

## Online Payment Instructions

To make a payment online, please visit [WWW.ERIE.GOV/ECRPTS](http://WWW.ERIE.GOV/ECRPTS)

Please be sure you are using a PC or laptop as the website may not function fully on a phone or tablet

Click on “Pay Your Taxes”

On the next page, you will see HOME | MAKE ONLINE PAYMENT | TAX INQUIRY | PARCEL SEARCH at the top of the page

Hover your cursor over “MAKE ONLINE PAYMENT” and then click the box that pops up below it that says “MAKE TAX PAYMENT”

Make a Search By “Property Location” and click “Select”

In the House No box, enter the house number.

In the Street box, enter the name of the street (**do not put St, Rd, Ave, etc. Just the name of the street**)

Click “Search” and then select your property by checking the box next to it

Click “To Continue”

This will show you the amount(s) owed. Select the year(s) you wish to pay and click “Next Step”

If you are looking to make a partial payment, click into the box under “Amount To Pay” and enter the amount you will be paying.

Check the box to confirm the above is correct. If you are paying the full amount, simply check the box to confirm the above is correct and click “Process Payment”

Select your Payment Option from the dropdown menu and click “Continue”

It will prompt you to enter your email address for a receipt. After entering, click “I Accept”

You will then be able to enter your payment information and complete your transaction.