

Office of Health Equity Advisory Board – In person

December 8, 2023

Meeting called to order at 9:12am

Present: Kenyani Davis, Heather Orom, Chandra Redfern, George Nicholas, Gale Burstein, Kelly Wofford, Caitlyn Critharis, Yessica Amezquita, Mel LeMay, Samantha Hidalgo, Chantazia Bronson

Excused: Maria Cruz, Olivia Smith-Blackwell, Willie Underwood III

Item	Discussion	Action Items	Motions
Welcome	Chandra Redfern began the meeting at 9:05am.	NA	
Board Minutes	Chandra Redfern introduced the minutes from the November 16 th meeting.	NA	Motion to approve the minutes: Kenyani Davis Second: Heather Orom No objections
OHE Update	<p>Kelly Wofford gave updates on: NYS Public Health Fellowship Program</p> <ul style="list-style-type: none"> • There is no information on the program being extended. • If OHE loses the fellowship, it will greatly impact the capacity of the office. <p>OHE Open House</p> <ul style="list-style-type: none"> • January 30th 9am-11am virtual format. • Overview of OHE and the work getting done. <p>Oak Room award announcement.</p>	<p>Possibility of Community Health Workers/students getting involved in work to assist/continue the work.</p> <p>Send OHE Advisory Board members a calendar hold.</p>	NA
Budget Request Update	Chandra opened a discussion around the EC Budget.	<p>Request to continue discussion on how OHE funding is defined and secured for future years.</p> <p>Kenyani Davis requested to know how much time other departments spend working with OHE. Ex: Office of Mental Health</p> <p>Kenyani Davis also discussed the possibility of allocating a certain percentage of other departments budgets into funding OHE.</p>	NA

		OHE to share strategic plan. Heather Orom and George Nicholas to inquire about Volunteer Faculty positions through UB for OHE staff. Access to UB Library and Software. Caitlyn to connect with Heather to facility what is needed.	
OHE PHEARless	Kelly introduced Mel LeMay, Yessica Amezquita, Samantha Hidalgo, Chantazia Bronson and the PHEARless program. Request for feedback on potential Community Capacity programs.		NA Next meeting date – March 1 st 9am – 1030am in person location TBD
Adjournment	Meeting called to a close by Chandra Redfern	NA	Motion to adjourn: George Nicholas Second: Heather Orom Meeting adjourned at 1027am