

ERIE COUNTY DEPARTMENT OF SOCIAL SERVICES

QUESTIONS & ANSWERS

RFP # 2022-007VF: Nurse Assessor/Reassessor Services

Questions submitted via email and at the Informational Meeting on 2/21/2024.

1. Will Erie County require applicants to provide an itemized breakdown of indirect administrative costs?
An itemized breakdown of indirect administrative costs is not required for the RFP.
2. Will Erie County require applicants to define and justify the assessment & reassessment rates? If yes, what information will applicants need to provide? The Fiscal section (appendix B) does not appear to contain space to provide a budget narrative.
Costs for assessments and reassessments are to be listed in Appendix B for 2024 (if applicable) through 2027. A justification is not required with the proposal.
3. What data was used to determine the maximum anticipated assessments/reassessments noted in the RFP?
The anticipated assessment/reassessment maximums are based on current caseloads and what was seen in the past year, factoring in the change by the State that assessments are required once a year now rather than twice.
4. Is it feasible to factor in cost of living increases in the rates?
The proposed rates may vary from year to year. The number of assessment/reassessments is decreasing. The max that the contract will pay out will not increase.
5. Will there be a formal Q&A period?
The informational session is the culmination of questions. The answers will be posted by Friday.
6. Do the Language Access Coordinator and ADA Coordinator need to be a designated role or can it be assigned to someone within the agency?
Someone within the agency may be assigned the role and related responsibilities of Language Access Coordinator and ADA Coordinator.
7. What is the unit of service?
Unit of service: Nurse assessment/reassessment Services
8. In Appendix A, how are agencies to complete the capacity to serve?
The capacity may be completed by individuals. The total number of families to be served in a year may be marked N/A for this service.
9. Are we able to take exceptions and propose language to any of the terms and/or requirements?
This would depend on the specifics.

10. Is insurance information required with the proposal?

Insurance information is not required until contracting.

11. Are references required?

References and data from similar work are required except for the current contract holder.