

WELCOME TO THE ERIE COUNTY CIVIL SERVICE EXAMS PAYMENT SITE.

**PLEASE CAREFULLY READ THE INFORMATION RELATED TO PAYMENT
OF YOUR CIVIL SERVICE EXAM(S).**

Consult the exam announcement for the correct filing fee.

Exam fees are a processing fee and are non-refundable.

To Submit A Waiver:

- Follow the instructions to complete the "*Request for Application Fee Waiver and Certification*" form provided at the [Application Fee Waiver](#) link (see left column) and submit your application(s) to the **Erie County Department of Personnel** (Room 604), 95 Franklin Street, Buffalo, NY 14202.

To Pay by Mail:

- Exam application filing fees are payable by check or money order to **the Erie County Department of Personnel**. Consult the exam announcement for the correct processing/filing fee. *No bank convenience/service fee* is required. ***There are NO refunds.***

To Pay in Person at the Personnel Department, Room 604, on the Sixth Floor in the Rath Building (located at 95 Franklin Street, Buffalo, NY):

- Exam application filing fee payments made with a check or money order (**payable to the Erie County Department of Personnel**) will NOT require any additional bank convenience/service fee. Consult the exam announcement for the correct processing/filing fee.

Also Pay in Person at the Personnel Department, Room 604, on the Sixth Floor in the Rath Building (located at 95 Franklin Street, Buffalo, NY):

- Exam application filing fee payments may be accepted via credit or debit card and can be made with either MASTERCARD or DISCOVER. Paying in this form will add a bank convenience/service fee of \$1.50 per exam application in addition to the filing fee payment. All convenience fees are funded by the payer and collected directly and automatically by M&T Bank.

For further information please contact us at 716-858-8484 or fax us at 716-858-8445.