



**COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM**

To: Department of Parks, Recreation & Forestry

From: Jamie Kucewicz, Buyer

Date: October 16, 2024

Subject: GENERAL CONSTRUCTION/MAINTENANCE SERVICES

Bid No.: 240185-002

Effective Dates: September 1, 2024 through August 31, 2027

Vendor #: 144323

Vendor: HUNTING VALLEY CONSTRUCTION, INC.
825 Rein Road
Cheektowaga, NY 14225

Telephone: 716-253-6603

Contact: Michail Kouimanis

Pricing: 5.95% overhead and profit



COUNTY OF ERIE

DIVISION OF PURCHASE INVITATION TO BID

Bids, as stated below, will be received and publicly opened by the Division of Purchase in accordance with the attached specifications. FAX bids are unacceptable. Bids must be submitted in a sealed envelope to:

County of Erie
Division of Purchase
Attention: JAMES KUCEWICZ, BUYER (716) 858-6336
95 Franklin Street, Room 1254
Buffalo, New York 14202-3967

NOTE: Lower left-hand corner of envelope **MUST** indicate the following:

BID NUMBER: 240185-002

OPENING DATE: JULY 10, 2024 TIME: 11:00 AM

FOR: GENERAL CONSTRUCTION/MAINTENANCE SERVICES

NAME OF BIDDER: Hunting Valley Construction Inc.

If you are submitting other Invitations to Bid, each bid must be enclosed in a separate envelope.

Following EXHIBITS are attached to and made a part of the bid specifications, and part of any agreement entered into pursuant to this Invitation to Bid:

- EXHIBIT "A" - Assignment of Public Contracts
- EXHIBIT "B" - Purchases by Other Local Governments or Special Districts
- EXHIBIT "C" - Construction/Reconstruction Contracts
- EXHIBIT "D" - Bid Bond (Formal Bid)
- EXHIBIT "E" - Bid Bond (Informal Bid)
- EXHIBIT "EP" - Equal Pay Certification
- EXHIBIT "F" - Standard Agreement
- EXHIBIT "G" - Non-Collusive Bidding Certification
- EXHIBIT "H" - MBE/ WBE Commitment
- EXHIBIT "IC" - Insurance CLASSIFICATION "A"
- EXHIBIT "P" & EXHIBIT "PBI" - Performance Bond
- EXHIBIT "PW" - NYS Prevailing Wage
- EXHIBIT "Q" - Confined Space Program Certification
- EXHIBIT "V" - Vendor Federal Compliance Certification

County of Erie
DIVISION OF PURCHASE
NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;
- (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

NOTICE

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:

Affirmed under penalty of perjury this 10th day of July, 20 24

TERMS Percent DELIVERY DATE AT DESTINATION 7/10/24

FIRM NAME Hunting Valley Construction Inc.

ADDRESS 825 Rein Rd
Cheektawaga NY ZIP 14225

AUTHORIZED SIGNATURE [Signature]

TYPED NAME OF AUTHORIZED SIGNATURE

TITLE Secretary TELEPHONE NO. 716 253.6603

County of Erie
DIVISION OF PURCHASE
BID SPECIFICATIONS

BID NO. 240185-002

Ship to: County of Erie
 Attention:
 Address:

Ship Via: Most Economical
 Date Required at Destination: As Required

ITEM NO.	QUANTITY	U/M	CATALOG NO./DESCRIPTION	TOTAL PRICE
			The County of Erie is soliciting bids for	
			General Construction/Maintenance Services.	
			This will be for work at all County of Erie Parks locations	
			on an "as-needed" basis for structures including, but not limited to:	
			Reservable Shelters and Buildings, Restrooms, Maintenance and	
			Storage Buildings and site work.	
			Term of the contract will be September 1 2024 – August 31, 2027.	
			Please provide pricing on Proposal Page	

NOTE: Bid results cannot be given over the phone. All requests for bid results should be submitted in writing or faxed to:

ERIE COUNTY DIVISION OF PURCHASE
 Freedom of Information Officer
 95 Franklin Street, Rm. 1254
 Buffalo, NY 14202
 FAX #: 716/858-6465

NAME OF BIDDER Hunting Valley Construction Inc.

SPECIFICATIONS

Required work and skill sets:

The successful bidder will be required to provide the following services, including but not limited to: Carpentry, electrical, plumbing, roofing, siding, concrete, masonry & stone work, drywall, painting, overhead doors & controls, lighting, doors, windows, gutters and leaders, tile work and site work.

Requirements:

Vendor must complete the enclosed "Experience Questionnaire" found below and return with bid.

Vendor must be a licensed General Contractor and have a minimum of five (5) years of business and construction experience.

The successful bidder, when submitting invoice for payment, must provide a breakdown by trade of the number of labor hours for completing the job and submit all supplier invoices showing itemized material purchases by quantity and cost. All invoices may be subject to a County audit and all invoices shall be submitted at the time that each project is completed. Invoices must also clearly define what items were paid for, if using the contingency. Additional forms must be completed after each job & submitted with your invoice to be paid (i.e.- MBE (Minority Business Enterprises) /WBE (Women Business Enterprises), NYS Prevailing Wage, Equal Pay Certification, SDVOSB (Service-Disabled Veteran's Owned Small Business) and others). Progress reports must accompany each invoice, and the final invoice MUST be marked FINAL for processing.

Once contacted, the successful bidder must be able to meet at work site within five (5) business days to discuss the scope of work. Once the County provides confirmation to begin work, via a Purchase Order, vendor must be able to start the work within ten (10) business days. Should these terms and conditions not be met or if the winning bidder cannot meet the workload, the County reserves the right to award to the next lowest responsive bidder.

The general contractor must submit weekly progress reports in writing relaying the status of all ongoing projects.

The general contractor must self-perform 50% of each project and provide daily T & M sheets.

Overhead and profit for subcontractor charges will be half the amount (50%) of the General Contractor's overhead and profit.

Projects will be subject to available funds. Scope of work is estimated at an aggregate amount of \$2,000,000.00, over the term of the contract.

Any clerical items, including but not limited to paperwork, office supplies, etc. done by the contractor's staff (i.e. project administrator), are included in the Overhead & Profit

Hunting Valley Construction Inc.

NAME OF BIDDER

PROPOSAL FOR:

General Construction/Maintenance Services - Erie County Parks

Pursuant to and in compliance with the advertisement for bids, the vendor offers to furnish all materials and all plant, labor, supplies, equipment, transportation and other facilities necessary or proper for, or incidental construction work as required by and in strict accord with the contract documents entitled: "General Construction/Maintenance Services" including all Addenda for the following prices.

Overhead is the cost of running a business to include both direct costs and indirect costs which cannot be conveniently traced with any particular revenue unit, unlike operating expenses such as raw material and labor. Direct costs are tied to specific jobs which include equipment rental. Indirect costs include operational costs required to run a business: salaries and benefits for office staff, etc.

OVERHEAD & PROFIT for General Contractor (to be expressed in both words and figures):

5.95 % (Five point nine five percent)

NOTES

- * Vendor invoice must list separately labor, materials, equipment charges and O/P. Invoices for non-labor charges also must be provided at time of billing. Final must be noted on the last invoice.
- * Labor to be billed at prevailing wage (plus supplemental benefits) for appropriate job classification of work being performed.