



COUNTY OF ERIE
DEPARTMENT OF ENVIRONMENT & PLANNING
DIVISION OF SEWERAGE MANAGEMENT
**** MEMORANDUM ****

DANIEL CASTLE, AICP
COMMISSIONER
JOSEPH FIEGL, P.E., BCEE
DEPUTY COMMISSIONER

FROM: Joseph Fiegl, P.E., BCEE – Deputy Commissioner *JF*
TO: Secretaries – Erie County Sewer District (ECSD) Boards of Managers
DATE: September 21, 2026
RE: Request for Proposals
Three-Year Term Agreement for Controls Systems Technical Services

The Division of Sewerage Management (DSM) issued a request for proposals (RFP) in July 2026 to select a firm to provide professional services for a “Three-Year Term Agreement for Controls Systems Technical Services” agreement for all seven (7) Erie County Sewer Districts (ECSDs). This work consists of providing specialized expertise to assist the ECSDs with the proper integration of automated controls.

Due to the specialized nature of the services provided, there was only one (1) firm that submitted a proposal in response to the RFP by the August 18, 2026 deadline: Black Rock Controls, LLC. A committee of three (3) members was assembled to review and evaluate the proposal using the DSM’s established scoring matrix, which includes factors contained in Section 26.08 of the County’s Administrative Code.

After reviewing the proposal, all three (3) reviewers recommended that the DSM proceed with retaining Black Rock Controls for these services. Black Rock Controls has experience with troubleshooting, designing, and installing control systems for numerous water and wastewater service providers in New York State. The firm is well-qualified, and their references indicated Black Rock Controls has delivered quality work. Their maximum rate aligned with prevailing wage schedules and their markup on materials was 10%.

Costs associated with this agreement would be paid through sewer district operating accounts (annual budgets) or capital (bond) accounts. A maximum of \$250,000.00 is recommended for the three-year period. As is current practice with other term agreements, individual work orders and associated costs would be allocated to specific sewer districts based on the required work.

Enclosed is a suggested resolution for the Board’s review. I will be present during the October 2026 Board of Managers meeting to discuss. If you or your Board members have any questions, please contact me.

Thank you.

Encl.

Item 5(c)

**RESOLUTION
BOARD OF MANAGERS
ERIE COUNTY SEWER DISTRICT (ECSD) No. __**

WHEREAS, the Division of Sewerage Management issued a request for proposals (RFP) for consulting firms to assist the ECSDs with “Three-Year Term Agreement for Controls Systems Technical Services”; and

WHEREAS, a review committee consisting of representatives from the Division of Sewerage Management was established to evaluate the timely received responses to the RFP using a consistent scoring matrix; and

WHEREAS, the proposal review committee recommends that Black Rock Controls, LLC be retained for these services.

NOW, THEREFORE BE IT

RESOLVED, that the Board of Managers hereby recommends that Black Rock Controls, LLC be retained for a three-year term agreement associated with Controls Systems Technical Services, in an amount not to exceed \$250,000.00.

MOVED BY: _____

SECONDED BY: _____

APPROVED/DISAPPROVED: _____

DATE: _____

SIGNED: _____
Secretary, ECSD Board of Managers