

# ERIE COUNTY IS HIRING CLEAN ENERGY INTERNS!

**Paid, Full or Part-Time Starting in June**  
Located in downtown Buffalo, must be on site!  
\*Opportunities for Fall as well

## Erie County Low Income Program for Sustainable Energy (ECLIPSE) Research Intern

The Intern will work with the **ECLIPSE** team to perform tasks related to data collection, writing and organization, including:

- Role of supporting the Project Coordinator of the ECLIPSE program
- Work as a team member on projects under direct supervision and mentorship
- Research best practices of other counties
- Work with datasets from multiple County departments
- Use Excel to track data
- Conduct Interviews of Erie County Departments that administer programs having to do with Energy
- Assist with communication and feedback from Erie County Departments
- Assist with writing "Low-to-Moderate Income Existing Programs and Opportunities" Report

## Erie County Low Income Program for Sustainable Energy (ECLIPSE) Outreach Intern

The Intern will work with the **ECLIPSE** team to perform tasks related to public engagement and communications, and writing and organization, including:

- Role of supporting the Project Coordinator of the ECLIPSE program
- Work as a team member on projects under direct supervision and mentorship
- Coordinate outreach efforts for the ECLIPSE program
- Assist with communication and feedback from program participants
- Work with diverse communities and local government decision makers
- Update social media platforms

## Building Performance Intern

Work will be focused on energy use in county buildings and identifying efficiency improvement strategies

### Scope of Work:

- **Building Electric Survey** – In preparation for any Clean Heating/Cooling, EV Infrastructure or Solar installations we would want to know the condition and capacity of the electric service at all of the buildings throughout the County.
- **Benchmarking updates** – continued support for updating energy consumption in buildings, track energy trends and identify outliers, correlate savings to specific energy projects including EPC

## Green Fleet Intern

Work will be focused on the county's vehicle fleet and transitioning to EV to lower overall emissions

### Scope of Work:

- **EV Transition plan** – identify needs of each vehicle and potential electric replacements, research heavy equipment options and timelines for replacement, develop re-imbursement policy for charging at non-county locations
- **EV Infrastructure plan** – identify the needs of each facility, appropriate size and quantity of charging equipment, cost and schedule for development, grant funding availability and requirements, emergency recharging plan and equipment

## Community Climate Action Plan Intern

Work will be focused on the **Erie County Climate Ambassador Program**, and coordinating feedback from community groups [erie.gov/climateaction](http://erie.gov/climateaction)

**Public engagement and communications, data collection, website management, and writing and organization, including:**

- Working as a team member on projects under direct supervision and mentorship
- Assisting with website data collection, input, and organization
- Assisting with communication and feedback from program participants
- Working with diverse communities
- Updating website and social media platforms

If interested, email [CleanEnergyIntern@erie.gov](mailto:CleanEnergyIntern@erie.gov)  
and we will send out application instructions.  
Learn about us at [erie.gov/sustainability](http://erie.gov/sustainability)

