

ERIE COUNTY SEWER DISTRICT NO. 3 (ECSD No. 3)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, DECEMBER 3, 2025
SOUTHTOWNS AWTF CONFERENCE ROOM

MEMBERS PRESENT: David Kaczor, Michael Kasprzyk, Jason Keding, David Millar,
David Rood

MEMBERS ABSENT: Jason Cozza, Vincent Vacco, Emery Wittmeyer

OTHERS PRESENT: Joseph Fiegl, David Hojnacki, Kevin Kaminski

ITEM NO. 1 – CALL MEETING TO ORDER

Chairman Kaczor called the meeting to order at 8:02 a.m.

ITEM NO. 2 – APPROVAL OF OCTOBER 8, 2025 MEETINGS MINUTES

On a motion by Mr. Kasprzyk, seconded by Mr. Rood, the Board voted to approve the minutes of the October 8, 2025 meeting. The motion carried, 5 – 0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None.

ITEM NO. 4 – OLD BUSINESS

a. Southtowns AWTF Expansion Project

Mr. Fiegl discussed the recent progress of the Southtowns Advanced Wastewater Treatment Facility (AWTF) Phase 1 and Phase 2 Expansion Project. Onsite work for Phase 1 is in a 'soft' winter shutdown. The major remaining work is associated with the ORF influent piping, addressing the punch list, and final restoration. Contractors / sub-contractor staff will be onsite in the coming weeks to complete smaller punch list items, but the rest of the work is expected to be finished in the spring. The only major concern on the punch list is associated with the new flow meter and the location of its access hatch, which does not appear conducive for future maintenance. The engineer and contractor are discussing options to address this access issue. Regarding Contract No. 81 – the Southtowns AWTF Pre-Phase 2 Electrical project – is presently in the early stage with submittal reviews. Regarding Contract No. 82 – the Southtowns AWTF Landfill Reclamation project – construction is complete, and approval for close out will likely be requested at the next Board meeting.

The new effluent pumping station and chlorine contact tank have been operational for three (3) months. During the last Board meeting the Division of Sewerage Management (DSM) discussed the formation of algae in the new chlorine contact tank. While algae has not been an issue with the change in weather, there have been problems with certain State Pollutant Discharge Elimination System (SPDES) permit compliance samples that have led to adjustments by operations staff to address. Otherwise, everything appears to be functioning well.

Phase 2 construction continues to be on hold until the new SPDES permit is in place. The updated goal has been to bid Phase 2 work in the first quarter of 2026, however, the DSM has yet to receive the draft permit from the New York State Department of Environmental Conservation (NYSDEC). The last update from the NYSDEC was the draft permit was sent to their Division of Environmental Permits on October 31st, which usually takes another week or two before a permit is published. It is uncertain why there has been another delay.

As noted during the last Board meeting, Arcadis, the project consultant, has analyzed their remaining work to be completed based on the latest construction schedule and the additional services they have provided. This information was reviewed and there has been back-and-forth on various questions/comments. Ultimately an amendment to Arcadis's engineering agreement would be issued along with award for the Phase 2 contractor. Finally, there are no updates on the \$10 million grant request through the NYSDEC's Water Quality Improvement Project program or the \$25 million grant request through the New York State Environmental Facility Corporation's Water Infrastructure Improvement Act program.

b. Steuben Foods / Moog

In July 2025 the DSM submitted a FAST-NY Track "B" grant application to Empire State Development for the Elma Pumping Station and Force Main Upgrades project. In October 2025 Empire State Development requested, and were subsequently sent, additional information to support their review of the application. While awaiting word on the potential grant, the DSM, Steuben Foods, and Moog have completed a memorandum of agreement for the Track "B" project should the grant be awarded, including the cost share by both industries. The DSM has also completed a draft request for proposals for the Elma Pumping Station and Force Main Upgrades engineering work. With these items drafted, the hope is to decrease the lead time before actual work may commence should a grant award be issued.

ITEM NO. 5 – NEW BUSINESS

a. Payments (Handout)

The Board reviewed a copy of the payments on a handout for the month of December 2025. On a motion by Mr. Millar, seconded by Mr. Rood, the Board voted to approve the December 2025 payments. The motion carried, 5 – 0.

ITEM NO. 6 – MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operational Report

Mr. Kaminski presented the following operational report:

- *Southtowns AWTF Expansion Project – Phase 1:* Dealt with numerous operational challenges during the substantial completion period of this project including coordination efforts with the Contractor concerning parking area restoration activities.

Mr. Hojnacki presented the following collection systems report:

- *Collection System Repairs:* Completed a sanitary main spot repair on Amsdell Rd. in the Town of Hamburg in preparation for a subsequent Cured-in-Place Pipe lining project at this location.
- *Milestrip Road Odor Control:* Replaced all manhole carbon inserts along Milestrip Rd., in the Town of Orchard Park, in response to an odor complaint.

b. Construction Status Report

Contract No. 73 (Southtowns AWTF Influent Screening Replacement) – Hohl Industrial Services installed all equipment and completed punch list items for the general/mechanical contract. Closeout will be requested at the next meeting.

Contract No. 74-C (Southtowns AWTF Expansion Phase 1) – Major building and process work has been completed. Portions of this project, such as the outfall cleaning and repair, are being issued substantial completion. The remainder of building and process systems should be completed in the next couple of months. Change Order No. 2, involving the installation of influent piping and facilities to expedite construction for Phase 2, will be completed in the spring. Site work will also be completed in the spring. Original Contract work should be completed by the Contract No. 74-C completion date of March 6, 2026.

Contract No. 75 (Southtowns AWTF Expansion Phase 2) – This project is expected to bid in 2026.

Contract 80 – Central Region Collections Facility – The new building is fully erected with masonry work taking place. Concrete and pavement construction have been completed. Windows and doors are being installed next. Due to weather delays this past spring, the building delivery being delayed, and delayed steel worker availability, a 90-day time extension was issued making the new completion date February 16, 2026.

Contract No. 81 (Southtowns AWTF Expansion Pre-Phase 2 Electrical Upgrades) – This project is in the shop drawing submittal and approved stage which will be followed by an anticipated lengthy equipment procurement timeframe. Onsite work for this project could start as late as 2027. The scheduled Contract completion date is July 19, 2028.

Contract No. 82 (Southtowns AWTF Landfill Reclamation) – This project was necessary to provide site availability for excavated materials during the Phase 2 Expansion construction. Construction is complete and a final walk through was performed on Wednesday, November 26, 2025. Formal closeout will be requested at the next meeting, or by email poll.

Contract 84 – Elma Force Main Air Release Valve Replacement – STC Construction commenced work on this project in November. A new doghouse manhole was installed on Jamison Road east of Bowen Road. Due to manufacturer delays, the work to replace the two (2) deteriorated air release valves is anticipated to be delayed until spring 2026. A no-cost time extension is anticipated to be recommended, as the current project completion date is December 14, 2026.

Contract 95 (CIPPL Term Contract) (USI/Kenyon Pipeline) – United Survey continued cured-in-place pipe lining (CIPPL) work under Work Order (WO) 8U which includes 11,420 linear feet of 8-inch, 10-inch and 12-inch diameter Vitrified Clay Pipe (VCP) and Asbestos Cement Pipe (ACP) sewerlines on various streets in the Town of Hamburg (including Amsdell Road, Orchard Ave., Lyndale Ave., Hawthorne Ave., Greenfield Ave., Ferndale Ave., Southcrest Ave., Oakwood Ave., Lakewood Ave., Riverton Ave., Woodlawn Ave., and Glendale Ave.). Kenyon Pipeline continued lining work under WO 15K which includes 13,394 linear feet of 8-inch diameter VCP sewers on Amsdell Road and Crestridge in the Town of Hamburg; various VCP sewerlines in the Village of Hamburg (Evans St., Central Ave., Long Ave., S Buffalo St., Center St., Woodview Ave., Highland Ave.). The work order also includes one pipe patch on an easement along Abbott Road near the Hamburg/Orchard Park boundary.

Contract 96 (Multi-District) – Sanitary Sewer Open Cut Repair Term Contract – (Visone Construction) – In November, Visone Construction replaced approximately 96 linear feet of 8-inch diameter sanitary sewer on Pleasant Ave. at Church St. in the Village of Hamburg. The existing sewerline had a poor and meandering alignment, cracked pipe under Church St., and a large hole and void at the side of the pipe wall. If final restoration cannot be completed this fall due to weather conditions, then temporary pavement will be placed and final restoration will occur in the spring.

Contract 99 (Multi-District) (Sanitary Sewer Trunkline Inspection Service Contract) – the DSM reviewed inspection deliverables prepared by Red Zone Robotics for sewer inspection work performed in September. In ECSD No. 3, the first location consisted of sewers extending from Milestrip Road to McKinley Parkway (approximately 5,900 LF – various diameters ranging between 15-inch and 42-inch). It is anticipated that a portion of these sewers will be recommended for rehabilitation based on condition, particularly Reinforced Concrete Pipe (RCP) between Milestrip and Lake. The second location consisted of sewers extending from Big Tree Road to Southwestern Boulevard (approximately 5,700 LF – various diameters ranging between 12-inch and 21-inch), including locations behind the Bills stadium. Rehabilitation recommendations are being made based on condition.

Upcoming Design/Evaluations – the DSM is in the process of reviewing revised 90% Design plans prepared by LaBella Associates for the Milestrip Road Sewer Replacement. It is anticipated that the 90% set will be sent to the NYSDEC and other stakeholders for review and approval before the end of the year.

- c. Draft NYSDEC Division of Water Technical & Operational Guidance – Multiple Discharge Variance (Handout)

Mr. Fiegl reviewed the details of a comment letter prepared by the DSM to address the draft Technical and Operational Guidance Series (TOGS) 1.3.10 document associated with Multi Variance Discharge (MVD) parameters for Mercury, for consideration by NYSDEC.

On a motion by Mr. Kasprzyk, seconded by Mr. Keding, the Board voted to receive and file the informational items on the agenda. The motion carried, 5 – 0.

ITEM NO. 7 – ADJOURNMENT & NEXT MEETING

On a motion by Chairman Kaczor, seconded by Mr. Rood, the Board voted to adjourn the meeting at 8:50 a.m. The motion carried, 5 – 0.

The next meeting of the Board is scheduled for 8:00 a.m., Wednesday, February 11, 2026.

Respectfully submitted,



David C. Millar, Secretary
ECSD No. 3 Board of Managers

Motion to Approve the December 3, 2025 Meeting Minutes

Moved by: _____

Seconded by: _____

App./Disapp.: _____

Date: _____

David C. Millar, Secretary
ECSD No. 3 Board of Managers