

Erie County Ethics Board
Meeting Agenda

March 4, 2024 8:40 a.m:

Budget Conference Room (16th Floor) – Rath Building

Members:

Chris Trapp, Chair
 Brian Downey, Vice Chair
 Heather Gresham
 Ellen Kennedy
 Taunya Abaya, Secretary

Staff:

Aaron Rubin, Counsel
 Barb Piazza, Chief Ethics Officer

Others Present:

1. Meeting call to order.

2. February meeting Minutes for review, corrections, and approval

3. Website / Email Updates (Piazza/Chair):

- a. Updates to website: Minutes, agenda
- 2018 CURRENT CODE OF ETHICS update
- b. FOIL Requests
- how long do we retain financials – 7 years
- charge per page
- provide a courtesy email to the person whose foil is being requested
- Barb will set up a protocol
- redact address for foil submissions
- just a simple letter sent with the financial papers will suffice
- c. Other communications: Joe Fiegl
- board of sewer managers complained about email notices for foil completion
- no more mass communication – info will be sent out in smaller groups

4. Old Business:

- a. Changes to annual financial disclosure forms, if any:
- a few minor changes board agreed upon
- b. Ethics Presentation status
- done in terms of text and video
- working on power point frames
- c. April Baskin update
- Question about task force for stadium – ask Aaron
- d. Request to revise Ethics Code regarding definition of spouse and relative
- hold on that
- e. Financial Disclosure forms for Citizen Salary Review Committee
- wait for Aaron

5. New Business:

- a. Setting of Annual Disclosure timeline

1. February 1, 2024: Letters to Department Heads regarding policy makers, etc.
 - a. Department Heads
 - b. Election Candidates
 - c. Board members: Sewer Districts, ECWA, ECC, etc.
 - d. Elected Officials
2. April 1, 2024: Letters and forms to individuals
3. May 15, 2024: Disclosure Forms due

6. Public Comments - none

7. Motion to adjourn - Ellen moved and Taunya seconded

8. Next meeting April 1, 2023 at 8:40 a.m., 16th floor ECH