

ERIE COUNTY DIVISION OF INFORMATION & SUPPORT SERVICES
QUESTIONS & ANSWERS REGARDING
RFP # 2025-027VF: MIGRATION FROM SAP CLASSIC GENERAL LEDGER TO NEW GENERAL LEDGER

Question		Answer
1	What's the planned project time line and duration incl. a start date?	There is no set start date or timeline.
2	What's the expected go-live date, if planned already?	There is no set go-live date.
3	Are there parallel / conflicting projects / depending activities?	No.
4	Degree of availability and accuracy of the process documentation (process list, future-state, process flow)	There is some documentation available from the initial implementation of SAP ECC.
5	What's the date of your fiscal year end?	12/31
6	Where will the project team be located?	Buffalo, New York
7	Is there a test catalogue / test sequence by test case available and up-to-date?	No.
8	Do you have a central master data maintenance concept + responsibilities?	No.
9	Standardization of interfaces necessary / requested?	No.
10	Who is your Project Sponsor?	Erie County Division of Information & Support Services
11	From which department is your Project manager (IT/Business)?	Erie County Division of Information & Support Services
12	Availability of Key-Users during project duration?	Erie County will ensure key users are available for the project as needed.
13	Level of internal know-how in project type?	Erie County has an experienced Basis team, functional leads, and super users.
14	Are the internal / external auditors informed?	The project does not involve auditors. Erie County does have experienced test users.
15	Are training documents and end user documentation available and up-to-date?	Some training documentation is available from the initial implementation of SAP ECC.
16	Are there central company standards concerning Customizing, Workbench objects, Business control parameters (e.g. chart of accounts, product hierarchy)?	The Basis team manages these items.
17	Do you have central norms & numbering systems? (Organizational units, master data)	Yes.
18	Do you have any downtime requirements (e.g. 48h, 36h, 24h)?	No.

19	How many companies (BUKRS) are in the system and how many are relevant for the data migration project?	Erie County has one company code.
20	Already known harmonization topics to take care of? (renaming, standardization, harmonization)	Erie County will be clearing open items before the project start.
21	FI-SL Solution active? If yes, which option: Consolidation preparation, cost of sales, Funds Management accounting, customer-own ledger?	Erie County uses Special Ledger and Funds Management.
22	Are there other add-ons or industry solutions relevant for the transformation?	Erie County uses SAP for Public Sector.
23	Which satellite systems will be part of the transformation (e.g. HCM, EWM, MDG, BI etc.)?	Erie County uses HCM on premise.
24	Is the implementation of new asset accounting intended?	No.
25	Is EC-FM active (in use)? If so, can FM-data be transferred or is a new structure planned?	Funds management is active. A new structure is not planned at this time.
26	If new Funds Management -structure is planned: Is a value mapping of Fund Centers possible or is a completely new derivation needed?	N/a
27	Change of depreciation areas needed?	No.
28	Implementation of Z-fields intended?	No additional Z-fields are planned.
29	Are there other relevant customer specific developments to be considered?	No.
30	How many customer defined tables are active?	There are approximately 250 Z tables.
31	Document splitting will be based on Funds & fund centers?	This will be discussed during the planning phase.
32	Balances based on funds for complete balance sheet or P&L only intended?	This will be discussed during the planning phase.
33	Is a release upgrade planned within the next 12 months?	No.
34	Number of FI/CO and MM-documents (Header / Line items)	There are approximately 900,000 accounting documents (table BKPF) and 300,000 purchasing documents (table EKKO).
35	If financial open items are relevant for data migration, how many number of records do you expect for this data object?	Erie County will be clearing open items before the project start.
36	How many ledgers will be needed for Erie County (e.g. US GAAP & GASB)?	This will be discussed during the planning phase.

37	What fiscal year variant is being used and will this be the same on New GL?	Erie County's fiscal year is the same as the calendar year. Erie County has 12 posting periods and 2 special periods. This will be the same with New GL.
38	How many testers are expected?	5-10
39	What is the training concept (train the trainer approach)? And how many key-users will need to be trained?	Training sessions are not necessary. Erie County only requires documentation of new processes and an available resource for questions.
40	How many resources from the County are expected to be assigned full-time to this project?	There is no specific requirement for the number of full-time resources.