The Board reviewed a letter related to the agreement sent to the Town of Amherst allowing the Towns and the County to move forward with shared costs associated with the above noted project.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report (May-August)

Mr. Strzeszynski updated the Board with the operational report. Several manholes were addressed on Boyd Drive in the Town of Clarence Sewer District #9, in conjunction with a Town paving project. Following the paving project, staff has begun to clean the sewer system in this sewershed. Once completed, this will complete the cleaning of all the priority areas within ECSD5. Going forward attention will be considered in the areas that have not been considered an initial priority, like newer subdivisions developed in recent years.

A few resident complaints have been received but determined not to be sewer related. All batteries had been replaced in the Pump Station telemetry units. Stand-by generator Preventative Maintenance tasks were completed at all the District’s pump stations. At the Stahley Road pump station, the comminutor and hydraulic power pack were replaced, and a new set of stainless-steel guide rails were installed. At the Clarence Research Parkway plant, the plant deck was repaired with a resin resurfacing product, the well pump and AC unit for the lab were also replaced due to failure. On September 17, the NYSDEC performed an annual inspection of the facility and there were no immediate recommendations made to DSM.

All other tasks were generally routine in nature.

b. Construction Report

Mr. Fiegl noted under Contract 95, the cured-in-place pipe (CIPP) lining term contract, Kenyon Pipeline completed CIPP lining under work order (WO) 13K which included 2,900 linear feet of 8-inch and 10-inch diameter sewerlines on West Point Drive in the Town of Clarence.

c. Payments (Handout)

Mr. Fiegl reviewed the payments made to Greenman-Pedersen Inc, Kenyon Pipeline, and William Schutt.

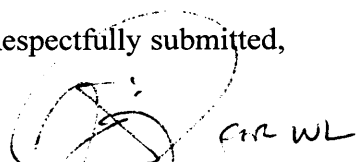
On a motion by Mr. Bleuer seconded by Mr. Burroughs, the Board voted to receive and file the informational items. The motion carried 4-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Burroughs, seconded by Ms. Reberholt, the meeting was adjourned at 1:48pm. The motion carried 4-0.

**Next ECSD No. 5 Board Meeting  
Monday, December 1, 2025 @ 1:30 p.m.  
Clarence Town Hall**

Respectfully submitted,

  
William Lardo, Secretary  
ECSD No. 5 Board of Managers

BL:bp

Motion to Approve October 6, 2025, Meeting Minutes

Moved by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
App./Disapp.: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed: \_\_\_\_\_