

Submitting your Employee Disclosure Form

Forms are due back at the Department of Personnel on or before May 15, 2021

Electronic Submission (Email)

1. Complete all sections of the Employee Disclosure Form
2. Save as a PDF
3. Name the file accordingly – your full name & department (i.e. John Smith_Personnel)
4. Send the newly saved PDF to ethics@erie.gov

Hard Copy Submission

1. Complete all sections of the Employee Disclosure Form
2. Print it out
3. Mail or Drop Off the completed form to:
Erie County Department of Personnel
95 Franklin St. Room 604
Buffalo, NY 14202

**County employees contacted by the Board of Ethics to complete the Financial Disclosure Form DO NOT need to complete this Employee Disclosure Form.*