

ERIE COUNTY SEWER DISTRICT NO. 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, FEBRUARY 11, 2026
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Mr. Kevin Peterson, Mr. Edward Schiller, Mr. Willam Schutt and Ms. Nadine Wetzel

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Sally Mertz, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Fiegl called the meeting to order at 3:30 pm.

a. Nomination of Board Officers

On a motion by Mr. Schutt, seconded by Mr. Peterson, the Board voted to appoint Mr. Schiller as Chair, Mr. Peterson as Vice-Chair and Ms. Wetzel as Secretary. The motion carried 4-0.

ITEM NO. 2 – APPROVAL OF OCTOBER 8, 2025 MEETING MINUTES

On a motion by Mr. Peterson, seconded by Ms. Wetzel, the Board voted to approve the minutes from the October 8, 2025 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order On Consent

Mr. Fiegl noted the Division of Sewerage Management (DSM) recently received comments from the NYSDEC on the ECSD No. 4 sanitary sewer evaluation survey (SSES) work plan. Based on the “Flow Monitoring and Infiltration/Inflow Quantification Report” required in the order on consent, the DSM developed a SSES work plan targeting medium and high-priority infiltration/inflow (I/I) areas owned by ECSD No. 4. The order on consent required areas with ‘excessive’ I/I to be targeted. The NYSDEC stated that it wanted ECSD No. 4 to perform SSES work in all County-owned areas, including those identified as having low I/I. The DSM responded that conducting SSES activities in low-priority areas will divert resources with little to no expected I/I impact. Additional details regarding the age of sewers, materials of construction, and other characteristics of low-priority basins were provided. The DSM is awaiting a formal response from the NYSDEC.

ITEM NO. 5 – NEW BUSINESS

- a. Confirmation of Email Poll – Award of Broadway East Pumping Station Generator Replacement Project (Handout)

Ms. Wetzel reviewed an email poll that was conducted with the Board in November regarding award of Contract No. 62 for the Broadway East Pumping Station Generator Replacement. On a motion by Mr. Schutt, seconded by Mr. Schiller, the Board voted to confirm the November 6, 2025 email poll. The motion carried 4-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

- a. Operation Report (September – December)

Mr. Strzeszynski updated the Board with the Operational Report. Preparations were made at the Broadway East Pumping Station for the upcoming generator replacement project. The station's louvers were removed and replaced to ensure proper access for the removal of the old and installation of the new generator unit. The building's exterior wall was core drilled and a permanent access port was installed to accommodate cables for a portable generator, allowing for the station to have a constant back-up power supply throughout the generator replacement project.

At the Depew Pumping Station and Overflow Retention Facility (ORF), the sensitivity of the remote control of the ORF gates and valves was increased. This will allow for better control during and after high-flow events and will reduce manhours required during these events. Fuel injectors were replaced on the station's standby generator. Station bypasses were exercised and tested at the Pleasantview Drive, Iroquois Avenue, and Warner Road pump stations. All of the District's portable generators received scheduled annual maintenance.

At the Bowmansville Pump Station, head gaskets were replaced on the station's standby generator, the soft starts were replaced on all pumps, and a de-ragging function was wired into the pump controls.

For the Collection System, there was a plugged sewer on Greenmeadow Drive that resulted in a minor Sanitary Sewer Overflow of approximately 50 gallons of sewage during the process of relieving the blockage. Subsequently, television inspection on this sewer line was completed, revealing a root mass and pipe defect. The roots identified were removed and the pipe defect was addressed with an open-cut repair of the PVC sewer main. See Item 6.e for more details. Thirteen (13) manholes repairs were completed in areas throughout the district where smoke testing and Manhole Inspections were previously performed. The district had a total of three (3) residential complaints that required attention by EC staff for resolution.

- b. Construction Status Report

Ms. Wetzel updated the Board with the following construction status report.

Contract 61 (Depew Pumping Station Electrical Upgrades and Valves Replacement) –GHD, under the Term Engineering Contract, is completing the design of electrical upgrades and check valve replacements based on recommendations from the design report completed last year. The DSM is expecting to bid this project this spring.

Contract 62 – Broadway East PS Generator Replacement - was awarded to Concord Electric Corp at the beginning of December in the amount of \$274,000. The DSM held a kickoff meeting on 1/9/26 and issued the notice to proceed on 1/13/26. Concord Electric has 485 days to complete the job but anticipate completing the work this fall.

Contract 87 (Multi-District) - On – Call Sewer Repair Contract (CATCO) - This contract for on-call/emergency sewer repairs expired in December 2025 and is in the process of closeout.

Contract 95 (Multi-District) - CIPPL Term Contract (USI/Kenyon Pipeline)- WO 10K with Kenyon Pipeline is nearly complete, with the exception of one sewer line with the Transit Road right of way in Lancaster that required coordination with sewer district staff. This has been postponed due to weather conditions and is anticipated to be completed this spring.

Contract 101(Multi-District) - On – Call Sewer Repair Contract (2026-2028) Bids were received through Purchasing on November 14, 2025 for this two-year multi-district on-call/emergency repair contract. The project was awarded to the low bidder, Visone Construction, and contracts are being executed. A pre-construction meeting is anticipated to be held in the coming weeks. Sewer repair work orders may be assigned under this contract on an as needed basis.

c. Payments (Handout)

Ms. Wetzel reviewed with the Board the payments made to consultants and contractors since the last Board meeting.

d. State Environmental Quality Review (SEQR) – Updates/Amendments to the Rules and Regulations for Erie County Sewer Districts (Handout)

Mr. Fiegl commented that all seven (7) ECSD Boards of Managers previously approved updates to the “Rules and Regulations for Erie County Sewer Districts”. Those updates have completed County Attorney review and the final step before requesting approval by the County Legislature is SEQR. The SEQR comment period will be open until March 2, 2026.

e. Notice of Violation – Sanitary Sewer Overflow & Response Letter (Handout)

Mr. Fiegl briefed the Board on a Notice of Violation received from the NYSDEC in regard to an overflow and the DSM’s prompt responses to the correct and address the unauthorized discharge.

On a motion by Mr. Peterson, seconded by Mr. Schutt, the Board voted to receive and file the informational items on the agenda. The motion carried 4-0.

7. ADJOURNMENT & NEXT MEETING

Ms. Wetzel moved, seconded by Mr. Peterson, to adjourn the meeting at 3:53 pm. The motion carried 4-0.

Next Meeting: Wednesday, April 15, 2026 @ 3:30 pm
Northern Region Admin Offices

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:sm

Motion to Approve the February 11, 2026 Meeting Minutes

Moved by: K. Peterson
Seconded by: N. Wetzel
App./Disapp.: 4-0
Date: 4/15/26
Signed: Nadine Wetzel

ERIE COUNTY SEWER DISTRICT NO. 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, APRIL 15, 2026
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Mr. Mark Burkard, Mr. Kevin Peterson, Mr. Edward Schiller, and Ms. Nadine Wetzel

MEMBERS ABSENT: Mr. Willam Schutt

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Sally Mertz, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Schiller called the meeting to order at 3:36 pm.

a. Welcome New Board Member

Mr. Schiller welcomed new member, Mr. Mark Burkard, a Council Member for the Town of Lancaster.

ITEM NO. 2 – APPROVAL OF FEBRUARY 11, 2026, MEETING MINUTES

On a motion by Mr. Peterson, seconded by Ms. Wetzel, the Board voted to approve the minutes from the February 11, 2026, meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order On Consent

Mr. Fiegl updated the Board on the Order on Consent for the ECSD No. 4 overflow retention facility. As a reminder, the Division of Sewerage Management (DSM) issued a Sanitary Sewer Evaluation Study (SSES) and Corrective Action Plan (CAP) in July 2025, which in response received e-mail and verbal comments from the New York State Department of Environmental Conservation (NYSDEC). The order on consent requires a SSES work plan targeting areas with 'excessive' infiltration/inflow (I/I); the NYSDEC stated it wanted ECSD No. 4 to perform SSES work in all County-owned areas, including those identified as having low I/I. As discussed during the February 2026 Board meeting, the DSM responded that it would divert resources with little to no expected I/I impact. The DSM is awaiting a formal response from NYSDEC.

ITEM NO. 5 – NEW BUSINESS

None

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (January & February)

Mr. Strzeszynski updated the Board with the Operational Report. At the Depew Pumping Station (PS), staff completed the rebuilding of one of the spare pumps and replaced Comminutor #2 due to failure. Approximately \$25,000 worth of repairs were made to the station's stand-by (900KW) generator.

During a recent wet weather event, a pump fail occurred at the Zoeller Road PS, requiring a bypass pump to manage flows while the station pump was pulled and replaced. High flows remained constant following the wet weather event, despite the pump replacement, requiring staff to assess the upstream system for extraneous flow sources. It was determined that a water main break was the source of the elevated flows at the pump station. Once repaired by the water utility, the high wet well level at the pumping station cleared and normal operation resumed. Staff also completed the installation of soft starts on both pumps at the Warner Road PS.

Twelve (12) manholes repairs were completed primarily in Mini System 6. These repairs were completed as a follow up to smoke testing and wet weather inspections completed in late 2024. Mr. Strzeszynski informed the Board that since the last District 4 Board meeting, there were no residential complaints that required any kind of corrective action on the DSM's part.

b. Construction Status Report

Ms. Wetzel updated the Board with the following construction status report.

Contract 61 (Depew Pumping Station Electrical Upgrades and Valves Replacement) – GHD Consulting Engineers, under the Term Engineering Contract, is completing the design of electrical upgrades and check valve replacements based on comments to the 90% design. The electrical equipment is outdated and has been experiencing some power issues. Certain process equipment requires replacement to improve operation and reliability of the station. The DSM is expecting to bid this project later this spring.

Contract 62 – Broadway East PS Generator Replacement (Concord Electric Corp.) – This project is currently in the shop drawing phase. Work is anticipated to commence this fall.

Contract 95 (Multi-District) - CIPPL Term Contract (USI/Kenyon Pipeline)- Work Order (WO) 10K with Kenyon Pipeline was completed and closed out. Kenyon Pipeline was issued WO 19K which includes cleaning, televising, and investigation work, and installation of three (3) cured in place pipe (CIPP) short liners on Walden Avenue at Central Avenue in the Town of Lancaster. This work order is the first phase of an effort to abandon a 10-inch diameter sewer that was

improperly abandoned years ago when the new PVC sewer line was installed on the north side of the roadway.

Contract 101(Multi-District) - On- Call Sewer Repair Contract (2026-2028) (Visone Construction) - A pre-construction meeting was held in February for this two-year multi-district on-call/emergency repair contract. Sewer repair work orders may be assigned under this contract on an as-needed basis.

c. Payments (Handout)

Ms. Wetzel reviewed with the Board the payments made to consultants and contractors since the last Board meeting.

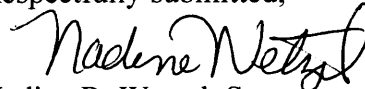
On a motion by Mr. Peterson, seconded by Mr. Burkard, the Board voted to receive and file the informational items on the agenda. The motion carried 4-0.

7. ADJOURNMENT & NEXT MEETING

Ms. Wetzel moved, seconded by Mr. Peterson to adjourn the meeting at 3:55 pm. The motion carried 4-0.

Next Meeting: Wednesday, June 10, 2026 @ 3:30 pm
Northern Region Admin Offices

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:sm

Motion to Approve the April 15, 2026 Meeting Minutes

Moved by: M. Burkard
Seconded by: W. Schutt
App./Disapp.: 4-0
Date: 6/10/2026
Signed: Nadine Wetzel

ERIE COUNTY SEWER DISTRICT NO. 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, JUNE 10, 2026
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Mr. Mark Burkard, Mr. Kevin Peterson (arrived at 3:35pm), Mr. Edward Schiller, Mr. William Schutt, and Ms. Nadine Wetzel

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Sally Mertz, Mr. Jason Gollegly, Mr. Kevin Kaminski, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Schiller called the meeting to order at 3:31pm.

ITEM NO. 2 – APPROVAL OF APRIL 15, 2026, MEETING MINUTES

On a motion by Mr. Burkard, seconded by Mr. Schutt, the Board voted to approve the minutes from the April 15, 2026 meeting. The motion carried 4-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order On Consent

Mr. Fiegl updated the Board on the Order on Consent for the ECSD No. 4 overflow retention facility.

i. Annual Report (Handout)

The DSM submitted its annual Consent Order report to the New York State Department of Environmental Conservation in accordance with the Order requirements.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2027 Budget

i. Proposed 2027 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 4 Budget to the Board.

Item 2

ECSD No. 4 is one of three sewer districts that comprise the Division of Sewerage Management's "Northern Region." The Northern Region budget is developed based upon a Memorandum of Understanding (MOU) updated in April 2018. The MOU outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as personnel, supplies, equipment, "Division-wide" expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in Northern Region.
- Contractual treatment charges, debt service, revenues, fund balance, and capital reserve are exclusive to each sewer district.

For this year, Northern Region shares in the following percentages of Division-wide expenses:

- 1.9% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 23.7% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for the Northern Region to the total number serviced Division-wide.
- 47.9% of Centralized Division of Sewerage Management expenses based on the ratio of units served by the Northern Region to the total units served by all Districts.

Within Northern Region, ECSD No. 4 is responsible for approximately 48.4% of the costs.

Reviewing the Detail Summary for ECSD No. 4, total appropriations have increased approximately \$1,334,000 or around 8.4%. By far the largest component is the additional \$1,350,000 budgeted for Buffalo Sewer Authority bills. Total revenues, outside of user charges and fund balance, are expected to remain roughly flat when compared to 2026. Due to negative trends, approximately \$255,000 less fund balance is budgeted as revenue for 2027. Considering the proposed appropriations and anticipated revenues, the proposed budget is such that charges for the typical ECSD No. 4 ratepayer (single family home) is projected to increase \$50-60 in 2027, or roughly \$4-5 per month.

Personnel costs have increased this year, due to contractual raises, fringe benefits, and some reorganization of staff. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department.

The 2027 equipment line items represent approximately \$744,500 of the Northern Region budget. The major items include: shared purchases amongst all the Erie County Sewer Districts, replacement of equipment at various facilities, three (3) vehicle replacements, and Northern Region's unanticipated replacement items.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items previously listed in the budget as "DSM" for Downtown office expenses are now accounted for in "918020 ID Sewer Management Services – DSM". Again, Northern Region contributes approximately 47.9% of the Downtown office expenses in Account 981020.

A review of the individual budget codes was provided. Specific items highlighted included budgeting for fuel, reimbursements for centralized services, various adjustments in Account 506200, increases in treatment service bills, discussions on debt service and capital reserves,

utility costs, and personnel costs. It was noted some buffer has been retained in the personnel costs within the budget due to recent changes related to the New York State budget and the Tier 6 pension program.

Fund balance usage as an offsetting revenue is budgeted at 62%. The available district fund balance as of 12/31/25 represents approximately 2.55 months of 2026 budgeted appropriations. Because this is below the 3-4 month target, there was a decrease in the amount of fund balance allocated in the 2027 budget. As always, this will be monitored in future years and adjustments will be made as warranted.

It is recommended for the 2027 Budget that the flat usage charge increase to \$315.00 per unit and the footage charges in ECSD No. 4 remain at \$1.00 / foot. At this time, the Board would be voting on the budget for ECSD No. 4. If any changes impacting ECSD No. 4 are proposed by the ECSD No. 1 Board of Managers during their meeting later in the week, said changes would be presented and discussed at a future combined budget meeting.

After a question and answer period, Mr. Schutt moved, seconded by Mr. Schiller, to approve the Proposed 2027 Budget. The motion carried 5-0.

ii. Resolution (Handout)

Mr. Fiegl presented the Budget Resolution to the Board for review and approval. It was resolved that approximately 72% and 28% of the total sanitary sewer tax levy of \$2,897,958 shall be raised from the assessed value and footage charges, respectively. Mr. Peterson moved, seconded by Mr. Burkard, to approve the resolution with a flat usage charge of \$315.00 and footage charge of \$1.00. The motion carried 5-0.

Mr. Fiegl's final comments related to the 2% Tax Cap, as the sewer district levies are part of the County's overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

b. Buffalo Sewer Authority Treatment Costs (Handout)

The Board reviewed a memo regarding the increased Buffalo Sewer Authority (BSA) Treatment costs. As discussed during the budget presentation, BSA treatment bills have exceeded the original projections. The DSM is recommending the transfer of capital reserves to offset these costs.

On a motion by Mr. Schutt, seconded by Mr. Burkard, the Board voted to approve the reallocation of funds from capital reserves to address the budgetary shortage. The motion carried 5-0.

c. Award of Depew Pumping Station Improvements Project – Contract No. 61 (Handout)

Bids were opened for the Depew Pumping Station Improvements Project on May 28, 2026. Four bids were received for 61-A (General), two were received for 61-B (H-VAC) and three bids were received for 61-D (Electrical).

On a motion by Mr. Peterson, seconded by Mr. Schiller, the Board voted to approve the recommendation to award the three contracts. The motion carried 5-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (March & April)

Mr. Strzeszynski updated the Board with the Operational Report. At the Depew Pumping Station, new companion flanges were received and installed on both spare pumps, completing the rebuild on these units. Control upgrades have been completed at the Warner Road Pumping Station. Similar upgrades are being completed at the Borden Road Pumping station and are expected to be complete within the next week. Staff completed the semi-annual preventative maintenance tasks on all the region's variable frequency drives (VFDs). Additionally, all the routine scheduled monthly preventative maintenance tasks were completed at all the region's facilities and throughout the collection system.

Mr. Strzeszynski added that there was only (1) residential complaint received from the public since the last Board of Manager's meeting in April that required corrective action: a manhole frame and cover that has repeatedly knocked off by heavy equipment used at the old Casey's Salvage yard property. The frame and cover will be replaced along with the installation of a "MH" sign to discourage similar future incidences.

b. Construction Status Report

Ms. Wetzel updated the Board with the following construction status report.

Contract 61 (Depew Pumping Station Electrical Upgrades and Valves Replacement) - The pumping station's electrical equipment is outdated and has been experiencing some power issues. Certain process equipment requires replacement to improve operation and reliability of the station. GHD completed design of electrical upgrades and check valve replacements, and this project was bid in May. Award recommendations were requested earlier in this meeting. On-site work is expected to start in 2027.

Contract 62 – Broadway East PS Generator Replacement with Concord Electric Corp
This project is currently in the submittals phase. Procurement of the generator and load bank will take place throughout the winter. Installation is expected in spring 2027.

Contract 95 (Multi-District) - CIPPL Term Contract (USI/Kenyon Pipeline)- Schedule is pending for Kenyon Pipeline's work under Work Order 19K. This work order includes cleaning, televising, and investigation work, and installation of cured-in-place pipe (CIPP) liners to abandon 3 lateral connections on an existing sewer line on Walden Avenue at Central Avenue in the Town of Lancaster. This work order is the first phase of an effort to address a 10-inch diameter sewer that was improperly abandoned years ago when the new PVC sewer line was installed on the north side of the roadway. The NYSDOT permit application has been submitted and the work will be scheduled pending securing the necessary permit.

Contract 96 (Multi-District) - Sanitary Sewer Open Cut Repair Term Contract (Visone Construction) - Work Order 9 was issued to Visone Construction for the abandonment of sewer lines at Walden Avenue and Central Avenue. This will be phase 2 of the previously referenced abandonment. Work under this contract consists of installation of bulkheads, controlled low strength material (CLSM) of sewer lines, abandonment of two (2) manholes, and backfill and restoration of pavement according to NYSDOT standard details. The NYSDOT permit application has been submitted and the work will be scheduled pending securing the necessary permit.

c. Payments (Handout)

Ms. Wetzel reviewed with the Board the payments made to consultants and contractors since the last Board meeting.

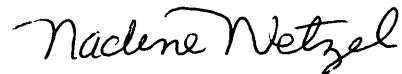
On a motion by Ms. Wetzel, seconded by Mr. Burkard, the Board voted to receive and file the informational items on the agenda. The motion carried 5-0.

7. ADJOURNMENT & NEXT MEETING

Mr. Burkard moved, seconded by Mr. Peterson, to adjourn the meeting at 4:18pm. The motion carried 5-0.

Next Meeting: Wednesday, October 7, 2026 @ 3:30 pm
Northern Region Admin Offices

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:sm

Motion to Approve the June 10, 2026 Meeting Minutes

Moved by: W. Schutt
Seconded by: K. Peterson
App./Disapp.: 4-0
Date: 10/7/2026
Signed: Nadine Wetzel