

Erie County Ethics Board
Meeting Agenda

March 4, 2024 8:40 a.m:

Budget Conference Room (16th Floor) – Rath Building

Members: Chris Trapp, Chair
 Brian Downey, Vice Chair
 Heather Gresham
 Ellen Kennedy
 Taunya Abaya, Secretary

Staff: Aaron Rubin, Counsel
 Barb Piazza, Chief Ethics Officer

Others Present:

1. Meeting call to order.
2. February meeting Minutes for review, corrections, and approval
3. Website / Email Updates (Piazza/Chair):
 - a. Updates to website: Minutes, agenda
 - 2018 CURRENT CODE OF ETHICS update
 - b. FOIL Requests
 - how long do we retain financials – 7 years
 - charge per page
 - provide a courtesy email to the person whose foil is being requested
 - Barb will set up a protocol
 - redact address for foil submissions
 - just a simple letter sent with the financial papers will suffice
 - c. Other communications: Joe Fiegl
 - board of sewer managers complained about email notices for foil completion
 - no more mass communication – info will be sent out in smaller groups
4. Old Business:
 - a. Changes to annual financial disclosure forms, if any:
 - a few minor changes board agreed upon
 - b. Ethics Presentation status
 - done in terms of text and video
 - working on power point frames
 - c. April Baskin update
 - Question about task force for stadium – ask Aaron
 - d. Request to revise Ethics Code regarding definition of spouse and relative
 - hold on that
 - e. Financial Disclosure forms for Citizen Salary Review Committee
 - wait for Aaron

5. New Business:

a. Setting of Annual Disclosure timeline

1. February 1, 2024: Letters to Department Heads regarding policy makers, etc.
 - a. Department Heads
 - b. Election Candidates
 - c. Board members: Sewer Districts, ECWA, ECC, etc.
 - d. Elected Officials
2. April 1, 2024: Letters and forms to individuals
3. May 15, 2024: Disclosure Forms due

6. Public Comments - none

7. Motion to adjourn - Ellen moved and Taunya seconded

8. Next meeting April 1, 2023 at 8:40 a.m., 16th floor ECH