



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: October 21, 2021

Subject: ELEVATOR SAFETY INSPECTIONS

Bid No.: 219245-002

Effective Dates: Extended through December 31, 2023

Vendor #: 113409

Vendor: AMERICAN LOSS PREVENTION SERVICES (ALPS)
454 Englewood Avenue
Tonawanda, NY 14223

Telephone: 716-842-6117

Pricing: Per attached document



COUNTY OF ERIE
 MARK C. POLONCARZ
 COUNTY EXECUTIVE

DIVISION OF PURCHASE
 VALLIE M. FERRARACCIO
 DIRECTOR

October 14, 2021

ALPS Elevator Inspection Services
 454 Englewood Avenue
 Tonawanda, NY 14223
 Attn: Sharon Hicks

Re: Bid #219245-002 - "Elevator Safety Inspections"

Dear Ms. Hicks:

The County of Erie wishes to extend this agreement for an additional contract period, through December 31, 2023, under the same prices, terms and conditions as the original agreement.

Extension is provided for per paragraph 26, Page 5 of 6 of the "Instructions to Bidders". This offer is for your immediate consideration and acceptance. Please indicate below whether you agree to extend or do not wish to extend. Please respond **within seven days upon receipt of this request**.

After approval and execution by the County, a fully signed copy will be returned to you for your files.

Yes, I agree to extend No, I do not wish to extend

Company Name: ALPS Elevator Inspection Services

Representative (Please print): Sharon Hicks Title: President

Signature: [Handwritten Signature] Date: 10/18/21

Sincerely,

[Handwritten Signature]
 James D. Kucewicz
 Buyer

[Handwritten Signature]
 Vallie M. Ferraraccio
 Director of Purchase
10/21/2021
 DATE



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE
DIVISION OF PURCHASE
INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie
 Division of Purchase
 Attention: James D. Kucewicz, Buyer (716) 858-6336
 95 Franklin Street, Room 1254
 Buffalo, New York 14202-3967

NOTE: Lower left hand corner of envelope **MUST** indicate the following:

BID NUMBER: 219245-002

OPENING DATE: OCTOBER 18, 2019 TIME: 11:00 AM

FOR: ELEVATOR SAFETY INSPECTIONS

NAME OF BIDDER: ALPS Elevator Inspection, Inc ^{services}

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "Q" - Confined Space Program Certification
- EXHIBIT "PW" - NYS Prevailing Wage

(Rev 1/00)

County of Erie
 DIVISION OF PURCHASE
 BID SPECIFICATIONS

BID NO. 219245-002

Ship to:
 Attention:
 Address:

Ship Via:
 Date Required at Destination:

ITEM NO.	QUANTITY	U/M	CATALOG NO./DESCRIPTION	UNIT PRICE	TOTAL PRICE
			Please furnish pricing for elevator safety inspections	\$65	per unit
			at various Erie County buildings		
			per the attached specifications		
			Term of contract is		
			January 1, 2020 through December 31, 2021.		
			Elevator testing witness	\$67	per hour

NOTE: Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to:

ERIE COUNTY DIVISION OF PURCHASE
 Freedom of Information Officer
 95 Franklin Street, Rm. 1254
 Buffalo, NY 14202
 FAX #: 716/858-6165

NAME OF BIDDER

Services
 APS Elevator Inspection Inc

(Rev. 9/95)

ERIE COUNTY OFFICE BUILDING, 95 FRANKLIN STREET, BUFFALO, NEW YORK 14202 (716) 858-6395

**Erie County Department of Public Works
Division of Buildings and Grounds
95 Franklin St.
Buffalo, NY 14202**

Service Contract Bid Specifications for Elevator Safety Inspections

ARTICLE I - General Information:

Erie County Department of Public Works, requires a vendor to witness on behalf of the County of Erie, yearly elevator safety inspections, elevator load tests, and provide elevator maintenance contract closeout evaluations and professional services to evaluate elevator maintenance and contractor compliance with the latest edition of the International Building Code and local laws and in accordance with Table N1 of ASME A17.1 or the equivalent or renumbered or currently adopted standard as required by Article 9 of the County's Bid Specification for Elevator Maintenance.

ARTICLE II - Scope of Work:

Inspections are to be performed by a QEI qualified inspector who will file an inspection report document as directed by Erie County to provide certificate of operation. Inspections will follow American Standard Practice for Inspection of Elevators under International Building Code (latest edition) and are to be performed during normal business hours (where practical) with minimum disruption of building routine. Inspection appointments are to be made in advance with each building engineer and coordinated with the applicable elevator maintenance contractor. Inspection reports will note results of tests and list any current violations and associated code numbers for: grandfathered violations, International building code violations, and Local law violations. Reports and recommendations are to be sent to Buildings and Grounds Division, 95 Franklin St. Buffalo, NY 14202 or the appropriate County department or agency using this specification.

ARTICLE III - Locations:

Various locations as listed in the Maintenance Specifications for Elevators for Erie County.

It is understood that other County departments or agencies may take advantage of these inspection services and will provide the vendor with a separate purchase order listing the locations and elevators to be inspected.

ARTICLE IV- Fees and Payments:

The successful vendor is willing to provide the above services as required at the following hourly rate

\$ 05 per unit inspections \$ 67 per hour witness testing

Payment for the above services is to be made in arrears upon receipt of invoice and completed inspection reports for each location. Each location is to be invoiced separately.

Questions regarding the above may be directed to:

Earl C. Zeeb, Sr. Chief Engineer – Buildings & Grounds Div. 858-4991