

Erie County RFP # 2024-048VF – Questions posed by Vendors

Erie County received questions from several vendors regarding RFP 2024-048VF. Below are the answers in no particular order. Similar questions posed by multiple vendors have been grouped together and/or consolidated into one question.

As way of clarification: Erie County does not have a particular project at this time. The RFP is for future tasks and projects over the next 5 years when, and if, the County's staff needs assistance.

The project or task may be an enhancement of an existing program or may be a completely new stand-alone application or interface to an application and/or system. It is Erie County's intention to contact vendors when the need arises and request a quote from the vendor as to how many hours the vendor resource would need to complete the task, as well as a time frame. A Purchase Order would be issued if a vendor is chosen. As such, there is no specific budget for these potential future projects.

The County understands that you may not be able to provide resumes of specific individuals until you know the nature of the project or task along the time period the person would be needed. However, if you have individuals that have experience in specific areas (Public Safety, the database products listed in the RFP, etc.), please feel free to include these resumes in your response.

1. Will local firms receive preference in evaluations?

No, local firms do not get preference.

2. Can performance be provided remotely?

Yes.

3. Provide a list of current software used.

Borland C++ Builder 6 (older programs – being phased out)
Embarcadero RAD Studio
TMS XData
TMS Web Core

4. Would you be willing to include electronic only submission of the proposal?

No.

5. Will this be multiple awards or are you seeking to award to 1 vendor?

Multiple awards as needed.

6. Are there any specific challenges or issues currently being faced with the existing vendors? Is there any incumbent to this solicitation?

The prior RFP responses were good for 5 years. The 5-year window is ending soon. There were multiple incumbents to the previous solicitation. There are no specific challenges, we simply need to refresh the vendor list.

7. Is this a newly initiated project or a continuation of an existing one?

Please see clarification on page 1 and question 6.

8. Could the County please confirm if there are specific set-aside goals for MWBE in this opportunity, or clarify whether participation is limited only to MWBE proposers?

There are no specific goals for MWBE, participation is not limited to WMBE vendors. From time-to-time, New York State will offer grant opportunities to the local municipalities. It is not unusual for the grant to require a percentage of the funding be spent on WMBE vendors. **If** such a grant is used to fund a project, Erie County would give preference to a WMBE company.

9. The RFP states "Unsigned proposals will be rejected." Could the County please confirm if all the pages of the proposal should be signed or which section?

Schedule A must be signed on the line above "Proposer Name". Electronic signatures are not acceptable.

10. Is the certificate of Insurance required with response?

Yes.

11. Could the County please confirm if vendors are required to submit proposals within a single envelope?

Use as many envelopes as needed.

12. Are there scores for the evaluation criteria? If yes, could the County please disclose it?

The scoring will vary based on each project and its needs and tasks.

13. Will the County grant an extension to the Due Date?

No.

14. In case firms are submitting confidential information in the response, is it required to provide a redacted version?

No, you do not need to provide a redacted version, however please indicate which information is confidential for redaction purposes.

15. If a vendor exhausts their assigned budget, can the purchase order (PO) be extended with additional funds?

In general, a new Purchase Order must be issued.

16. Are the vendors allowed to subcontract at the Task Order Level?

Yes, however, subcontractors must be disclosed prior to a Purchase Order being issued.

17. In case firms are submitting resumes, do they need to be actual/live or sample resumes?

When submitting resumes, please indicate whether each is an actual resume or a sample resume.

18. From section 1.2.1 of the RFP: Provide a brief history of your company's involvement in the Public Safety Industry. - Please confirm if firms that have no experience are eligible to bid on this RFP. If a firm does not have experience with Erie County, are they eligible to bid? Can a subcontractor fulfill those requirements?

Preference will be given to Public Safety experience. Further preference will be given to Erie County experience where applicable. For instance, certain GIS projects may not necessarily need Public Safety experience.

19. Under Section 5, Documentation, do firms need to provide response to section 5.1 to 5.4?

Please state whether you will provide the documentation requested where appropriate.

20. Can firms add hourly rate ranges for the requested positions?

Yes.

21. 7. Time Period: Erie County expects to use this contract for a period of up to 5 years.- Do firms need to add any information pertinent to this section?

No. although you may include information if the firm wants to clarify something.

22. Could the County please confirm if this bid is for temporary staffing services or if you need firms to provide their in-house resources to deliver the required services?

Please see the provided clarification of the County's needs and intent on page 1 of this document.

23. Could the county clarify if there are any special requirements for the copies to be submitted with the proposal, or if they should simply be black and white copies of the original document?

Black and white copies are acceptable.

24. Could the County clarify if vendors should apply to all services?

No, you need only to apply for the service(s) to which you can provide appropriate resources.

25. Do vendors have to provide references within our response? If yes, how many? Are commercial references allowed? Are references from ongoing contracts accepted?

References are optional (please see the clarification on page 1). The county reserves the right to request references.

26. Does the County have a preferred subject line for the electronic copy?

Please include "RFP 2024-048VF" somewhere in the Subject line.

27. Project Deliverables Response: The RFP includes a section on "Project Deliverables," listing several specific items that may vary by project. Would you require us to address these deliverables explicitly in our proposal, or will they be evaluated on a case-by-case basis during project execution?

Please state your intention to fulfill the items under Project Deliverables. For example, we expect the vendor invoices to contain the stated details. We expect the points listed under documentation to be delivered if the task or project involves programming.