



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: September 20, 2019

Subject: CURBSIDE SHREDDING

Bid No.: 219167-002

Effective Dates: Extended through October 31, 2023

Vendor: SHRED-TEXT, INC.
106 Crimson Woods Court
Rochester, NY 14626

Telephone: (585) 247-5250

Contact: Rosanne Bonin

Pricing: per attached document



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE
VALLIE M. FERRARACCIO
DIRECTOR

August 30, 2021

Shred-Text, Inc.
106 Crimson Woods Court
Rochester, NY 14626
Attn: Rosanne Bonin

Re: Bid #219167-002 - "Curbside Shredding"

Dear Ms. Bonin:

The County of Erie wishes to extend this agreement for an additional contract period, through October 31, 2023, under the same prices, terms and conditions as the original agreement.

Extension is provided for per paragraph 26, Page 5 of 6 of the "Instructions to Bidders". This offer is for your immediate consideration and acceptance. Please indicate below whether you agree to extend or do not wish to extend. Please respond within seven days upon receipt of this request.

After approval and execution by the County, a fully signed copy will be returned to you for your files.

Yes, I agree to extend No, I do not wish to extend

Company Name: Shred Text Inc.

Representative (Please print): Rosanne Bonin Title: President

Signature: Date: 9/1/2021

Sincerely,

James D. Kucewicz
Buyer

Vallie M. Ferraraccio
Director of Purchase

9/7/2021
DATE



County of Erie

MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE

STANDARD AGREEMENT

This AGREEMENT, made as of the 16th DAY OF AUGUST, 2019

by and between SHRED-TEXT, INC.

of 106 CRIMSON WOODS COURT, ROCHESTER, NY 14626

herein after referred to as the Contractor, and the County of Erie, a municipal corporation of the State of New York, hereinafter referred to as the County:

WHEREAS, in accordance with public open competitive bidding, sealed proposals were received and publicly opened by the County of Erie, Division of Purchase

on AUGUST 15, 2019 at 11:00AM

for: CURBSIDE SHREDDING

WHEREAS, the bid of the Contractor submitted in accordance therewith, comprising various costs for various services, was the lowest responsible bid submitted; and

WHEREAS, a contract is hereby awarded to the Contractor by the County, in accordance with the provisions therein contained; and

WHEREAS, the Notice to Bidders and Specifications make provisions for entering into a proper and suitable contract in connection therewith;

NOW, therefore, the Contractor does hereby for its heirs, executors, administrators and successors agree with the County of Erie that, the Contractor shall for the consideration mentioned, and in the manner set forth in Accepted Invitation to Bid No. 219167-002, Specifications and Provisions of Law annexed hereto and forming a part of this contract, furnish the equipment and materials and perform the work and services described in the Accepted Bid for the above sum.



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE
DIVISION OF PURCHASE
INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie
 Division of Purchase
 Attention: JAMES D. KUCEWICZ, BUYER (716) 858-6336
 95 Franklin Street, Room 1254
 Buffalo, New York 14202-3967

NOTE: Lower left hand corner of envelope **MUST** indicate the following:

BID NUMBER: 219167-002

OPENING DATE: AUGUST 15, 2019 TIME: 11:00 AM

FOR: CURBSIDE SHREDDING

SHRED-TEXT
 106 CRIMSON WOODS COURT
 ROCHESTER NY 14626

NAME OF BIDDER: _____

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "PW" - NYS Prevailing Wage
- EXHIBIT "Q" - Confined Space Program Certification

County of Erie
 DIVISION OF PURCHASE
 BID SPECIFICATIONS

BID NO 219167-002

ITEM NO	QUANTITY	UNIT	CATALOG NO./DESCRIPTION	UNIT PRICE	TOTAL PRICE
			Erie County is seeking a vendor to provide curbside shredding of confidential records for various County operated locations per the attached specifications.		
			Contract will run from November 1, 2019 to October 31, 2021.		
			<u>Pricing and Evaluation for Award</u>		
			Price per Initial Tote Setup	- 0 -	
			Price per Service Visit	Flat Rate \$60.	\$60
	4	916 gal	# of totes included in service visit 4		
	1	916 gal	Price per each additional tote per visit \$15. ⁰⁰	\$15. ⁰⁰	
	20	12" x 15" boxes	Price per One-time Service Visit (file purge)	\$75. ⁰⁰	\$75. ⁰⁰
			# of standard storage file boxes included in service visit 20		
	1	12" x 15" boxes	Price per each additional box per visit \$4. ⁰⁰	\$4. ⁰⁰	

NOTE: Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to.

ERIE COUNTY DIVISION OF PURCHASE
 Freedom of Information Officer
 95 Franklin Street, Rm. 1254
 Buffalo, NY 14202
 FAX #: 716/858-6465

NAME OF BIDDER Shred Text Inc.
 (Rev 9/95)



COUNTY OF ERIE

**MARK C. POLONCARZ
COUNTY EXECUTIVE**

DIVISION OF PURCHASE

TO: ALL BIDDERS
FROM: James D. Kucewicz, Buyer
Erie County Division of Purchase
DATE: July 30, 2019
SUBJECT: ADDENDUM NO. 1 Erie County Bid #219167-002
Curbside Shredding

The attention of all bidders is directed to the following changes in the above bid:

There are currently four locations that have regularly scheduled pick-ups. They are:

- 290 Main Street, Buffalo, NY 14202 (7 totes)
- 43 Court Street, Buffalo, NY 14202 (4 totes)
- 460 Main Street, Buffalo, NY 14202 (4 totes)
- Appletree Business Park, Cheektowaga, NY 14227 (12 totes)

These are the sites with a current need for shredding services. Prices are to be good for any Erie County location, however.
