



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: All Using Departments

From: Jamie Kucewicz, Buyer

Date: July 15, 2020

Subject: ON-CALL EMERGENCY RESTORATION/CLEANING SERVICES

Bid No.: 220089-002

Effective Dates: Extended through May 31, 2024

Vendor #: 168035

Vendor: SCE ENVIRONMENTAL GROUP
1380 Mount Cobb Road
Lake Ariel, PA 18436

Telephone: 570-383-4151
716-983-6844 (cell)

Contact: Will McDonald

Pricing: Per attached document



County of Erie

MARK C. POLONCARZ
COUNTY EXECUTIVE

DIVISION OF PURCHASE

STANDARD AGREEMENT

This AGREEMENT, made as of the 20th DAY OF MAY, 2020

by and between SCE ENVIRONMENTAL GROUP

of 1380 MOUNT COBB ROAD, LAKE ARIEL, PA 18436

herein after referred to as the Contractor, and the County of Erie, a municipal corporation of the State of New York, hereinafter referred to as the County;

WHEREAS, in accordance with public open competitive bidding, sealed proposals were received and publicly opened by the County of Erie, Division of Purchase

on MAY 4, 2020 at 11:00AM

for: ON-CALL EMERGENCY RESTORATION/CLEANING SERVICES

WHEREAS, the bid of the Contractor submitted in accordance therewith, the labor rate of \$96 per hour and materials at "Cost + 15%", was the lowest responsible bid submitted, and

WHEREAS, a contract is hereby awarded to the Contractor by the County, in accordance with the provisions therein contained; and

WHEREAS, the Notice to Bidders and Specifications make provisions for entering into a proper and suitable contract in connection therewith;

NOW, therefore, the Contractor does hereby for its heirs, executors, administrators and successors agree with the County of Erie that, the Contractor shall for the consideration mentioned, and in the manner set forth in Accepted Invitation to Bid No. 220089-002, Specifications and Provisions of Law annexed hereto and forming a part of this contract, furnish the equipment and materials and perform the work and services described in the Accepted Bid for the above sum

_____ Paid monthly upon presentation of invoices.

_____ Upon delivery, completion and approval of the work, as per specifications.


Please refer to the Invitation to Bid (Page 1) and the Instructions to Bidders which are part of this agreement.

IN WITNESS THEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

COUNTY OF ERIE

Contractor Self Employment #2 B

by _____
Director of Purchase

by Jody Cordone 

Title CEO

APPROVED AS TO FORM

Assistant County Attorney
County of Erie, New York

_____ (date)



COUNTY OF ERIE
MARK C. POLONCARZ
COUNTY EXECUTIVE
DIVISION OF PURCHASE
INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX and email submissions will be accepted for this bid.

Fax #: (716) 848-6465

Email address: james.kucewicz@erie.gov

Bids can also be mailed to:
 County of Erie
 Division of Purchase
 Attention:
 95 Franklin Street, Room 1254
 Buffalo, New York 14202-3967

PLEASE NOTE THE FOLLOWING ON YOUR SUBMISSION:

BID NUMBER: 220089-002

OPENING DATE: MAY 4, 2020 TIME: 11:00AM

FOR: ON-CALL EMERGENCY RESTORATION/CLEANING SERVICES

NAME OF BIDDER: SCE Environmental Group

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "PW" - NYS Prevailing Wage
- EXHIBIT "Q" - Confined Space Program Certification
- EXHIBIT "V" - Vendor Federal Compliance Certification

County of Erie
 DIVISION OF PURCHASE
NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

(1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;

(2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

NOTICE

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:

Affirmed under penalty of perjury this 4 day of May, 20 20

TERMS 30 DELIVERY DATE AT DESTINATION 5/4/2020

FIRM NAME SCE Environmental Group

ADDRESS 1380 Mt. Cobb Rd, Lake Ariel, PA 18436

ZIP

AUTHORIZED SIGNATURE Joseph E Jellock

TYPED NAME OF AUTHORIZED SIGNATURE Joseph E Jellock

TITLE Project Manager TELEPHONE NO.

(Rev 1/2000)

ERIE COUNTY OFFICE BUILDING, 95 FRANKLIN STREET, BUFFALO, NEW YORK 14202 (716) 858-6395

County of Erie
DIVISION OF PURCHASE
BID SPECIFICATIONS

BID NO. 220089-002

Ship to:
Attention:

Ship Via:
Date Required at Destination:

CATALOG NO./DESCRIPTION			
			Vendor to provide Emergency Restoration and Cleaning Service,
			on an as needed, basis, at various Erie County sites.
			Contract period will be from June 1, 2020 through May 31, 2022.

NOTE: Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to:

ERIE COUNTY DIVISION OF PURCHASE
Freedom of Information Officer
95 Franklin Street, Rm. 1254
Buffalo, NY 14202
FAX #: 716/858-6465

NAME OF BIDDER SCE Environmental

(Rev. 9/95)

County of Erie
Department of Public Works
Division of Buildings and Grounds
95 Franklin St. Buffalo N.Y. 14202

Specification for labor and material to provide On-Call Emergency Facility Restoration and Facility Cleaning Maintenance Services

Article I General Information / Scope of work

County of Erie requires contractor to provide an as needed Emergency Restoration and Cleaning Service. The contractor will be required to respond to those events where services are needed for the immediate and initial response to emergency situations such as but not limited to water/fire damage, mold remediation, biohazard clean up, sewage decontamination, deodorization, vandalism cleanup, debris removal, etc. The contractor shall be able to respond as needed for cleaning services to various facilities. The contractor will not be responsible for any structural repair or construction

Contractor to provide all labor, material, appropriate equipment (e.g. air scrubbers, dehumidifiers, air movers, etc.) tools, dumpster rental and removal if required permits if required, to facilitate the entire cleanup of the damaged area at designated facility.

The goal of the cleanup operation is to remove all evidence of fire, smoke and water damage. The air should be clear of any smoky or mildew odors. Invisible potential damage electrical conduits or plumbing within the walls, ceilings or beneath floors to be identified and brought to the attention of County representative.

1.1 Facility Cleaning Maintenance Services

The contractor shall furnish high quality cleaning maintenance service at various County facilities as needed and provide all necessary supplies and equipment required. The County may issue equipment on as needed basis to the contractor or use by its employees.

The cost to repair/replace any damage caused by contractor personnel to equipment beyond normal wear and or usage will be the responsibility of the contractor. County equipment is not to be removed from sites.

Contractor to provide trained labor (Note article II) and supervision and be employees of the contractor and contractor will pay all salaries, wages and all related expenses of the employees.

The facilities will be cleaned on a schedule determined by a County representative as the facilities have various schedules and requirements. The Contractor along with the County representative will develop a comprehensive set of rules for working in County facilities.

The contractor shall use no products, supplies or equipment that will result in damages or injury to surfaces or building contents to which they are applied. Contractor to supply MSDS documentation on products used and employee safety manual covering a Hazzard Communication Program, Assessment Plan and an Exposure Control Plan. All products used will require approval by a County representative prior to use.

Erie County will supply hand towels, toilet tissue, plastic liners, and hand soap. Contractor to supply equipment and cleaning supplies. The equipment shall include mops, buckets, brooms, dusting equipment, vacuum cleaners and other equipment required.

Article II Requirements

2.1 Experience Contractor must have 10 years' experience in restoration service /cleaning service and provide background information on the company and type of work completed.

Provide five references and contacts of prior and current restoration projects at time of bid.

Provide five references and contacts of prior and current cleaning services at time of bid.

Contractor shall have OSHA 10 Certification Trained Employees

Contractor shall have IICRC (Institute of Inspection Cleaning and Restoration Certification) technicians at time of bid.

Contractor shall have Environmental Services (EVS) Cross Contamination Certification trained personnel for work in health care facilities.

Contractor shall have trained cleaners for Infection Control Compliance for healthcare facilities.

Contractor shall have ISO (International Organization for Standardization) and ISO 9 Certification.

Contractor shall hold a Mold Remediation Contractor License by New York State Department of Labor

2.2 Response Time Contractor must be able to respond to the County within one (1) hour of the initial call notification and shall be on site within (2) two hours to evaluate restoration requirements and scope of work involved. The contractor shall provide the initial scope of work and projected price within 8 hrs. from the time the contractor arrives on site. Contractor to indicate the ability and staffing levels to meet this requirement.

2.3 Background Erie County has three detention facilities; Employees working in these buildings must be able to pass a security background check.

2.4 Equipment The contractor must own a minimum of \$200,000 of restoration equipment used to perform work required. Please include inventory list of owned equipment with your bid. The listing shall include the type of equipment and location of equipment.

2.5 Pricing Detail The contractor will be required to provide line by line invoice detailing all work completed. If on site services are determined to require a change in scope, budget affecting the original quote the contractor must receive approval from the county for proceeding with the project.

2.6 Point of Contact Contractor shall be able to provide 24-hour service 7 days / week and provide point of contact phone numbers for emergency call and job site supervision.

Article III On-Call Service Labor Rates

3001 Labor Rates

Regular Hourly Rate Monday - Friday \$96.00

Weekend Rate \$121.62

Holiday Rate \$147.25

3002 Material Cost Plus 15 %

Line-by-line invoice, detailing work must be provided.

Material invoices must be provided with invoices.

*bid will be awarded based on a job comprising 25 hours of regular rate labor and \$250 of materials.