COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: July 22, 2020

Subject: JANITORIAL SERVICES AT ERIE COUNTY AUTO BUREAU – EASTERN HILLS

Effective Dates: July 1, 2020 through June 30, 2021

Vendor #: 109435

Vendor: NEW YORK STATE INDUSTRIES FOR THE DISABLED
11 Columbia Circle Drive
Albany, NY 12203

Contact: Kat Vanfonda

Telephone: 518-463-9706

Pricing: per attached document

NYSID
Purchasing That Powers Employment

Request for Price Concurrence

Date Sent:	July 8, 2020
Contracting Agency:	Erie County
Customer Contact:	James Kucewicz
Job Title:	Buyer
Street Address:	Rath Building 95 Franklin Street
City, State Zip:	Buffalo, NY 14202
Phone: 716-585-6336	Fax# 716-858-6465 E-Mail: James.Kucewicz@erie.gov

PLEASE UPDATE INFORMATION IF NEEDED

Member Agency:	Erie County Chapter NYSARC, Inc, d/b/a The ARC Erie County New York or Heritage Centers/Allentown Industries
Service	Janitorial
Location:	Eastern Hills 4545 Transit Road
Proposed Price:	$30,430.70/year $2,535.89/month
If a Renewal. Current Contract #	Renewal-008828
Proposed Term:	7/1/2020-6/30/2021

This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.

Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules.
All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.

Contract Notes:n\a

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

New York State Industries for the Disabled, Inc.
ATTN: Vanfonda, Katrina
11 Columbia Circle Drive
Albany, NY 12203-5156

E-mail: kvanfonda@nysid.org
Phone: 518-463-9706
Ext.: 288
Fax: [Staff Assignment Fax]

NYSID Account Representative
Werder, Margie

Authorized Signature:
Printed Name: James D. Kucewicz
Job Title: Buyer
Date: 7/22/20

☐ See attached documents in lieu of signed form

FORM 3
Service Cost Summary

Preferred Source Facilitating Entity	NYSID

Project Information

Purchasing Agency Name	Erie County	Application Date	6/8/2020
Contact Name	James Kucewicz		
Contact Email	[redacted]		
Contact Phone Number	716-585-6336		
Contact Street Address	Rath Building 95 Franklin Street		
City, State, Zip Code	Buffalo NY 14202		
Project Name	janitorial		
Proposed Start Date	7/1/2020		

Direct Labor
People working to fulfill contract specifications

Disabled/Blind Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total
Contract Worker 7-1-20 to 6-30-21	1.00	450.00	$ 18.00	$ 8,100.00
				$ -
Benefit Time-22days x 8hrs x 2163	1.00	38.07	$ 18.00	$ 685.26

Disabled/Blind Labor Total	Total FTE	Total Hours	Total Annual Hours	Total Wages	Direct Disabled Wages Total
	0.2503	488.07	1950	$ 8,785.26	$ 8,785.26

Non-Disabled Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total
Contract Supervisor 7-1-20 to 6-30-21	1	425.00	$ 18.00	$ 7,650.00
				$ -
Benefit Time-22days x 8hrs x 2043	1.00	35.96	$ 18.00	$ 647.28

Non-Disabled Labor Total	Total FTE	Total Hours	Total Annual Hours	Total Wages	Direct Non-Disabled Wages Total
	0.2364	460.96	1950	$ 8,297.28	$ 8,297.28

Total All Direct Labor Wages
$ 17,082.54

Disabled Labor Ratio and FTEs

Total Direct Disabled/Blind Labor Hours	488.07	DIRECT LABOR WORKFORCE AFFIRMATION (Please select from the drop-down box below)
Total All Direct Labor Hours	949.03	
Disabled/Blind Labor Ratio: Percentage Disabled Labor Hours (Total Disabled Direct Labor / Total All Direct Labor Hours)	51.4283%	
FTEs (Direct Disabled Labor)	0.2503	
FTEs (Total Direct Labor)	0.4867	
I do so affirm the accuracy of the disabled direct labor ratio selected above.		Type or Print Name _____ Signature _____

ct Labor
d titles not directly related to
fications.

Indirect Disabled/Blind Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total
Contract Worker Travel 7-1-20 to 6-30-21	1.00	29.00	$ 18.00	$ 522.00
				$ -
				$ -
				$ -

Indirect Disabled Labor Total	Total FTE	Total Hours		Total Wages	Indirect Disabled Wages
	0.0000	-		$ 522.00	$ 522.00

FORM 3
Service Cost Summary

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Project Information

Purchasing Agency Name	Erie County	Application Date	6/8/2020
Contact Name	James Kucewicz		
Contact Email	James.kucewicz@erie.gov		
Contact Phone Number	716-585-6336		
Contact Street Address	Rath Building 95 Franklin Street		
City, State, Zip Code	Buffalo, NY 14202		
Project Name	janitorial		
Proposed Start Date	7/1/2020		

Indirect Management, oversight and specialized labor

Indirect Non-Disabled Labor Job Title	Estimated Number of Employees	Number of Hours	Hourly Wage	Total	
Contract Supervisor. Travel time. 24 minutes	1	29.00	$ 18.00	$ 522.00	
Contract Supervisor: QC checks	1	12.00	$ 18.00	$ 216.00	
Indirect Non-Disabled Labor Total	**Total FTE**	**Total Hours**		**Total Wages**	**Indirect Non-Disabled Wages**
	0.0210	41.00		$ 738.00	$ 738.00

Total All Indirect Labor Wages
$ 1,260.00

Total All Wages
$ 18,342.54

Employee Benefits

Fringe Benefits (Excluding Article 9 Supplemental Benefits)

Benefit Type	Rate	Disabled/ Blind Labor Total	Non-Disabled/ Sighted Labor Total	Total
Workers Compensation	0.051	$ 474.67	$ 460.80	$ 935.47
FICA	0.0765	$ 712.01	$ 691.20	$ 1,403.20
Medical Insurance		$ -	$ -	$ -
Liability Insurance	0.023	$ 214.07	$ 207.81	$ 421.88
Disability	0.006	$ 55.84	$ 54.21	$ 110.06
Unemployment Insurance	0.0101	$ 94.00	$ 91.26	$ 185.26
403 B-Agency match	0.02	$ 186.15	$ 180.71	$ 366.85
Total Fringe Benefits (Excluding Article 9 Supplemental Benefits		$ 1,736.73	$ 1,685.98	$ 3,422.72

Article 9 Supplemental Benefits

Employee/Job Title	# of Hours	Supplemental Benefit Rate	Disabled/ Blind Labor Total	Non-Disabled/ Sighted Labor Total	Total
Disabled/ Blind Direct			$ -		
Disabled/ Blind Direct			$ -		
Non- Disabled/ Sighted Direct				$ -	
Non- Disabled/ Sighted Direct				$ -	
Total Supplemental Benefits			$ -	$ -	$ -

Summary

Description	Fringe Benefits (Excluding Article 9 Supplemental Benefits)	Article 9 Supplemental Benefits	Total All Benefits
Disabled/ Blind Labor	$ 1,736.73	$ -	$ 1,736.73
Non- Disabled/ Sighted Labor	$ 1,685.98	$ -	$ 1,685.98
Total All Benefits			$ 3,422.72

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Project Name	janitorial		
Proposed Start Date	7/1/2020		

Total All Wages + Benefits
$ 21,765.26

Insurance

Summary Total Other Insurance		
Insurance Type	Cost	Total Insurance
Health Insurance: .2240x$6277	$ 1,406.29	
466hrs/2080=.224		
		$ 1,406.29

Equipment Amortization Costs

Description	Original Cost	Useful Life/Years	Prorated/ Annual Cost	
Tornado Proweler Extractor $1924-Prorate .5	$ 962.00	5.00	$ 192.40	
Unger Dust pan and broom	$ 62.00	3.00	$ 20.67	
Microfiber bucketless mop system	$ 65.63	1.00	$ 65.63	
Windsor S12	$ 419.00	3.00	$ 139.67	
Subtotal			$ 418.36	Total Equipment Amortization
				$ 418.36

Equipment Operating Costs

Description	Quantity	Price	Total Cost	
Gas and Oil: 14 miles per vist	1,064.00	$ 0.575	$ 611.80	
Maintenance			$ -	
Other (Specify)			$ -	
Other (Specify)			$ -	
Subtotal			$ 611.80	Total Equipment Operating Cost
				$ 611.80

Supplies and Non-Amortized Equipment

Description	Quantity	Price	Total Cost
SSS Navigator 5x non acid restroom cleaner 2ltr	1.00	$ 79.10	$ 79.10
SSS Navigator 9x multi purpose disinfectant 2ltr	2.50	$ 69.12	$ 172.80
Foam Away Germicidal Cleaner Aerosol	3.00	$ 34.07	$ 102.21
SSS Navigator 24x compass M-P neutral cleaner 2ltr	1.00	$ 46.98	$ 46.98
Tork HWRT 1 PLY Basic White	2.00	$ 34.75	$ 69.50
Niagara 96x504 2Ply Toliet Tissue	1.00	$ 39.16	$ 39.16
Triple S Lotion Skin Cleanser 18/500ml	1.00	$ 51.79	$ 51.79
Purell LTX Adv Instant Hand Sanitizer Foam	1.00	$ 75.11	$ 75.11
Window washer sleeve	1.00	$ 7.90	$ 7.90
Plastic squeege	1.00	$ 9.50	$ 9.50
Telescopic pole	1.00	$ 31.05	$ 31.05
Window washing bucket 6 gl	1.00	$ 28.57	$ 28.57
Blue Damp Mop Pad 10"	10.00	$ 4.50	$ 45.00
Clean Max Paper Vac Bag	1.00	$ 15.52	$ 15.52
Corr carpet & upholstery shampoo 1 gl-4/cs	1.00	$ 73.13	$ 73.13
Corr defoamer 1 gl-4/cs	1.00	$ 73.48	$ 73.48
Triple S Microfiber rags	2.00	$ 36.00	$ 72.00
Spray Bottles	4.00	$ 0.94	$ 3.76
Triple S Pleascent	1.00	$ 26.00	$ 26.00
Super extension duster	2.00	$ 5.94	$ 11.88
40x48 40-45 gl .62 mil 250/cs himolene opaque liners	1.00	$ 27.44	$ 27.44
30x37 20-30 gl 16 mic 500/cs himolene opaque liners	1.00	$ 39.14	$ 39.14

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City, State, Zip Code	Buffalo NY 14202		
Project Name	janitonal		
Proposed Start Date	7/1/2020		

Supplies

Nitrile Gloves Powder Free 10/100	1.00	$ 76.00	$ 76.00	
Triple S Pre treatment spray 1gl-4cs	1.00	$ 65.00	$ 65.00	
Subtotal			$ 1,242.02	Total Supplies and Non-Amortized Equipment
				$ 1,242.02

Other Costs

Description	Quantity	Price	Total Cost	
Subtotal		$ -	$ -	Total Other Cost
				$ -

Contract Subtotal
$ 25,443.73

Overhead and Fees

Description	Rate %		Total Cost	
Administrative Overhead	15.00%		$ 3,816.56	
Subtotal With Overhead			$ 29,260.29	
Preferred Source Fee	4.00%		$ 1,170.41	
Subtotal With Overhead and Fees			$ 30,430.70	Overhead and Fees Total
				$ 30,430.70

Contract Total
$ 30,430.70

Options for Extension

Initial Contract Term (In Years)		Term: 1		
Options for Extensions		Term	Frequency	Annual Total: $ 30,430.70
Cost Escalator (If applicable)	Description: PW-7/1	Amount	Frequency	Monthly Total: $ 2,535.89