

ATTACHMENT B
APPLICATION

Part A – Applicant Organization Information

Applicant Organization: (Legal Name)			
Entity Type: (Check all that apply)	<input type="checkbox"/> For Profit <input type="checkbox"/> Non-Profit <input type="checkbox"/> Government	<input type="checkbox"/> Authority <input type="checkbox"/> Corporation <input type="checkbox"/> LLC	<input type="checkbox"/> Joint Venture <input type="checkbox"/> Association <input type="checkbox"/> _____
Contracting Organization: (Legal name of contracting entity)			
Years in Operation:			
Required Organizational Documents (submit as attachments, if applicable)			
<input type="checkbox"/> IRS 501(c)(3) Letter for Non-Profits. File name to include “App IRS” <input type="checkbox"/> Articles of Incorporation. File name to include “App Articles” <input type="checkbox"/> Proof of Liability Insurance. File name to include “App Insurance” <input type="checkbox"/> Copy of SAM.gov entity overview. File name to include “App SAM”			

Application Contact (Person that County staff will contact for all communication about this application)	
Contact Person:	
Address:	
City, State, Zip:	
Phone:	
Email:	
Website:	

Part B – Project Overview

Project Overview	
Project Name:	
Applicant Organization:	
Project Address:	
Land/Building Acquisition Cost:	
Project Soft Cost:	
Total Project Development Cost:	
Total ARPA Funds Requested:	
Total of Other Funds (by Source):	
Total Number of Units in Project Development:	
Total Number of Units to be Funded with Erie County ARPA-SLFRF Funds:	
Project Summary (100-word short summary)	

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Part C – Project Description

Project Narrative

Please submit a short, numbered narrative explaining the following:

1. Description of proposed project, including location/address, type of project, type of construction/rehabilitation, qualifying population served, total number units (number affordable units).
2. Description of plan to meet all project requirements listed in Target Population section.
3. Description of surrounding neighborhood (priority given to projects located near to local community resources, transit, and/or public services), any wrap around or support services proposed, and any other relevant information.
4. Description of project design, project rent structure, and terms of affordability.
5. Include budget proposal with breakdown of hard and soft costs, as well as other sources of funding committed or being sought.
6. Describe how your organization will reach out to racial and ethnic minority groups, persons with disabilities, families with children, and persons who may not otherwise learn of this opportunity for affordable housing. Project must comply with all applicable federal and state laws on fair housing and housing accessibility.

Photos as Attachments

Please submit the following as attachments with files named by the Project Property Address. Google street view are not acceptable images.

- Current photos (within the last month) of the project site from each cardinal direction.
- For Rehab Projects – photos of exterior and interior of the building.

- For projects with demolition – photos of exterior of building. File name must include “demolition photos”.
- Aerial photograph of each project site, adjacent properties, and property lines identified. One photo can be submitted with all properties identified, if project properties are close. Google images are acceptable. File name must include “aerial”.

