



June 2024

Food Policy Council of Buffalo and Erie County

Date:	June 26, 2024			
Time:	4PM-5PM			
Location:	In person on the 4 th Floor of the Lincoln Building, 110 Franklin Street, Buffalo, NY 14203			
Attendance:	Appointed Members:		Stakeholder Members:	
	P	Sarah Gatti (Chair)	P	Michelle Scott (Vice Chair)
	E	Rob Free (Treasurer)	E	Cooper Rohan
	E	Danielle Rovillo (Co. Rep.)	A	Elias Martinez
	E	Betsy Andersen	P	Lisa Neff
	P	Eric Tower	P	Mallory Hohl
	P	Laura Corrin	P	Marla Guarino
	A	Samendy Brice	P	Mayda Pozantides
	P	Thomas Baines	FPC Coordinator	
			P	Colette McDonald
	Quorum Present?		Yes	
Agenda				
Item			Minutes	
Welcome: 1. Approval of May 2024 Meeting Minutes			The May 2024 Meeting Minutes were approved. Lisa Neff made the motion to approve, and Michelle Scott seconded that motion. All were in favor.	
Officer Updates: 1. Membership Application Review 2. Membership Vote			The five applicants moving forward for a vote were reviewed prior to this meeting and FPC members were given the opportunity to ask questions regarding candidates. The slate of candidates was approved for new membership. Lisa Neff made the motion to approve, and Marla Guarino seconded that motion. All were in favor.	



Erie County Updates:

1. Agricultural and Farmland Protection Plan Update
2. Food Summit
 - a. Data Summary Sheets
 - b. Next Steps
3. New York Food For New York Families Grant Update

The Agricultural and Farmland Protection Survey received about 200 responses. There

will be additional focus groups in the fall to go over draft recommendations. These draft recommendations will likely be sent to the FPC directly for comment.

Food Summit Review & Next Steps:

The municipal food system metric sheets that were available at the summit have now been completed for all Erie County municipalities. Those can be accessed on our website using [this link](#).

The Summit was a high-level overview and introduction to food systems and policy. The Action Planning Committee is considering what next steps would be. Some ideas that were proposed were:

- The FPC preparing a food-system zoning checklist for municipalities.
- Conducting follow-up workshops where municipalities can ask for guidance on implementing specific food system codes/programs, as identified at the Summit.

Colette McDonald will be sending a list of Food Summit attendees to FPC members who wish to reach out to contacts they made at the Summit.

Summit Breakout Group Facilitators are requested to send their breakout group worksheets with notes if available. The goal of this is to identify topics that are universal to all municipalities/regions as well as topics specific to developed, developing, and rural parts of Erie County.



	<p>New York Food For New York Families Grant Update:</p> <p>The FPC has been identified as a recipient of the New York Food For New York Families Round 2 Competitive Grant Cycle. Currently, the project is contingent on a resolution being passed by the Erie County Legislature on July 18th. If passed, Colette McDonald will oversee the facilitation of the project activities which include working with a local food hub to purchase locally grown produce and additional food items to be delivered to families within no income, low income, and asset limited, income constrained, employed (ALICE) communities within Erie County.</p> <p>Colette will be sending FPC members a memo with additional information regarding this grant.</p>
<p>Committees/Working Groups: Please review the Committee/Working Group report that was sent out with the agenda for updates.</p>	<p>Executive Committee Updates: The FPC will be sponsoring the Slow Roll Harvest Roll (bicycling event) on Saturday, September 21st, which will be a \$2,000 sponsorship. Sarah Gatti, Danielle Rovillo, and Colette McDonald will be meeting with Slow Roll next week to discuss conditions of the sponsorship, including discussion of the route to highlight urban farms.</p> <ul style="list-style-type: none"> • Please reach out to Colette.McDonald@erie.gov to help with outreach at this event • Note – this event is the same day as the Igniting Hope Conference <p>Outreach Update August 17th – Urban Farm Day</p> <ul style="list-style-type: none"> • FPC to help with promotion via social media • Opportunity for FPC to sponsor the event if needed



	<p>Procurement Update</p> <p>The Procurement Working Group is reactivated and will be chaired by Marla Guarino. The initial focus will be internal Erie County food procurement.</p> <ul style="list-style-type: none"> If you have not done so already, please reach out to Colette.McDonald@erie.gov to be included on the virtual meeting invite. <p>Greater Buffalo Urban Growers Chair Discussion</p> <p>The FPC is in need of someone to serve as the Chair for GBUG to report back to the FPC. Mallory Hohl and Mayda Pozantides are currently on the GBUG WG and sit on the FPC. They will discuss offline and report back to the FPC next month regarding who will serve as GBUG Chair.</p>
<p>Standing Items:</p> <ol style="list-style-type: none"> FPC 2024 Goals Update 	<p>N/A</p>
<p>New Business:</p>	<p>N/A</p>
<p>Other Business:</p> <ol style="list-style-type: none"> PhD Student Research August Social Event 	<p>PhD Student Research:</p> <p>The FPC Introduced themselves to Haley Parzonko, a University at Surrey PhD Student. Haley gave an overview of her work which focuses on the different designs and strategies of stakeholder participation and the stakeholder experience of participatory processes, with specific attention to the farming community. Part of the overall aim of the research is to produce knowledge that can help Food Policy Networks (Councils) improve their participatory processes and better address some of the challenges regarding participation and inclusion.</p> <ul style="list-style-type: none"> There is an open invite to FPC members to be interviewed by Haley. Interviews will be 45 minutes-1 hour. She can be reached by emailing



h.parzonko@surrey.ac.uk

August Social Event

In lieu of a meeting on August 28th, the FPC will be convening at Mint Mojito Bar (1225 Niagara St, Buffalo, NY) starting at 4PM. Hope to see you all there!

June 2024 Motion Log

Motion	Passed:	Implementation:	Brought to Motion/Seconded:
Approval of May 2024 Meeting Minutes	Yes		Motion – Lisa 2 nd – Michelle
Approval of New Membership Candidates	Yes	CM will onboard candidates July 1 st . New members will attend the July 31 st meeting.	Motion – Lisa 2 nd – Marla
Adjourn Meeting	Yes	Meeting adjourned at 4:54pm.	Motion – Marla 2 nd – Michelle

June 2024 Action Log

Owner:	Action:	Due Date:	Date Completed:
CM	Onboard new members July 1 st	7/1	
CM	Send a list of Food Summit attendees to FPC members who wish to reach out to contacts they made at the Summit.	6/28	
FPC Summit Facilitators	Send breakout group worksheets with notes if available.	7/9	
CM/FPC Members	Schedule Procurement Working Group Meeting – Please email Colette.McDonald@erie.gov to be added to the invite (if you haven't already)		
CM	Send NYFNYF Grant memo to FPC members	6/28	
All FPC Members	Please reach out to Haley Parzonko if you wish to be interviewed for her PhD research at h.parzonko@surrey.ac.uk		
All FPC Members	Save the Date for the August Social Event on August 28 th at Mint Mojito Bar.	8/28	