

## **Job Opening - Erie County Watershed Coordinator**

**Erie County is hiring a Watershed Coordinator to work on the development of a Nine-Element Watershed Management Plan, coordinate the Lake Erie Watershed Protection Alliance (LEWPA) and Erie County Water Quality Committee (ECWQC), and work with related programs. Tasks include:**

- Watershed Management Planning:
  - Coordinate data visualization work on Watershed Management Plan with Erie County Office of GIS and supervise GIS intern
  - Draft Watershed Management Plan update according to existing grant work plan and incorporate comments from Watershed Advisory Committee and stakeholders
  - Conduct public meetings regarding Watershed Management Plan drafts
  - Manage Watershed Management Plan grant from NYS Department of State
  - Coordinate with NYS Department of Environmental Conservation (DEC)
- Lake Erie Watershed Protection Alliance (LEWPA):
  - Work closely with Erie County Soil & Water Conservation District
  - Coordinate annual request for water quality project proposals in Erie County
  - Submit annual county work plans to DEC; perform desk audits on LEWPA member projects
  - Conduct outreach, including annual newsletter and maintaining webpages
  - Coordinate quarterly LEWPA Board of Directors meetings and bimonthly ECWQC meetings
- Water quality project implementation - write and manage grants as needed

**Candidates must meet the following civil service minimum qualifications:**

A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Engineering or one of the natural sciences, supplemented by four (4) years of environmental management experience, at least two (2) years of which are related to pollution prevention or environmental compliance technical experience; or:

B) Completion of a minimum of sixty (60) semester credit hours of study at a regionally accredited or New York State registered two (2) or four (4) year college or university including a minimum of twelve (12) semester credit hours in natural science\* and six (6) years of environmental management experience, at least two (2) years of which are related to pollution prevention or environmental compliance technical experience; or:

C) An equivalent combination of training and experience as defined by the limits of (A) and (B)

**Ideal candidates will have:**

- A strong knowledge of watershed issues
- Excellent writing and organizational skills
- Experience writing plans and working with stakeholder groups
- A proven track record of securing and managing grants

The job is located at the Rath Building, 95 Franklin Street, Buffalo, NY 14202. The position is currently eligible to work from home one day per week after an initial training period.

**Please submit resume and cover letter via email with the subject line “Watershed Coordinator” before Monday May 12, 2025 at 4:00 PM to Deputy Commissioner Bonnie Lawrence at [Bonnie.Lawrence@erie.gov](mailto:Bonnie.Lawrence@erie.gov)**