



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: August 17, 2022

Subject: CHILLER MAINTENANCE - LIBRARY

Bid No.: 219166-002

Effective Dates: Extended through August 14, 2025

Vendor #: 116433

Vendor: VAN HOOK SERVICE COMPANY
76 Seneca Avenue
Rochester, NY 14621

Telephone: 585-254-4375

Contact: Thomas F. Devine II

Pricing: per attached document



COUNTY OF ERIE

DIVISION OF PURCHASE

VALLIE M. FERRARACCIO
DIRECTOR

July 29, 2022

Van Hook Service Co., Inc.
76 Seneca Avenue
Rochester, NY 14620
Attn: Thomas Devine II

Re: Bid #219166-002 - Chiller Maintenance - Library

Dear Mr. Devine:

The County of Erie wishes to extend this agreement for an additional contract period, through August 14, 2025, under the same prices, terms and conditions as the original agreement.

Extension is provided for per paragraph 26, Page 5 of 6 of the "Instructions to Bidders". This offer is for your immediate consideration and acceptance. Please indicate below whether you agree to extend or do not wish to extend. Please respond within seven days upon receipt of this request.

After approval and execution by the County, a fully signed copy will be returned to you for your files.

TD Yes, I agree to extend No, I do not wish to extend

Company Name: Van Hook Service Co inc

Representative (Please print): Thomas devine Title: Sales Manager

Signature: Thomas F Devine II Date: 08-09-2022

Sincerely,

James D. Kucewicz
Buyer

Vallie M. Ferraraccio
Director of Purchase
8/15/2022
DATE



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE
DIVISION OF PURCHASE
INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie
 Division of Purchase
 Attention: James D. Kucewicz, Buyer (716) 858-6336
 95 Franklin Street, Room 1254
 Buffalo, New York 14202-3967

NOTE: Lower left hand corner of envelope **MUST** indicate the following:

BID NUMBER: 219166-002

OPENING DATE: AUGUST 7, 2019 TIME: 11:00 AM

FOR: CHILLER MAINTENANCE – LIBRARY

NAME OF BIDDER: Van Hook Service Co Inc

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "Q" - Confined Space Program Certification
- EXHIBIT "PW" - NYS Prevailing Wage

(Rev. 1/00)

County of Erie
 DIVISION OF PURCHASE
NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;
- (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

NOTICE

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:

Affirmed under penalty of perjury this 1 day of August, 20 19

TERMS _____ DELIVERY DATE AT DESTINATION _____

FIRM NAME Van Hook Service Co Inc

ADDRESS 76 Seneca Avenue

Rochester NY ZIP 14620

AUTHORIZED SIGNATURE [Signature]

TYPED NAME OF AUTHORIZED SIGNATURE _____

TITLE Sales Manager TELEPHONE NO. 585-254-4375

County of Erie
DIVISION OF PURCHASE
BID SPECIFICATIONS

BID NO. 219166-002

Ship to:
 Attention:
 Address:

Ship Via:
 Date Required at Destination:

ITEM NO.	QUANTITY	U/M	CATALOG NO./DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1		Please furnish pricing for preventive maintenance for chillers		
1	1		at the Buffalo & Erie County Public Library's Central Library,		
			1 Lafayette Square, Buffalo, NY 14203		
			per the attached specifications.		
			Term of contract is		
			August 15, 2019 through August 14, 2022.		
			For questions in regard to the specifications of this bid		
			please contact Mark Kross at (716) 858-7185.		

NOTE: Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to:

ERIE COUNTY DIVISION OF PURCHASE
 Freedom of Information Officer
 95 Franklin Street, Rm. 1254
 Buffalo, NY 14202
 FAX #: 716/858-6465

NAME OF BIDDER Van Hook Service Co Inc

SPECIFICATIONS

Description

Screw chiller – water cooled:

<u>Model #</u>	<u>Serial #</u>	<u>Description</u>	<u>Size</u>
30HXC246	0800F82134	Chiller #1	250 ton
30HXC246	0800F82138	Chiller #2	250 ton

Location: Central Library Boiler Room, 1 Lafayette Square, Buffalo, NY 14203

An annual Preventive Maintenance Contract is required on the above described equipment which include but not be restricted to:

- 1) One annual Spring (cooling season) startup
- 2) Two routine operating inspections
- 3) On annual inspection/Preventive Maintenance work up as follows:

ALL PARTS MUST BE OEM SUPPLIED OR EXCEED MANUFACTURERS RECOMMENDATIONS & MUST COMPLY WITH EXISTING WARRANTY.

In addition the successful contractor must have 5 technicians within 1 hour driving time of this location and must be OEM trained BEING fully capable of troubleshooting and repair of the above described equipment. Bidders will be disqualified if unable to provide proof of training and service history on this equipment (a minimum of two years). The Contractor must also be able to respond to an emergency call within three hours and have a local Buffalo, NY 24-Hour answering service.

Frequency: ANNUALLY

Task and Actions for Annual Maintenance

Report to customer on arrival
Lubricate equipment as needed
Leak test entire unit
Calibrate operating controls
Inspect contactors
Tighten electrical connections
Check starter wiring and contacts
Check gauges / indicator lights
Review and evaluate log readings
Replace oil filter
Replace drier cores (W/A)
Replace internal compressor filters
Brush condenser tubes
Oil sample & analysis
Lubricate equipment as required
Clean up work area, Dispose of waste oil, water, refrigerant
Supply all R134A refrigerant and maintain a 15% supply on site
Report to customer on departure, advise results

Task and Actions for Routine Inspections (2 Total)

- Report to Customer upon arrival
- Check General Machine operation
- Check Control, Power and Piping
- Check Safety/Operating Controls
- Check Refrigerant Charge
- Check Starter Wiring and Contacts
- Check Gages/Indicators Lights
- Log CHW in Temperatures
- Log CHW out Temperatures
- Log CHW Flow Delta P
- Log CHW Pump Delta P
- Log Cooler Refrigerant Temperature
- Log Cooler Refrigerant Pressure
- Log Cooler LTD
- Log Condenser Water Temp - In
- Log Condenser Water Temp - Out
- Log Condenser Water Delta P
- Log Condenser Water Pump Delta P
- Log Condenser Refrigerant Temp
- Log Condenser Refrigerant Pressure
- Log Oil Level and Color
- Log Oil Pressure Differential
- Log Motor Temperature(s)
- Check Approach through Calculation
- Lubricate as Needed
- Make Equipment Adjustments as Required
- Make Operation/Control Adjustments as required
- Clean up Work Station
- Report to Customer, Advice & Obtain Signature



PRICING PAGE

Base Contract:

Year One (8/15/2019-8/14/2020): Base Price \$ 5,176.⁰⁰

Year Two: (8/15/2020-8/14/2021): Base Price \$ 5,383.⁰⁴

Year Three: (8/15/2021-8/14/2022): Base Price \$ 5,598.³²

TOTAL CONTRACT PRICE \$ 16,157.³⁶

Additional Labor & Parts beyond scope of contract:

Labor:

\$ 110.⁰⁰ / hour on site M-F, 8-5

\$ 165.⁰⁰ / hour on site other than M-F, 8-5

Subcontractor Markup 20 %

Parts and Materials:

COST + 35 % or contract (State, Federal or Local) price whichever is lower