



**COUNTY OF ERIE  
DIVISION OF PURCHASE  
MEMORANDUM**

To: DPW – Buildings & Grounds

From: Jamie Kucewicz, Buyer

Date: July 31, 2024

Subject: MAINTENANCE OF CONDENSING BOILERS – ECCF

Bid No.: 240187-002

Effective Dates: July 1, 2024 through June 30, 2026

Vendor: B.J. MUIRHEAD COMPANY, INC.  
115 Mid County Drive  
Orchard Park, NY 14127

Telephone: 716-667-7100

Contact: Melissa Rauen

Pricing: per attached documents



# COUNTY OF ERIE

## DIVISION OF PURCHASE INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie  
Division of Purchase  
Attention: JAMES KUCEWICZ, BUYER (716) 858-6336  
95 Franklin Street, Room 1254  
Buffalo, New York 14202-3967

**NOTE:** Lower left-hand corner of envelope **MUST** indicate the following:

BID NUMBER: 240187-002

OPENING DATE: JULY 1, 2024 TIME: 11:00 AM

FOR: MAINTENANCE OF CONDENSING BOILERS – EC CORRECTIONAL FACILITY

NAME OF BIDDER: B.J. MUIRHEAD CO., INC.

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "PW" - NYS Prevailing Wage
- EXHIBIT "Q" - Confined Space Program Certification
- EXHIBIT "V" - Vendor Federal Compliance Certification

**County of Erie**  
 DIVISION OF PURCHASE  
**NON-COLLUSIVE BIDDING CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

(1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;

(2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

**NOTICE**

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

**BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:**

Affirmed under penalty of perjury this 27 day of JUNE, 20 24

TERMS NET 30 DELIVERY DATE AT DESTINATION 3 WEEKS

FIRM NAME B.J. MUIRHEAD CO., INC.

ADDRESS 115 MID COUNTY DR

ORCHARD PARK, NY

ZIP 14127

AUTHORIZED SIGNATURE 

TYPED NAME OF AUTHORIZED SIGNATURE MELISSA V. RAUEN

TITLE AFTERMARKET SALES TELEPHONE NO. 716-667-7100

(Rev. 1/2000)

ERIE COUNTY OFFICE BUILDING, 95 FRANKLIN STREET, BUFFALO, NEW YORK 14202 (716) 858-6395

**County of Erie**  
**DIVISION OF PURCHASE**  
**BID SPECIFICATIONS**

BID NO. 240187-002

Ship to: County of Erie  
 Attention:  
 Address:

Ship Via: Most Economical  
 Date Required at Destination: As Required

ITEM NO.	QUANTITY	U/M	CATALOG NO./DESCRIPTION	TOTAL PRICE
			Vendor to furnish all labor, material and equipment to provide	
			comprehensive, all-inclusive maintenance for five Fulton Condensing	
			Boilers at the Erie County Correctional Facility, 11581 Walden Avenue,	
			Alden, NY 14004, per the attached specifications.	
			Term of the contract will be July 1, 2024 – June 30, 2026.	
			Please provide pricing in Article VI and Article VII below.	
			For questions in regard to the specifications of this bid,	
			please contact Joe Dauer at (716) 937-5529.	

**NOTE:** Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to:

**ERIE COUNTY DIVISION OF PURCHASE**  
 Freedom of Information Officer  
 95 Franklin Street, Rm. 1254  
 Buffalo, NY 14202  
 FAX #: 716/858-6465

**NAME OF BIDDER** B. J. MUIRHEAD CO., INC.

**Comprehensive Maintenance Contract Specification  
Condensing Boilers Erie County Correctional Facility  
11581 Walden Ave. Alden N.Y.14004**

**Article I – General Information**

**1001** – Erie County Correctional Facility Require a **Comprehensive all-inclusive Parts and Labor** preventive maintenance contract for five (5) Fulton Condensing Boilers located at Erie County Correctional Facility

**1002** – The services shall be performed under Fulton equipment manufacture’s specifications. And follow required service under Article V . Contract to include all parts and labor for preventive maintenance, repair and replacement for worn, failed components and related parts. This is also to include all labor on manufacturer’s parts and components. All labor is to include travel and any related expenses to perform work required.

**1003 - A pre-bid walk through will be held on Tuesday, June 18, 2024 at 8:00 AM**

**Site contact: Joe Dauer (716) 937-5529**

**1004** – The County reserves the right to terminate (60-day written notice ) at any time, for any reason, or suspend any part of the services described herein when conditions change, operation of a county facility is reduced or discontinued or other similar circumstances take place. In the event of such termination or suspension, payments for services shall suspend without penalty.

**Article II – Qualification of Bidders**

**2001** – The contractor shall have had a qualified service organization for a minimum of 10 years.

The contractor shall provide factory trained certified service specialists to perform work on equipment listed in Article IV. The contractor shall provide current documentation of certified factory trained Fulton service specialists at time of bid.

**2002** – The contractor shall have a flawless record with the Department of Labor any infractions within the past 10 years, specifically regarding prevailing rate, will disqualify the bidder.

### **Article III – Scope of Services**

**3001** – The service specialists shall perform detailed reporting and documentation functions that will allow the contractor to provide a report detailing the work performed as well as a listing of time, date and result of each time the equipment was serviced. All service shall be signed off by a representative Erie County Department of Public Works

Contractor to provide 24/7 on call service with 2 Hour response time from time on initial call.  
On call service to be charged at the rates listed in article VI

**3002** – Test and Inspection of all components listed in Article IV to ensure that the equipment is operating to manufactures specifications.

**3003** - Quality Assurance service to communicate with building manager to ensure that the services provided comply with the level of service outlined in the specification.

**3004** – Preventive maintenance to include two visits per year for equipment listed in Article IV with administration of a maintenance program with all required labor, parts and maintenance supplies to effectively perform required maintenance per equipment manufactures recommendations.

See required maintenance listed in Article V

**3005** – Additional work

Any work not covered under this contract must be quoted and approval required prior to start of any work and follow the rate schedule in article VI.

### **Article IV – Equipment Listing**

Fulton Model VTG-4000DF Unit # 7706

Fulton Model VTG-4000DF Unit # 7714

Fulton Model VTG-4000DF Unit # 7720

Fulton Model VTG -4000DF Unit # 7721

Fulton Model VTG -4000DF Unit # 7727

## Article V – Required Services

### Annual Service

1. Open and Clean Fireside of Boilers.
2. Check ignition electrodes for deposits/Clean and align as required.
3. Check burner and diffuser for any damage or burn marks.
4. Inspect door refractory and repair minor cracks as needed.
5. Inspect the pressure vessel for damage or residue .Clean as needed.
6. Replace fireside gaskets
7. Safety limits device inspection for all boilers. (Data to be recorded)
8. Natural gas combustion reset on all boilers (data to be recorded)
9. Check that condensate drains are functioning.
10. Perform limit test on boiler safety controls.
11. Test flame failure.
12. Check and adjust pilot flame.
13. Check electronically operated gas valves for leakage and positive shutoff.
14. Inspect and clean the following: diffuser, electrode, pilot tube, air damper.
15. Check gaskets for leakage and replace if required.
16. Check and clean scanner or flame rod.
17. Run combustion analysis on all boilers tune combustion for optimal efficiency and submit reports to Chief Engineer.

## Article VI – On-call Service / Parts beyond scope of contract to be charged at the following Rates.

### 6001 Labor Rates

Regular Hourly Rate Monday – Friday	<u>\$130.00</u>
Weekend Rate	<u>\$195.00</u>
Holiday Rate	<u>\$260.00</u>

6002 Parts	Cost plus	<u>20 %</u>
(material invoices must be provided)		

## Article VII – Payment Schedule

Payments to be made once yearly in arrears upon signed work orders and invoices and sent to:  
Erie County Department of Public Works  
95 Franklin St.  
Buffalo N.Y. 10202

### Yearly Cost for Services

July 1, 2024 – June 30, 2025	<u>\$13,650.00</u>
July 1, 2025 – June 30, 2026	<u>\$13,750.00</u>