

ERIE COUNTY SEWER DISTRICT NO. 6 (ECSD NO. 6)
BOARD OF MANAGERS MEETING MINUTES
TUESDAY, JUNE 9, 2026 @ 3:15 PM
LACKAWANNA CITY HALL

MEMBERS PRESENT: James Balcarczyk, Mark Kuwik, Garry Pecak

OTHERS PRESENT: Joseph Fiegl, David Hojnacki, Carl Horne, Kevin Kaminski, Sandra Kocic, and Shannon Schultz

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Balcarczyk called the meeting to order at 3:15 PM.

ITEM NO. 2 – APPROVAL OF APRIL 14, 2026 MEETING MINUTES

On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the Board voted to approve the minutes from the April 14, 2026 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

There were no items from the public.

ITEM NO. 4 – OLD BUSINESS

a. Odor Complaints

i. Sweet Life: Enforcement Hearing Recommendation (Handout)

The Board reviewed the enforcement letter sent to SweetLife, LLC on April 17, 2026 subsequent to the April 14, 2026 compliance hearing. There were no status updates to be provided at the time of the meeting.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2027 Budget

i. Handout Proposed 2027 Budget (Handout)

Mr. Fiegl presented the ECSD No. 6 Budget to the Board.

As ECSD No. 6 is part of the Division of Sewerage Management, there are a number of “shared” items including equipment, vehicles, and personnel. For most shared items, ECSD No. 6 contributes approximately 4% based on the ratio of units served by ECSD No. 6 to the total units served by all Districts. For centralized laboratory expenses, ECSD No. 6 contributes 20.5% based on the volume of laboratory work, while for centralized vehicle maintenance the share is 19.5% based on the ratio of the number of vehicles serviced for ECSD No. 6 to the total number serviced

Division-wide. For shared items related to centralized collection system maintenance with ECSD Nos. 3 and 8, ECSD No. 6 pays approximately one-third.

Reviewing the Detail Summary for ECSD No. 6, total appropriations or expenses are budgeted to increase over \$56,000 when compared to the 2026 budget. The appropriation increase is mainly influenced by maintenance/repair supplies, professional services, and utilities. There were decreases in the technical equipment and vehicle codes that offset some of those increases. Considering all impacts, the typical ratepayer in ECSD No. 6 would experience an increase of approximately \$13 annually when compared to 2026.

Personnel costs have increased this year, due to contractual raises, fringe benefits, and some reorganization of staff. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department. There were some discussions regarding recent changes in the New York State budget that impact the Tier 6 pension program.

The 2027 equipment line items represent almost \$326,000 of the ECSD No. 6. budget. Mr. Fiegl explained this is a lower amount than typical, due to increases elsewhere in the budget. The major components include shared items with the other Erie County Sewer Districts, the purchase of new/replacement treatment plant and ORF equipment, and the ECSD No. 6 unanticipated replacement items.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items previously listed in the budget as "DSM" for Downtown office expenses are now accounted for in "918020 ID Sewer Management Services – DSM". Again, ECSD No. 6 contributes approximately 4% of these Downtown office expenses in Account 981020.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting on fuel, the codes for central vehicle maintenance and laboratory, increases in pump supplies, chemical costs (specifically polymer and sodium bisulfite), various items in professional services (including I&I Repair, landfill costs, and proposed work on the Wilmuth Pumping Station grit conveyor), capital reserves, debt service costs, utilities, and personnel costs.

Fund balance usage as an offsetting revenue is budgeted at 68% of available balance. The available district fund balance at 12/31/25 represents approximately 4.3 months of 2026 budgeted appropriations. As always, this will be monitored in future years and adjustments will be made as warranted.

Throughout the budget presentation, Mr. Fiegl provided responses and additional clarifications to questions from the Board Members.

On a motion by Mr. Kuwik, seconded by Mr. Balcarczyk, the Board voted to approve / confirm the 2027 budget. The motion carried 3-0.

ii. Resolution (Handout)

Mr. Fiegl went over the details of the resolution handout. It was resolved that approximately 12% and 88% of the total sanitary sewer tax levy of \$2,287,306.00 be raised from the assessed valuation and parcel charges respectively.

On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the Board voted to approve the Resolution with a parcel charge of \$111. The motion carried 3-0.

Mr. Fiegl's final comments related to the 2% Tax Cap, as the sewer district levies are part of the County's overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Hojnacki provided the following Operational Report for ECSD No. 6

D6 Collections:

- Completed a sanitary sewer repair on St. James Pl. where 9' of damaged pipe was replaced
- Completed a sanitary sewer repair on Leonard St. where 6' of damaged pipe was replaced
- Televising of the 2025/2026 focus area (MS9) – nearing completion
- Stom Basin Cleaning/Evaluation Program - Ongoing
- Repaired/Replaced six catch basins (Center, Wilson, Ridge, Orchard, Relich, St. Jude)

D6 Facilities:

- Water Resource Recovery Facility (WRRF) South primary repair
- WRRF Rebuilt Step 3 recirculation pump
- Wilmuth Bar screen repair

b. Construction Report

Mr. Pecak presented the following construction update for the Board:

Contract 69 – Lackawanna WRRF Oxygen Line Replacement has been extended to be completed by JW Danforth Company by the beginning of July. The project is in the submittal phase.

Contract 93 - Sewer Manhole Rehabilitation (Camden Group) -Work Order 7 was issued for to rehabilitate 27 manholes. Six (6) manholes are located on Center Street, and the remaining 21 manholes are in Ridgewood Village. Work is in progress.

Contract 95 (Multi-District) -CIPPL Term Contract (Kenyon Pipeline and United Survey) – WO 16K with Kenyon Pipeline is approximately 94% complete. Schedule for the remaining work is pending. The work order scope included 10,089 linear feet of various diameter vitrified clay tile pipe (VTP) sewers in the City of Lackawanna, including in the Ridgewood Village neighborhood, various locations on Abbott Road, and various lines on Adrian Ave, Warsaw St, Kirby Ave, Reddon St, and South Shore Blvd. United Survey continued work on WO 9U which includes 1,975 linear feet of various diameter VTP sewers in the City of Lackawanna, including sewers on Maple Grove Avenue, Electric Avenue and South Shore Blvd. Lining work is in progress. WO 11U with United

Survey is approximately 83% complete. Schedule for the remaining work is pending. The work order scope included 2,446 linear feet of sewer in the City of Lackawanna including on Front Street, Seal Place, Warsaw St, Wood St, Linden St, and Martin Rd.

Contract 96 (Multi-District) - Sanitary Sewer Open Cut Repair Term Contract (Contractors – CATCO, Visone Construction)- A work order was issued to Visone Construction to perform multiple sanitary sewer repairs on Abbott Road prior to an upcoming road project anticipated by the Erie County Department of Public Works for 2027. Work is anticipated to commence this summer, pending road permits.

c. Payments (Handout)

The Board reviewed payments made to consultants and contractors since the last board meeting.

d. Notice of Violation – Discharge of Sanitary Sewage to Storm System (Handout)

Mr. Hojnacki spoke on how the violation was discovered and that it was determined that it was the homeowner's responsibility to correct the violation. Mr. Fiegl noted that while this was a rare situation, when Board of Managers records were reviewed of past instances the same determination was made.

On a motion by Mr. Pecak, seconded by Mr. Balcarczyk, the board voted to receive and file the informational items on the agenda. The motion was carried 3-0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Balcarczyk, seconded by Mr. Kuwik, the meeting was adjourned at 3:41 PM. The motion was carried 3-0.

The next meeting is scheduled for Tuesday, October 6, 2026 at Lackawanna City Hall.

Respectfully submitted,



Garry S. Pecak, Secretary
ECSD No. 6 Board of Managers

GSP:sk

Motion to Approve the June 9, 2026 Meeting Minutes

Moved by: _____
Seconded by: _____
App./Disapp.: _____
Date: _____
Signed: _____