



**COUNTY OF ERIE  
DIVISION OF PURCHASE  
MEMORANDUM**

**To:** All Using Departments

**From:** Jamie Kucewicz, Buyer

**Date:** November 10, 2021

**Subject:** ELECTRIC LAMP DISPOSAL

**Bid No.:** 221169-002

**Effective Dates:** November 1, 2021 through October 31, 2023

**Vendor #:** 144665

**Vendor:** AMERICAN LAMP RECYCLING  
55 Riverview Drive  
Marlboro, NY 12542

**Telephone:** 845-401-3899

**Contact:** Eric Bickman

**Pricing:** per attached document



**COUNTY OF ERIE**  
**MARK C. POLONCARZ**  
**COUNTY EXECUTIVE**  
**DIVISION OF PURCHASE**  
**INVITATION TO BID**

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. **FAX bids are unacceptable.** Bids must be submitted in a sealed envelope to:

County of Erie  
 Division of Purchase  
 Attention: James D. Kucewicz, Buyer (716) 858-6336  
 95 Franklin Street, Room 1254  
 Buffalo, New York 14202-3967

**NOTE:** Lower left hand corner of envelope **MUST** indicate the following:

BID NUMBER: 221169-002

OPENING DATE: SEPTEMBER 28, 2019 TIME: 11:00 AM

FOR: ELECTRIC LAMP RECYCLING

NAME OF BIDDER: American Lamp Recycling LLC

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "Q" - Confined Space Program Certification
- EXHIBIT "PW" - NYS Prevailing Wage
- EXHIBIT "V" - Vendor Federal Compliance Certification

**County of Erie**  
 DIVISION OF PURCHASE  
**NON-COLLUSIVE BIDDING CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;
- (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

**NOTICE**

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

**BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:**

Affirmed under penalty of perjury this 23 day of September, 20 21

TERMS \_\_\_\_\_ DELIVERY DATE AT DESTINATION \_\_\_\_\_

FIRM NAME American Lamp Recycling LLC

ADDRESS 55 Riverview Drive

Marlboro, NY

ZIP 12542

AUTHORIZED SIGNATURE  \_\_\_\_\_

TYPED NAME OF AUTHORIZED SIGNATURE \_\_\_\_\_

TITLE Account Executive TELEPHONE NO. 845-401-3899

(Rev. 1/2000)

ERIE COUNTY OFFICE BUILDING, 95 FRANKLIN STREET, BUFFALO, NEW YORK 14202 (716) 858-6395

**DIVISION OF PURCHASE  
 BID SPECIFICATIONS**

BID NO. 221169-002

| ITEM NO. | QUAN -TITY | U/M | CATALOG NO./DESCRIPTION  | UNIT PRICE | TOTAL PRICE |
|----------|------------|-----|--|------------|-------------|
|          |            |     | Please provide pricing for the pick-up, manifesting, transporting  |            |             |
|          |            |     | and recycling of lamp waste as per the attached specifications.    |            |             |
|          |            |     |  |            |             |
|          |            |     |  |            |             |
|          |            |     | Term of contract is from November 1, 2021 through October 31, 2023 |            |             |
|          |            |     |  |            |             |
|          |            |     |  |            |             |
|          |            |     |  |            |             |
|          |            |     | *PLEASE SUBMIT PRICING ON "COST PROPOSAL" PAGE                     |            |             |
|          |            |     |  |            |             |
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|          |            |     |  |            |             |

**NOTE:** Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to:

**ERIE COUNTY DIVISION OF PURCHASE**  
 Freedom of Information Officer  
 95 Franklin Street, Rm. 1254  
 Buffalo, NY 14202  
 FAX #: 716/858-6465

**NAME OF BIDDER** American Lamp Recycling, LLC

(Rev. 9/95)

ERIE COUNTY OFFICE BUILDING, 95 FRANKLIN STREET, BUFFALO, NEW YORK 14202 (716) 858-6395

## BID SPECIFICATIONS

### A. INTRODUCTION

#### 1. SCOPE

It is the intent of Erie County to enter into a contractual agreement with vendor(s) who will provide services for the pick-up, manifesting, transporting and recycling of lamp waste generated by Erie County owned and/or operated facilities, the Erie Community College Campuses, and the Erie County Medical Center, at various locations throughout Erie County. This service will be provided in accordance with the terms and conditions (listed below) and in compliance with Universal Waste Rule (40 CFR Part 273) and all laws, rules and regulations pertaining to handling, transport, and recycling of waste lamps.

#### **VENDORS MUST RECYCLE ALL INTACT LAMPS - NO DISPOSAL OF LAMPS IS PERMITTED**

#### 2. QUALIFICATIONS OF PROSPECTIVE BIDDERS

Each bidder shall submit the following information with the bid:

- a. The prospective bidder shall possess satisfactory evidence that he/she possesses the facilities, financial resources and organization as well as all permits and licenses to perform the type, magnitude, and quality of work specified herein as a condition of this contract.
- b. If at any time during the term of contract the bidder's permits, licenses and letters of approvals issued by government agencies to perform the necessary services as described herein expire (and are not renewed), are canceled, suspended, or this contract is no longer valid, the bidder is responsible for immediately notifying the Erie County Division of Purchase – (716-858-6395).

### B. TECHNICAL REQUIREMENTS

#### 1. GENERAL REQUIREMENTS

This is a full service contract. For the purposes of this contract full service shall mean that the vendor's bid price includes, but is not necessarily limited to: all labor, all parts, material and equipment cost; all administrative, reporting or other requirements, all overhead costs and profit. It shall also include all travel costs, parking fees, and any other ancillary fees and costs including permits, licenses, insurance, etc. Details of service not explicitly stated in these specifications, but necessarily attendant thereto, are deemed to be understood by the vendor and included herein.

#### 2. SERVICE REQUIREMENTS

##### a. Lamp Waste Recycling

Lamp Waste:

Minimum pick-up of lamp waste will be no less than quantities as follows per each pick-up:

|                     |            |
|---------------------|------------|
| Fluorescent Lamps   | 1,000 feet |
| Fluorescent U-Tubes | 1,000 feet |

or any combination of above items equating to 1,000 feet.

|                                |         |
|--------------------------------|---------|
| Compact Fluorescent Lamps      | 1 dozen |
| Mercury Vapor Lamps            | 1 dozen |
| Metal Halide Lamps             | 1 dozen |
| High-Pressure Sodium Lamps     | 1 dozen |
| High Intensity Discharge Lamps | 1 dozen |
| Light Ballasts                 | 1 dozen |

or any combination of above items equating to 1 dozen.

b. Service Specifications - Lamps

Arrangement for Pick-up:

1. Vendor will within one week, upon notification from customer, arrange for pick-up of lamp waste. Erie County personnel will ensure all lamp waste available for pick-up will be located in a secure dry area easily accessible to vendor's vehicle. Location of pick-up will be made known to vendor at time of notification for pick-up. It will be the responsibility of both Erie County and vendor to adequately communicate all information necessary for an efficient pick-up (i.e. vehicle size, loading equipment availability, dock accessibility, proper directions, time of pick-up, location of pick-up etc.).
2. Pick-up will be made during business hours Monday through Friday excluding Erie County recognized holidays.
3. Pick-up of lamp waste will be made in a safe and acceptable manner to avoid any damage to lamp waste.

Packaging of Lamp Waste:

1. Vendor to provide fiber tubes for transporting four-foot bulbs and drums for ballasts.
2. Erie County personnel will pack and prepare for transport all lamp waste.
3. Erie County personnel will ensure all packages of lamp waste will be ready for shipping at time of vendor's scheduled pick-up. Whenever possible, Erie County will palletize lamp waste.

Labeling & Shipping of Lamp Waste:

1. Erie County personnel will properly label all packages of lamp waste. Labels will be marked "Universal Wastes – Waste Lamps" and the number of linear feet of lamp waste will be marked on each package.
2. All shipments of lamp waste will be accompanied with the appropriate shipping papers (i.e. non-hazardous waste manifest, bill of lading, etc.) which will be supplied by the vendor. Shipping papers will be signed by an Erie County representative, vendor's truck driver, and vendor's lamp recycling facility, and will accompany lamp waste from initial pick-up to point of recycling. Proper shipping paper distribution will be performed by vendor.

Loading of Transport Vehicle:

1. Vendor will be responsible for loading lamp waste onto contractor's vehicle.
2. Vendor is responsible for any spills or discharge, including emergency response and clean-up that occurs during loading or transportation. Vendor employees must be trained in accident prevention and emergency response procedures.

Transportation:

1. Vendor will comply with regulations of the United States Department of Transportation as specified in CFR Title 4 and regulations for transporting waste as promulgated by the EPA, DEC and any other State, municipal and/or Federal Agency having or obtaining jurisdiction of the waste.
2. Transport vehicles used in the transportation of lamp waste will be adequate and suitable for handling and transporting standard packaging & pallets as required by NYSDOT.

Certification:

1. Vendor will provide to customer certification verifying that all lamp waste has been recycled in accordance with all rules, regulations, permits and licenses as further specified herein. Certification will be in writing and will include but not be limited to the following information:
  - Originating customer name and address
  - Date and location of processing
  - Description of process (i.e. component separation, reclamation, etc.)
  - Reference number from manifest accompanying original waste
  - Disposal cost
  - Copy of fully executed manifest

Inspection:

1. Erie County reserves the right to inspect vendor's facilities to review facility records and documents pertinent to the vendor's operations.
2. This documentation will include, but will not be limited to permits/approvals, manifests, schedules of pick-ups, storage logs, lab tests, analysis reports, and certificates of recycle/disposal process.
3. Erie County reserves its inspection rights prior to the contract award and lasting for the full term of the awarded contract.

c. Collection and Recycling of Waste Lamps

The vendor must collect and provide processing of waste lamps generated by County facilities.

Processing of waste lamps must include, at a minimum:

- Dismantling of lamps.
- Separation of all metals, glass, mercury-phosphor powder, and other recoverable or recyclable components.
- Capture of all mercury vapors.
- Recovery and recycling of all mercury and/or lead
- Recycling or reuse of all non-hazardous metals, glass, sodium, phosphor, and other recyclable components.
- Compliance with Universal Waste Rule (40 CFR Part 273)

**C. COST PROPOSAL FOR LAMP RECYCLING**

| <u>Waste Type</u>                 | <u>Price</u>    | <u>Unit</u>     |
|-----------------------------------|-----------------|-----------------|
| 1) Straight Fluorescent Lamps     | \$ <u>0.15</u>  | per linear foot |
| 2) Compact Fluorescent Lamps      | \$ <u>0.65</u>  | per lamp        |
| 3) Circular Fluorescent Lamps     | \$ <u>0.45</u>  | per lamp        |
| 4) U-Tube Fluorescent Lamps       | \$ <u>0.45</u>  | per lamp        |
| 5) Mercury Vapor Lamps            | \$ <u>1.00</u>  | per lamp        |
| 6) Metal Halide Lamps             | \$ <u>1.00</u>  | per lamp        |
| 7) High-Pressure Sodium Lamps     | \$ <u>1.00</u>  | per lamp        |
| 8) High Intensity Discharge Lamps | \$ <u>1.00</u>  | per lamp        |
| 9) LED Bulbs                      | \$ <u>0.50</u>  | per bulb        |
| 10) Light Ballasts                | \$ <u>0.75</u>  | per pound       |
| 11) Transportation Charges        | \$ <u>75.00</u> | per pickup      |

\*Bidder must provide pricing for each item. Bid will be awarded, however, based on the total cost of the following:

1000 feet of item #1  
20 each of item #2  
100 pounds of item #10  
1 pickup (item #11)