
MEMBERS: Steven Schwartz, Chair
Chris Trapp, Vice-Chair
Rebecca Town, Secretary
Brian Downey
Ellen Kennedy

STAFF: David Bojanowski
EXCUSED: Leslie Ortiz-Fogg, Counsel (on phone)

OTHERS PRESENT: Ross Kostecky, Legislature Office (recording)

1. Meeting called to order at 8:08 am.
2. July 2020 meeting minutes reviewed and moved for approval by Downey seconded by Trapp.
3. Website / Email Updates:
 - i. Request for opinions/actions: Follow-up on previous requests for opinions
 - i. Concerns were raised regarding an official's use of links to personal and campaign web pages at bottom of County official communications. Schwartz and Trapp to meet with employee after this meeting.
 - ii. The Board received a possible request for opinion from elected official about his Board membership. Upon follow-up board was informed that he may resign from the Board.
 - iii. No updates on opinion issued to Environment & Planning regarding potential conflicts of interest of new hire who was a previous board member of an organization they have dealings with.
 - ii. Updates to website: Minutes, agenda, Annual Report were all updated and put on the website.
 - iii. FOIL Requests: No new requests received
 - iv. Other communications: All disclosure forms have been submitted. Chair Schwartz conducted 29 follow-ups primarily related to missing information.
4. Old Business:
 - i. Six letters sent to delinquent filers issuing fines that would be suspended if disclosures are submitted. All disclosures were submitted following receipt of this letter.
5. New Business:
 - i. Results of Follow-ups to Disclosures. 29 Financial Disclosures were followed up by Chair via phone and email messages. Most were missing information. Some required clarification of information.
 - i. Outgoing members of a Board received inscribed chairs and pictures frames. These fall within the definition of plaques noted as non-prohibited items in the law.
 - ii. County employee whose children are employed part-time in the same agency was told about proposed nepotism legislation.

- iii. Elected and appointed officials who sit on Boards, or who have family members in agencies, that receive county monies will receive letters warning of potential conflicts of interest with necessary steps for reporting and recusal.
- iv. Elected official with spouse working in a county department should receive a letter saying they should report this to the legislature and recuse themselves from any votes related to said agency.
- v. The role a board member played in selecting an attorney from their own office could be perceived as presenting a conflict of interest.

- ii. No action on fines for delinquent filers necessary.
- iii. Financial Disclosure Forms will be reviewed after meeting
- iv. Next meeting scheduled for Monday, September 14, 2020 at 8 a.m.

6. No public comments

7. Motion to adjourn at 8:40 am.

Review of Financial Disclosures

DRAFT