

ERIE COUNTY SEWER DISTRICT NO. 4 (ECSD NO. 4)
BOARD OF MANAGERS MEETING MINUTES
WEDNESDAY, OCTOBER 8, 2025
NORTHERN REGION CONFERENCE ROOM

MEMBERS PRESENT: Mr. Kevin Peterson, Mr. Edward Schiller, and Ms. Nadine Wetzel

MEMBERS ABSENT: Mr. Adam Dickman and Mr. Willam Schutt

OTHERS PRESENT: Mr. Joseph Fiegl, Ms. Sally Mertz, and Mr. William Strzeszynski

ITEM NO. 1 – CALL THE MEETING TO ORDER

Mr. Schiller called the meeting to order at 3:30pm.

ITEM NO. 2 – APPROVAL OF JUNE 11, 2025 MEETING MINUTES

On a motion by Mr. Peterson, seconded by Ms. Wetzel, the Board voted to approve the minutes from the June 11, 2025 meeting. The motion carried 3-0.

ITEM NO. 3 – ITEMS FROM THE PUBLIC

None

ITEM NO. 4 – OLD BUSINESS

a. Order On Consent

Mr. Fiegl updated the Board on the Order of Consent for the ECSD No. 4 Overflow Retention Facility. The Division of Sewerage Management (DSM) has submitted a Sanitary Sewer Evaluation Survey (SSES) Work Plan to New York State Department of Environmental Conservation (NYSDEC) on July 2, 2025 for review and approval.

b. Grease Control Violation (Handout)

Ms. Wetzel reviewed the letter sent by Mr. Strzeszynski dated June 27, 2025, to Mr. Tom Sweeney regarding the Lancaster Village Center alleged violations pertaining to their Oil & Grease separator at 20 West Main Street. Mr. Strzeszynski then informed the Board that District staff had met onsite with the owner and contractor shortly after the last Board meeting. At this meeting a plan to correct all existing violations was agreed upon and was subsequently completed. The DSM considers this item closed.

ITEM NO. 5 – NEW BUSINESS

a. 2026 User Charges

i. Public Hearing Meeting Minutes (Handout)

Ms. Wetzel reviewed the public hearing minutes from the hearing held on September 25, 2025. No comments were received from the public. Now that the public hearing was held, the next step is for the Board of Managers to adopt the 2026 rates. The rates would take effect January 1, 2026.

ii. Approval of Resolution (Handout)

Mr. Peterson moved, seconded by Mr. Schiller to approve the 2026 User Charge Rates for 2026 for ECSD No. 4. The motion carried 3-0.

b. 2026 Meeting Schedule (Handout)

The Board reviewed the proposed 2026 meeting schedule. On a motion by Ms. Wetzel, seconded by Mr. Peterson, the Board voted to approve the 2026 meeting schedule as submitted. The motion carried 3-0.

Mr. Fiegl noted that Board terms will be done at the end of the calendar year and inquired if the members would be willing to serve again. All present responded in the affirmative.

c. Request for Proposal for Professional Engineering Services (Handout)

Ms. Wetzel informed the Board that the DSM accepted proposals for the Professional Engineering Term Contract for the 2026-2028 term. Nineteen (19) firms submitted proposals. The DSM is recommending retention of the following ten (10) firms: AECOM, Arcadis, DiDonato, GHD, Hazen, JMD, LaBella, Ramboll, TYLin, and Wendel for the 2026-2028 term.

On a motion by Mr. Peterson, seconded by Mr. Schiller, the Board voted to approved the ten (10) firms for the 2026-2028 term. The motion carried, 3-0.

d. Contract Closeout – Depew Pumping Station Forcemain Replacement Contract No. 60A (Handout)

The Board reviewed a resolution regarding the closeout of the Depew Pumping Station Forcemain Replacement Contract. All work has been satisfactorily completed and the DSM is recommending closeout. On a motion by Ms. Wetzel, seconded by Mr. Peterson, the Board voted to approve closeout of the contract in the final amount of \$1,172,893.40. The motion carried 3-0.

ITEM NO. 6 MISCELLANEOUS & INFORMATIONAL ITEMS

a. Operation Report (May – August)

Mr. Strzeszynski updated the Board with the Operational Report. Since the last meeting, inflow and infiltration manhole repairs have been completed in the Mini-System No. 5 sewer shed, formerly known as Town District No. 2. Ten (10) sewerlines were televised in this area as well, to inspect for defects prior to expiration of the cured-in-place pipe (CIPP) lining contract warranty. A couple of resident complaints were received by the District pertaining to odor. This has been addressed by staff cleaning the sewer systems in the general vicinity of the odor complaint.

For ECSD No. 4 facilities, Pump No. 2 was pulled and replaced and check valve No. 1 was pulled and replaced at the Bowmansville Pump Station. Repairs and replacement of components were completed on the standby generators at the Depew and Vanderbilt Pump Stations. Annual inspections were performed on the variable frequency drives (VFDs) at the Depew, Vanderbilt, Broadway, Bowmansville, Warner, and Iroquois Pump Stations.

All other tasks were generally routine in nature.

b. Construction Status Report

Ms. Wetzel updated the Board with the following construction status report.

Contracts No. 60A - Depew Pumping Station Forcemain Replacement at Cayuga Creek (Contractor – CATCO) - Work was completed on this project to replace 450 linear feet of 30-inch diameter sanitary sewer forcemain along the east side of Borden Road and crossing Cayuga Creek in the Village of Depew. CATCO completed additional scope of work to replace a deteriorated and corroded air release valve located in the flow control chamber at the Depew Pumping Station site and completed punch list items this summer.

Contract 61 (Depew Pumping Station Electrical Upgrades and Valves Replacement) –GHD, under the Term Engineering Contract, is completing the design of electrical upgrades and check valve replacements based on recommendations from the design report completed earlier this year. The DSM is expecting to bid this project in spring of 2026.

Contract No. 62 - Broadway East Generator Replacement was advertised on October 2nd. This includes replacement of the 450 KW emergency backup generator. District personnel will perform the demolition work to reduce costs. The bid opening is scheduled for October 22nd and will require a Board of Managers poll for award.

Contract 95 -CIPPL Term Contract) - Kenyon Pipeline performed CIPP lining on work order (WO) 10K which includes 2,560 linear feet of sewerlines in District 4, including various 8-inch diameter and 15-inch diameter asbestos cement pipe (ACP) sewerlines on Transit Road in Lancaster (multiple locations) and 8-inch diameter vitrified clay tile pipe (VTP) and ACP sewerlines on Wende Road in the Town of Alden. Work is anticipated to be completed later this year. Kenyon Pipeline completed CIPP lining on WO 14K which included 1,400

linear feet of 8-inch diameter ACP sewerlines on Deerpath Ct and Farmingdale Ct in the Town of Lancaster.

Contract 99 -Multi-District-Sanitary Sewer Trunkline Inspection Service Contract

- Red Zone Robotics completed sewer inspection work in this multi-district service contract in September. In District 4, a 36-inch diameter reinforced concrete pipe (RCP) sewer (2,895 LF) that extends from Transit Road to Gould Ave (Village of Depew baseball fields/parking lot) was inspected. Final deliverables, including data and televising information, have been submitted to the DSM and are currently under review.

c. Payments (Handout)

Ms. Wetzel reviewed with the Board the payments made to consultants and contractors since the last Board meeting.

On a motion by Mr. Schiller, seconded by Mr. Peterson, the Board voted to receive and file the informational items on the agenda. The motion carried 3-0.

7. ADJOURNMENT & NEXT MEETING

Mr. Schiller moved, seconded by Ms. Peterson, to adjourn the meeting at 3:46 p.m. The motion carried 3-0.

Next Meeting: Wednesday, December 3, 2025 @ 3:30 pm
Northern Region Admin Offices

Respectfully submitted,



Nadine R. Wetzel, Secretary
ECSD No. 4 Board of Managers

NW:sm
Motion to Approve the October 8, 2025 Meeting Minutes

Moved by: _____
Seconded by: _____
App./Disapp.: _____
Date: _____
Signed: _____