
MEMBERS present: Steven Schwartz, Chair
Chris Trapp, Vice-Chair
Rebecca Town, Secretary
Brian Downey
Ellen Kennedy

STAFF: Leslie Ortiz-Fogg, Counsel
Vianne Uthman, Administrative Staff

OTHERS PRESENT: Ross Kostecky, Legislature Office (recording)

1. Meeting called to order at 8:08 a.m.
2. October 2019 meeting minutes reviewed and approved by Member Kennedy, seconded by Member Trapp. *
3. Website / Email Updates (Uthman /Town /Schwartz):
 - i. A request for an opinion was received on 10/9/19 regarding the County Attorney representing Clerk Kearns in a lawsuit in U.S. District Court that lists the clerk in both and official and personal capacity. The Board found that lawsuit was filed in his official capacity and therefore representation by the county attorney was appropriate Rebecca Town recused herself from all discussion.
 - ii. The website was updated with the November Agenda and draft of October minutes
 - iii. A FOIL Request received on: 10/7/19 for Financial Disclosures of elected official acknowledged and will be sent out when payment is received.
 - iv. Other communications: Chair contacted Buffalo News regarding article “Western Regional OTB releases list of Bills, Sabres ticket recipients” 10/10/19. Board would have to FOIL directly with OTB for the information which is contained in large data cache. Recommend we await further disclosures from the Buffalo News that might identify county employees, Board members or elected officials.
4. Old Business:
 - i. Additional Financial Disclosures received from Erie Tobacco Asset Securitization Corp Board (ETASC) which has been determined to fall under the board’s purview
 - ii. Letters have been sent to Political Parties for more information so the Board is able to determine if any individuals are required to file disclosures. No responses have come in. Brian will followup.
 - iii. A letter response to requests for opinion from Rath regarding Poloncarz has been sent to Legislator Rath with a copy to County Executive Poloncarz.
5. New Business:
 - i. Next meeting scheduled for Monday, December 2, 2019 at 8 a.m. (May be cancelled if lack of business.)
 - ii. Financial Disclosure Form for 2018 distributed for review and revisions at next meeting.
 - iii. Draft Board Meeting Calendar for 2020 will be emailed for comment.
6. No Public Comments
7. Motion to adjourn made at 8:38 a.m. by Member Trapp, Seconded by Member Kennedy

Review of Financial Disclosures