

ASSISTANT COORDINATOR OF CHILDREN AND YOUTH  
SERVICES INTEGRATION

Rev 10/14  
Erie County  
Comp.  
JG: XI  
MC/ceb

DISTINGUISHING FEATURES OF THE CLASS: The work involves providing clinical consultation and supports to multi-disciplinary Juvenile Justice and Social Services Child Welfare County Portals of Entry within the Children's System of Care. This is a professional position which provides direction and support toward the achievement of an enhanced clinical administrative capacity to rapidly assess at risk children and their families and link and monitor them to appropriate services consistent with identified needs prior to presentation to the family court system. Work is performed under the general supervision of a higher ranking administrative employee, with leeway allowed for the exercise of independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES:

Performs ongoing clinical consultation and supports to County Portals of Entry within the Children's System of Care regarding the use of evidence informed assessment, triage, short term service planning and case monitoring for youth at risk of system penetration through juvenile justice and/ or social services children's services systems;

Supports portal of entry team members' ongoing proficiency at utilizing objective screening and assessment tools and a computerized clinical information management system;

Supports team members' effective practice in the areas of utilization review and quality improvement to ensure timely access to evidence based community services toward the achievement of reductions in system penetration outcomes within the Juvenile Justice and Social Services Child Welfare systems;

Supports improved communication and accountability to emerging standards of practice with Family Court and other critical Juvenile Justice and Youth Services Stakeholders;

Keeps abreast of current concepts, methods and practices related to the effective treatment and coordination of services for at risk youth within the Juvenile Justice and Social Services Child Welfare Systems;

Provides in service training and consultation in the areas of evidence informed assessment, triage, short term service planning and case monitoring;

Participates in data driven practice to outcome quality improvement program evaluation activities to ensure successful achievement of Erie County System of Care reform agenda.

FULL PERFORMANCE KNOWLEDGE, SKILL, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of NYS Law and emerging local standards regarding community diversion as an alternative to system penetration; working knowledge of current theories, principles, practices, and techniques of social casework as applied to children and families; working knowledge of relevant Laws, regulations and programs related to juvenile justice and child welfare; good knowledge of objective screening and assessment instruments; good knowledge of service providers in the community and ability to maintain referral networks; ability to communicate effectively, both orally and in writing; ability to maintain records and reports; ability to understand and analyze complex written material; sound professional judgment, initiative, dependability, resourcefulness, tact; physically capable of performing the essential functions of the position with or without reasonable accommodation.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Social Work, Psychology, Counseling, Psychiatric/Community Mental Health Nursing, or Rehabilitation Counseling and three (3) years of direct experience serving children/ youth with behaviors that place them at imminent risk of out of home placement due to significant system penetration within the juvenile justice and/ or child welfare systems.

SPECIAL REQUIREMENT

Possession of New York State Department of Education licensure as a Social Worker or Mental Health Counselor at time of appointment.

NOTE: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience requirements.