

Municipal Facilities Inventory of Activities & BMPs Implemented

For Each Municipally-Owned Facility, Place an "X" in the Box if the Activity Occurs

Information on the Best Management Practices (BMPs) listed below is in the Western NY Stormwater Coalition's <i>Pollution Prevention/Good Housekeeping for Municipal Operations: Best Management Practices & Inspection Checklists</i> and is detailed in the <i>Standard Operating Procedures</i> for each BMP.	DPW Garage	Parks & Recreation	Municipal Hall	Senior Center	Community Center	Pubic Library Bldg.	Sewer Department	Waste Transfer Station	Fire Department	Animal Shelter	Marina	Golf Course	Water Department					
Landscaping & Lawncare																		
Fertilizer Application																		
Pesticide Application																		
Fertilizer/Pesticide Storage																		
Outside Contractor Used																		
Current Best Management Practices (BMPs) in Place																		
Limit Purchase/Storage to One Year Supply																		
Slow Release Fertilizers																		
Zero/low input lawns																		
Alternative Landscaping Techniques: Naturescaping/Xeriscaping																		
Use Compost/Natural Fertilizers																		
Grass Clippings Left on Lawn																		
Integrated Pest Management																		
Recordkeeping Fertilizer & Pesticide Use (lbs. applied & acreage)																		
Staff Training on Stormwater Pollution Prevention																		
Third Party Certification Signed by Outside Contractor																		
Spill Response & Prevention																		
Aboveground Storage Tanks (oils, fuels, antifreeze, etc.)																		
Drums for Liquid Storage																		
Chemicals Storage (fertilizer, pesticides, herbicides, etc.)																		
Current Best Management Practices (BMPs) in Place																		
Secondary Containment Systems																		
Oil/Water Separator																		
Spill Prevention & Response Plan																		
Staff Training on Stormwater Pollution Prevention																		

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Pest Control																		
Rodent Bait Boxes																		
Ant Traps																		
Flying Insect Spray																		
Outside Contractor Used																		
Current Best Management Practices (BMPs) in Place																		
Limit Purchase/Storage to One Year Supply																		
Minimize Use of Pesticides																		
Avoid Wet Weather Use																		
Employee(s) NYS Certified Applicator																		
Integrated Pest Management																		
Use Alternatives to Pesticides																		
Staff Training on Stormwater Pollution Prevention																		
Third Party Certification Signed by Outside Contractor																		
Pet Waste Collection																		
Pet Waste Present																		
Current Best Management Practices (BMPs) in Place																		
Animals house in enclosed, roofed structure (Municipal Shelter)																		
Pet Waste Control (bag stations; waste receptacles)																		
Pooper Scooper Regulations (signage present)																		
Pet Waste Education (signage, brochures)																		
Septic System Management																		
On Site Septic System																		
Current Best Management Practices (BMPs) in Place																		
Routine Maintenance Performed (pump out)																		
Inspections & Record Keeping																		
Vehicle/Equipment Maintenance																		
Repairs Done Outside																		
Hazardous Material Storage																		

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Vehicle/Equipment Maintenance (continued)																		
Current Best Management Practices (BMPs) in Place																		
Repairs Done Inside																		
Protect Storm Drain Inlets during Outside Maintenance																		
Use Dry Clean Up Methods (e.g. Speedy Dri)																		
Oil/Water Separator																		
Spill Prevention & Response Plan																		
Staff Training on Stormwater Pollution Prevention																		
Vehicle/Equipment Washing																		
Vehicle Washing Outside																		
Washwater Drains to Storm Sewer																		
Current Best Management Practices (BMPs) in Place																		
Vehicle Washing Inside; Single Purpose Bay (floor drain area)																		
Steam Cleaning without Soap (oil/water separator)																		
Pressurized Cold Water w/out Soap (storm discharge)																		
Biodegradeable Soaps (sanitary discharge)																		
Washwater Drains to Oil/Water Separator																		
Washwater Drains to Sanitary Sewer																		
Lawncare Equipment Rinsed on Vegetated Area																		
Staff Training on Stormwater Pollution Prevention																		
Roadway & Bridge Maintenance																		
Roadway Patching, Resurfacing, Sealing																		
Maintenance of Unpaved Roads																		
Bridge & Structure Maintenance																		
Graffiti Removal																		
Painting/Paint Removal																		
Current Best Management Practices (BMPs) in Place																		
Dry Weather Paving																		
Cover Catch Basins & Manholes Prior to Paving																		
Fluid Leaks/Spills from Paving Cleaned Immediatley																		
Sweeping/Vacuuming Roads																		
Maintain Roadside Vegetation																		
Herbicide/Pesticide Application Restricted to Vegetation																		

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Roadway & Bridge Maintenance (BMPs continued)																		
Sweeping/Vacuuming Prior to Bridge Washing																		
Control Particulate Matter from Bridge Sandblasting																		
Cover Storm Drain Inlets When Sandblasting/Painting																		
Staff Training on Stormwater Pollution Prevention																		
Chlorinated Water Discharges																		
Municipal Swimming Pool																		
Chlorine Storage																		
Current Best Management Practices (BMPs) in Place																		
Dechlorinate Water Prior to Discharge/Draining																		
Non-Chlorine Disinfection (Identify:)																		
Backwash Water Discharged to Sanitary or Vegetated Area																		
Staff Training on Stormwater Pollution Prevention																		
Hazardous & Waste Materials Management																		
Operational By Products/Wastes																		
Oil/Antifreeze Use and/or Storage																		
Paints, Thinners, Solvents Use and/or Storage																		
Cleaning Agents Use and/or Storage																		
Illegal Dumping Occurs																		
Recycle Drop Off Location																		
Current Best Management Practices (BMPs) in Place																		
Limit Purchase/Storage to One Year Supply																		
Proper Storage; Away from Floor Drains/Storm Drains																		
Oil & Antifreeze Recycling																		
Household Hazardous Waste Collected																		
Litter Control Program																		
Inspection of Material Storage Areas																		
No Dumping Signs																		
Catch Basin & Storm Drain System Cleaning																		
Catch Basin Cleaning																		
Disposal of Vactor Spoils																		
Ditch Scraping																		

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Catch Basin & Storm Drain System Cleaning (BMPs continued)																		
Current Best Management Practices (BMPs) in Place																		
Catch Basin Inspection																		
Catch Basin Maintenance, Repair & Cleaning																		
Open Ditch Maintenance																		
Conserve a Buffer of Downstream Vegetation after Scraping																		
Dispose/Store Vector Waste Properly																		
Record Keeping & Frequency Tracking																		
Street Cleaning & Maintenance																		
Street Sweeping																		
Disposal of Sweeper Waste																		
Current Best Management Practices (BMPs) in Place																		
Sweep in a Pattern to Avoid Storm Inlets & Catch Basins																		
Maintain Roadside Vegetation																		
Dispose/Store Sweeper Waste Properly																		
Record Keeping & Frequency Tracking																		
Road Salt Storage & Application																		
Road Salting Performed																		
Salt Storage On-site																		
Current Best Management Practices (BMPs) in Place																		
Covered Salt Storage Facility																		
Spreaders Calibrated & Maintained																		
Diversion Berms to Minimize Run-On to Storage Area																		
Alternative Materials Used (Identify: _____)																		
Clean Up "Track Out" After Storm Events																		
Establish Low Salt &/or Sand Areas for Sensitive Environs																		
Staff Training on Stormwater Pollution Prevention																		
Roadkill Composting																		
Roadkill Collected for Composting																		

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Roadkill Composting (continued)																		
Current Best Management Practices (BMPs) in Place																		
Site Pile on Well Drained Surface w/ Minimal Slope																		
Locate Piles at Least 200' from Waterways/Wetlands																		
Identify Proper Types for Composting (typically deer)																		
Marina Operations																		
Fueling Station																		
Sanitary Waste Disposal																		
Fish Cleaning																		
Current Best Management Practices (BMPs) in Place																		
Sanitary Waste Pump Out Station																		
Fish Cleaning Station																		
Trash Receptacles at Fueling Stations																		
Spill Clean Up Materials at Fueling Stations																		
Maintenance Areas Away from Water & Storm Drains																		
Minimize Impervious Surfaces																		
Construction & Land Disturbance																		
Land disturbance >1 acre																		
Linear Roadway Projects >1 acre (soil exposed)																		
Current Best Management Practices (BMPs) in Place																		
NOI for Stormwater Permit for Construction Activities (>1 acre)																		
Install Erosion Control Practices Before Disturbing Soil																		
Record Keeping as per Construction Permit																		
Staff Training on Stormwater Pollution Prevention																		
Building Maintenance																		
Outside Contractor Used																		
Exterior Building Washing Performed																		
Sidewalk Cleaning (powerwashing)																		
Sidewalk Salting																		
Roof Drainage Systems																		
Flourescent/Other (Universal Waste) Lighting																		

