

ERIE COUNTY SEWER DISTRICT NO. 3 (ECSD No. 3)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, FEBRUARY 11, 2026
SOUTHTOWNS AWTF CONFERENCE ROOM

MEMBERS PRESENT: Jason Cozza, Camie Jarrell, Michael Kasprzyk, Jason Keding,
David Millar, David Rood, Emery Wittmeyer (8:05 a.m.)

MEMBERS ABSENT: David Kaczor, Vincent Vacco

OTHERS PRESENT: Joseph Fiegl, David Hojnacki, Carl Horne, Kevin Kaminski

ITEM NO. 1 – CALL MEETING TO ORDER

Vice Chairman Kasprzyk called the meeting to order at 8:00 a.m.

a. Welcome New Board Members

The Board welcomed new member, Camie Jarrell (Town of Hamburg), to the ECSD No. 3 Board of Managers.

b. Nomination of Board Officers

On a motion by Mr. Cozza, seconded by Mr. Rood, the Board voted to appoint Mr. Kaczor as Chairman, Mr. Kasprzyk as Vice Chairman, and Mr. Millar as Secretary of the ECSD No. 3 Board of Managers for the new term. The motion carried, 6 – 0.

ITEM NO. 2 – APPROVAL OF DECEMBER 3, 2025 MEETINGS MINUTES

On a motion by Mr. Rood, seconded by Mr. Millar, the Board voted to approve the minutes of the December 3, 2025 meeting. Ms. Jarrell abstained from the vote due to not being on the board at that time. The motion carried, 5 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None.

ITEM NO. 4 – OLD/CURRENT BUSINESS

a. Southtowns AWTF Expansion Project

Mr. Fiegl discussed the recent progress of the Southtowns Advanced Wastewater Treatment Facility (AWTF) Phase 1 and Phase 2 Expansion Project. Onsite work for Phase 1

continues in the 'soft' winter shutdown, with the remaining activities associated with the ORF influent piping, addressing the punch list, and final restoration. Contractors / sub-contractors have completed some work on punch list items, as well as commencing demobilization from the site. Arcadis, the project consulting engineer, has presented a few options for the Division of Sewerage Management (DSM) to consider regarding the problem with the new flow meter and the location of its access hatch (referenced during the last Board meeting). Those options are presently under review. Contract No. 81 – the Southtowns AWTF Pre-Phase 2 Electrical project – has not commenced major onsite activities as most of the work includes equipment with long lead times. Contract No. 82 – the Southtowns AWTF Landfill Reclamation project is complete, and approval for close out is being requested under Item 5.b. Arcadis will be providing a required engineering report for Contract No. 82 for the New York State Department of Environmental Conservation's (NYSDEC's) review/approval.

The DSM received word that its application for a Water Quality Improvement Project (WQIP) grant for Phase 2 was not selected; during a debriefing, the DSM was advised it was a very competitive year, and it should re-apply during the next grant cycle.

Phase 2 construction continues to be on hold until the new SPDES permit is in place. A draft permit from the NYSDEC was received in December 2025 and the DSM's comments are included under Item 6.d. The DSM reached out to the NYSDEC for a status update on the draft permit last week but has yet to receive a response. Arcadis continues to address items regarding the project, such as potential changes with adoption of new building codes in 2026.

i. Environmental Facilities Corporation Water Infrastructure Improvement Grant Award (Handout)

The Southtowns AWTF Phase 2 project was awarded a \$25 million grant from the New York State Environmental Facilities Corporation (NYSEFC). The DSM has been providing the NYSEFC various documents and paperwork required for the grant.

b. Steuben Foods

The DSM received notice it was awarded a FAST-NY Track "B" grant from Empire State Development for the Elma Pumping Station and Force Main Upgrades project. The DSM has had two (2) meetings with Empire State Development to discuss their requirements, and it is hoped a request for proposals for the associated engineering work may be released in the next month or two.

ITEM NO. 5 – NEW BUSINESS

a. Payments (Handout)

The Board reviewed a copy of the payments on a handout for the month of February 2026. On a motion by Mr. Keding, seconded by Mr. Millar, the Board voted to approve the February 2026 payments. The motion carried, 7 – 0.

b. Contract No. 82 Closeout – Southtowns Landfill Reclamation (Handout)

The Board considered approval of a resolution to closeout Contract No. 82 with Union Concrete and Construction Corporation for the Southtowns AWTF Ash Landfill Reclamation Project. The final change order for Contract No. 82 is a decrease of \$305,351.45, resulting in a final contract amount of \$1,714,365.05.

On a motion by Mr. Wittmeyer, seconded by Mr. Keding, the Board voted to approve the closeout of Contract No. 82. The motion carried, 7 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne presented the following operational report:

- *Southtowns AWTF Expansion Project – Phase 1:* Coordinated with the Contractor to assist with completion of Phase 1 punch list items.
- *Southtowns AWTF – Incinerators:* Replaced gaskets in the X and Y incinerators.
- *Southtowns AWTF – Scum Tank:* Replaced scum tank. This work included under a 2026 Budget line item.

Mr. Hojnacki presented the following collection systems report:

- *Collection System Repairs:* Completed a sanitary main spot repair on Warwick Terrace in the Town of Hamburg after the line was damaged by the Erie County Water Authority.
- *Collection System Maintenance:* Removed a large root mass from a manhole on the 42” diameter trunk sewer at Jonden Trail in the Town of Orchard Park.

b. Construction Status Report

Contract No. 73 (Southtowns AWTF Influent Screening Replacement) – Hohl Industrial Services installed all equipment and completed punch list items for the general/mechanical contract. Closeout will be requested at the next meeting.

Contract No. 74-C (Southtowns AWTF Expansion Phase 1) – On-site work for the original contract is complete, other than some springtime restoration items. Change Order No. 2 which added large diameter piping is delayed until warmer weather. A time extension has been requested from a final completion date of March 6, 2026 to July 12, 2026 (128 days) for those items. The time extension is in the process of being approved by the County Executive.

All process and electrical systems have been operating as expected with minor items from completed construction still being addressed through the punch list.

Contract No. 75 (Southtowns AWTF Expansion Phase 2) – This project is expected to bid in 2026, pending NYSDEC approvals and a new SPDES permit.

Contract 80 – Central Region Collections Facility – Masonry work has been finished. Locker room and office construction are being complete, including installation of internal electrical items. Due to delays involving the NYSEG electrical utility service, completion of this project will be delayed into Spring 2026. A meeting will be held with NYSEG to address these issues.

Contract No. 81 (Southtowns AWTF Expansion Pre-Phase 2 Electrical Upgrades) – This project is in the shop drawing submittal and approval stage which will be followed by an anticipated lengthy equipment procurement timeframe. Onsite work for this project could start as late as 2027. The scheduled Contract completion date is July 19, 2028.

Contract No. 82 (Southtowns AWTF Landfill Reclamation) – All work for this project has been completed and the Contract is being closed out ahead of the completion date of March 4, 2026. Closeout was requested earlier in this meeting.

Contract 84 – Elma Force Main Air Release Valve Replacement – STC Construction commenced work on this project in November 2025. A new doghouse manhole was installed on Jamison Road east of Bowen Road. Due to manufacturer delays, the work to replace the two (2) deteriorated air release valves is anticipated to be delayed until Spring 2026. A no-cost time extension was approved, extending the project completion date from December 14, 2026 to May 22, 2026.

Contract 95 (CIPPL Term Contract) (USI/Kenyon Pipeline) – United Survey continued cured-in-place pipe lining (CIPPL) work under Work Order (WO) 8U which includes 11,420 linear feet of 8-inch, 10-inch and 12-inch diameter Vitrifed Clay Tile Pipe (VTP) and Asbestos Cement Pipe (ACP) sewerlines on various streets in the Town of Hamburg (including Amsdell Road, Orchard Ave., Lyndale Ave., Hawthorne Ave., Greenfield Ave., Ferndale Ave., Southcrest Ave., Oakwood Ave., Lakewood Ave., Riverton Ave., Woodlawn Ave., and Glendale Ave.). Kenyon Pipeline continued lining work under WO 15K which includes 13,394 linear feet of 8-inch diameter VTP sewers on Amsdell Road and Crestridge in the Town of Hamburg; various VTP sewerlines in the Village of Hamburg (Evans St., Central Ave., Long Ave., S Buffalo St., Center St., Woodview Ave., Highland Ave.). The work order also includes one pipe patch on an easement along Abbott Road near the Hamburg/Orchard Park boundary.

Contract 96 (Multi-District) – Sanitary Sewer Open Cut Repair Term Contract – (Visone Construction) – In the spring, restoration activities will be completed for a sewer replacement located on Pleasant Ave. at Church St. in the Village of Hamburg. Remaining work includes sidewalk replacement, lawn restoration, and tree replacement.

Contract 101(Multi-District) – On-Call Sewer Repair Contract (2026-2028) – Bids were received through Purchasing on November 14, 2025 for this two-year multi-district on-call/emergency repair contract. The project was awarded to the low bidder, Visone Construction, and contracts are being executed. Work orders will be assigned under this contract on an as needed basis for sewer repairs.

Upcoming Design/Evaluations –

- The DSM is in the process of reviewing revised 90% Design plans prepared by LaBella Associates for the Milestrip Road Sewer Replacement. It is anticipated that the 90% set will be sent to the NYSDEC and other stakeholders for review and approval before the end of the year.
- The DSM is planning a project to install fiberglass CIPPL in sewer lines in need of rehabilitation as identified during inspection work completed by Red Zone Robotics last fall. Reinforced concrete sewer pipe between Milestrip Road and Lake Avenue are included in that scope of work.

c. State Environmental Quality Review – Updates/Amendments to the Rules and Regulations for Erie County Sewer Districts (Handout)

The Board reviewed a copy of a solicitation from the Erie County Department of Environment and Planning (ECDEP) requesting designation as Lead Agency for the State Environmental Quality Review (SEQR) associated with the proposed updates to the Rules and Regulations for Erie County Sewer Districts. The ECDEP has made the initial determination of no significant impact and anticipates issuing a negative declaration if no concerns are identified.

d. NYSDEC – Draft State Pollutant Discharge Elimination System Permit (Handout)

The Board reviewed a copy of the letter prepared by the DSM addressing the draft modified State Pollutant Discharge Elimination System (SPDES) permit for the Southtowns AWTF. The letter presents a detailed written statement containing numerous questions and comments regarding the proposed modifications and supports the position that the SPDES permit should not be amended as currently proposed.

e. FAST-NY Grant Application – Elma Pumping Station & Forcemain Upgrades Project (Handout)

The Board reviewed a copy of the award letter from the New York State office of Empire State Development regarding a FAST-NY Track “B” grant in the amount of \$500,000 for the Elma Pumping Station and Force Main Upgrades Project. The awarded funds will support engineering services related to the implementation of capacity improvements.

On a motion by Mr. Rood, seconded by Mr. Cozza, the Board voted to receive and file the informational items on the agenda. The motion carried, 7 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Keding, seconded by Mr. Wittmeyer, the Board voted to adjourn the meeting at 8:53 a.m. The motion carried, 7 – 0.

The next meeting of the Board is scheduled for 8:00 a.m., Wednesday, April 15, 2026.

Respectfully submitted,



David C. Millar, Secretary
ECSD No. 3 Board of Managers

Motion to Approve the February 11, 2026 Meeting Minutes

Moved by: EMERY WITMEYER

Seconded by: TASON KEDING

App./Disapp.: APPROVED, 7-0

Date: 4/15/26



David C. Millar, Secretary
ECSD No. 3 Board of Managers

ERIE COUNTY SEWER DISTRICT NO. 3 (ECSD No. 3)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, APRIL 15, 2026
SOUTHTOWNS AWTF CONFERENCE ROOM

MEMBERS PRESENT: Jason Cozza, Camie Jarrell, David Kaczor, Michael Kasprzyk,
Jason Keding, David Millar, David Rood, Vincent Vacco, and
Emery Wittmeyer

MEMBERS ABSENT/
EXCUSED: None.

OTHERS PRESENT: Joseph Fiegl, David Hojnacki, Carl Horne, Kevin Kaminski,
Thomas Wurster

ITEM NO. 1 – CALL MEETING TO ORDER

Chairman Kaczor called the meeting to order at 8:02 a.m.

ITEM NO. 2 – APPROVAL OF FEBRUARY 11, 2026 MEETINGS MINUTES

On a motion by Mr. Wittmeyer, seconded by Mr. Keding, the Board voted to approve the minutes of the February 11, 2026 meeting. The motion carried, 9 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

Thomas Wurster (arrived at 8:06 a.m.) of 4773 Rogers Road was present to report ongoing sewer issues at his property including backups, slow drainage during rain events, and basement odors. Mr. Wurster stated he had installed a backflow preventer to address the issues involving his lateral connection but was later informed that the problems were related to the main sanitary sewer line. He expressed concern that the sewer issues continue despite repairs performed by the Town of Hamburg. Mr. Wurster also reported he paid significantly higher sewer charges than neighboring property owners but has never received an explanation for the discrepancy.

Mr. Fiegl explained that Mr. Wurster's property is located within the Mt. Vernon Sewer District which is owned by the Town of Hamburg, but Erie County provides treatment and maintenance services. He noted that sanitary sewer billings in the Mt. Vernon Sewer District involve multiple elements including treatment, operations and maintenance, and Town related costs including debt, bonds, and capital expenses. Mr. Fiegl offered to review Mr. Wurster's billing details and maintenance history and arrange a meeting to review his findings. Mr. Wurster left the meeting at 8:32 a.m.

Item 2

ITEM NO. 4 – OLD/CURRENT BUSINESS

a. Southtowns AWTF Expansion Project

Mr. Fiegl discussed the recent progress of the Southtowns Advanced Wastewater Treatment Facility (AWTF) Phase 1 and Phase 2 Expansion Project. Phase 1 of the project is approximately 94% complete. Onsite work for Phase 1 has ramped up once again, with the remaining activities including installation of the remainder of the ORF influent piping, addressing the punch list, and final restoration. The main remaining issue to resolve at this point is the problem with the new flow meter and the location of its access hatch; options have gone through one round of comments from the Division of Sewerage Management (DSM) and those comments are being vetted by Arcadis. Contract No. 81 – the Southtowns AWTF Pre-Phase 2 Electrical project – is approximately 6% complete, with the ordering of key equipment with long lead times the main item advanced. Contract No. 82 – the Southtowns AWTF Landfill Reclamation project is complete, and final payment is being processed (see Item 5.c). Later this month Arcadis will be finalizing the required landfill closure report for Contract No. 82; the report will be submitted to the New York State Department of Environmental Conservation (NYSDEC) this spring after confirmatory groundwater monitoring sample results have been collected and analyzed.

Phase 2 construction continues to be on hold until the new State Pollutant Discharge Elimination System (SPDES) permit is in place. The draft permit was received in December 2025, and the DSM issued comments to the NYSDEC in January 2026. The NYSDEC stated it would respond in March 2026, however, there were delays. In their latest update, the NYSDEC stated they would like to “meet to discuss the proposed edits prior to public notice”. The DSM awaits scheduling of this meeting. The Board requested a status update from the NYSDEC for the new SPDES permit.

i. Additional Engineering Services (Handout)

Mr. Fiegl discussed the issuance of Amendment 3A for the agreement with Arcadis. Because of the delays with moving Phase 2 ahead, this amendment reallocated funding in the existing agreement for these services completed by Arcadis.

b. Steuben Food / Moog

A Request for Proposals was issued in March 2026 for engineering work associated with the Elma Pumping Station and Force Main Upgrades project. Proposals are due on April 16, 2026 and Moog and Steuben Foods will be participating in proposal review.

ITEM NO. 5 – NEW BUSINESS

a. Payments (Handout)

The Board reviewed a copy of the payments on a handout for the month of April 2026. Mr. Kasprzyk raised a general question concerning fraud prevention, noting recent news coverage highlighting poor billing oversight, and asked how the Board can be assured payments presented for approval are accurate and safeguards exist to prevent fraudulent billings. Mr. Fiegl responded with an overview of the DSM's general payment procedure process for both contractor and consultant payment requests. Mr. Fiegl offered to provide a memorandum to the Board summarizing the payment procedure process.

On a motion by Mr. Kasprzyk, seconded by Mr. Wittmeyer, the Board voted to approve the April 2026 payments. The motion carried, 9 – 0.

b. Contract No. 73A Closeout – Southtowns Influent Screening Replacement (Handout)

The Board considered approval of a resolution to closeout Contract No. 73A with Hohl Industrial Services, Inc. for the Southtowns AWTF Influent Screening Replacement Project. The final change order for Contract No. 73A is a decrease of \$43,921.40, resulting in a final contract amount of \$2,849,078.60.

On a motion by Mr. Rood, seconded by Mr. Keding, the Board voted to approve the closeout of Contract No. 73A. The motion carried, 9 – 0.

c. Confirmation of Email Poll – Closeout – Southtowns Landfill Reclamation (Handout)

The Board considered confirmation of the February 13, 2026 email poll approving a resolution to closeout Contract No. 82 for the Southtowns AWTF Ash Landfill Reclamation Project. The final change order for Contract No. 82 is a decrease of \$303,724.45, resulting in a final contract amount of \$1,715,992.05.

On a motion by Mr. Kasprzyk, seconded by Mr. Rood, the Board voted to confirm the February 13, 2026 poll approving the closeout of Contract No. 82. The motion carried, 9 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne presented the following operational report:

- *Southtowns AWTF Scum Tank*: Continued fabrication of scum separator chute.
- *Southtowns AWTF Incinerators*: Replaced the venturi, scrubber, and elbows for both the X and Y incinerators.
- *Southtowns AWTF Filter Press*: Replaced the filter press feed pump.

- *Southtowns AWTF Boiler*: An inspection of the facility's boiler was conducted for our insurance carrier.
- *Southtowns AWTF Ash Drying Facility*: Repaired the ash line for the ash drying facility.

Mr. Hojnacki presented the following collection systems report:

- Staff identified multiple sewer lines on East Eden Road partially backed up due to grease buildup. Three (3) lines were flushed and two (2) manholes were vactored out. A Fat, Oil, and Grease report was completed.
- Inspection of manholes upstream of Hampton Brook Pump Station was completed due to excessive flows which resulted in the installation of five (5) inflow protectors and the reset/reseal of one (1) manhole frame and cover.
- Conducted collection system investigations in the vicinity of a complaint received from a resident on Sowles Road in the Town of Hamburg. One substantial root mass was identified and removed. Evaluation of this area will continue this summer.
- Completed an emergency repair of the South Park Pump Station force main after it was damaged by the Erie County Water Authority.

Mr. Fiegl informed the Board the District received 7.6" of rain during the month of March 2026 prompting extra efforts by staff and operators in response.

b. Construction Status Report

Contract No. 73 (Southtowns AWTF Influent Screening Replacement) – Hohl Industrial Services has completed all work for this project. Closeout was requested at this meeting.

Contract No. 74-C (Southtowns AWTF Expansion Phase 1) – On-site work for the original contract is complete, other than some springtime restoration items. Change Order No. 2, which added large diameter piping is expected to be completed in the next month. A time extension was processed to move the completion date of March 6, 2026 to July 12, 2026 (128 days). All process and electrical systems have been operating as expected with minor items from completed construction still being addressed through the punch list.

Contract No. 75 (Southtowns AWTF Expansion Phase 2) – This project is expected to bid in 2026, pending NYSDEC approvals and a new SPDES permit.

Contract No. 81 (Southtowns AWTF Expansion Pre-Phase 2 Electrical Upgrades) – This project is in the shop drawing submittal and approval stage which will be followed by an anticipated lengthy equipment procurement timeframe. Onsite work on this project is expected to start in the fall or next winter. The scheduled Contract completion date is July 19, 2028.

Contract 84 – Elma Force Main Air Release Valve Replacement – STC Construction commenced work under this project in November 2025. The new doghouse manhole was installed on Jamison Road east of Bowen Road. Due to manufacturer delays, the work to

replace the two (2) deteriorated air release valves is anticipated to be delayed until Spring 2026.

Contract 88 – Milestrip Road to Lake Avenue Cured in Place Pipe Lining Project – Bids were received on March 24, 2026 for this project to install fiberglass cured-in-place pipe liners on 21-inch and 30-inch diameter reinforced concrete pipe sewerlines in the backlot between Milestrip Road and Lake Avenue in the Town of Hamburg. Due to a technical error in the bid process regarding project advertisement, the project could not be awarded. The project will be re-bid with bids due on Tuesday, April 21, 2026. An email poll for the Board is anticipated in early May 2026.

Contract 95 (CIPPL Term Contract) (USI/Kenyon Pipeline) -- United Survey continued cured-in-place pipe lining (CIPPL) work under Work Order (WO) 8U which includes 11,420 linear feet of 8-inch, 10-inch and 12-inch Vitrified Clay Tile Pipe (VTP) and Asbestos Cement Pipe (ACP) sewerlines on various streets in the Town of Hamburg (including Amsdell Road, Orchard Avenue, Lyndale Avenue, Hawthorne Avenue, Greenfield Avenue, Ferndale Avenue, Southcrest Avenue, Oakwood Avenue, Lakewood Avenue, Riverton Avenue, Woodlawn Avenue, and Glendale Avenue). Kenyon Pipeline continued work on WO 15K which includes 13,394 linear feet of 8-inch diameter VTP sewers on Amsdell Road and Crestridge in the Town of Hamburg; various VTP sewerlines in the Village of Hamburg (Evans Street, Central Avenue, Long Avenue, S Buffalo Street, Center Street, Woodview Avenue, Highland Avenue). The work order also includes one pipe patch on an easement along Abbott Road near the Hamburg/Orchard Park boundary.

Contract 96 (Multi-District) - Sanitary Sewer Open Cut Repair Term Contract (Visone Construction) – In the spring, restoration work will be completed for a sewer replacement work order located on Pleasant Avenue at Church Street in the Village of Hamburg. Remaining work includes sidewalk replacement, lawn restoration, and tree replacement.

Contract 101(Multi-District) – On-Call Sewer Repair Contract (2026-2028) – A pre-construction meeting was held in February with Visone Construction for this two-year multi-district on-call/emergency repair contract. Sewer repair work orders may be assigned under this contract on an as needed basis.

Upcoming Design/Evaluations –

- The 90% Design Plans prepared by LaBella Associates for the Milestrip Road Sewer Replacement were sent to NYSDEC and other stakeholders for review and approval.

c. Southtowns Collection System & Sanitary Sewer Overflow Annual Report (Handout)

The DSM submitted its annual Collection System Program report to the NYSDEC in accordance with Southtowns AWTF SPDES permit. The annual SSO report for District 3 was also submitted. The submission satisfies the required progress reporting for the I&I Analysis and SSES compliance schedule item required under the SPDES permit.

d. Southtowns Title V Air Permit Notice of Complete Application (Handout)

This is an informational item to make the Board aware that the NYSDEC has drafted a Title V Air Permit for the Southtowns facility and issued a notice for public comment. Southtowns is required to obtain a Title V air permit under 40CFR 60, subpart M as the facility incinerates sewage sludge. Southtowns is currently operating the incinerators under an Air State Facility permit.

On a motion by Mr. Millar, seconded by Mr. Vacco, the Board voted to receive and file the informational items on the agenda. The motion carried, 9 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Vacco, seconded by Ms. Jarrell, the Board voted to adjourn the meeting at 9:08 a.m. The motion carried, 9 – 0.

The next meeting of the Board is scheduled for 8:00 a.m., Wednesday, June 10, 2026.

Respectfully submitted,



David C. Millar, Secretary
ECSD No. 3 Board of Managers

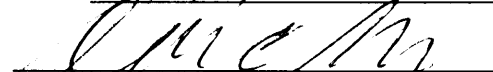
Motion to Approve the April 15, 2026 Meeting Minutes

Moved by: MIKE KASPRZYK

Seconded by: DAVID VACCO

App./Disapp.: APPROVED, 7-0.

Date: 6/10/26



David C. Millar, Secretary
ECSD No. 3 Board of Managers

ERIE COUNTY SEWER DISTRICT NO. 3 (ECSD No. 3)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, JUNE 10, 2026
SOUTHTOWNS AWTF CONFERENCE ROOM

MEMBERS PRESENT: Camie Jarrell, David Kaczor, Michael Kasprzyk, Jason Keding,
David Millar, David Rood, and Vincent Vacco

MEMBERS ABSENT/
EXCUSED: Jason Cozza, Emery Wittmeyer

OTHERS PRESENT: Joseph Fiegl, David Hojnacki, Carl Horne, Kevin Kaminski

ITEM NO. 1 – CALL MEETING TO ORDER

Chairman Kaczor called the meeting to order at 8:00 a.m.

ITEM NO. 2 – APPROVAL OF APRIL 15, 2026 MEETINGS MINUTES

On a motion by Mr. Kasprzyk, seconded by Mr. Rood, the Board voted to approve the minutes of the April 15, 2026 meeting. The motion carried, 7 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None.

ITEM NO. 4 – OLD/CURRENT BUSINESS

a. Southtowns AWTF Expansion Project

Mr. Fiegl discussed the recent progress of the Southtowns Advanced Wastewater Treatment Facility (AWTF) Phase 1 and Phase 2 Expansion Project. Phase 1 of the project is approximately 97% complete. Recent onsite work for Phase 1 has mainly consisted of installation of the ORF influent piping, addressing the punch list, and final restoration. An option has been selected to resolve the problem with the new flow meter and the location of its access hatch, and an update meeting is scheduled for tomorrow (June 11th) to discuss with Arcadis. Contract No. 81, the Southtowns AWTF Pre-Phase 2 Electrical project, is approximately 6% complete with little progress that can be made until long-lead time equipment arrives. Contract No. 82, the Southtowns AWTF Landfill Reclamation project, is complete and the landfill closure report will be submitted to the New York State Department of Environmental Conservation (NYSDEC) after the results of the confirmatory groundwater monitoring have been analyzed.

Phase 2 construction continues to be on hold until the new SPDES permit is in place. A meeting was held with the NYSDEC in May 2026 to discuss their preliminary responses to the Division of Sewerage Management's (DSM's) draft SPDES permit comments, which were

Hen 2

submitted in January 2026. Meetings have been scheduled every two weeks to maintain progress. The NYSDEC stated that a new permit could be issued before the close of the summer. Arcadis is preparing a schedule to finalize the design documents and bid the project based on that timeframe.

b. Steuben Foods / Moog

Six (6) proposals for the “Elma Pumping Station and Force Main Upgrades” project were received on April 16, 2026. Three (3) representatives from the DSM, along with one (1) each from Moog and Steuben Foods, rated the proposals and short-listed three (3) firms for interviews. Interviews were held earlier this week (June 8th and June 9th) and the proposal review committee recommended GHD for the project. Mr. Fiegl provided details regarding why GHD was the top-rated firm for this project. Task 1, which will bring the project to 30% design and meet FAST-NY requirements, will be funded by the Empire State Development grant and contributions from Moog & Steuben Foods.

The Board considered approval of a resolution to enter into an agreement with GHD to perform engineering services associated with the Elma Pumping Station and Force Main Upgrades Project at a cost not-to-exceed \$2,830,000.00. Should funding be required from ECSD No. 3 for this project, a separate funding authorization will be required.

On a motion by Mr. Millar, seconded by Mr. Keding, the Board voted to approve the resolution to enter into an agreement with GHD. The motion carried, 6 – 0. Ms. Jarrell abstained from the vote.

ITEM NO. 5 – NEW BUSINESS

a. Presentation and Approval of the 2027 Budget

i. Proposed 2027 Budget (Handout)

Mr. Fiegl presented the proposed ECSD No. 3 Budget to the Board.

ECSD No. 3 is part of the combined ECSD Nos. 3 and 8 budget. The ECSD Nos. 3 and 8 budget is developed based upon a Memorandum of Understanding (MOU) updated in April 2018. The MOU essentially outlines which costs or expenses are shared items and which items are exclusive to individual districts and their respective budgets. In summary:

- Costs such as supplies, equipment, “District-wide” expenses, etc. are shared based upon the ratio of units in each sewer district and the total units in the ECSD Nos. 3 and 8 service area.
- Debt service, revenues, fund balance, and capital reserve allocations are exclusive to each sewer district.

For this year, ECSD Nos. 3 and 8 share in the following percentages of Division-wide expenses:

- 61.2% of Centralized Laboratory Expenses based on the volume of laboratory work.
- 39.0% of Centralized Vehicle Expenses based on the ratio of the number of vehicles serviced for ECSD Nos. 3 and 8 to the total number serviced Division-wide.

- 39.4% of Centralized Division of Sewerage Management expenses based on the ratio of units served by ECSD Nos. 3 and 8 to the total units served by all Districts.

Within the ECSD Nos. 3 and 8 budget, ECSD No. 3 is responsible for approximately 91% of the costs, except for Professional Services, debt service, capital reserves, and personnel.

Reviewing the overall summary for ECSD No. 3, total appropriations are projected to increase approximately \$2.67 million when compared to 2026. Anticipated revenues are projected to increase, mainly due to an increase in fund balance utilization. Considering the proposed appropriations and anticipated revenues, the 2027 budget is such that charges for the typical ECSD No. 3 ratepayer (single family home) are projected to increase by approximately \$30 on average. Discussion focused on the need to periodically review fees and charges to ensure they remain aligned with current costs and standards. It was noted that connection fees were last reviewed around 2018-2019 and may require reevaluation. It was also noted that user charges are established through the October rate-setting process. Discussion then focused on historic contractual agreements, most of which are based on formulas dating back to the 1970s, some with minor adjustments in the 1990s. Billings are generally proportionate to the services provided. Mr. Fiegl will review the terms of the Mount Vernon and Woodlawn contractual agreements to ensure charges are appropriate.

Personnel costs have increased this year, due to contractual raises, fringe benefits, and some reorganization of staff. Fringe benefits for employees are being calculated at 60% based on discussions with the County's Budget Department. There were discussions regarding changes in the New York State budget regarding the Tier 6 pension program.

The 2027 equipment line items represent approximately \$1.0 million of the ECSD Nos. 3 and 8 budget. As is typical, there are shared purchases to be used across all Erie County Sewer Districts. Some of the larger items specific to ECSD Nos. 3 and 8 include three (3) vehicle replacements, various treatment plant and pumping station equipment, and the unanticipated replacement items.

Before going into specific details of the budget line codes, Mr. Fiegl explained that the budgets are developed conservatively, with the understanding that monies left over at year end are transferred to fund balance and utilized as revenue to offset future rate impacts. Items previously listed in the budget as "DSM" for Downtown office expenses are now accounted for in "918020 ID Sewer Management Services – DSM". Again, Central Region contributes approximately 39.4% of these Downtown office expenses in Account 918020.

A review of the individual budget codes was provided. Specific items highlighted included the budgeting on fuel, centralized vehicle and laboratory services, various changes in Maintenance and Repair supply codes (including chemicals), adjustments made to I&I repair and sludge disposal in the Professional Service Contracts/Fees code, a decrease in payments for Town of Hamburg debt services costs, capital reserves, BAN/debt services, utility cost changes, and the aforementioned personnel costs.

Fund balance usage as an offsetting revenue is budgeted at approximately 64% of the amount available on 12/31/25. The available district fund balance represents approximately 4.6 months of 2026 budgeted appropriations. As always, this will be monitored in future years and adjustments will be made as warranted.

It is recommended for the 2027 Budget that the flat usage charge be increased to \$358.00 per unit and the standard footage charges remain at \$1.00/foot.

The Board Members generally offered their thoughts that this budget follows previous guidance regarding planning for the future, while being mindful of the impact on ratepayers. On a motion by Mr. Kasprzyk, seconded by Mr. Keding, the ECSD No. 3 Board voted to approve the proposed 2027 Budget, as presented. The motion carried, 7 – 0.

ii. Resolution (Handout)

Mr. Fiegl presented the budget resolution to the Board for review and approval. It was resolved that approximately 71% and 29% of the total sanitary sewer tax levy of \$8,438,081 shall be raised from the assessed value and footage changes, respectively, for ECSD No. 3, with the flat usage charge of \$358 per unit and a standard footage charge of \$1.00/foot.

On a motion by Mr. Kaczor, seconded by Mr. Rood, the ECSD No. 3 Board voted to approve the resolution as presented. The motion carried, 7 – 0.

Mr. Fiegl's final comments related to the 2% Tax Cap, as the sewer district levies are part of the County's overall tax cap calculation. If any major changes are necessary, the Board of Managers will be informed.

b. Payments (Handout)

The Board reviewed a copy of the payments on a handout for the month of June 2026. On a motion by Mr. Vacco, seconded by Mr. Millar, the Board voted to approve the June 2026 payments. The motion carried, 9 – 0.

i. Payment Procedures (Handout)

In response to a question raised at the previous Board meeting regarding billing practices, the Board reviewed a memorandum outlining the DSM's procedures and internal controls for the processing of contractor and consultant invoices, from receipt through final payment authorization. The memorandum details multiple levels of review and approval to ensure proper oversight and to mitigate the risk of unauthorized or improper disbursements.

This is an informational item. No action is required by the Board.

c. Confirmation of Poll – Award of Milestrip Road to Lake Avenue Cured In Place Pipe Lining Project – Contract No. 88R (Handout)

The Board considered confirmation of the May 5, 2026 email poll approving a resolution to award Contract No. 88R for the Milestrip Road to Lake Avenue Cured-In-Place Pipe Lining

(CIPPL) Project. This Project includes the installation of glass-reinforced plastic CIPPL in approximately 1,506 linear feet of 21-inch diameter and 353 linear feet of 30-inch diameter reinforced concrete sanitary sewer pipe, along with all related appurtenant work. This contract is being re-bid following the original solicitation of Contract No. 88 in March 2026, with revisions made to certain project elements. Bids were opened on April 21, 2026 and the lowest responsible bidder was United Survey, LLC in the amount of \$475,660.00 which is below the Engineer's Estimate.

On a motion by Mr. Kasprzyk, seconded by Mr. Keding, the Board voted to confirm the May 7, 2026 poll approving a resolution to award Contract No. 88R. The motion carried, 7 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Horne presented an update on various matters related to ECSD No. 3 facilities. Activities included maintenance work on the chlorine contact tank, UNOX reactors, and clarifiers. He also reported that the gas line connecting the Administrative Building to the Collections Garage has been successfully replaced.

Mr. Hojnacki presented an update on the ECSD No. 3 collection system. He reported that District personnel responded to a reported sinkhole located in front of the residence at 4417 Lakeshore Road, Town of Hamburg. Upon investigation, it was determined that the sinkhole resulted from a defective private lateral serving this property. Mr. Hojnacki further reported that staff have begun moving equipment and materials into the new Collections Building located at the former Blasdel WRRF site.

b. Construction Status Report

Contract No. 74-C (Southtowns AWTF Expansion Phase 1) – On-site work for the original contract is close to complete, except correction of some non-process items. Work on Change Order No. 2, which added large diameter piping, should be completed by the revised substantial completion date of June 12, 2026. This project is expected to proceed to closeout over the summer.

Contract No. 75 (Southtowns AWTF Expansion Phase 2) – This project is expected to bid in 2026, pending NYSDEC approvals and a new SPDES permit.

Contract 80 – Central Region Collections Facility – Contractors are completing punch list items prior to a final walk through which is anticipated this month. IT connection issues remain to be addressed.

Contract No. 81 (Southtowns AWTF Expansion Pre-Phase 2 Electrical Upgrades) – This project is in the shop drawing submittal and approval stage which will be followed by an anticipated lengthy equipment procurement timeframe. Onsite work on this project is expected to start in the fall or next winter. The scheduled Contract completion date is July 19, 2028.

Contract 84 – Elma Force Main Air Release Valve Replacement (STC Construction) – STC Construction (STC) commenced work for this project in November 2025. Work to replace the two (2) deteriorated air release valves is pending receipt of a schedule from STC. The project completion date of May 22, 2026, as approved in no-cost time extension Change Order 1, has expired. STC was sent a letter requesting an updated schedule, and work is tentatively expected to be completed in mid-June.

Contract 88R – Milestrip Road to Lake Avenue Cured in Place Pipe (CIPP) Lining Project – Bids were received on April 21, 2026 and the Board of Managers approved award of this contract to the low bidder, United Survey, LLC, in an email poll last month. Approval of the email poll was included earlier in the meeting agenda. This is a project to install fiberglass CIPP liners on 21-inch and 30-inch diameter reinforced concrete pipe sewerlines in the backlots between Milestrip Road and Lake Avenue, Town of Hamburg. Notice of Award will be issued in early June. It is anticipated that the work will take place later this summer.

Contract 95 (Multi-District) - CIPPL Term Contract (USI/Kenyon Pipeline) – United Survey continued work on Work Order (WO) 8U, which includes 11,420 linear feet of 8-inch, 10-inch and 12-inch diameter sewerlines on various streets in the Town of Hamburg (including Amsdell Road, Orchard Ave., Lyndale Ave., Hawthorne Ave., Greenfield Ave., Ferndale Ave., Southcrest Ave., Oakwood Ave., Lakewood Ave., Riverton Ave., Woodlawn Ave., and Glendale Ave.). Lining work is substantially complete, and close out of the work order will commence upon receipt of final deliverables. Kenyon Pipeline has work remaining on WO 15K which includes 13,394 linear feet of 8-inch diameter sewers on Amsdell Road and Crestridge in the Town of Hamburg; various sewerlines in the Village of Hamburg (Evans St., Central Ave., Long Ave., S. Buffalo St., Center St., Woodview Ave., Highland Ave.). The work order also includes one pipe patch on an easement off Abbott Road near the Hamburg/Orchard Park boundary. Lining work is anticipated to be completed this summer.

Contract 96 (Multi-District) - Sanitary Sewer Open Cut Repair Term Contract (Visone Construction) – In late May, restoration work was completed for a work order located on Pleasant Ave at Church St., Village of Hamburg. Work included sidewalk replacement, lawn restoration, and shrub/tree replacement. A final walkthrough will be held in mid-June. Work Order 10 was issued and consists of installation of a 5-foot diameter doghouse manhole to be installed on a trunkline sewer in backlot south of Lake Avenue. This will be used to provide a bypass pumping access point for the upcoming Contract No. 88R lining project. Work is expected to commence in late June or July, depending on right of entry approvals.

Upcoming Design/Evaluations – In May, the NYSDEC approved plans for the Milestrip Road Sewer Replacement Project. The project consists of replacement of approximately 3,400 LF of sewer and includes a jack and bore under NYS Route 179. It is anticipated that the project will be bid in the fall 2026 for spring 2027 construction. A wetlands determination is required at 2 project locations and will commence this summer as part of the wetlands permit requirements.

c. Notice of Violation – Sanitary Sewer Overflow (Handout)

The Board reviewed the response letter prepared by the DSM to the NYSDEC regarding the January 8, 2026, sanitary sewer overflow at 4906 Rogers Road, Town of Hamburg. The

response noted that the overflow was remediated and that subsequent investigations found no system defects. The likely cause of the overflow was fats/oil/grease (FOG) originating from residential sources. Preventative maintenance measures have been implemented to avoid reoccurrence. A signed Certification of Compliance and supporting documentation were submitted to the NYSDEC within the required timeframe. No response has been received at this time. The discussion centered on public education efforts to address residential grease disposal. It was noted the DSM has existing outreach materials; however, social media presence was acknowledged as an area needing improvement. The DSM will share its FOG outreach materials with the Town of Hamburg for potential posting on social media and other public spaces.

d. Title V – Notice of Complete Application (Handout)

Staff received the draft Air Title V Permit for the Southtowns AWTF in March 2026 and submitted a comment letter in April 2026. A follow-up meeting with the NYSDEC Division of Air was productive, and the permit is close to complete. The permit has been under development for more than a decade and is expected to be finalized and implemented this summer.

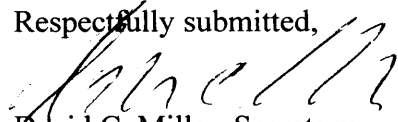
On a motion by Ms. Jarrell, seconded by Mr. Rood, the Board voted to receive and file the informational items on the agenda. The motion carried, 7 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Mr. Vacco, seconded by Mr. Millar, the Board voted to adjourn the meeting at 9:26 a.m. The motion carried, 7 – 0.

The next meeting of the Board is scheduled for 8:00 a.m., Wednesday, October 7, 2026.

Respectfully submitted,


David C. Millar, Secretary
ECSD No. 3 Board of Managers

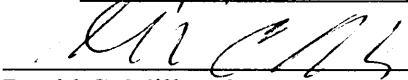
Motion to Approve the June 10, 2026 Meeting Minutes

Moved by: MIKE KASPRZYK

Seconded by: DAVID ROOD

App./Disapp.: 7-0, APPROVED

Date: 10/7/26


David C. Millar, Secretary
ECSD No. 3 Board of Managers