

Food Policy Council of Buffalo and Erie County Agenda

When: Jan. 28th, 2020

Where: Beverley Gray Business Exchange Center 334 East Utica St.

4:00 - 4:10 **Welcome** (max 10 min)

- Roll call
- Agenda considerations – Open to Public

4:10 – 5:40 **Officer Updates** (max 90 min)

- Executive Committee’s recommendations for letter to Amy Baskes – Allison
 - Good Food Purchasing Program – Allison & Guests
- EC’s recommendation to re-share RFP – Allison
- Exit Interviews – Antonina
- Call for Recording Secretary

5:40 – 5:50 **Committee Reports** (max 10 min)

- Urban Production Working Group – Allison

5:50 – 6:00 **Agenda Considerations and Adjourn**

Food Policy Council of Buffalo and Erie County Agenda

When: Feb. 26th, 2020 from 4:00-6:00pm

Where: Innovation Center Innovation Center 640 Ellicott Street Room: 4A

- 4:00 - 4:15 **Welcome** (max 15 min)
Roll call
Ground Rules
Approval/Acceptance of last month's minutes
Agenda considerations – open public
- 4:15 - 4:30 **Officer Updates** (max 15 min)
Executive Committee: Internship – (*Allison*)

Corresponding Secretary Position Still Open – (*Allison*)
- 4:30 – 5:50 **Committee / Working Group Reports** (max 80 min)

Urban Production Working Group – (*Matt*): Launch is Feb. 28th at 10am and CSA even later from 6pm-8pm
Action Planning Committee – (*Sarah G. / Antonina*): share progress and envisioned next steps
Governance Committee – (*Della/Sarah*): Next Steps and request for members
RFP Committee – (*Allison/Pat*): Top 2 shared and Next Steps
- 5:50 – 5:55 **Special Orders** (max 5 min)
Good Food Purchasing Program – (*Allison*)
- 5:55 – 5:55 **Unfinished Business** (max 0 min)
- 5:55 – 5:55 **New Business:** (max 0 min)
- 5:55 – 6:00 **Agenda Considerations and Adjourn.**

Food Policy Council of Buffalo and Erie County Agenda

When: April 29, 2020 from 4:00-6:00pm

Where: WebEx, click [Link](#).

Meeting number (access code): 615 503 532

Meeting password: CZwF4q3M3wH

- 4:00 - 4:15 **Welcome** (max 10 min)
Roll call
Approval/Acceptance of last month's minutes – Feb. & March
Agenda considerations – open public
- 4:15 - 5:15 **Officer Updates**
- 5:15 – 5:50 **Committee / Working Group Reports**
- 5:50 – 5:55 **Special Orders**
- 5:55 – 5:55 **Unfinished Business**
- 5:55 – 5:55 **New Business**
- 5:55 – 6:00 **Agenda Considerations and Adjourn.**

Food Policy Council of Buffalo and Erie County Agenda

When: May 27, from 4:00-6:00pm

Where: **Please note this meeting will be WebEx, see below.**

4:00 - 4:10 **Welcome** (max 10 min)

Roll call

Approval/Acceptance of last month's minutes

Agenda considerations – open public

4:15 - 5:15 **Officer Updates** (X)

Regional food system Grant – Other partners already set up in Grants.gov, UB Food Lab would like to support but to late to meet the University's guidelines to support projects (extremely short timeline) Erie County (too late for them too). BNMC backed out. Wellness feedback.

5:15 – 5:50 **Committee / Working Group Reports** (max 60min)

Food Action Plan – Summary of Member updates. Remember that the Action Plan are ideas that we can seek buy-in from other agencies and institutions locally (we can't do everything, we are just trying to use this document to get buy-in for our food system).

Governance – address open seats, recruitment process (i.e. a application process required for all members or just stakeholder seats?)

Combine existing action items for Governance committee: short term and long term to do's (Sarah H. and Maggie to follow-up together) I think we can get a draft O.P. together.

5:50 – 5:55 **Special Orders**

5:55 – 5:55 **Unfinished Business**

Mary Beth – 45 min (Food action plan meeting invite for her too)

5:55 – 5:55 **New Business**

Application for new members -revise application <https://www2.erie.gov/fpc/index.php?q=food-policy-council-fpc-buffalo-erie-county-membership-application>

All members need to think about people they would like to send a application to

Do we require appointed seats need to submit application? Suggestion to bring this topic back to full council. Cornell has an open seat, who / when is that going to be filled

5:55 – 6:00 **Agenda Considerations and Adjourn.**